PREM 19/1362

PART 2

886

MT

SECRET

Confidential Filing

The 1984 London Economic Summit

40th Anniversary Celebrations of the Normandy Landings (D-Day): 6 June 1984

PM TOURS ABROAD

Pt 1: NOVEMBER 1982

Pt 2: JUNE 1984

Referred to	Date	Referred to	Date	Referred to	Date	Referred to	Date
4.6.84							
~~6.6.84~~							
~~8/6/84~~							
~~9.6.84~~							
~~12.6.84~~							
~~13/6/84~~							
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~~18.6.84~~							
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~~2.7.84~~							
~~6.7.84~~							
~~16.7.84~~							
~~19.7.84~~							
~~23.7.84~~							
2.10.84							

TO BE RETAINED AS TOP ENCLOSURE

Cabinet / Cabinet Committee Documents

Reference	Date
CC(84) 21st Meeting, item 2	07/07/1984

The documents listed above, which were enclosed on this file, have been removed and destroyed. Such documents are the responsibility of the Cabinet Office. When released they are available in the appropriate **CAB** (CABINET OFFICE) CLASSES

Signed J. Gray Date 11/7/2013

PREM Records Team

British Embassy
Via XX Settembre 80A 00187 Rome

Telex 61049 Telephone 4755.441

CDP 15/x.

Charles Powell Esq
10 Downing Street
LONDON
SW1A 2AH

Your reference

Our reference

Date 2 October 1984

My dear Charles

LONDON ECONOMIC SUMMIT

1. Antonio Badini, the Italian Prime Minister's Diplomatic Adviser, has asked me to forward to you the enclosed copy of a slim volume on the London Economic Summit which On. Craxi wishes to give to the Prime Minister: you will see that it is inscribed to her in his own hand on the inside. Your fluent Italian will no doubt enable you to offer appropriate synopses of the essays by Antonio Badini which accompany the photographs.

Yours ever
Michael

M J RICHARDSON

cc: P J Spiceley Esq, MBE - WED, FCO

EMBASSY OF THE UNITED STATES OF AMERICA
LONDON

August 23, 1984

Dear Prime Minister:

I have been asked to deliver the enclosed letter to you from President Reagan, which was received today at the Embassy. A signed original will follow.

Sincerely,

Raymond Seitz

Raymond G.H. Seitz
Minister

Enclosure - as stated

The Rt. Hon. Margaret Thatcher, M.P.,
Prime Minister,
10 Downing Street,
London, S.W.1

SUBJECT
a Master
OPS

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T145/84

August 16, 1984

Dear Margaret:

I, too, am so pleased that we had the opportunity to get together at 10 Downing Street for the photograph that you kindly sent to me following my return from the Economic Summit. Sir Winston's portrait indeed adds a unique quality to the Anglo-American goodwill which we deeply value. I'll treasure this photograph particularly as a special reminder of your personal friendship.

Again, many thanks, and my warmest regards to you and Denis.

Sincerely,

/S/

Ron

The Rt. Hon. Margaret Thatcher, M.P.,
Prime Minister,
10 Downing Street,
London, S.W.1

EMBASSY OF THE UNITED STATES OF AMERICA
LONDON

July 23, 1984

Prime Minister
CDP 23/7

Dear Prime Minister:

I have been asked to deliver the enclosed letter to you from Mrs. Reagan, which has been received at the Embassy.

Sincerely,

Charles H. Price II
Ambassador

Enclosure - as stated

The Rt. Hon. Margaret Thatcher, M.P.,
Prime Minister,
10 Downing Street,
London, S.W.1

870

cc PC

(2)

EMBASSY OF THE UNITED STATES OF AMERICA
LONDON

Prime Minister

July 18, 1984

CDP
23/7

Dear Prime Minister:

I have been asked to deliver the enclosed message to you from President Reagan, which has been received at the Embassy. A signed original will follow.

MT

Sincerely,

Charles H. Price II

Charles H. Price II
Ambassador

The Rt. Hon. Margaret Thatcher, M.P.,
Prime Minister,
10 Downing Street,
London, S.W.1

July 17, 1984

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T126 A/84

cc MASTER OPS

Dear Margaret:

To quote from your gracious letter of June 6, Nancy and I indeed had the "happiest of visits to London." As I noted in my letter of June 19, we truly appreciate all that you did to make our stay and the Tenth Economic Summit especially memorable.

Thank you, too, for the fine lithograph of the Tower of London and the Mint by Thomas Shotter Boys and for the medallion on the Economic Summit. They are perfect remembrances of our stay in London and of your close friendship. Nancy and I also particularly enjoyed the tea at Kensington Palace.

Please convey our best regards to Denis. Both of you have our warmest wishes.

Sincerely,

/S/

Ron

MJ

SIR ROBERT ARMSTRONG

London Economic Summit

The Prime Minister notes with satisfaction, from your minute of 9 July, that overall expenditure on the Summit will be in line with or under the sums budgeted for.

CP

16 July 1984

010

(2)

Prime Minister

CDP 9/7

Ref. A084/1966

PRIME MINISTER

London Economic Summit

Although it will be several months before the financial accounts for the London Economic Summit are complete, all the signs are that the overall expenditure on the Summit will be in line with or under the sums budgeted for.

2. The complex communications set up at the press centre cost rather more than was expected, despite the fact that British Telecom provided the communications equipment on very favourable terms. But that was offset by savings on administration and in the provision of food for journalists; and by sponsorship by companies, the value of which is assessed at £250,000.

RCA

ROBERT ARMSTRONG

9 July 1984

THE WHITE HOUSE

July 6, 1984

Dear Mrs. Thatcher:

What a charming remembrance of our recent visit to England and the Economic Summit! It was so kind of you to remember me during all the activities and I will enjoy the scarf.

We always enjoy our visits to England and appreciate the very warm reception by the people. This trip was certainly no exception.

Again, my thanks for the lovely gift.

Sincerely,

Nancy Reagan

The Right Honorable
Margaret Thatcher
Prime Minister
10 Downing Street
London SW1, England

cc Master
Ops

SUBJECT

file

10 DOWNING STREET

THE PRIME MINISTER

6 July 1984

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T120B/84

Dear Ron,

I was delighted that there was the opportunity to take this photograph when you were here for the London Economic Summit - and like to think that the gentleman in the background would be too. It captures very well the Transatlantic friendship to which he devoted so much of his life. Please accept it with my affection and best wishes.

Yours ever
Margaret

The President of the United States of America

16

10 DOWNING STREET

PRIME MINISTER

This refers to the photograph of you and the President posing in front of the portrait of Sir Winston.

CDP.

5 July, 1984

FILE

Ech

cc CO

10 DOWNING STREET

THE PRIME MINISTER

2 July 1984

Dear Colonel Watkins,

I should be grateful if you would kindly pass on my personal thanks to all those involved in the RMP's splendid contribution to the success of the Summit. The quiet and efficient manner in which your people conducted themselves made a great impression on everyone who took part, and I am really most grateful.

Yours sincerely

Margaret Thatcher

Lieutenant-Colonel C Watkins, R.M.P.

dg

SECRET

5 (2)

Foreign and Commonwealth Office

London SW1A 2AH

Prime Minister

CDP 28/2

28 June 1984

Dear Charles

Sir Geoffrey Howe has received a message from Mr Shultz about his recent visit to London. The Prime Minister might wish to know that, on the Economic Summit, Mr Shultz said:

> "Let me commend you and your colleagues for a summit which was both a substantive and administrative success. Thanks to your government's leadership, our discussions of economic and political issues made significant contributions to western leaders' understanding and cohesion on these crucial issues. You set a high standard for our allies in Bonn to meet".

Mr Shultz also said that he was particularly grateful to know that the Government would maintain the garrison in Belize; Britain's continued presence in this critical area of the world was a significant and valuable contribution to the maintenance of the regional stability we are all seeking.

I am sending a copy of this letter to Richard Hatfield (Cabinet Office).

Yours ever,

Peter Ricketts

(P F Ricketts)
Private Secretary

C D Powell Esq
10 Downing Street

SECRET

Mr D Barclay

From the Secretary of the Cabinet

GR

David for PM's sig pm

26/6

I attach a draft letter for the Prime Minister to send to the Royal Military Police to thank them for their contribution at the Economic Summit.

Lindsay

25/6/84.

Miss. L. Wilkinson

Draft as requested

With the compliments of

PROTOCOL DEPARTMENT

Colonel P A W G Durrant

273 3524 & 273 3790

FOREIGN AND COMMONWEALTH OFFICE
LONDON, SW1A 2AH

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Lieut Colonel C Watkins RMP
Assistant Provost Marshal
Headquarters London District
Horse Guards
Whitehall
London SW1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

LONDON ECONOMIC SUMMIT

I am very grateful to you and ~~for the sterling work of~~ to Warrant Officer One Gilfellon and the Non Commissioned Officers of London District Provost Company ~~whilst carrying out their duties at Lancaster House and elsewhere.~~ for the sterling work you put in at Lancaster House

The quiet and efficient manner in which ~~they~~ your people conducted themselves made a great impression on ~~all those attending and contributed in a material way to the overall success of the Summit.~~ everyone who took part, and I am really most grateful.

~~I should be pleased if you would pass on my personal thanks to all involved for their very hard work.~~

I should be grateful if you would kindly ~~I should be grateful if you would kindly~~ pass on my personal thanks to all those involved in the RMP's splendid contribution to the success of the Summit.

Enclosures–flag(s).....

10 DOWNING STREET

THE PRIME MINISTER

22 June 1984

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T 111A/84

cc MASTER
OPS

My dear Prime Minister,

I am most grateful to you for the charming and colourful picture which your Ambassador has delivered. We very much enjoyed having you in London and I found our talks particularly helpful and interesting.

I send you my warmest best wishes.

Yours sincerely

Margaret Thatcher

His Excellency Mr. Yasuhiro Nakasone

LES PH2

Foreign and Commonwealth Office

London SW1A 2AH

21 June 1984

R Butler Esq
Private Secretary
10 Downing Street

Given to the Prime Minister FERB 22.6

Dear Mr Butler

I attach the two sketches by Sir Hugh Casson of 10 Downing Street, about which you and Mr Barrington spoke.

Yours sincerely

Doris Davis

Doris Davis
PA/N J Barrington

4

TELEPHONE:
01-601 2222
TELEX:
887074

CITY OF LONDON POLICE,
26, OLD JEWRY,
LONDON, EC2R 8DJ.

PETER MARSHALL Q.P.M.
COMMISSIONER OF POLICE FOR THE CITY OF LONDON

Our ref: S4/276/84

20th June, 1984.

The Rt. Hon. Margaret Thatcher, M.P.,
10, Downing Street,
London, S.W.1.

PPS

R21

MT

Dear Prime Minister,

Your kind comments about the manner in which the City Police carried out their duties at the final press conference of the Summit at Guildhall on Saturday 9th June are greatly appreciated.

I will convey your thanks to the Force with pleasure.

Yours sincerely

Peter Marshall.

PM TOURS Pt 2

<C>

Logica plc

64 Newman Street
London W1A 4SE
UK

telephone 01-637 9111
telex 27200

4

PABH:mca:H180

20 June 1984

The Prime Minister
10 Downing Street
London SW1

A22

logica

PPS

Dear Prime Minister,

Thank you for your kind letter. We were delighted to provide assistance for the London Economic Summit.

Yours sincerely

Philip Hughes

Philip Hughes

registered office
64 Newman Street
London W1A 4SE
England

place of registration
England
registered no
1631639
VAT no
371166558

PM TBUR : LES : PLZ

010

SUBJECT

PRIME MINISTER

PERSONAL MESSAGE

SERIAL No. T106B/84

Prime Minister received a telegraphed version. NBPM

CDP 1077.

THE WHITE HOUSE

WASHINGTON

June 19, 1984

Dear Margaret:

I want to express by letter what I told you in London. I admire the masterful job you did in organizing and presiding over this year's Summit.

Thanks to your leadership, the Summit was an outstanding success. The industrial democracies now are firmly launched on a close, collaborative approach to the problems of the eighties. We were able to make what I expect will be significant contributions to the continuation and expansion of the current world economic recovery.

We were also able, again thanks to your personal efforts, to go on record with meaningful statements underscoring the Summit countries' determination to work together on the most pressing international issues. It was particularly gratifying to me that the London Summit carried forward, in a positive and effective way, the process which we were able to begin at Williamsburg last year.

While I have also written them directly, please pass on my deep appreciation to Sir Robert Armstrong and Nicholas Barrington, as well as the other members of your government, who worked long and hard in making the Summit a great and, let us hope, enduring success.

Sincerely,

Ron

The Right Honorable
Margaret Thatcher, M.P.,
Prime Minister
London

File

089

SIR ROBERT ARMSTRONG

Thank you for your minute of 14 June (A084/1736).

The Prime Minister was pleased to sign the three photographs for Mr. Jackson, the Manager of the Mirabelle.

CR

19 June 1984

NR

01-493 6030

Prime Minister.

I have written to thank the Ambassador on your behalf.

CDP

EMBASSY OF JAPAN
46 GROSVENOR STREET
LONDON W1X OBA

19th June 1984

Dear Prime Minister,

Before he left London, Prime Minister Nakasone asked me to convey to you his sincere appreciation of your kindness during the Economic Summit and his subsequent official visit to London.

The Prime Minister was well pleased with the success of the Summit Meeting and he told me that his formal discussions with you were both fruitful and useful.

Prime Minister Nakasone has asked me to deliver to you the attached gift which is a reminder of his visit to London. *

May I take this opportunity to express my personal thanks to you and to your Colleagues in the Government for all the kindness and attention shown during Prime Minister Nakasone's visit.

Yours sincerely,

T. Hirahara

Tsuyoshi Hirahara
Ambassador

The Rt.Hon. Margaret Thatcher, MP,
Prime Minister and First Lord of the Treasury,
10, Downing Street,
London, S.W.1.

* On round table

mcp
21/6

FERB

C.D.P. 21/6

4

TELEPHONE: 01-404 0077
DE VERE HOTELS AND RESTAURANTS p.l.c.
61/65 GREAT QUEEN STREET, LONDON, WC2B 5DA

LJ/AP

19th June, 1984

The Rt. Hon Margaret Thatcher MP,
10 Downing Street,
London, S.W.1.

R21

fpp

My dear Prime Minister,

I am indeed grateful to you for your kind letter of 15th June, 1984 congratulating us on the success of the Press Centre which was established at the Connaught Rooms for the Economic Summit.

From the moment we were approached by the Central Office of Information, we felt privileged to play a part in this important Conference, when London was under the critical eye of the World Press.

It has been my pleasure to pass on to all Members of Staff at Connaught Rooms, the appreciation expressed by your goodself and to let you know how pleased they were to receive your message.

Leslie Jackson

Deputy Chairman

PM TOURS PT 2

LES

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: Lord Maclean to PM dated 19 June 1984	
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4

NEW SCOTLAND YARD
BROADWAY LONDON SW1H OBG

COMMISSIONER OF POLICE
OF THE METROPOLIS

Sir Kenneth Newman QPM

19 June 1984

Pps R22

The Rt Hon Margaret Thatcher MP
Prime Minister
10 Downing Street
London SW1

London Summit June '84

Dear Prime Minister,

Thank you for your kind letter of 18 June.

It was good of you to take the trouble to write in such generous terms about the way in which my Force have policed recent major demonstrations in London and it will give me great pleasure to convey your message to my officers.

Yours sincerely,

Kenneth Newman

Kenneth Newman

Pm TOURS : LES : Pe

C. Fpps. 4

British TELECOM

from the Chairman
Sir George Jefferson CBE

British Telecommunications

2-12 Gresham Street
LONDON
EC2V 7AG

Telephone
National 01-432 4020
International + 44 1 432 4020

Telex 883051

Prestel Page 383

R 20/6

The Rt Hon Margaret Thatcher, MP
The Prime Minister
10 Downing Street
LONDON SW1

18 June 1984

Dear Prime Minister,

Thank you for your very kind letter about our efforts at the Summit, both to support you, and to show the world that "Britain and BT can do it" in telecommunications.

We aim to be as successful later this year in the major task of taking BT into the private sector, and in making it a major British player in the international information technology business.

I have passed on the contents of your letter to all concerned in British Telecom.

Yours sincerely

GJ Jefferson

4

R22

PPS

THE BURTON GROUP PLC 214 OXFORD STREET LONDON W1N 9DF
TELEPHONE 01-636 8040 TELEX 21484

18th June, 1984

The Rt Hon. Mrs M.H. Thatcher, PC, FRS, MP,
The Prime Minister,
10, Downing Street,
London SW1

MT

Dear Mrs Thatcher

I was absolutely delighted to receive your letter concerning the tiny contribution, the Burton Group made to the recent Summit Meeting in London.

What is so encouraging and unusual, is that you should take the trouble to send a personal letter, which was very kind of you and much appreciated.

With very best wishes,
Yours sincerely,

R.M. HALPERN
CHAIRMAN

PM TOURS : LES : PM

(4)

COMMISSION
OF THE
EUROPEAN COMMUNITIES

The President

200 RUE DE LA LOI
1049 BRUSSELS
TEL: (02) 235 11 11

18 June 1984

Ref: 735

Prime Minister
CDP
21/6

Dear Prime Minister,

I write to express my warmest thanks for the cordial welcome which you and your Administration gave my delegation and myself at the London Summit.

The choice of venue, the congenial atmosphere you established, your skilful chairmanship and the personal touch you gave to the proceedings helped to consolidate the bonds of mutual understanding and friendship between us.

My warmest thanks also to Sir Geoffrey Howe and Nigel Lawson who contributed to the success of the Summit.

I feel sure that the spirit which reigned at the London Summit will permeate our future relations and our resolve to sustain the economic recovery.

Sincerely yours

Gaston E. THORN

The Honourable
Mrs M. THATCHER
Prime Minister
London

CCPC

Prime Minister

Chargé d'Affaires a.i.
~~DER BOTSCHAFTER~~
DER BUNDESREPUBLIK DEUTSCHLAND

London, 18th June, 1984

CDP

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T 106A/84 a MASTER OPS

Dear Prime Minister,

I have the honour to transmit to you enclosed the contents of a letter by the Chancellor of the Federal Republic of Germany.

A courtesy translation is attached.

The original letter will be forwarded to you in due course.

I am, dear Prime Minister,
yours sincerely

Jürgen Alten

Jürgen von Alten

The Rt. Hon. Margaret Thatcher, MP
Her Majesty's Prime Minister and
First Lord of the Treasury

10, Downing Street

London SW1

Already seen

cc. FCO.

28/6.

Mit den besten Empfehlungen

der Botschaft der Bundesrepublik Deutschland

London

With reference to the Chargé d'Affaires's letter dated the 18th June 1984

With Compliments

Embassy of the Federal Republic of Germany

London

London, 27th June 1984

BUNDESREPUBLIK DEUTSCHLAND
DER BUNDESKANZLER

Bonn, den 14. Juni 1984

Ihrer Exzellenz
Frau Margaret Thatcher, MP
Premierminister des Vereinigten
Königreichs Großbritannien und Nordirland

London

Sehr geehrte Frau Premierminister,
liebe Margaret,

nach meiner Rückkehr nach Bonn möchte ich Ihnen nochmals sehr herzlich für Ihre Gastfreundschaft bei dem Weltwirtschaftsgipfel in London danken.

Sie haben für unsere Konferenz einen eindrucksvollen Rahmen bereitgestellt. Unsere Zusammenkünfte fanden in einer freundschaftlichen Atmosphäre statt, die einem vertrauensvollen und offenen Meinungsaustausch förderlich war.

Hierfür gilt Ihnen und Ihren Mitarbeitern mein besonderer Dank.

Mit freundlichen Grüßen

Helmut Kohl

Translation

Federal Republic of Germany
The Federal Chancellor

Bonn, 14 June 1984

Madam Prime Minister,
dear Margaret,

Following my return to Bonn I should like to thank you once more most cordially for the hospitality extended to me at the London Economic Summit.

You provided an impressive setting for our Conference. Our meetings took place in a friendly atmosphere, which was conducive to a trusting and open exchange of views.

I am particularly indebted to you and your staff for this.

Yours sincerely,
(sgd.) Helmut Kohl

The Right Honourable Margaret Thatcher, MP,
Prime Minister of the United Kingdom of Great Britain
and Northern Ireland,
London

10 DOWNING STREET

Charles -

the attached letter went with the Garden Room girl to Chequers this weekend to remind the PM to write. I have not seen her letter - perhaps you could ask her at some suitable opportunity later today?

CST 18/6.

PM will write

~~[illegible]~~ today. No further action

CDP

10 DOWNING STREET

THE PRIME MINISTER

It was wonderful to see you here last week. I hope that you and Nancy thoroughly enjoyed your visit.

Thank you so much for the beautiful silver salver which we shall keep in No. 10 as a happy memento of the occasion.

My best wishes to you both.

I will write personally

Over the weekend

The President of the United States of America

FILE

BOM

10 DOWNING STREET

THE PRIME MINISTER

18 June 1984

Dear Sir Roy.

This is to thank you very much for coming to our rescue at the last minute with those very attractive vases for the Gold Room at Lancaster House. It is a beautiful room which was used for our lunch with Heads of Delegation and Foreign Ministers, and my bilateral meetings with President Mitterrand and Herr Kohl.

Your fine porcelain improved the room enormously and was much appreciated.

Yours sincerely

Margaret Thatcher

Sir Roy Strong

dg

FILE

JR

cc CO

10 DOWNING STREET

THE PRIME MINISTER

18 June 1984

Dear Sir Kenneth,

I know that the arrangements for the London Summit placed a heavy burden on the Metropolitan Police. You had many other calls on your resources, and the problems posed in controlling the streets, particularly during Saturday's demonstration, liaising with security officers from other countries, and checking the security of the various locations used for the Summit, were considerable.

The Metropolitan Police coped with all these problems with the highest standards of efficiency and courtesy. I should like you to know how much the efforts of all the Police who took part were appreciated by myself and by all of those in the Government who were involved in the Summit.

Yours sincerely

Margaret Thatcher

Sir Kenneth Newman, QPM.

da

10 DOWNING STREET

THE PRIME MINISTER

18 June 1984

Dear Mr. Marshall.

I am very grateful for the way the City police handled the arrangements for getting the leaders of the Summit countries to Guildhall last Saturday for the final press conference. My colleagues were much impressed both by the way in which the police overcame the problems of conducting them through the City and by Guildhall and the historic setting it provided.

Please will you thank the City police involved for the characteristic efficiency and courtesy with which they made and carried out the arrangements.

Yours sincerely

Margaret Thatcher

Peter Marshall, Esq., QPM.

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: PM to Lord Maclean dated 18 June 1984	
CLOSED FOR .....YEARS UNDER FOI EXEMPTION	
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10 DOWNING STREET

THE PRIME MINISTER

18 June 1984

Dear Mr. Saphir,

I am most grateful for the assistance from your organisation in connection with the London Economic Summit.

The lunch organised by "Food From Britain" at Lancaster House on Saturday 9 June was splendid, and I understand that the catering arrangements for the two press lunches at the Connaught Rooms were widely praised.

Please extend my thanks to all your staff who worked so hard.

Yours sincerely

Margaret Thatcher

Nicholas Saphir, Esq.

10 DOWNING STREET

THE PRIME MINISTER

18 June 1984

Dear Sir John,

I am writing to thank you for your company's help in donating supplies to the Press Centre at the Connaught Rooms during the London Economic Summit.

It was a generous gesture which helped us enormously.

It was a good Summit and superbly organised. All our visitors thought it workmanlike and worthwhile and greatly appreciated the tremendous efforts that were made to look after them.

Yours sincerely

Margaret Thatcher

Sir John Sainsbury.

10 DOWNING STREET

File
cc
CO

THE PRIME MINISTER

18 June 1984

Dear Lord Kenyon.

I have written to Dr John Hayes expressing my warm thanks for allowing the National Portrait Gallery to be used for my dinner for my colleagues during the London Economic Summit, and for all the work that went in to it.

Please also convey to the Trustees my gratitude. The Portrait Gallery is one of Britain's unique assets and the other heads of government took as much pleasure in seeing it as I took pride in showing it to them.

Yours sincerely

Margaret Thatcher

The Lord Kenyon, C.B.E., D.L.

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: PM to HRH The Duke of Kent dated 15 June 1984	
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NUMBER NOT USED	

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Dr. Hayes

A word to thank you again for allowing the Gallery to be used for my dinner for the Summit leaders on 8 June. It was a magnificent setting which impressed all of us and the relaxed evening we enjoyed contributed to the success of the Summit as a whole.

My colleagues, I know, were also interested in the paintings you had assembled relating to their own countries and in looking round the 20th Century Gallery. I should be grateful if you could pass on my thanks to your immediate assistants and to all the other members of your staff at the National Portrait Gallery. I hope they feel that their work was justified by the results.

I hope to have an opportunity some time to discuss with you whether we could display in 10 Downing Street from time to time some portraits from your reserve collection of people who have contributed notably to our national life.

Yours sincerely

Margaret Thatcher

Dr. J. T. Hayes.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear General Eyre,

I should like to let you know once again how grateful I am for the contribution made by the Household Division to the success of the London Summit.

You put on a superb show for the greeting ceremonies at the Orangery, and I know a lot of planning and organisation went into it. We were lucky that the Summit coincided with Beating Retreat and the Trooping rehearsal, which showed many of our visitors something that the British do superlatively well.

Please pass my thanks and appreciation to your staff officers, to the Guard Commanders with their command of languages which impressed my colleagues so much, and to all the men concerned.

Yours sincerely

Margaret Thatcher

Major General J A C G Eyre, CVO, CBE

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. King,

I should like to thank you and your staff for the trouble you took during the London Summit to look after our visitors. I know it was not easy, especially when large numbers of press were involved, travelling in the wake of Heads of Delegation. But everything went smoothly and the effort your people put in was much appreciated.

Yours sincerely

Margaret Thatcher

Michael King, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Bailey,

I should like to thank you and your staff for the contribution you made to the success of the London Summit. My people told me how helpful you were in all the complicated arrangements needed to bring in the Delegation leaders on 7 June. It was much appreciated.

Yours sincerely

Margaret Thatcher

P E R Bailey, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Howlett,

Thank you very much for all that was done to make the Press Conference at Guildhall such a success and a fitting climax to the London Summit.

I appreciated very much that, although you have not been well, you turned out on 9 June to help us. Please give my thanks also to Mr Barnes and to all your other colleagues.

Yours sincerely

Margaret Thatcher

A D Howlett, Esq., R.D.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Dr. Gerhard

Thank you very much for producing the commemorative medallions which were passed to Heads of Delegation, Ministers, officials and journalists attending the London Economic Summit.

They are of the highest standard of design and quality and are a most attractive souvenir.

Yours sincerely

Margaret Thatcher

Dr D J Gerhard

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Tony,

I am grateful to the Standard Chartered Bank for contributing to the cost of the briefcase we produced for the London Summit.

It was an attractive and useful item, and created a very good impression among our visitors.

It was a good summit - and superbly organised. Our back-up team did a marvellous job.

With very good wishes

Yours ever

Margaret

The Rt Hon the Lord Barber of Wentbridge, T.D.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Grinstead,

I am grateful to your company for providing free beer for journalists attending the London Summit.

It was a generous gesture which, I am sure, helped to keep the press mellow and contented, and thus contributed to the success of the Summit.

Yours sincerely

Margaret Thatcher

S Grinstead, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Sir Austin,

Thank you for providing the free loan of a number of your latest Rovers during the London Summit. These looked good and proved themselves well, and will have created an excellent impression on our visitors.

Yours sincerely

Margaret Thatcher

Sir Austin Bide

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Montague.

I am grateful to the English Tourist Board for laying on a party for Summit journalists at such short notice. I am afraid that the way we overran our schedule meant that fewer people attended than might have been expected, but I know that all those who were there appreciated it very much.

Yours sincerely

Margaret Thatcher

M Montague, Esq., C.B.E.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

My dear Lord Mayor,

Thank you very much for lending your support on the last day of the Summit at Guildhall. A lot of work went into making the Press Conference a success, which it certainly was, despite the delays caused by other events in London at the time. My fellow heads of government and I were delighted that the conclusions of the London Economic Summit could be read in such an historic and beautiful setting.

Please also pass my thanks to the musketeers and pikemen who helped provide a special touch of pageantry.

Yours sincerely

Margaret Thatcher

The Rt Honourable the Lord Mayor of London

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Hornby,

I am told that you generously arranged for Rank Xerox to provide a number of your latest copiers on free loan to Lancaster House and the Connaught Rooms during the London Summit. This contribution was much appreciated.

We put your machines to a heavy test, especially when the documents issued at the end of the Summit had to be produced and reproduced at very short notice. The trouble that your staff took to ensure that the machines could operate at full stretch proved very important.

Yours sincerely

Margaret Thatcher

D P Hornby, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Halpern.

I am grateful to you for sending me the scarf with the Summit logo, which is an elegant and useful souvenir.

More than this, I know that you generously made available a very large number of Summit ties to visiting journalists. I have been told that these were very much appreciated by our visitors.

Thank you for your contribution to the success of the Summit.

Yours sincerely

Margaret Thatcher

R M Halpern, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Laister,

I am told that your company generously provided a large number of television receivers free of cost for Lancaster House and the Connaught Rooms for use during the London Summit.

I know that all the complicated technology involved worked well. Your contribution was very much appreciated.

With many thanks

Yours sincerely

Margaret Thatcher

P Laister, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Hughes,

I am told that your company generously provided word processors and operators for the London Economic Summit. I know that at times they were under pressure, but worked always very well.

I much appreciate the contribution you made to the success of the Summit.

Yours sincerely

Margaret Thatcher

P A B Hughes, Esq., C.B.E.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Sir George,

I hear from every hand what a magnificent job your people did in installing a sophisticated communications set-up at the Connaught Rooms and elsewhere during the London Summit. Your contribution was much appreciated and made an excellent impression on our visitors from the world's press.

Please will you pass on my thanks and congratulations to all concerned for their hard work, which created a superb impression of British organisation, management and technology.

Yours sincerely

Margaret Thatcher

Sir George Jefferson, C.B.E.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Grant,

I am very sorry that I did not have time in the last days before the Summit to have a thorough look at the Press Centre in the Connaught Rooms, which I know was set up largely through the efforts of your planners and designers working with British Telecom and the other British companies involved.

The Press Centre was a great success and reflected enormous credit on British organisation, management and technology. It was highly praised by its users. Please convey my appreciation to those members of your staff who were concerned.

Yours sincerely

Margaret Thatcher

D D Grant, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Carter,

Thank you for sending me a personally inscribed set of Berol pens, and thank you also for generously providing so many of these sets for visitors to the London Summit.

This was a generous gesture which was much appreciated.

Yours sincerely

Margaret Thatcher

Ronald Carter, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Risk

I am grateful to the Bank of Scotland for contributing to the cost of the briefcases produced for the London Summit.

It was an attractive and useful item, and created a very good impression among our visitors.

With many thanks

Yours sincerely

Margaret Thatcher

T N Risk, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Lady Strathnaver,

It was extremely kind of you to agree to lend to us that fine painting of Lancaster House during the London Summit.

As you may have heard, the painting attracted much interest among my fellow heads of government. Our visitors enjoyed seeing what the house was like in its former glory.

I was sorry to hear that you were out of the country in June and therefore could not come to the reception at St James's Palace.

Yours sincerely

Margaret Thatcher

The Countess of Sutherland

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Goulding,

The flowers you provided during the London Summit at Lancaster House, St. James's Palace, the National Portrait Gallery, were magnificent. They made such a difference to the whole atmosphere.

Thank you very much.

Yours sincerely

Margaret Thatcher

M.F. Goulding, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mr. Jackson,

I hear that the Press Centre established by the Connaught Rooms for the London Economic Summit was a great success.

I am in no doubt that your contribution and that of your staff was invaluable in ensuring that the Press Unit for the Summit received almost no complaints - and much praise - about the facilities.

Please will you convey my appreciation to all your staff.

Yours sincerely

Margaret Thatcher

Leslie Jackson, Esq.

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Group Captain Dundas.

I am writing to thank you for Rediffusion's very generous contribution towards the success of the Economic Summit.

It was my intention that the world's media should see some of the most modern of British technology. In this respect, I am told that the Rediffusion/Telecom Summit Message Service and Information Database, based on the Rediffusion Computers Videotext System, was a tremendous success. Your team did a superb job. Very many thanks and congratulations.

Yours sincerely

Margaret Thatcher

Group Captain H. S. L. Dundas, C.B.E., D.S.O., D.F.C., D.L.
(R.A.F. Ret'd.)

10 DOWNING STREET

THE PRIME MINISTER

15 June 1984

Dear Mrs. Adams.

Lancaster House and Kensington Palace Gardens looked beautiful for the London Summit. I was particularly grateful for the efforts made to provide at the last minute the pot flowers in Lancaster House, including those in the centre of the conference table.

Please will you pass on my warm thanks to those who helped you.

Yours sincerely

Margaret Thatcher

Mrs. J. Adams.

Foreign and Commonwealth Office

London SW1A 2AH

15 June 1984

A J Coles Esq
10 Downing Street

Pl. type for the PM's signature

Dear John,

To add to the list of thank you letters it would be appreciated if the Prime Minister could drop a line to Roy Strong. Draft attached.

Yours sincerely,

Nicholas

N J Barrington

copy to: Richard Hatfield Esq

D[illegible]11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Sir Roy Strong Phd FSA
Director and Secretary
Victoria and Albert Museum
South Kensington
London SW7 2RL

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

This is to thank you very much for coming to our rescue at the last minute with ~~some~~ those very attractive ~~pots~~ vases for the Gold Room at Lancaster House. It is a beautiful room which was used for our lunch with Heads of Delegation and Foreign Ministers, and my bilateral meetings with President Mitterrand and Herr Kohl.

Your fine porcelain ~~provided the finishing touch~~ improved the room enormously and was much appreciated.

Enclosures–flag(s).....

Foreign and Commonwealth Office

London SW1A 2AH

15 June 1984

The Hon Donald C Jamieson
High Commissioner
Canadian High Commission
Macdonald House
1 Grosvenor Square
London W1X OAB

Dear High Commissioner,

Now that the Summit is over may I thank you most warmly for allowing us to fly the Summit flags on the side of your building in Trafalgar Square.

They looked very fine and I must say I personally obtained some quiet satisfaction that they were flying there proudly during all the activity on Saturday afternoon.

Once again may I thank you for all the co-operation received from the staff of your High Commission during the preparations for the Summit.

Yours sincerely,

Nicholas Barrington

N J Barrington
Summit Co-ordinator

copy to: A J Coles Esq, 10 Downing Street
Richard Hatfield Esq, Cabinet Office

Prime Minister

Please sign

Thankyou

CR

Ref. A084/1736

MRS RYDER

During the course of the London Economic Summit the Personal Representatives had one meal at the Mirabelle, where they were very well looked after.

2. The manager, Mr Leslie Jackson, asked whether it would be possible to get the Prime Minister's autograph on three photographs. I attach the photographs herewith; if the Prime Minister felt able to autograph them, Mr Jackson would be very grateful; as indeed should I.

RTA

ROBERT ARMSTRONG

14 June 1984

MIRABELLE  RESTAURANT

56 CURZON STREET, LONDON, W1Y 8DL
01-499 4636

WITH COMPLIMENTS

MR L. JACKSON

ADMINISTRATION
61/65 GT. QUEEN STREET, LONDON, WC2B 5DA
TEL: 01-404 0077 TELEX NO. 22121

Subject a master
of PS

file

10 DOWNING STREET

THE PRIME MINISTER

Personal Minute
No. M5

SIR ROBERT ARMSTRONG

As you know, I reported to Cabinet this morning how splendidly the arrangements for the London Economic Summit had been made and carried out; and I hope that you will have made a suitable record in the Cabinet minutes.

I should be grateful if you would pass on my congratulations and thanks to Mr. Barrington and all other members of your team. The arrangements for the Summit were made with imagination and efficiency, and all those who came to London for the Summit, in whatever capacity, appear to have been both satisfied and impressed. I am grateful to all those who worked so hard to maintain Britain's reputation for arranging such meetings superbly.

Margaret Thatcher

14 June 1984

NSC

Pl. type drafts below for the PM's signature

Sir Robert Armstrong

SUMMIT: THANK YOU LETTERS FROM THE PRIME MINISTER

I enclose draft thank you letters for the Prime Minister to send to the Police, on which you will have views.

2. I also enclose a copy of a series of drafts to others which I have sent direct to Mr Coles.

3. I suggest you might like to write a note of appreciation to Mr and Mrs Lawrence for the work of the interpreters.

N J Barrington

13 June 1984

Mr Coles

Yes Drafts submitted. I will write the Lawrences, if you agree.

RHA 13 vi

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Sir Kenneth Newman QPM
Commissioner
Metropolitan Police
New Scotland Yard
London SW1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I ~~am very well aware~~ know that the arrangements for ~~receiving six other Heads of State or Government in London~~ for the London Summit placed a heavy burden on the Metropolitan Police. You had many other calls on your resources, and the problems posed in ~~handling sensitive~~ controlling the streets, particularly during Saturday's demonstration, dealing with security officers from other countries, ~~as well as~~ and checking the security of ~~a number of venues,~~ the various locations used for the Summit, were considerable.

~~But, As I would have expected,~~ The Metropolitan Police ~~came through with flying colours.~~ coped with all these problems with the highest standards of efficiency and courtesy. I should like you to know how much ~~your~~ the efforts of all the Police who took part were appreciated by myself and by all of those in the Government who were involved in the Summit.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Peter Marshall Esq QPM
Commissioner of Police
City of London
26 Old Jewry
London EC2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am aware that by selecting a site in the City for our final press conference for the Summit on 9 June I ~~created a number of problems for the City Police.~~

~~Please tell everyone concerned how grateful I am for the way your forces rose to the occasion. Despite the delays which they took philosophically,~~ I am very grateful for the way with you the City Police handled the arrangements for the Guildhall ceremony to the leaders of the Summit delegations were much impressed by Guildhall and the ~~opportunity it gave to explain~~ historic setting it provided for reading the conclusions ~~and achievements~~ of the Summit to the world press. Please will you thank those involved for the characteristic efficiency and courtesy with which they made the arrangements and overcame ~~despite~~ the problems in conveying the leaders to Guildhall.

reading of the ~~final~~ communique of the London Summit in Guildhall last Saturday.

Enclosures—flag(s).....

Foreign and Commonwealth Office

London SW1A 2AH

13 June 1984

A J Coles Esq
10 Downing St

Dear John,

LONDON SUMMIT THANK YOU LETTERS

Nicholas Barrington has asked me to send you directly the attached further draft letters in respect of the Devere Group, Food From Britain and Rediffusion.

Yours ever

Ivor

Ivor Roberts

cc : Sir Robert Armstrong GCB CVO
Cabinet Office

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM:

PRIME MINISTER

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

PRIVACY MARKING

.....In Confidence

CAVEAT.....

Enclosures—flag(s).....

TO:

Gp. Capt

H DUNDAS, CBE DSO DFC, DL (Ret'd)

CHAIRMAN

REDIFFUSION

STRATTON HOUSE, PICADILLY W1

SUBJECT:

Your Reference

Copies to:

I am writing to thank you for Rediffusion's very generous contribution towards the success of the Economic Summit.

It was my intention that the world's media ~~should be~~ should see ~~exposed to~~ some of the most modern of British technology. In this respect, I am told that the Rediffusion/Telecom Summit Message Service and Information Database, based on the Rediffusion Computers Videotex System, was a tremendous success. Your team did a superb job. Very many thanks and congratulations.

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM:

Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

PRIVACY MARKING

.....In Confidence

CAVEAT.....

Enclosures—flag(s).....

TO:

Nicholas
~~Nick~~ Saphir
Chairman
Food from Britain
Market Towers
New Covent Garden Market
London SW8

Your Reference

Copies to:

SUBJECT:

I am most grateful for the assistance from your organisation in connection with the London Economic Summit. The ~~Plenary~~ lunch organised by ''Food From Britain'' at Lancaster House on Saturday 9 June was splendid, and I understand that the arrangements for the feeding of the press at two lunches at the Connaught Rooms was widely praised. Please extend my thanks to all your staff who worked very hard to ensure that British food and drink were very well received during the Summit.

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM:

Reference

DEPARTMENT: TEL. NO:

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:
LESLIE JACKSON
VICE CHAIRMAN
DEVERE GROUP
CONNAUGHT ROOMS
GREAT QUEEN STREET WC2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I hear that the Press Centre established by the Connaught Rooms for the London Economic Summit was a great success. I am in no doubt that your contribution and that of your staff was invaluable in ensuring that the Press Unit for the Summit received almost no complaints - ~~but~~ and much praise - about the facilities. Please will you convey my appreciation to all your staff.

Enclosures—flag(s).....

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: Barrington to Coles dated 13 June 1984	
CLOSED FOR .....YEARS UNDER FOI EXEMPTION	
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	
TEMPORARILY RETAINED	7/10/2013 J. Gray
MISSING AT TRANSFER	
MISSING	
NUMBER NOT USED	

Instructions for completion of Dummy Card

Use **Black Pen** to complete form

Use the card for one piece/item number only

Enter the Department, Series and Piece/Item references clearly
e.g.

DEPARTMENT/SERIES ……*GRA 168*……
PIECE/ITEM ……*49*……
(ONE PIECE/ITEM NUMBER ONLY)

Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

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DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

His Royal Highness
The Duke of Kent

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

A word to thank you again very much indeed for turning up at the reception for the Summit leaders on 7 June. I know that they appreciated the chance of meeting you at St James's Palace and that many of the less exalted guests there also valued the chance of seeing and talking to you.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT:

TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

PRIVACY MARKING

.....In Confidence

CAVEAT.....

TO:

Miss V Beston
Marlborough Fine Arts Gallery
6 Albermarle Street
London W1

Your Reference

Copies to:

SUBJECT:

Now that the London Summit is over I should like to thank you for the efforts you made to help with gifts for ~~my colleagues, in particular the fine Henry Moore, which I am sure gave great pleasure to President Mitterrand~~.

I ~~should be grateful if you could pass on my warmest thanks to the Henry Moore Foundation for this.~~

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Mrs J Adams
Department of the Environment
The Store Yard
Hyde Park
London W2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

~~I am very grateful for the effort you and your collaborators made during the Summit to make~~ Lancaster House and Kensington Palace Gardens look beautiful for the London Summit. ~~, and~~ I was particular grateful for the efforts made to provide at the last minute ~~for~~ the pot flowers ~~you provided~~ in Lancaster House, including those in the centre of the conference table, ~~at the very last minute.~~

~~Thank you very much.~~

Please will you pass on my warm thanks to those who helped you.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

M F Goulding Esq
Michael Goulding & Co
61 Westmorland Terrace
London SW1V 4AH

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

The flowers you provided during the London Summit at Lancaster House, St James's Palace, the National Portrait Gallery, were magnificent.

Thank you very much.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

The Countess of Sutherland
39 Edwardes Square
London W8

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

It was extremely kind of you to agree to lend to us that fine painting of Lancaster House during the London Summit.

As you may have heard, the painting attracted much interest among my fellow heads of government. Our visitors ~~and favourable comment. It was good for our visitors to see~~ enjoyed seeing what the house ~~place~~ was like in its former glory ~~heyday.~~

I was sorry to hear that you were out of the country in June and therefore could not come to the reception at St James's Palace.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

PRIVACY MARKING

.....In Confidence

CAVEAT.....

Enclosures–flag(s).....

TO:

T N Risk Esq
Governor
Bank of Scotland
The Mound
Edinburgh
EH1 1YZ

Your Reference

Copies to:

SUBJECT:

I am grateful to the Bank of Scotland for contributing to the cost of the briefcases ~~we~~ produced for the London Summit. It was an attractive and useful item, and created a very good impression among our visitors.

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Ronald Carter Esq
Managing Director
Berol Ltd
Oldmeadow Road
Kings Lynn
Norfolk
PE30 4JR

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

Thank you for sending me a personally inscribed set of Berol pens, and thank you also for generously providing so many of these sets for visitors to the London Summit. // This was a generous gesture which was much appreciated.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

PRIVACY MARKING

.....In Confidence

CAVEAT.....

TO:

D D Grant Esq
Director-General
COI
Hercules Road
London SE1

Your Reference

Copies to:

SUBJECT:

I am very sorry that I did not have time in the last days before the Summit to have a thorough look at the Press Centre in the Connaught Rooms, which I know was set up largely through the efforts of your planners and designers working with British Telecom and the other British companies involved.

The Press Centre was a great success and reflected ~~the greatest possible~~ enormous credit on British organisation, management and technology. It was highly praised by its users, ~~who are not known for being uncritical of the arrangements made for them.~~ Please convey my appreciation to those members of your staff who were concerned.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Sir George Jefferson CBE
Chairman
British Telecom
2-12 Gresham Street
London EC2V 2AG

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I hear from every hand what a magnificent job your people did in installing a sophisticated communications set-up at the Connaught Rooms and elsewhere during the London Summit. Your contribution was much appreciated and made ~~the best possible~~ an excellent impression on our visitors. ~~Thank you very much, who are not normally uncritical of the arrangements made for them.~~ from the world's press.

Please will you pass on my thanks and congratulations to all concerned for their hard work, which created a superb impression of British organisation, management and technology.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

Reference

DEPARTMENT:

TEL. NO:

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Your Reference

P A B Hughes Esq CBE
Chairman
Logica Holdings Ltd
64 Newman Street
London W1

Copies to:

PRIVACY MARKING

.....In Confidence

SUBJECT:

CAVEAT.....

I am told that your company generously provided word processors and operators for the London Economic Summit. I know that at times they were under pressure, but worked always very well.

I much appreciate the contribution you made to the success of the Summit.

Enclosures—flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

P Laister Esq
Chairman
Thorn-EMI
EMI House
Upper St Martin's Lane
London WC2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am told that your company generously provided a large number of television receivers free of cost for Lancaster House and the Connaught Rooms for use during the London Summit.

I know that all the complicated technology involved worked well. ~~This is to say that~~ Your contribution was very much appreciated.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

R M Halpern Esq
Chairman and Chief Executive
Burton Group
8-11 Great Castle Street
London W1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am grateful to you for sending me the scarf with the Summit logo, which ~~will be a~~ is an elegant and useful souvenir.

More than this, I know that you generously made available a very large number of Summit ties to visiting journalists. I have been told that these were very much appreciated by our visitors, ~~who like to take away with them a souvenir of such a conference, especially when it is something they can use and enjoy.~~

Thank you for your contribution to the success of the Summit.

Enclosures—flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

D P Hornby Esq
Executive Director
Rank Xerox
338 Euston Road
London NW1 3BH

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am told that you generously arranged for Rank Xerox to provide a number of your latest copiers on free loan to Lancaster House and the Connaught Rooms during the London Summit. This contribution was much appreciated.

We put your machines to a heavy test, especially when the ~~your~~ documents issued at the end of the Summit had to be produced and reproduced at very short notice. ~~And~~ The trouble that your ~~people~~ staff took to ensure that the machines could operate at full stretch proved very important.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

M Montague Esq CBE
Chairman
English Tourist Board
4 Grosvenor Gardens
London SW1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am grateful to the English Tourist Board for laying on a party for Summit journalists at such short notice. I am afraid that the way we overran our schedule meant that fewer people attended than might have been expected, but I know that all those who were there appreciated it very much.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT:

TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Sir Austin Bide
Chairman
BL
35-38 Portman Square
London W1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

Thank you for providing the free loan of a number of your latest Rovers during the London Summit. These looked good and proved themselves well, and will have created ~~the best possi~~ an excellent ble impression ~~for~~ on our visitors.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

S Grinstead Esq FCA CBIM
Chairman
Grand Metropolitan Ltd
11 Hanover Square
London W1A 1DP

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am grateful to your company for providing free beer for journalists attending the London Summit. It was a generous gesture which, I am sure, ~~by keeping journalists~~ helped to keep ~~contributed to keeping~~ the press mellow and contented, and thus contributed to the success of the Summit.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

The Rt Hon the Lord Barber of Wentbridge
Chairman
Standard Chartered Bank
10 Clements Lane
London EC4N 7AB

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I am grateful to the Standard Chartered Bank for contributing to the cost of the briefcase we produced for the London Summit. It was an attractive and useful item, and created a very good impression among our visitors.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Dr D J Gerhard
Deputy Master and Comprtoller
Royal Mint
7 Grosvenor Gardens
London SW1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

Thank you very much for producing the commemorative medallions which were passed to Heads of Delegation, Ministers, officials and journalists attending the London Economic Summit.

They ~~were~~ are of the highest standard of design and quality and ~~will provide for many an~~ are a most attractive souvenir.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

A D Howlett Esq
Remembrancer
Guildhall
London EC2P 2EJ

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

Thank you very much for all that was done to make the Press Conference at Guildhall such a success and a fitting climax to the London Summit.

~~I know that a great deal of work went into it, at a time when you were, I am told, not well.~~

I appreciated very much that, although you have not been well, ~~despite this~~ you turned out on 9 June to help us. Please give my thanks also to Mr Barnes and to all your other ~~collaborators.~~ colleagues

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

The Rt Honourable the Lord Mayor of London
Mansion House
London EC4N 8BH

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

Thank you very much for lending your support on the last day of the Summit at Guildhall. A lot of work went into making the Press Conference a success, which it certainly was ~~in terms of media pictures and coverage~~, despite the delays caused by other events in London at the time. My fellow heads of government and I were delighted that the conclusions of the London Economic Summit could be read in such a historic and beautiful setting.

Please also pass my thanks to the musketeers and pikemen who helped provide a special touch of pageantry.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

R Dearing Esq CB
Chairman
Post Office Headquarters
St Martin le Grand
London
EC1A 1PG

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

It was most kind of you to send to me, and to the other Summit leaders, that fine, exclusive, print of Paul Hogarth's Lancaster House stamp design. It is an excellent piece of work. It looks good on the stamp and it looks good on the larger picture.

More generally I am very grateful for the way the stamp was produced at such short notice, for the distrubution of First Day covers to many of our visitors and for the admirable paperweights incorporating the stamp, which I know gave a great deal of pleasure to visiting Heads of Delegations and Ministers. It was a nice touch to have them personally inscribed. They looked good on the Conference tables. My own already sits back now in 10 Downing Street.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

Reference

DEPARTMENT: TEL. NO:

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

The Lord Kenyon
Chairman of the Trustees
National Portrait Gallery
2 St Martin's Place
London WC2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I have written to Dr John Hayes expressing my warm thanks for allowing ~~me to use~~ the National Portrait Gallery ~~to entertain~~ to be used for my dinner for my colleagues during the London Economic Summit, and for all the work that went in to it.

Please also convey to the Trustees my gratitude. ~~It was a very special occasion and reflected the greatest possible credit on the Gallery. The Gallery. None of the other~~ The Portrait Gallery is one of Britain's unique assets ~~of~~ and the other heads of government took as much pleasure in seeing it as I took pride in showing it to them.

Enclosures—flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

The Prime Minister

DEPARTMENT: TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Dr J T Hayes
Director
National Portrait Gallery
2 St Martin's Place
London WC2

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

A word to thank you again for allowing ~~me to use the~~ Gallery ~~for that perfectly splendid~~ to be used for my dinner for the Summit leaders on 8 June.

It was a ~~magical~~ magnificent setting which impressed all of us and the relaxed evening we enjoyed contributed to the success of the Summit as a whole.

My colleagues, I know, were also interested in the paintings you had assembled relating to their own countries and in looking round the 20th Century Gallery.

I should be grateful if you could pass on my thanks to your immediate assistants and to all the other members of your staff at the National Portrait Gallery. ~~since I know the disruption was considerable. It was, however,~~ I hope they feel that their work was justified by the results.

Enclosures–flag(s).....

I hope to have an opportunity some time to ~~wander round more of your galleries, and perhaps to tease away from you, if I can, some of your reserve collection for 10 Downing Street.~~ discuss with you whether we could display in 10 Downing Street from time to time some portraits from your reserve collection of people who have contributed notably to our national life

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM
The Prime Minister

Reference

DEPARTMENT: TEL. NO:

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

P E R Bailey Esq
Director
Gatwick Airport
Gatwick
West Sussex
RH6 0HZ

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I should like to thank you and your staff for the contribution you made to the success of the London Summit. My people told me how helpful you were in all the complicated arrangements needed to bring in the Delegation leaders on 7 June. It was much appreciated.

Enclosures–flag(s).....

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM

Prime Minister

DEPARTMENT:

TEL. NO:

Reference

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Michael King Esq
Director
Heathrow Airport
Hounslow
Middlesex

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I should like to thank you and your staff for the trouble you took during the London Summit to look after our visitors. I know it was not easy, especially when large numbers of press were involved, travelling in the wake of Heads of Delegation. But everything went smoothly and the effort your people put in was much appreciated.

Enclosures–flag(s).....

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: Draft PM to Lord Maclean - undated	
CLOSED FOR .....YEARS UNDER FOI EXEMPTION	
RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958	
TEMPORARILY RETAINED	7/10/2013 J. Gray
MISSING AT TRANSFER	
MISSING	
NUMBER NOT USED	

DSR 11 (Revised)

DRAFT: minute/letter/teleletter/despatch/note

TYPE: Draft/Final 1+

FROM
The Prime Minister

Reference

DEPARTMENT: TEL. NO:

SECURITY CLASSIFICATION

Top Secret
Secret
Confidential
Restricted
Unclassified

TO:

Major General J A C G Eyre CVO CBE
Officer Commanding Household Division
and GOC London District
Horse Guards
London SW1

Your Reference

Copies to:

PRIVACY MARKING

.....In Confidence

CAVEAT.....

SUBJECT:

I should like to let you know once again how grateful I am for the contribution made by the Household Division to the success of the London Summit.

~~Your people~~ You put on a superb show for the greeting ceremonies at the Orangery, and I know a lot of planning and organisation went into it. We were lucky that the Summit coincided with Beating Retreat and the Trooping rehearsal, which showed many of our visitors something that the British ~~can~~ do superlatively well.

Please pass my thanks and appreciation to your staff officers, to the Guard Commanders with their ~~impeccable~~ command of languages which impressed my colleagues so much, and to all the men concerned.

Enclosures–flag(s).....

10 DOWNING STREET

From the Private Secretary

13 June, 1984.

Thank you so much for your kind letter of 11 June. It was very good of you to write personally about the Summit. I do not need to tell you how much the Prime Minister enjoyed the visit of President Reagan and his accompanying party to London last week.

I am signing off here today. May I commend to you my successor, Charles Powell.

I have greatly enjoyed knowing you since your arrival in London, and I send to you and to Mrs. Price my best wishes for the future.

AJC

His Excellency Mr. Charles H. Price II

FILE JH

10 DOWNING STREET

From the Private Secretary

12 June, 1984

Thank you for your letter of 11 June.

The Prime Minister has signed the menu for the dinner at the National Portrait Gallery last Friday.

What a wonderful evening it was!

A. J. COLES

Mrs. Jean Liddiard

JRG

File 8881

10 DOWNING STREET

From the Private Secretary

12 June 1984

The Prime Minister has asked me to thank you for your letter of 8 June. She was pleased to be able to serve Adgestone wine during the Economic Summit.

The Prime Minister has taken note of your point about the level of duty on English wine, although she hopes that you will give due credit for the substantial reduction in duty which the Chancellor made in his recent Budget.

David Barclay

A D Pilcher, Esq.

(3)

NATIONAL PORTRAIT GALLERY

ST. MARTIN'S PLACE
LONDON WC2H OHE 01-930 1552

Prime Minister.

Would you kindly sign the attached menu?

AJ C.

11th June 1984

Dear Mr. Coles,

I am writing on behalf of our Director Dr. John Hayes, and at the suggestion of Mr. Nicholas Barrington. On the occasion of the dinner for the Heads of State given here at the Gallery on Friday night, Mrs. Thatcher kindly asked her guests to sign a menu for the Gallery archive, but unfortunately had no time to sign it herself.

Our Director would be most grateful if Mrs. Thatcher were able to find the time to sign it for us and thus complete it as a record for the Gallery of an important event in the Gallery's history.

I therefore enclose the menu to you; when it has been signed I would greatly appreciate its return to myself in the Press Office of the National Portrait Gallery.

Yours sincerely,

Jean Liddiard

Jean Liddiard
Press Officer

Signed MT

A.J. Coles Esq.
Private Secretary
The Prime Minister's Office
10 Downing Street
London SW1

enc.

EMBASSY OF THE UNITED STATES OF AMERICA
LONDON

June 11,1984

Mr. A.J. Coles
Private Secretary to the Prime Minister
10 Downing Street
London SW1

Dear ~~Mr. Coles~~ John:

It was a stunning performance. I obviously had a first-hand view of what had to go into the President's trip to London and the Economic Summit. Consequently, I especially appreciate the great cooperation and many kindnesses which were shown to us in the midst of all the activity.

Again, thank you and best regards.

Sincerely,

Charlie

Charles H. Price II
Ambassador

010

Mr Coles

LONDON SUMMIT: DEPARTURES

copy to: Private Secretary
PS/Chancellor of the Exchequer
Mr Hatfield
PS/Mr Whitney
PS/Mr Luce
PS/Baroness Young
Liaison Officers
Mr Gordon, PCD

SUMMIT

1. For your information this is an up to date list of the departure of Heads of Delegation and Ministers, with those who are seeing them off. (Ministers are being seen off by special representatives of the Secretary of State.)

N J Barrington

9 June 1984

LONDON SUMMIT:
DEPARTURE ARRANGEMENTS

	Time	Leave from	Seen off by
ITALY			
Mr Craxi, Prime Minister, Mr Goria, Finance Minister, plus a handful of staff	0915 Sunday 10 June	Hounslow Suite Heathrow	Mr Whitney
Mr Andreotti, Foreign Minister and bulk of delegation	2300 to 2330 Saturday 9 June	Hounslow Suite Heathrow	Col Maxwell
EC COMMISSION			
President Thorn	1030 Sunday 10 June to Paris flight No BA306	Hounslow Suite Heathrow	Mr Whitney
Vice President Ortoli	0900 Sunday 10 June to Brussels, flight No SN602	Hounslow Suite Heathrow	Mr Edmund Howard
FRANCE			
President Mitterrand, two Ministers, Personal Representative and four officials	2300 Saturday 9 June by Mystere 50	Northolt	Mr Stewart
Bulk of Delegation	2200 by Caravelle	Northolt	
About 10 officials	2305	Northolt	
JAPAN			
Prime Minister Nakasone	1000 Tuesday 12 June	Heathrow Southside	Mr Luce
Foreign Minister Abe	0930 Sunday 10 June BA454 to Madrid	Gatwick	Sir D Dodson
Finance Minister Takashita	1600 Sunday 10 June flight JL422 to Tokyo	Hillington Suite Heathrow	Col Purdey

/FRG

FRG

Chancellor Kohl	2300- 2315 Saturday 9 June by Jetstar	Northolt	Mr Stewart
Foreign Minister Genscher	1730 Saturday 9 June	Northolt	Sir D Dodson
Dr Stoltenberg (Finance Minister)	1035 Saturday 9 June flight LH041 to Hamburg	Heathrow Hounslow Suite	Mr Ivan May
Count Lambsdorff and bulk of delegation	2320 (approx)	Gatwick	Col Doherty

CANADA

Prime Minister Trudeau and bulk of delegation	1230 Sunday 10 June	Heathrow Southside	Lady Young
Foreign Minister MacEachen and Finance Minister Lalonde	1550 Sunday 10 June, flight AC865	Hillington Suite Heathrow	Col Purdey

UNITED STATES

President Reagan, Mr Shultz (Foreign Minister) and Mr Regan (Finance Minister)	1030 depart Winfield House 1045 arrive Heathrow		Lady Young
President, Ministers and bulk of Delegation	1050 depart Air Force One		
Remainder of delegation	1120 depart Air Force Two Sunday 10 June		

Prime Minister.

MR. COLES A.J.C. 8/6.

Luncheon at Lancaster House
Saturday, 9 June

I attach the list of guests attending the lunch at Lancaster House together with the seating plan.

Sue Goodchild

8 June 1984

LIST OF GUESTS ATTENDING THE LUNCHEON TO BE GIVEN BY THE PRIME MINISTER AT LANCASTER HOUSE ON THE OCCASION OF THE LONDON ECONOMIC SUMMIT 1984 ON SATURDAY, 9 JUNE 1984

The Prime Minister

Rt. Hon. Sir Geoffrey Howe, MP

Rt. Hon. Nigel Lawson, MP

United States of America

The Honorable Ronald Reagan

The Honorable George P. Shultz

The Honorable Donald REgan

Republic of France

His Excellency Monsieur Francois Mitterrand

His Excellency Monsieur Claude Cheysson

Monsieur Jacques Delors

Canada

The Rt. Hon. Pierre Elliott Trudeau, PC, QC, MP

The Hon. Allan J. MacEachen, PC, MP

The Hon. Marc Lalonde, PC, QC, MP

Federal Republic of Germany

His Excellency Dr. Helmut Kohl

His Excellency Hans-Dietrich Genscher

His Excellency Dr. Otto Graf Lambsdorff

Japan

His Excellency Mr. Yasuhiro Nakasone

His Excellency Mr. Shintaro Abe

His Excellency Mr. Noboru Takeshita

Republic of Italy

His Excellency On Bettino Craxi

His Excellency On Giulio Andreotti

His Excellency On Giovanni Goria

Commission of the European Communities

His Excellency Monsieur Gaston Thorn

Monsieur Francois-Xavier Ortoli

PLENARY LUNCHEON: SATURDAY, 9 JUNE

STATE DINING ROOM: LANCASTER HOUSE

HE Herr Hans-Dietrich Genscher

HE Mr. Shintaro Abe

The Hon. Allan J. MacEachen

Rt. Hon. Sir Geoffrey Howe

HE Mr. Yasuhiro Nakasone

Rt. Hon. Pierre Elliott Trudeau

The Hon. Ronald Reagan

HE On. Bettino Craxi

Rt. Hon. Nigel Lawson

Monsieur Francois-Xavier Ortoli

The Hon. Donald Regan

HE Mr. Noboru Takeshita

HE Monsieur Claude Cheysson

The Hon. George P. Shultz

HE On. Guilio Andreotti

HE Dr. Helmut Kohl

HE Monsieur Francois Mitterrand

RT. HON. THE PRIME MINISTER

HE Monsieur Gaston Thorn

Monsieur Jacques Delors

HE Dr. Otto Graf Lambsdorff

HE On. Giovanni Goria

The Hon. Marc Lalonde

Mr Coles

In answer to the Prime Minister's enquiry the Custodian of Lancaster House has now been able to confirm that the crest in the Music Room is undeed that of the Sutherland family.

Richard Escritt

R E Escritt

8 June 1984

SUMMIT: 9 JUNE

SCENARIO FOR THE PRIME MINISTER

Bilateral with Herr Kohl

1. The Prime Minister will come to Lancaster House at 8.00 a.m. for an internal meeting. Herr Kohl is due for a bilateral at 8.40 a.m. at Lancaster House. The bilateral will be in the Gold Room so that there will be an opportunity for bringing in journalists for a photograph or, perphaps better, taking Herr Kohl out for a photograph on the terrace beforehand.

Final Plenary session

2. There are no formal arrangements for the arrival for the final plenary session, but the Prime Minister will no doubt wish to be in the entrance hall at 9.20 a.m. to greet her principal colleagues.

3. Unless there is a change of plan the meeting will be in the plenary room, and there will be a wave of photographers as before to take the group at table (the Foreign and Commonwealth Secretary will be present this time).

4. The plenary session is due to go on until about 12.30. Thereafter Heads of Delegation will wish to talk to their Ministers and aides in their delegation offices.

Lunch

5. Drinks are at 12.45 p.m. on the terrace, assuming it is fine, for Heads of Delegation and Ministers together, followed by plenary lunch in the State Dining Room. This will be the only opportunity when the Prime Minister is host at a meal to all the Ministers, and it would be an appropriate place for a few words after lunch if she wished to do this.

Space Station

6. Assuming that we get the go-ahead from the Prime Minister today, we shall arrange to have the space Station model put in the Eagle Room near the room for the plenary luncheon. It will thus be easy for the Heads of Delegation to go after lunch, if they wish, and look at it in front of cameras.

/7/

7. If all goes according to plan and there is no last minute fuss over the declaration etc there could then be a period of hiatus after lunch during which, assuming there is no further formal session, Ministers may wish to have bilateral talks or meet in groups. Some of the Heads of Delegation may wish to go back to their residences before going to Guildhall, though the police will want to know in advance because this is the time when the CND demonstrators will be flooding into central London.

Guildhall ceremony

8. Officials who want to be present at the Guildhall ceremony will have to be prised away from Lancaster House at 2.45 to 3.00 p.m. They will be transported in buses to the Guildhall. We hope only the immediate aides will stay with the Heads of Delegation.

9. Foreign and Finance Ministers must leave Lancaster House for Guildhall at 3.10 p.m. The Prime Minister should leave at 3.20 p.m. All these timings assume that it will take 15 minutes to get to Guildhall. If, because of detours needed to avoid the CND, the police tell us the time is longer, we shall ask people to set off correspondingly earlier from Lancaster House.

10. The Prime Minister should arrive at Guildhall at 3.35 p.m. She will be greeted by the Lord Mayor and escorted by the Remembrancer to the Old Library (past the ceremonial pikemen and musketeers). Baroness Young and Sir Geoffrey Howe will have been entertaining Ministers there for tea. As the other Heads of Delegation arrive they will be greeted by the Lord Mayor at the front door (which gives a new photograph) and by the Prime Minister in the Old Library.

11. President Reagan should arrive at 3.50 p.m. and have a chance for a brief cup of tea before the ceremony is due to start at 4.00 p.m.

12. I shall check that everything is ready in the Hall and then invite Baroness Young and anyone present in the Old Library, except Ministers, to take their places.

13. We shall then ask the Ministers to line up in their reverse protocol order and they will be announced as they go in by the Toastmaster, followed by the Lord Mayor and Sheriffs, followed again

by the

by the Heads of Delegation, starting with M. Thorn and ending up with President Reagan and the Prime Minister.

14. When she has reached her seat at the centre of the table on the platform (it is a low platform in order to get the right camera angles), the Prime Minister will rise and make some introductory remarks and then read the Economic Declaration. This will be interpreted into the other Summit languages, but there will be no provision for anyone to speak in those languages. We do not, of course, expect the other Heads of Delegation to speak, nor for there to be any questions on this occasion.

15. When the Prime Minister has finished she will lead the party off the platform to the left and wait for a few moments in the ante-room outside the hall in time for the Lord Mayor to come round and say her farewells.

16. The arrangement is that the Heads of Delegation will go off in protocol order, i.e. President Reagan first, and that they will say goodbye to the Lord Mayor just outside the main door and to the Prime Minister several paces away at the edge of the canopy.

17. This goodbye to the Prime Minister is important because it is the last formal goodbye to her colleagues in front of cameras (although she will, of course, be meeting them later in the evening at Buckingham Palace).

18. As soon as M. Thorn has gone the Prime Minister's car will come up to take her to the Connaught Rooms.

Final Press Conference

19. At the Connaught Rooms she will go straight to the British briefing room for her short statement, and questions. There will then be a number of TV and radio interviews. It will be most welcome if on her way out the Prime Minister could have a brief look at the central part of the Press Centre and see the excellent work which which the Central Office of Information, helped by British Telecom and other firms, have done in setting up this operation at short notice.

/Bilaterals

Bilaterals

20. The Prime Minister was to have a bilateral meeting at No 10 with Mr Craxi at 5.30 p.m. We are expecting this to be postponed until 6.30 p.m. The bilateral with M. Thorn, which was to have been at 6.15 p.m., may now take place the following week.

Done | will notify separately. AB 8.6

Dinner at Buckingham Palace

21. The Prime Minister is due to arrive at the Palace by 8.25 p.m. I have done a separate note on protocol for dinner at the Palace.

22. The French and the Germans are leaving directly after dinner to fly home from Northolt. The Economic Secretary to the Treasury is kindly seeing them off.

Departures on 10 June

23. Except for the Japanese, who is staying on for talks on 11 June, the other Heads of Delegation are leaving on 10 June and are being seen off by Baroness Young and Mr Whitney.

N J BARRINGTON
ECONOMIC SUMMIT CO-ORDINATOR
LANCASTER HOUSE

8 June 1984

LONDON ECONOMIC SUMMIT

CEREMONY FOR THE READING OF THE JOINT PRESS STATEMENT,

GUILDHALL, 9 JUNE

1.30-3.00 p.m.	Press arrive through the entrance in the West Block of Guildhall in Aldermanbury, are searched and shown to seats and places in the Hall through the West Door. (Assuming a total of 800 press it would not be practicable to start their arrival later than 1.30 p.m.)
2.45-3.15 p.m.	Delegation officials arrive via the Main Entrance and are shown to seats. A number of senior officials including the bilateral Ambassadors (up to 50) are shown to the Crypt by FCO officials for refreshments. Press and junior officials to be seated by 3.15 p.m.
3.10 p.m.	Minister of State at the Foreign and Commonwealth Office, Baroness Young, arrives at Guildhall Main Entrance and is greeted by the Remembrancer and the Chief Commoner. She is then escorted to the Old Library by the Chief Commoner.
3.15 p.m.	Foreign and Commonwealth Secretary arrives at Guildhall Main Entrance and is met by the Remembrancer.
3.20-3.30 p.m.	Foreign and Finance Ministers arrive at the Main Entrance, are met by Sir Geoffrey Howe and escorted to the Old Library by the Remembrancer's staff, where they are greeted by Baroness Young and the Chief Commoner. Tea is served.
3.30 p.m.	The Lord Mayor arrives, accompanied by the Sheriffs. She is greeted by the Foreign and Commonwealth Secretary and then introduces the Sheriffs. The Foreign and Commonwealth Secretary is then escorted to the Old Library by the Deputy Remembrancer.
3.35 p.m.	The Prime Minister arrives at the Main Entrance. She is greeted by the Lord Mayor who then introduces the Sheriffs. The Prime Minister is escorted to the Old Library by the Remembrancer.

/3.40-3.50 p.m.

3.40-3.50 p.m. Heads of Delegation arrive at the Main Entrance in reverse protocol order and are met by the Lord Mayor who then introduces the Sheriffs. They are escorted by the Remembrancer and members of his staff to the door of the Old Library where they are greeted by the Prime Minister.

After the Sheriffs have been introduced to Prime Minister Trudeau, he is escorted to the Old Library by Mr Sheriff FitzGerald. After Mr Alderman and Sheriff Charvet has been introduced to President Mitterrand, he escorts the President to the Old Library. When the Lord Mayor has greeted President Reagan, she escorts him to the Old Library.

3.50 p.m. Tea is served to Heads of Delegation and the Lord Mayor and Sheriffs in the Old Library. As soon as the last Head of State has arrived, senior officials are led up from the Crypt and shown to their places in the Great Hall.

4.00 p.m. When all is ready in the Great Hall the Ministers in the Old Library are invited to take their seats. They will be escorted by the Remembrancer's staff and will enter by the South-East door. After their arrival is announced by the Toastmaster, they will take their seats on either side of the platform.

The Lord Mayor and Sheriffs will then be invited to take their seats, and will be escorted to the South-East Door by the Remembrancer's staff, where their arrival will be announced by the Toastmaster. They will be shown to their seats to the right of the platform.

Following an announcement in the Old Library, Heads of Delegation, in reverse protocol order, will be escorted to the South-East door of the Great Hall by the Remembrancer's staff. After they have been individually announced by the Toastmaster they will be shown to their seats on the platform. Their seats are alternately at the near and far end of the platform, leaving Mrs Thatcher to come in at the end with Presidents Reagan and Mitterrand and take central positions.

4.05 p.m. After introductory remarks the Prime Minister reads the joint press statement. Earphones will be provided for those who need them, for interpretation into French, German, Japanese and Italian.

/4.15-4.20 p.m.

4.15-4.20 p.m.	The Lord Mayor and the Sheriffs will be invited by the Remembrancer to leave informally by the South-East door to take their places on the Porch just outside the Main Door. Led by the Prime Minister the Heads of Delegation leave the platform to their left and go out of the Great Hall by the Main Door. Foreign and Finance Ministers, Ambassadors and Personal Representatives will follow informally. The doors are then closed for a period to avoid a crush at the exit. The Lord Mayor, accompanied by the Sheriffs, says goodbye to Heads of Delegation just outside the Main Door. The Prime Minister says goodbye at the far end of the Porch (this will be her only formal farewell to her colleagues in front of cameras, though they will be meeting at Buckingham Palace later in the evening). Heads of Delegation leave the courtyard in protocol order, followed by the Prime Minister (who departs to give her own press conference at the Connaught Rooms) and by the Lord Mayor and Sheriffs.
4.20 p.m. onwards	Following the departure of the Prime Minister, the Lord Mayor and the Sheriffs, the Remembrancer and Baroness Young take the Prime Minister's place at the far end of the Porch to say farewell to the Foreign and Finance Ministers.

PM Tours : Econ Summit 11/02

PPS
att'd

RG

8 VICTORIA ROAD
KENSINGTON, W8 5RD
01-937 3711

8th June 1984

Dear Prime Minister

I am writing to thank you for serving my wine, Adgestone, which I make on the Isle of Wight, at your dinner on Saturday. I do hope that you and all your guests enjoyed it. I can assure you that the 1983 vintage is even better, should there be another summit next year.

May I end with a plea? English wines are still hard to sell because of their price. It is an expensive

exercise setting up a vineyard (with no E.E.C. grants). So any further reduction in Duty would be greatly appreciated by me and my fellow viticulturists in England.

Yours faithfully

A. D. Pitcher

3. 8 June: Working Dinner at National Portrait Gallery for Heads of State/Government

Chilled Cucumber and Mint Soup

Fillet of Sole with Béchamel Sauce

Tournedos Rossini
Points of Asparagus
Salad
Jersey Royals

Cheese

Fruit Cardinal with
Devon Clotted Cream

Wines

Corton Charlemagne 1979

Château Latour 1955

Krug 1964

Warre 1945

Martell 1913

4. 9 June: Plenary Lunch at Lancaster House (Main elements supplied by "Food from Britain")

Scotch Smoked Salmon

Roast Norfolk Turkey /with Chestnut Stuffing and Cranberry Sauce/
Spinach
Julienne of Carrots
Minted Peas
Roast Potatoes

Apple Mousse
Cream

English Cheeses

Wines

Spots Farm 1981

Adgestone 1982

Port, Brandy, Liqueurs

LONDON SUMMIT

8 JUNE

PROCEDURE

PROCEDURE ON 8 JUNE

Bilateral with Mr Trudeau

1. You will have your bilateral with Mr Trudeau at Lancaster House at 8.30 a.m.. I shall accompany you.

Arrivals of other Heads of Delegation

2. They are due to arrive from 9.18 a.m. to 9.30 a.m., in reverse protocol order, starting with M. Thorn. They will be greeted by a Private Secretary outside the door - then by you in the main hall. They will then be escorted one by one to join the Ministers (who will have arrived earlier and been greeted by the Foreign Secretary) in the State Dining Room.

3. When the last of them arrives - President Reagan - you should take him to join the others.

/ First Group Photograph

First Group Photograph

4. The doors to the terrace will then be opened and the Prime Minister will lead the Heads of Delegation (only) out on to the terrace for the main group photograph of the Summit. Photographers and television cameras will be ranged in the garden and the Prime Minister and her colleagues should go to the top of the steps for the photograph.

5. After a few minutes, when we get the word, the doors will be opened again so that the Ministers can come out and be photographed behind the Heads of Delegation. It will work quite well if the Heads of Delegation go down a step or two so that the Ministers can be seen behind. We have allotted 8 minutes for these photographs. The Prime Minister will then lead her colleagues back into Lancaster House, up the main staircase, branching left at the urn, and into the Music Room. The Foreign and Finance Ministers will follow and go to their own separate meeting rooms. In the Music Room the Prime Minister's place is facing the door. When she and her colleagues have sat down we shall bring in, in quick succession, 3 waves of photographers and journalists to take pictures of the group sitting round the table. This is something to which some of our visitors, particularly the Americans, attach tremendous importance. We shall get the 3 waves out in 10 minutes, as agreed by the Prime Minister, which should mean that substantive talks can start well before 10.00 a.m.

Morning discussions

Morning discussions and lunch

6. Sherpas will already be in place at their tables at the sides of the room. They will be able to communicate to national offices outside by a system of message pads and electronic writing so that there should be no need for aides or any others to interrupt the session.

7. At about 11.00 a.m. (the Prime Minister will no doubt wish to check this before with Sir Robert Armstrong) coffee will be served at the table.

8. This first session is due to end at around 12.30 p.m. The Prime Minister's first task will then to be brief Sir Geoffrey Howe (on the basis of a line agreed with her colleagues before the meeting breaks up). This would best be done in the Chairman's Room. Mr Ingham and others would no doubt wish to be present. On the basis of this briefing, which should at least cover the subjects discussed and atmosphere, Sir Geoffrey Howe, as agreed, will give a short host country briefing on closed-circuit television to the journalists at the Press Centre. (Mr Ingham should be able to hand out the Declaration on Democratic Values shortly afterwards at the Connaught Rooms.)

9. Most Heads of Delegation will also wish to go to their delegation offices (on the second floor) to brief their Ministers, aides and officials, in particular their spokesmen.

10. There will be little time available, because Heads of Delegation and Ministers are due to meet for drinks at 12.45 p.m. for working lunches at 1.00 p.m. If it is fine drinks for everyone will be on the terrace, if wet in the State Dining Room. The Heads of Delegation and their Foreign Ministers will lunch together in the Gold Room, to the right, while Finance Ministers will eat in the Eagle Room to the left.

/Walkabout and and Plenary Photograph

Walkabout and Plenary Photograph

11. After lunch, say between 2 and 2.15 p.m., provided that it is not raining, the Prime Minister will take her guests out on to the terrace and into the garden where a large number of eager photographers will be brought in to position to take informal photographs of the group. To make this more natural, the Prime Minister might wish to take her guests sufficiently far out into the garden to be able to look back and see the facade of the House.

12. When the Prime Minister thinks the photographers have had enough (and this is one of the few occasions when we can allow a reasonably large number of photographers to take photographs of the Summit leaders) she will take her guests back into Lancaster House and up to the Long Gallery where the plenary session is to be held. When everyone is in place we shall bring in two quick waves of photographers to take shots of the Heads of Government and their Ministerial colleagues sitting at the large table.

Afternoon discussions

13. The afternoon session is scheduled to continue until 5.30 or 6.00 p.m. The Prime Minister will wish to indicate what time she would like tea served - perhaps at 4.00 p.m. It is possible for tea to be served away from the table in the area of the room overlooking the garden, but the trouble is that if non-English speakers get away from their headphones they feel uneasy (as their staffs have told us) and will want immediately to bring in a number of personal interpreters so that they can converse. There is thus a fairly strong case for staying at the table for refreshments.

/Bilateral with

Bilateral with President Mitterrand

14. At the end of the afternoon session Heads of Delegation will once again wish to talk to their officials and aides in their separate offices on the second floor. Some of them will have bilateral meetings. The Prime Minister has a bilateral meeting with President Mitterrand scheduled for 6.15 p.m., though she might agree with him to have this slightly earlier if the session breaks up earlier. This meeting could take place either in the Chairman's room or in the Gold Room downstairs. The latter would allow a larger number of press to take the traditional bilateral photograph.

15. The meeting with the French President should not take longer than 45 minutes, which would mean the Prime Minister getting back to No 10 at the latest by 7.05 p.m.

Dinner at the National Portrait Gallery

16. At 8.00 p.m. the Prime Minister's guests are due to arrive for dinner at the National Portrait Gallery. She will wish to arrive by 7.50 or 7.55 p.m. - the earlier time if she wishes to have a preliminary look at the table. She will be met at the Portrait gallery by the Director, Dr John Hayes, and myself.

17. Drinks before dinner will be on the mezzaine landing with modern portraits of the Royal Family, up two shallow flights of stairs. As Heads of Delegation arrive, ideally once again in reverse protocol order, they will be met outside the door by a Private Secretary from No 10 and conducted to the area for drinks, where they will be greeted by the Prime Minister.

18. When all have arrived the Prime Minister will take her guests up for dinner at the Elizabethan Room on the top floor. This involves going up another shallow flight of stairs and then taking a large but

/slow

slow lift up to the top floor. We are told that President Reagan, for one, always prefers to walk upstairs so he will probably go by foot. Whatever routes are chosen the guests will meet up in front of the large painting of Sir Thomas More and his family on the top floor and go through the archway into the Elizabethan Room surrounded by the Elizabethan paintings. The Prime Minister's seat is at the centre of the table on the right. One of the specially syndicated photographers will take some pictures and then disappear.

19. If dinner starts just before 8.30 p.m. it should be over an hour later, though the Prime Minister may wish to continue discussions over coffee at the table. When the party rise from the table, say at about 9.45 to 10.00 p.m., Dr Hayes will be on hand so that the Prime Minister can introduce him to her guests. If they wanted he could answer any questions there about the Elizabethan paintings but otherwise he will lead the party down, by stairs and lift, to the ground floor to a special exhibition area by the Twentieth Century Gallery where a number of paintings from the collection will be displayed which have relevance to each of the participating countries. There will also be the latest portrait of the Prime Minister by Rodrigo Moynihan (this will be very much a private viewing since the painting is not to be officially unveiled until about a week after the Summit). At this stage Dr Hayes will be prepared to give an extremely brief account of the National Portrait Gallery, which is an insitution which most of the Summit participants do not have in their own capitals. If the Prime Minister wishes he will no doubt answer questions, but the idea then would be that the Prime Minister and her guests would be free to wander round the exhibition area and

/the

the Twentieth Century Gallery area nearby where a range of portraits and photographs of prominent Britons of this century in all fields have recently been displayed in an imaginative way. Drinks, liqueurs and further coffee will be served as required. Guests will be expected to leave, normally in protocol order, around 10.30 p.m.

MR. BUTLER

Outmess Dinner: Thursday, 7 June

The name of the French aide has changed and will now be:

Commandant Bourgoin

and not Colonel Lang

Sue Goodchild

7 June 1984

c.c. Mr. Coles
Front Door
Duty Clerk
Mr. Joce
Mr. Taylor
GHF

AJC.

FROM: D HARRIS
DATE: 7 June 1984

cc: Mr Barrington
Col Durrant
Mr Snell (GHF)
Mrs McKinney (ESPU)

Mr A J Coles
10 Downing Street

Mr Joce
10 Downing Street

PRESIDENT MITTERRAND'S AIDE

1. Would the recipients of this minute note that the French Delegation have changed the Aide-de-Camps for President Mitterrand. Commandant Bourgoin will be accompanying President Mitterrand to No 10 Downing Street and the National Portrait Gallery for the dinners on 7 and 8 June.

7 June 1984

D Harris
Economic Summit
Administration Unit

File.

Control Room
Police
Front Door No 10
Front Door No 12 (less attachment)

Prime Minister's Dinner - 7 June

You will wish to be aware of the following details in connection with tonight's dinner for visiting Heads of Delegations:

a. 1950-2003 Heads of Delegation arrive at No 10. Following their arrival (and before dinner) there will be a group photograph in the Pillared Room.

b. One aide per Head of Delegation and one doctor accompanying each of the two Presidents will proceed upstairs where they will have dinner with Mr Butler and Mr Coles.

c. Six foreign protection officers (Mr Thorn does not have one) and seven SB officers attached to the Delegation will wait in the No 12 Conference Room.

d. The American communications officer (Capt Barnes) will remain in the No 10 waiting room. He will arrive about 1800 hours with S/Sgt Polaski. I will then arrange for S/Sgt Polaski to be taken to the Cabinet Office where he will remain for the evening.

e. The French communications officer (Major Kerros) will remain in Mr Taylor's office. ETA not yet known.

f. Dr Woolhead and Mrs Thornberry of the Civil Service Medical Advisory Service will arrive about 1930 hours. They will be located in Brigadier Curtis' office.

g. Boxed suppers and sandwiches etc. for individuals referred to in sub-paragraphs (c) to (f) inclusive will be delivered from the Lancaster House kitchens at 1800 hours by Mr P Wyithe.(car registration not known). Mr Wyithe has been instructed to take the food to No 12 Front Door (thence to the Conference Room).

/ h.

h. The group photograph (see (a) above) will involve 44 members of the media. They will arrive by bus in King Charles Street and walk through the FCO Quadrangle. They will all have been searched prior to boarding the bus under arrangements made by the Economic Summit security authorities. They will arrive before 1945 hours and will go to the first floor lift lobby and corridor via the stairs outside Mr Taylor's office. Our Press Officers will be escorting them. After the photograph they will leave via the main staircase.

i. Included in the 44 media representatives will be four members of the Summit TV. They are the only team that will broadcast live. Preparations for this broadcast will begin about 1600 hours - see attached note "Summit TV outside broadcast".

j. In addition to the Prime Minister's dinner there will be one in No 11 given by the Chancellor for Finance Ministers. Guests will arrive at 2015 hours. There will be a group photograph in the No 11 Blue Drawing Room.

k. It is just possible that the Prime Minister may take her guests to Sir Robert Armstrong's office to watch Beating Retreat.

l. Mr Barrington, Head of the Economic Summit Administration Unit may visit No 10 about 2100 hours.

I have arranged for two additional Custody Guards to be on duty this evening. I will discuss their duties with the Supervisor, Custody Guards later today.

I must remind addressees that there could be last minute changes to the above information.

P.S. Joce

P S JOCE

7 June 1984

cc Mr Taylor
Mr Maclean (less attachment)

DINNER ON THURSDAY, 7 JUNE 1984

10 DOWNING STREET OUTMESS

Mr. Robin Butler

Mr. John Coles

Dr. Louie (President Reagan)

Dr. Gubler (President Mitterrand)

Commander Sutton USN

Commandant Bourgoin
~~Colonel Lang~~ (France)

Mr. R. Fowler (Canada)

Herr Neuer (Germany)

Mr. K. Hasegawa (Japan)

Mr. A. Badini (Italy)

Mr. A. Schaub (M. Thorn)

10 DOWNING STREET

Mr. Coles. MT 7/6

I have placed a copy of this minute in the PM's folder (in Box 1), as you requested. The only discrepancy concerns the National Portrait Gallery; there will be photographers in the vestibule on arrival, and Summit TV as well as one syndicated photographer will be covering the seating of the guests before dinner.

The 'Trudeau' pool is likely to be about 12-strong.

Iain Duncan

cc Mr Coles
Press Office

PRIME MINISTER

SUMMIT - MEDIA, FRIDAY

This note sets out the media arrangements for tomorrow.

Trudeau

We are laying on a photopool essentially for the benefit of the Canadians. It would, however, be very cramped in the room where you are to have the talks and I would suggest you receive M Trudeau in the main hall at the bottom of the stairs.

Content?

[NB - Could you let Press Office know before you leave for Lancaster House if you see difficulty in taking the photocall downstairs?]

Group Photo

This will be a pool occasion on the terrace overlooking the garden, provided it is dry; if wet it will be on the main staircase.

In the garden 20 places per delegation have been allocated, so there will be a "huge" crowd. If wet, we shall cut the pool down to 8 per delegation - 64.

Could I remind you of the need for a lighter, informal touch if the opportunity arises. This would make good copy.

First Session

At 9.45 am you will move in to the Music Room with your guests for a pool picture seated at the conference table. This pool will be 3 waves of 10 in each. It will include writing journalists who are there to soak up colour. The Americans are not above shooting out questions!

Lunchtime

The Foreign Secretary will of course give a close-circuit TV briefing from Lancaster House to the Press Centre at the Connaught Rooms after you have briefed him and me.

After Lunch

At approximately 2 pm arrangements have been made for a large photo occasion of Heads of State walking in Lancaster House Garden. Again an opportunity for informality.

Plenary Session

At 2.30 pm there will be a photo pool in 2 waves of30 in the Long Gallery before the opening of the Plenary Session. Writers are included in these numbers.

Mitterrand

I am afraid that in order to have a proper photocall I must ask you to take President Mitterrand downstairs to meet the cameras, as with Trudeau.

Content?

[If not could you please let Press Office know tomorrow before you leave?]

National Portrait Gallery

There will be a photo pool, of 24, in the vestibule to film you receiving guests. In the Elizabethan Room there will be two Summit TV crews, covering the seating at the start of dinner only, and one still photographer.

Other Points

That concludes the day. I would, of course, appreciate early briefing after each session and the dinner.

Iain Ingham

pp

B INGHAM
7 June 1984

FRMAEB

Mr John Coles, No 10)
Mr P Joce, No 10)
Col Durrant)
Mr Snell, GHF) separate copies
Mr Barrington)
Mrs McKinney)

PRIME MINISTER'S DINNERS ON 7 AND 8 JUNE

The Canadian Delegation have just informed us that they have changed the aide who will accompany Prime Minister Trudeau to both No 10 and the National Portrait Gallery. Mr Ted Johnson will be replacing Mr R Fowler.

B.T.

pp D Harris
Economic Summit
Administration Unit

7 June 1984

Reference

Mr Harris

Canadian Delegation

I have received confirmation that Mr R Fowler will accompany Mr Trudeau to the ~~to~~ PMs dinner at the National Portrait Gallery tonight. Mr Fowler replaces Mr Johnson who is sick.

RMP.

Copy to Col. Durrant
Mr Coles No 10 (c/o Delegation Office Duty Clerk)
Mr Barry Peterson

CODE 18·77

Subject cc master cpts.

STS 333/84

6/6/84

PRIME MINISTER'S
PERSONAL MESSAGE
SERIAL No. T92A/84

THE RT HON MARGARET THATCHER
PRIME MINISTER OF GREAT BRITAIN
LONDON

BEST WISHES TO YOUR EXCELLENCY ON THE OCCASION OF THE FORTIETH ANNIVERSARY OF THE LANDING OF THE ALLIED TROOPS IN NORMANDY

YOURS ETC
FELIPE GONZALEZ
SPANISH PRIME MINISTER.

NNNN

06 JUN 1984/2017

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ETAT

MUY HONORABLE MARGARETH THATCHER

PRIMERA MINISTRO DE GRAN BRETANA

LONDONSW1

ENVIO A VUESTRA EXCELENCIA MIS MEJORES DESEOS CON OCASION

DELCUARENTA ANIVERSARIO DEL DESEMBARCO DE LAS TROPAS ALIADAS

EN NORMANDIA CON MI ALTA CONSIDERACION

FELIPE GONZALEZ PRESIDENTE DEL GOBIERNO ESPANOL

COL ETAT

DEL CUARENTA ANIVERSARIO

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MRS MARGARET THATCHER
PRIME MINISTER
10 DOWNING STREET
LONDON
SW1

Telegram

for enquiries dial the number shown in your dialling instructions

British TELECOM

T 1290

GUILDHALL : ADMINISTRATIVE ARRANGEMENTS

PROGRAMME

/ 1. Detailed programme attached which has been agreed by the Prime Minister.

LAYOUT

2. At a demonstration layout on 25 May the following
/ arrangements were agreed (see diagram attached). For the Heads of Delegation a platform 23 ft x 10 ft will be erected which will be covered by a maroon or brown cloth. The table will be 22 ft long and covered by deep green baize. There will be one red leather armchair in the Livery Hall for the Host and 7 matching chairs for the other Heads of Delegation. The COI designed backcloth of the Summit Logo will be placed on two places on the wall behind the Prime Minister.

3. The 7 Foreign Ministers and 7 Heads of London Missions plus Baroness Young and the PUS, FCO, will be seated to the right of the platform together with approx 48 officials. Rows as follows: 1st row - 7 chairs; 2nd row - 9 chairs; 3rd row - 12 chairs; 4th and 5th rows - 18 chairs each.

4. The 8 Finance Ministers and 8 Personal Representatives together with approx 100 officials will be seated to the left of the platform. Rows as follows: 1st row - 8 chairs; 2nd row - 8 chairs; then 5 rows of 20 chairs each.

5. Lord Mayor and two Sheriffs will be seated in 3 chairs in small group between platform and Foreign Ministers.

6. 180 Writing Press will be seated in body of hall facing platform in 4 rows as follows: 1st row - 15 chairs; 2nd row - 25 chairs; 3rd row 27 chairs; 4th row - 31 chairs.

7. There will be standing room for approximately 235 photographers and TV cameramen. The COI are arranging the technical requirements and the installation of Tannoy simultaneous interpretation equipment. The cost of which will fall to the Economic Summit Press Unit budget.

8. Guildhall staff will set up the hall free of charge. The Economic Summit Admin Unit will pay for flowers, catering for the Principals and officials, the hire of the Toastmaster and the hire of flags.

FLAGS

9. The Keeper of Guildhall, Mr Lucioni, has asked Black and Edgington to install the participants' flags above the canopy over the Main Entrance, in the courtyard and also from the Minstrel Gallery.

REFRESHMENTS

10. Guildhall will arrange refreshments as follows:

(a) Tea for Principals in the Old Library.

(b) Refreshments for up to 60 senior officials including bilateral Ambassadors in the Crypt (see paras 12 and 13).

MEETING AND USHERING

11. (a) Press arrive and enter through the entrance in the West Block of Guildhall in Aldermanbury. After searching they are shown to seats and places in hall by Press Unit ushers. (Guildhall will provide refreshments for first wave of cameramen who arrive early at the Press Unit's expense).

(b) Delegation officials arrive by Main Entrance. Those with ordinary passes are shown to seats by ESAU ushers: 7 Liaison Officers plus Mr Harris, Mr Morgan, Miss Hutchison and Mr Dickerson. Mr Barrington, Economic Summit Co-ordinator, with assistance of Miss Hutchison and Mr Morgan, will show senior officials with overprinted 'M' passes and bilateral Ambassadors to Crypt. Liaison Officers, with assistance of Mr Harris and Mr Dickerson, will show officials from their respective Delegations to their seats (there will be specific allocations to avoid confusion).

(c) Baroness Young is met at Main Entrance by the Remembrancer and Chief Commoner; and escorted to the Old Library by Chief Commoner.

(d) Foreign and Commonwealth Secretary is met at Main Entrance by the Remembrancer.

(e) Foreign and Finance Ministers are met at Main Entrance by Sir Geoffrey Howe and escorted to the Old Library by the Remembrancer's staff and are greeted by Baroness Young and the Chief Commoner.

(f) The Lord Mayor, accompanied by Sheriffs, is greeted at the Main Entrance by the Foreign and Commonwealth Secretary. The Lord Mayor introduces the Sheriffs to the Foreign and Commonwealth Secretary. The Foreign and Commonwealth Secretary is then escorted to the Old Library by the Deputy Remembrancer.

(g) The Prime Minister is greeted at the Main Entrance by the Lord Mayor, who then introduces the Sheriffs. The Prime Minister is escorted to the Old Library by the Remembrancer.

(h) Heads of Delegation are met at the Main Entrance by the Lord Mayor who introduces the Sheriffs. Except where detailed below they are escorted by the Remembrancer and members of his staff to the Old Library where they are

greeted by the Prime Minister. Sheriff Fitzgerald will escort Prime Minister Trudeau to the Old Library; Mr Alderman and Sheriff Charvet will escort President Mitterrand; and the Lord Mayor will escort President Reagan to the Old Library.

CRYPT ARRANGEMENTS

12. Sir Anthony Acland and Mr Barrington will act as hosts at this function for the senior officials. Each delegation will be allowed 7 special passes - ie one for Head of Mission, one for Personal Representative and five for senior officials.

13. Following arrival of President Reagan the PUS and Mr Barrington will lead the above up from the Crypt for seating in the Great Hall - ushering to be done by Liaison Officers.

SEATING OF PRINCIPALS

14. Prior to seating of Principals Baroness Young and the Chief Commoner will leave the Old Library and take up their seats in the Great Hall.

15. In accordance with the programme the Principals will be shown into the Great Hall by the Remembrancer's staff through the South-East door in the following order:

(i) Foreign and Finance Ministers - these will enter together in reverse protocol order (ie first EC Vice-President, then Foreign and Finance Ministers of Italy, etc).

(ii) Lord Mayor and Sheriffs.

(iii) Heads of Delegation in reverse protocol order.

16. Mr Barrington, after leaving Crypt, will take up position by Old Library door to help Remembrancer's staff lead Ministers to South-East door and invite them to line up in order before entering the Hall.

17. Foreign and Finance Ministers will be announced by Toastmaster on entering Great Hall as follows.

(i) Vice-President of the Commission of the European Communities.

(ii) Foreign and Finance Ministers of the Republic of Italy.

(iii) Foreign and Finance Ministers of Japan.

(iv) Foreign Minister and Minister of the Economy of the Federal Republic of Germany.

(v) Foreign and Finance Ministers of Canada.

(vi) Foreign and Finance Ministers of the Republic of France.

(vii) United States Secretary of State and Secretary of the Treasury.

(viii) Foreign and Commonwealth Secretary and Chancellor of the Exchequer.

(17) Heads of Delegation will be announced individually giving their name and title as already provided to the Guildhall.

18. After seating of the Principals the doors will be closed. Mr Morgan will take up position outside the South-East door in case of enquiries.

INTERPRETATION

19. Simultaneous interpretation facilities in the Great Hall will be installed by Tannoy. The SI interpreters provided from the Summit team will be Mr Lawrence, Mrs Crawley, Mr Scherman and a Japanese yet to be nominated.

20. For the tea in the Old Library Heads of Delegation and Ministers will bring their personal interpreters where necessary. The Summit team will also provide Mrs Stenzl, Mrs Durnford-Slater and Mrs Lawrence. In case of need Liaison Officers are on hand.

DEPARTURE ARRANGEMENTS

21. These are as shown in the detailed programme. However, after the Heads of Delegation, Lord Mayor and Sheriffs, Ministers, bilateral Ambassadors and Personal Representatives have left the Great Hall the doors will be closed to avoid a crush. The personal Doctors of President Mitterrand and President Reagan and their Military Aides, who normally accompany their Presidents everywhere, will also be allowed to leave at the same time by the South-East door if they have gone into the Great Hall. This will also apply to the Aides of the other Heads of Government.

22. ESAU ushers will have to ensure that personal interpreters (coming from the Old Library) the French and American Presidents' personal Doctors and Military Aides and other Heads of Government Aides. Special Branch will ensure that the Foreign Protection Officers leave with their Principals.

23. Other officials and the media will leave through the West Door and exit by the Aldermanbury entrance where their buses will be waiting for them.

TRANSPORT ARRANGEMENTS

24. Heads of Delegation, Ministers and Ambassadors will arrive by car.

25. Buses will be provided to transport delegation officials including Personal Representatives from Lancaster House to Guildhall. The buses will return them to Lancaster House or take them to the Connaught Rooms according to need. Officials arriving from some other place by car will have to alight outside the Guildhall courtyard.

SECURITY ARRANGEMENTS

26. These will be co-ordinated by Col Peter Durrant with the Metropolitan and City Police. The Police will also supervise the parking arrangements. All persons entering Guildhall will require special passes.

MEDICAL FACILITIES

27. These will be provided by Dr Woolhead and a nurse, Mrs G Thornberry, both from the Civil Service Medical Advisory Service. They will be stationed in the Recorders Room next to the Great Hall. An ambulance will be stationed in a discreet position at the Guildhall.

HOLDING ARRANGEMENTS

28. One Foreign Protection Officer per Head of Delegation; one Foreign Protection Officer per Foreign Minister; and the Foreign Protection Officer for the United States Finance Minister will be permitted to enter Guildhall together with the Special Branch opposite numbers and will wait in the Old Print Room. Other Foreign Protection Officers will have to remain with their cars.

29. Separate rooms have been provided by the Guildhall for the French and American communications experts.

30. It is expected that the French and American Doctors accompanying their Presidents will sit in the Great Hall.

31. The Military Aides accompanying the French and American Presidents will no doubt also sit in the Great Hall. The same will no doubt apply to the Aides of the Heads of Government.

32. Personal interpreters will remain in the Old Library when their Principals enter the Great Hall.

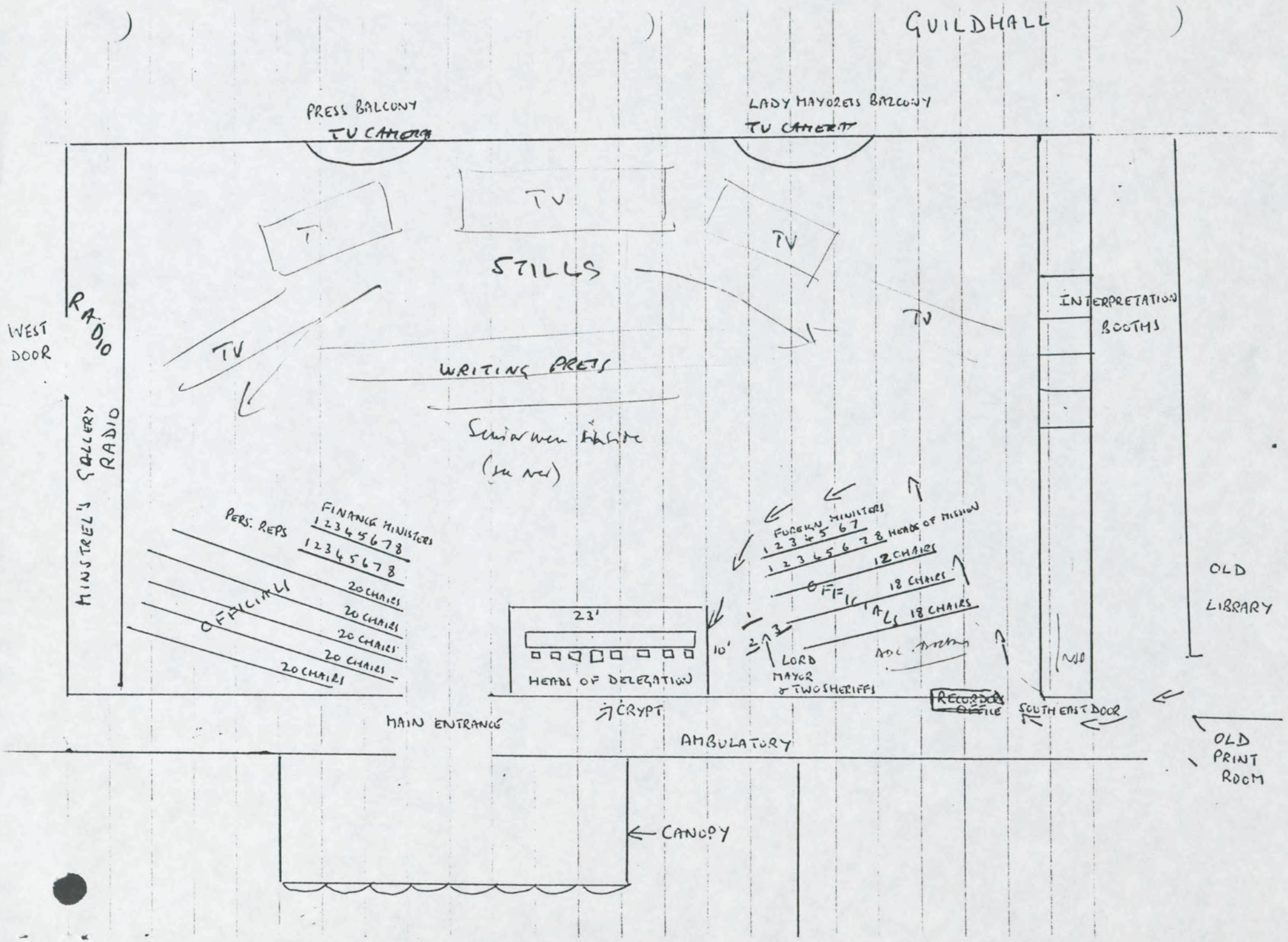
LONDON ECONOMIC SUMMIT

CEREMONY FOR THE READING OF THE JOINT DECLARATION
GUILDHALL, 9 JUNE

1.30-3.00 pm	Press arrive through the entrance in the West Block of Guildhall in Aldermanbury, are searched and shown to seats and places in the Hall through the West Door (Assuming a total of 800 press it would not be practicable to start their arrival later than 1.30 pm)
2.45-3.15 pm	Delegation officials arrive via the Main Entrance and are shown to seats. A number of senior officials including the bilateral Ambassadors (up to 50) are shown to the Crypt by FCO officials for refreshments Press and junior officials to be seated by 3.15 pm
3.10 pm	Minister of State at the Foreign and Commonwealth Office, Baroness Young, arrives at Guildhall Main Entrance and is greeted by the Remembrancer and the Chief Commoner. She is then escorted to the Old Library by the Chief Commoner
3.15 pm	Foreign and Commonwealth Secretary arrives at Guildhall Main Entrance and is met by the Remembrancer
3.20-3.30 pm	Foreign and Finance Ministers arrive at the Main Entrance, are met by Sir Geoffrey Howe and escorted to the Old Library by the Remembrancer's staff, where they are greeted by Baroness Young and the Chief Commoner. Tea is served
3.30 pm	The Lord Mayor arrives, accompanied by the Sheriffs. She is greeted by the Foreign and Commonwealth Secretary and then introduces the Sheriffs. The Foreign and Commonwealth Secretary is then escorted to the Old Library by the Deputy Remembrancer
3.35 pm	The Prime Minister arrives at the Main Entrance. She is greeted by the Lord Mayor who then introduces the Sheriffs. The Prime Minister is escorted to the Old Library by the Remembrancer

3.40-3.50	Heads of Delegation arrive at the Main Entrance in reverse protocol order and are met by the Lord Mayor who then introduces the Sheriffs. They are escorted by the Remembrancer and members of his staff to the door of the Old Library where they are greeted by the Prime Minister After the Sheriffs have been introduced to Prime Minister Trudeau, he is escorted to the Old Library by Sheriff FitzGerald. After Mr Alderman and Sheriff Charvet have been introduced to President Mitterrand, he escorts the President to the Old Library. When the Lord Mayor has greeted President Reagan, she escorts him to the Old Library
3.50 pm	Tea is served to Heads of Delegation and the Lord Mayor and Sheriffs in the Old Library. As soon as the last Head of State has arrived, senior officials are led up from the Crypt and shown to their places in the Great Hall
4.00 pm	When all is ready in the Great Hall the Ministers in the Old Library are invited to take their seats. They will be escorted by the Remembrancer's staff and will enter by the South-East door in reverse protocol order. After their arrival is announced by the Toastmaster, they will take their seats on either side of the platform The Lord Mayor and Sheriffs will then be invited to take their seats, and will be escorted to the South-East Door by the Remembrancer's staff, where their arrival will be announced by the Toastmaster. They will be shown to their seats to the right of the platform Following an announcement in the Old Library, Heads of Delegation, in reverse protocol order, will be escorted to the South-East door of the Great Hall by the Remembrancer's staff. After they have been individually announced by the Toastmaster they will be shown to their seats on the platform. Their seats are alternately at the near and far end of the platform, leaving Mrs Thatcher to come in at the end with Presidents Reagan and Mitterrand and take central positions

4.05 pm	After introductory remarks the Prime Minister reads the Joint Declaration. Earphones will be provided for those who need them, for interpretation into French, German, Japanese and Italian
4.15-4.20 pm	The Lord Mayor and the Sheriffs will be invited by the Remembrancer to leave informally by the South-East door to take their places in the Porch just outside the Main Door. Led by the Prime Minister the Heads of Delegation leave the platform to their left and go out of the Great Hall by the Main Door. Foreign and Finance Ministers, Ambassadors and Personal Representatives will follow informally. The doors are then closed for a period to avoid a crush at the exit The Lord Mayor, accompanied by the Sheriffs, says goodbye to Heads of Delegation just outside the Main Door. The Prime Minister says goodbye at the far end of the Porch (this will be her only formal farewell to her colleagues in front of cameras, though they will be meeting at Buckingham Palace later in the evening) Heads of Delegation leave the courtyard in protocol order, followed by the Prime Minister (who departs to give her own press conference at the Connaught Rooms) and by the Lord Mayor and Sheriffs
4.20 pm onwards	Following the departure of the Prime Minister, the Lord Mayor and the Sheriffs, the Remembrancer and Baroness Young take the Prime Minister's place at the far end of the Porch to say farewell to the Foreign and Finance Ministers


GUILDHALL
PRESS BALCONY
TV CAMERA
LADY MAYORESS BALCONY
TV CAMERA
TV
TV
TV
TV
STILLS
WRITING PRESS
WEST DOOR
RADIO
MINSTREL'S GALLERY
RADIO
INTERPRETATION BOOTHS
OLD LIBRARY
PERS. REPS
FINANCE MINISTERS
1 2 3 4 5 6 7 8
1 2 3 4 5 6 7 8
20 CHAIRS
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FOREIGN MINISTERS
1 2 3 4 5 6 7
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12 CHAIRS
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18 CHAIRS
OFFICIALS
23'
10'
HEADS OF DELEGATION
LORD MAYOR & TWO SHERIFFS
RECORDER'S OFFICE
SOUTH EAST DOOR
MAIN ENTRANCE
CRYPT
AMBULATORY
OLD PRINT ROOM
CANOPY

ADMINISTRATIVE PLAN FOR THE LONDON ECONOMIC SUMMIT : 7-9 JUNE 1984

Programme

1. The London Economic Summit will be held at Lancaster House on Friday 7 June and Saturday 8 June 1984. Summary Programme is attached at Annex A.

Arrival Greeting Arrangements

2. United States Delegation will arrive at Heathrow Southside on Monday 4 June at 4.30 pm and transfer by helicopter to Winfield House. Sir Geoffrey Howe will meet President Reagan at the airport.

3. Japanese Delegation will arrive at Heathrow Southside on Wednesday 6 June at 223 and will be met by Mr Richard Luce, Minister of State. They will drive to accommodation in London.

4. Canadian Delegation arriving at Heathrow Southside at 20 40 6 June and will be met by Mr Rifkind , Minister of State. They will drive to accommodation in London.

5. EC, Italian, German, and French delegations are arriving at Gatwick airport at 2.00, 2.30, 4.00 and 4.30 pm respectively. Sir Geoffrey Howe will meet at airport. They will be moved by helicopter shuttle from Gatwick to Kensington Palace , North Paddock.

Greeting Arrangements

6. President Reagan will drive from Winfield House to the Orangery for formal greeting by Mrs Thatcher at 5.45 pm on 4 June.

7. EC, Italian, Japanese, Canadian, German and French delegations arrive at Kensington Palace , North Paddock by helicopter and car for formal greeting by Mrs Thatcher at 2.30, 3.00, 3.30, 4.00, 4.30 and 5.00 respectively.

8. Separate papers on arrival and greeting arrangements have been issued.

Composition of Delegations

9. Economic Summit will be attended by Heads of State or Government from USA, France, Canada, Japan and Italy who will be accompanied by their Foreign and Finance Ministers; and by the President of the European Commission and one Vice-President (Monsieur Ortoli). The question of the third German Minister has been resolved by the Germans replacing Herr Stoltenburg on 8 June by Count Lambsdorff.

Wives Programme

10. As the Summit programme is composed largely of "working" engagements, spouses are not formally invited. It is accepted however that in many cases Heads of Delegation wives will accompany their husbands. It has been agreed that spouses of Heads of Delegation, who are present, will be invited to the Banquet at Buckingham Palace on 9 June. But not the wives of other Ministers. Mrs Reagan, Mrs Nakasone, Mrs Craxi and Mrs Thorn are accompanying their husbands.

11. An informal programme has been organised for the wives including Beating Retreat, 2nd Rehearsal of The Queen's Birthday Parade, a visit to Leeds Castle and a lunch with Lady Howe.

Official Delegation/Secretariat

12. Official Delegations technically comprise 15 including Principals, but in practice Delegations have many more officials and support staff. An Official Delegation list will be prepared and circulated at Lancaster House.

13. There is no formal Secretariat for the Summit as a whole as each Delegation makes its own record of the meetings. The UK Personal Representative will, however, have a separate Secretariat since he is responsible for producing the final joint declaration.

14. Each Delegation will have a First Secretary Liaison Officer (Admin) provided by us from the Posts in the respective participating country.

Meeting Arrangements (floor plan at Annex B)

15. The Heads of Delegation meeting will be in the Music Room of Lancaster House. This will be attended by the 8 Heads of Delegation and one notetaker per Delegation (usually the Personal Representative).

16. The Foreign Ministers (7 in all - no EC representative) will meet in the State Drawing Room. It has been agreed for the first time that notetakers (7) will be allowed at this meeting.

17. The Finance Ministers (8 including Monsieur Ortoli from EC) will meet in the Long Gallery. They will also have notetakers (8) in line with the Foreign Ministers.

18. Plenary meetings will be held in the Long Gallery. This will be attended by 8 Heads of Delegation, 7 Foreign Ministers, 8 Finance Ministers and 8 notetakers (Personal Representatives). Detailed furnishing requirements for all the meeting rooms are shown in Annex C

Chairman's Office

18A. Room 110 has been allocated as a Chairman's Office for the Prime Minister.

Interpretation at Meetings

19. Simultaneous interpretation will be provided in all five languages (English, French, German, Italian and Japanese) for three meeting rooms. In each room there will be six booths including one for the operator.

Delegation Offices

20. Each Delegation has been provided with 2 offices on the second floor of Lancaster House and a meeting room in the Stable Yard Block. (See floor plan attached.)

21. Each delegation will be provided with two electric typewriters and a photocopier with collator. Rank Xerox are providing the photocopiers without charge. Delegations producing their own translation of the Joint Statement will be provided with a word processor courtesy of LOGICA.

22. Both in Lancaster House and the Stable Yard Block, Delegations are being provided with one TV monitor (BBC/ITV/TELETEXT and Summit closed circuit TV) and one viewdata set. Sets are being provided by Thorn-EMI.

Holding Room on Meeting Room Floor for Senior Officials

23. The West Ante Room, first floor has been designated a general waiting area where one official per Delegation can sit when Principals are meeting and from whence they can be summoned to the respective meeting rooms.

Conference Officers

24. One Conference Officer will be stationed in the Royal Gallery when the Heads of Delegation are in session in the Music Room. This officer will move to the East Ante Room (first floor) when the Plenary Session is being held in the Long Gallery.

25. Two Assistant Conference Officers will be stationed in the East Ante Room (first floor) when the Foreign and Finance Ministers are in session in the State Drawing Room and Long Gallery.

26. There will be a muted telephone in both the Royal Gallery and East Ante Room.

Other Offices

27. The Personal Representatives and [illegible] / experts have been allocated Rooms 107 and the Library. . UK Personal Representatives' Secretariat will be in Room 108. Economic Summit Admin Unit will be in Room 109, Lancaster House. The Political Directors will have a room in Stable Yard House.

Security

28. Security arrangements for the Summit will be co-ordinated by Col Peter Durrant who will liaise with the respective authorities.

/ 29. Details of the pass system are contained in Annex D

30. At Lancaster House Room 3 will be made available for security officers attached to Delegations. Access will be limited in numbers to two foreign security officers and one UK Special Branch officer for each Delegation.

Telephones

31. Each Delegation will be provided with 2 extensions off the switchboard per Lancaster House office and one extension in the Stable Yard Block Meeting Room. In addition they have been offered one direct line between their Lancaster House Offices and their London Embassy/Office.

32. Direct lines (private circuit) will be installed between:

(i) Admin Unit in Room 109, Lancaster House and Summit Information Desk in Connaught Rooms.
(ii) Mr Barrington (Room 109) and Mr Roberts, Connaugth Rooms.
(iii) Prime Minister's Delegation Office in Lancaster House (Room 216) and Press Office in Connaught Rooms (Edinburgh Room).
(iv) Security Co-ordinator's Room 3, Lancaster House and Security Office in Connaught Rooms.
(v) Col Durrant, Security Co-ordinator's Room, to Empire Room, Connaught Rooms.

33. Conference Officers in East Ante Room, first floor and Royal Gallery will have muted telephones.

34. One muted telephone will be placed in the PR meeting room (107) and also in the Finance and Political Experts Room. for use by them in summoning officials from Delegation Offices.

35. Four muted telephones will be placed in each of the East and West corridors on the first floor of Lancaster House for use by notetakers and liaison officers.

36. The Lancaster House switchboard will be manned Thursday 7 June from 0900-2200; and on Friday 8 June and Saturday 9 June from 0730 to close of play each day. Bilingual French/Italian/German operators will be on duty. The switchboard will also be operated for Admin Team from 4-6 June between 0900-1900 hours.

Flags

37. Flags of the 8 participants (ie 7 countries and President of the EC) will be flown from 7-9 June inclusive at:

(a) Lancaster House (front and back)
(b) Parliament Square
(c) Guildhall
(d) Canada House, Trafalgar Square

Flags of participants will also be flown at the airport of arrival and at the Orangery. The Queen's permission has been sought to fly flags on Government buildings in Whitehall.

Medical Arrangements

38. The Medical Room at Lancaster House (Room 15A) will be staffed by a doctor and nurse provided by the Civil Service Medical Adviser. This room will also be used as a holding room for the doctors of President Reagan and President Mitterrand.

39. Relevant medical information (including blood groups) relating to the visiting Heads of State/Government and Ministers is being passed to the CSMA.

40. Annex E contains details of medical arrangements made at all Summit locations.

Communications

41. A courier service will be set up between Lancaster House, No 10, the FCO and Treasury Buildings. The service will be organised by COD, FCO.

Catering Arrangements : Meals (excluding refreshments)

42. GHF are responsible for the meal arrangements for the Heads of State/Government and Ministers as listed in the programme except for the Banquet at Buckingham Palace on 9 June. (See separate heading for St James's Palace Reception.)

43. Dinners at No 10 and No 11 Downing Street and 1 Carlton Gardens will be attended by Principals only. On second night, 8 June, Heads of Delegation will dine together only. At Foreign Ministers dinner at Royal Society of Arts Ministers will be joined after dinner by Political Directors and Deputy Personal Representatives for coffee and liqueurs in the Library. At Finance Ministers dinner at the Bank of England, which will be co-hosted by Governor , Ministers will be joined by 8 senior Finance Ministers' officials, Governor and 3/4 Bank Directors for the dinner.

44. No invitations will be issued for Principals meals. Menus for these meals will bear Summit logo - not Royal Crest.

45. For Dinners on first night 7 June placement will be by Protocol order. For other meals placement, will be varied to allow participants to sit by a different person.

46. Dress at all Principals' meals, except for The Queen's Banquet, will be lounge suit. At The Queen's Banquet the dress will be black tie.

47. The Economic Summit Admin Unit are responsible for catering for the officials, support staff and others. Meals will be served in 3 locations. (See paragraph 47 for Sherpas.)

Marquee in Green Park - lunch for senior delegation officials and interpreters on Friday 8 June and Saturday 9 June (for up to 150)

Lancaster House Basement Cafeteria - lunch for other officials and support staff on Friday 8 June and Saturday 9 June. Evening meals on Thursday 7 June and Friday 8 June for duty staff.

No 8 Cleveland Row - lunch for Royal Military Police and other ancillary staff on Friday 8 June and Saturday 9 June.

Delegations will be issued with meal vouchers. Crown Caterers have been hired to handle the catering arrangements at Lancaster House.

48. Separate meal arrangements have been made for the Personal Representatives as follows:

Thursday 7 June :	Dinner, Mirabelle
Friday 8 June :	Lunch, Warwick House Dinner, Buffet Gold Room
Saturday 9 June :	Lunch, Marquee (or tray lunch in meeting room) Dinner, Banquet at Buckingham Palace

Refreshments

49. Heads of Delegations/Ministers: coffee/tea will be served in the meeting rooms during the morning and afternoon sessions.

50. Officials/Support staff: coffee, tea and soft drinks are available for Delegations at the second floor coffee/tea point. Staff on the first floor will be served by a tray service. In addition the basement cafeteria will be open throughout the day to all officials/support staff in the building. There will also be a self-service tea/coffee point in the Stable Yard Block.

Gifts

51. A comprehensive list of gifts approved for Principals and officials is attached at Annex F.

Interpreter Arrangements for Meals and Social Events

52. At all Principal meals and social occasions those Principals requiring interpreters will bring their own interpreters. Interpretation will be by whisper interpretation, with the interpreter sitting behind his Principal and the floor language will be English.

53. Delegations have been asked to arrange for their interpreters to have eaten before they come. But light snacks will be available for them in case. The Admin Unit will however provide back-up interpreters of their own for the Prime Minister at the Orangery greeting and Guildhall farewell. The Admin Unit is also providing interpreters for the Prime Minister's bilateral meetings with President Mitterrand, Chancellor Kohl and Prime Minister Craxi. FED are arranging an interpreter for the bilateral with Prime Minister Nakasone.

Press

54. A separate Press Unit has been set up under Mr Ivor Roberts, Assistant Head of News Department. They are covering all administration arrangements at the Press Centre (Connaught Rooms) and for the Press at Guildhall.

Finance

55. The Treasury have approved a total provision of £2.668 million for the Economic Summit budget split between departments as follows:

FCO - Press Centre	£1,247,000
FCO - (GHF)	£150,000
MPO - Other expenditure	£1,291,000

Government Guests

56. Delegations were advised that the British Delegation would be financially responsible for up to a maximum of 15 rooms per delegation, ie one Presidential type suite, two standard suites and 12 twin/single rooms for senior officials for up to 4 nights.

57. GHF made block bookings on behalf of the Delegations at a number of London hotels to cover the Economic Summit period.

Transport

58. Each delegation will be allocated 3 limousines and 3 other saloon cars during the Summit to be paid for from public funds. EC Delegations will be provided 2 limousines (only 2 Principals) and 3 saloon cars. Details of the transport arrangements are noted in Annex G.

59. The Police will provide a protected vehicle for the Heads of the Italian and Japanese Delegations; the Americans always provide their own; and the French and Germans have also agreed to bring their own since the Police do not have sufficient cars. The Police do not consider it necessary for the EC and Canadian Heads of Delegation to have a protected vehicle. Each protected Head of State/Government or Minister will have a police back-up car.

60. GHF will also provide one saloon car and one van to transport baggage on and off the Head of Delegation's dedicated aircraft.

61. Each Delegation will be allocated 10 car stickers for access to Lancaster House (6 allocated cars and 4 Embassy vehicles) and 2 stickers for Embassy courier vehicles up to Cleveland Row barrier.

Parking Arrangements

62. At Lancaster House there are 105 spaces available for parking on the Horse Ride. Each Delegation will be allowed 10 parking spaces plus 2 for Police escort cars. Other spaces are required for BBC Broadcast van, ambulances, and visiting officials.

Guildhall Arrangements

63. The Guildhall was chosen by the Prime Minister as the location for the final Joint Declaration on 9 June at 4.00 pm. The Keeper of the Guildhall will make all the administrative arrangements for setting up the Guildhall following consultation with the Admin and Press Units on the overall requirements. Tannoy, under instruction from the COI/Press Unit, are responsible for installing interpretation booths at Guildhall.

64. The 8 Delegation leaders will be seated on a dais. The Foreign and Finance Ministers, Personal Representatives, Ambassadors/High Commissioner and Delegation Officials will be seated in rows of chairs either side of the dais together with the Lord Mayor and 2 Sheriffs. The Press will be seated, or on stands in the body of the hall facing the dais. A separate paper has been issued.

Reconnaisance Visits

65. VIP American recce team (7 in number) visited London 13/14 March. They were taken to Lancaster House, St James's Palace, National Portrait Gallery, Guildhall, Connaught Rooms and Kensington Palace Gardens/Orangery.

66. Japanese recce team (4) visited London 21/22 March and toured sites mentioned above.

67. Second American recce team (over 45) visited London 26/27 March and toured some sites.

68. Italian recce team (7) and Canadian (2) made joint visit on 28/29 March. German (3) and EC (1) recce teams made joint visit on 3/4 April. They were shown same sites.

69. French recce team (12) came on 2/3 May.

Departure Arrangements

70. These will be low key, but a Minister may be asked to represent the Government at the airport. The Germans and French leave on Saturday 9 June after the Palace Banquet; the Americans, Canadians, Italians and EC leave on Sunday 10 June; and the Japanese depart on Tuesday 12 June.

Admin Publications

71. The COI have been asked to produce 1250 copies each of a Delegates Handbook and Detailed Programme.

72. The DRC will be asked to produce a complete list of all Official Delegation members for distribution to Delegation offices.

St James's Palace Reception

73. The Reception for Heads of Delegation, Ministers, Ambassadors, senior officials and outside VIP guests will be held at St James's Palace from 6.30-8.30 pm. A separate paper has been issued.

Staffing

/ 74. A staffing list is attached at Annex H.

Annex A

SUMMARY PROGRAMME

MONDAY 4 JUNE

1630	United States Delegation arrive London Heathrow Airport Southside
1640	Transfer to Winfield House by helicopter
1730	Drive from Winfield House to Kensington Palace
1745	Greeting by Prime Minister at the Orangery
1807	Drive to residential accommodation

WEDNESDAY 6 JUNE

2040	Canadian Delegation arrive London Heathrow Airport Southside
2050	Drive from airport to residential accommodation
	Canadian Delegation will be greeted by Prime Minister at the Orangery at 1600 on 7 June
2235	Japanese Delegation arrive London Heathrow Airport Southside
2245	Drive from airport to residential accommodation
	Japanese Delegation will be greeted by Prime Minister at the Orangery at 1530 Thursday 7 June

THURSDAY 7 JUNE

1400-1630	Delegations (other than from United States, Canada and Japan) arrive at Gatwick airport in reverse protocol order
1410-1640	Transfer to Kensington Palace by helicopter.

1430-1700	Greeting by Prime Minister at the Orangery
1452-1722	Drive to residential accommodation
1830	Reception at St James's Palace
	Separate working dinners
2000	Heads of State/Government at 10 Downing Street
2015	Foreign Ministers at 1 Carlton Gardens
2015	Finance Ministers at 11 Downing Street

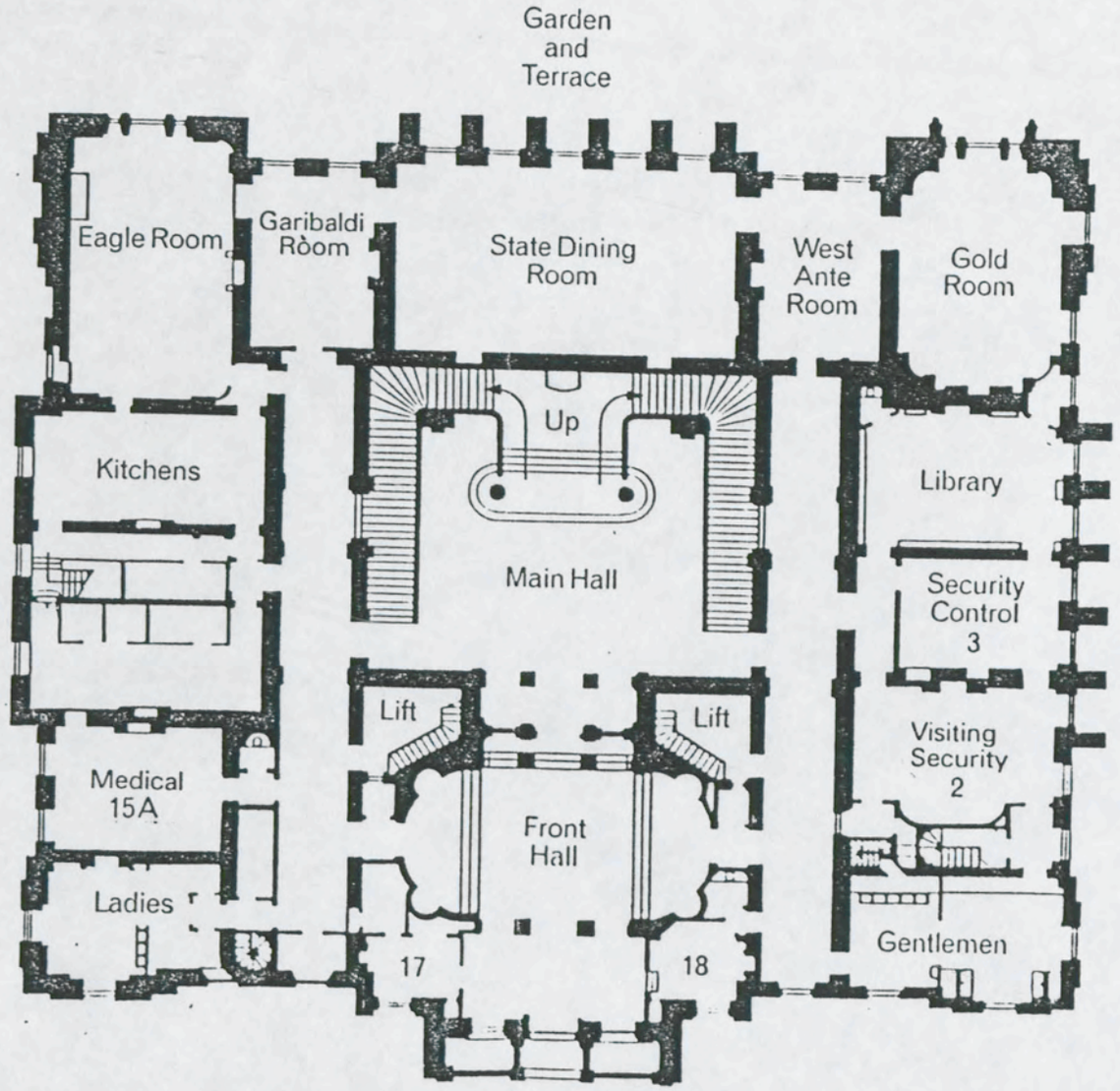
FRIDAY 8 JUNE

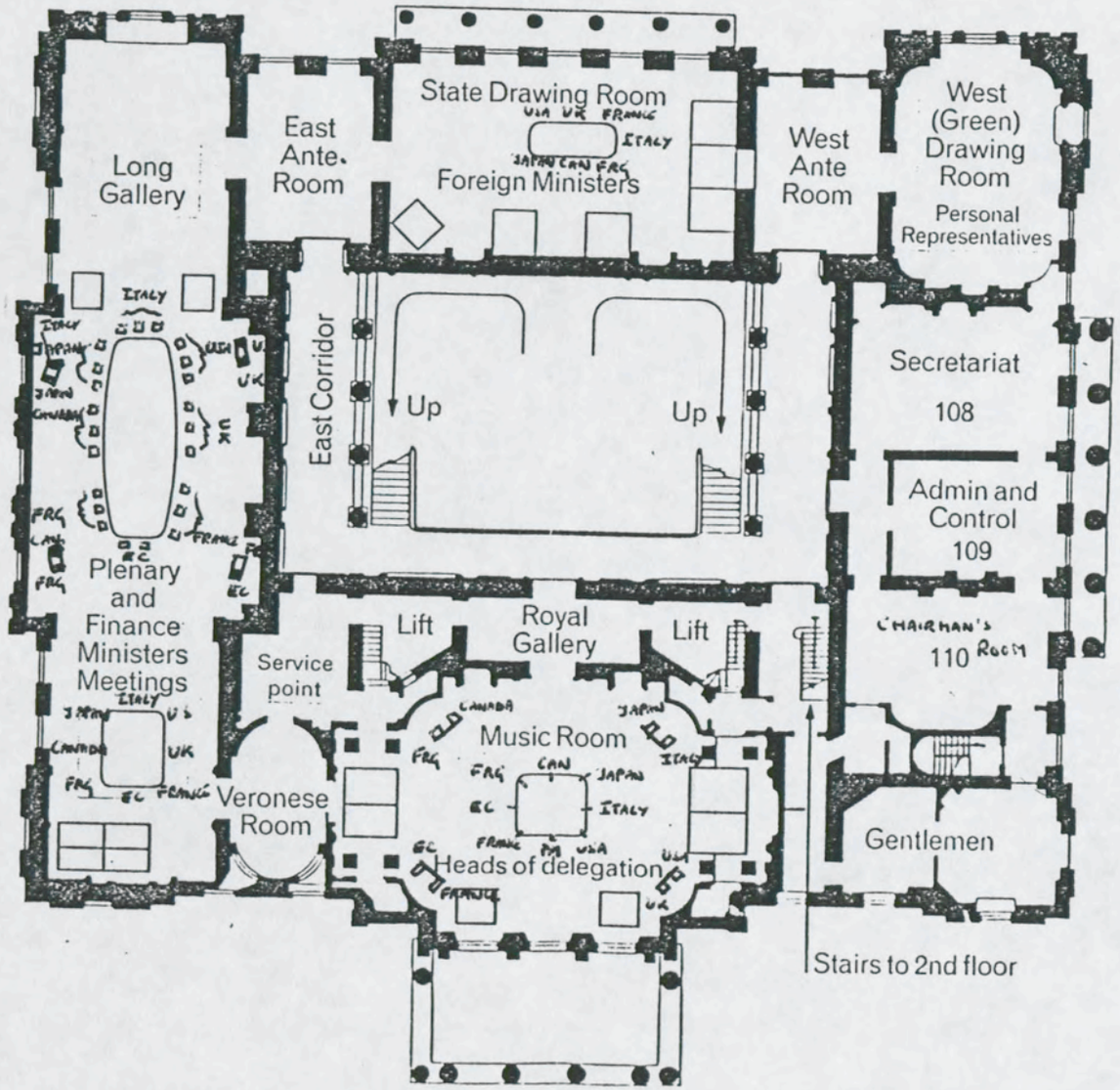
0915-0930	Arrival of Heads of Delegation at Lancaster House followed by group photographs
0945 - 1230	Heads of State/Government meet in the Music Room
	Foreign Ministers: State Drawing Room
	Finance Ministers: Long Gallery.
1300	Working lunches at Lancaster House
	Heads of State/Government and Foreign Ministers: Gold Room
	Finance Ministers: Eagle Room
1430 - 1730 or 1800	Plenary session in Long Gallery
	Separate working dinners
2000	Heads of State/Government: National Portrait Gallery
2000	Foreign Ministers: Royal Society of Arts
2000	Finance Ministers: The Bank of England

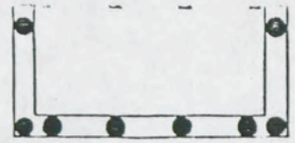
SATURDAY 9 JUNE

0930 - 1230	Continuation of discussions at Lancaster House
1300	Plenary working lunch in the State Dining Room
1600	Reading of Joint Declaration at Guildhall
	Heads of State/Government may give individual press conferences at the Press Centre
2030	Banquet given by Her Majesty The Queen at Buckingham Palace
LATE EVENING AND SUNDAY 10 JUNE	Departures

Annex B

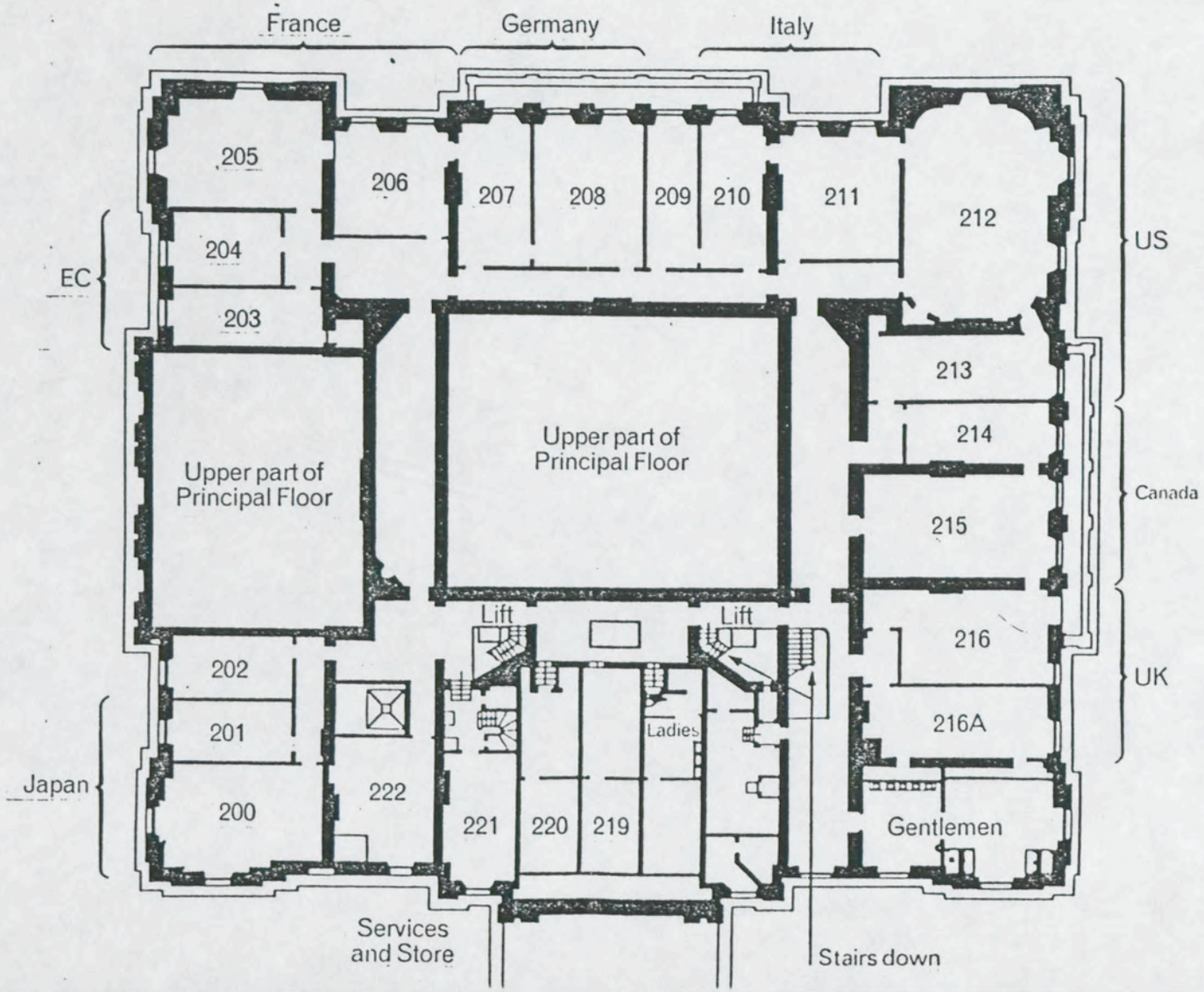

Garden
and
Terrace
Eagle Room
Garibaldi
Room
State Dining
Room
West
Ante
Room
Gold
Room
Up
Kitchens
Library
Main Hall
Security
Control
3
Lift
Lift
Visiting
Security
2
Medical
15A
Front
Hall
Ladies
Gentlemen
17
18


Long Gallery
East Ante. Room
State Drawing Room
Foreign Ministers
West Ante Room
West (Green) Drawing Room
Personal Representatives
East Corridor
Up
Up
Secretariat
108
Admin and Control
109
Plenary and Finance Ministers Meetings
Lift
Royal Gallery
Lift
Service point
Music Room
Heads of delegation
Veronese Room
Chairman's Room
110
Gentlemen
Stairs to 2nd floor



Stairs to 2nd floor

Delegation offices



Annex C

LANCASTER HOUSE - MEETING ROOM

(A) PSA SERVICES

(i) Music Room - Heads of Delegation

/ Provision of following as agreed (diagram attached):
Oblong/oval ended baize covered conference tabling and 8 conference chairs
4 double desks and 8 chairs to notetakers
water flasks, glasses, ashtrays for table and notetakers

Installation of : 6 interpreters' booths with full security
Standard interpretation equipment
Headsets and microphones with "speak" buttons for 8 places at table
Headsets for 8 notetakers
plus additional headsets for Foreign Ministers joining session at end of first morning
Bell pushes on notetakers' desks to be connected with indicator lights with Conference Officer in Royal Gallery

Installation in conjunction with commercial firm :
Electronic writing pad and VDU for each notetakers

(ii) Long Gallery - Plenary and Finance Ministers

/ Provision of following as agreed (diagram attached) :

Plenary - Commonwealth polished conference table and 23 conference chairs
4 double desks and 8 chairs for notetakers
water flasks, glasses, ashtrays for tables and notetakers

Installation of : 6 interpreters' booths with full security
Standard interpretation equipment
Headsets and microphones with "speak" buttons for 23 places at table
Headsets for 8 notetakers
Bell pushes on notetakers desks to be connected with indicator lights with Conference Officer in East Ante Room

Installation in conjunction with commercial firm :
Electronic writing pad and VDU for each notetaker

Finance Ministers : round baize covered conference tabling and 8 conference chairs
8 chairs with special arms for notetakers
Water flasks, glasses, ashtrays for table and notetakers

Installation of :
Headsets and microphones with "speak" buttons for 8 places at table
Headsets for 8 notetakers
Bell push with indicator light from UK notetaker to Conference Officer in East Ante Room

Lounge area - arrangement of easy chairs (house furniture) as per diagram

(iii) State Drawing Room - Foreign Ministers

/ Provision of following as agreed (diagram attached) :
Oblong baize covered conference tabling and 7 conference chairs
7 chiars with special arms for notetakers
Water flasks, glasses, ashtrays for table and notetakers as appropriate

Installation of : 6 interpreters' booths with full security
Standard interpretation equipment
Headsets and microphones with "speak" buttons for 7 places at table
Headsets for 7 notetakers
Bell push with indicator light for UK notetaker to Conference Officer in East Ante Room

Provision of : arrangement of easy chairs (house furniture) as per diagram

(B) HMSO

For Music Room, Long Gallery and State Drawing Room

Supply of ministerial type blotting pads, pens/pencils for conference tables

(C) CONFERENCE CATERING OFFICER

Soft drinks and mineral water to be provided on conference tables (?)

Annex D

1. SECURITY PASSES

(a) 4 lapel badges — one each for issue to Head of State/Government, two Ministers and one Personal Representative.

(b) 15 blue passes — members of the official delegation. These provide access throughout Lancaster House, except the meeting rooms on the first floor which form the secure zone and all other buildings except Guildhall.

Amendment: 5 Blue passes to be transferable into Brown 'O' named passes

(c) red passes

<u>with overprinted O</u>

these will be issued as required in exchange for blue passes, to the assistant notetakers and liaison officers who will be drawn from the official delegation.

<u>with overprinted I</u>

interpreters at meetings.

(d) green passes — two per delegation will be issued for foreign protection officers. For a doctor, and a military aide when accompanying a Head of State, and to interpreters required to translate during working lunches. These passes provide access to the ground floor of Lancaster House and all other buildings except Guildhall.

(e) brown passes

<u>with overprinted O</u>

to Embassy and other officials who are required to be in their delegation offices in Stable Yard block.

<u>with overprinted D</u>

to drivers of allocated and Embassy vehicles listed in paragraph 2 below and up to two persons per delegation for courier duties.

<u>with overprinted S</u>

to foreign protection officers in excess of the two per delegation mentioned in paragraph 1(d) above.

		with overprinted V to authorised visitors requiring access to a delegation office in Stable Yard block. Brown passes give access to the Lancaster House courtyard area and where specifically mentioned, Stable Yard House.
(f)	yellow passes	with overprinted OFFICIAL issued to those officials concerned in organising and manning the Press Centre and Embassy press officers. with overprinted MEDIA issued to accredited members of the press.
(g)	Guildhall	special pass issued for those, less lapel badge holders, attending the final communiqué ceremony. Other than the media for whom an allocation will be made by the Press Centre, the number of passes available for each delegation is expected to be 15 not including bilateral Ambassadors/High Commissioners who will get separate passes.
(h)	Kensington Palace Gardens	Other than delegates and official pass holders, those requiring access to Kensington Palace Gardens will require a special pass.

Passes are not transferable, except where stated.

2. CAR STICKERS

(a)	Red	one for each Head of State/Government.
(b)	Blue	two per delegation (one for each Minister).
(c)	Green	seven per delegation. These are for the official cars and up to four Embassy or other cars. This allocation is intended to cover visitor requirements from a delegations's Embassy.
(d)	Yellow	for other essential vehicles connected with the Summit organisation.

The above vehicles may be parked on the Horse Ride.

(e)	Saffron	two per delegation for courier duties. These vehicles will be allowed as far as the Cleveland Row barrier.
(f)	White, overprinted Airport	each vehicle going to Southside will require a sticker, limited to a total of twenty cars (including allocated cars) per delegation.

Reference Annex E

MEDICAL ARRANGEMENTS : LONDON ECONOMIC SUMMIT

1. Arrangements by venue are as follows:

Kensington Palace 4 and 7 June

One ambulance parked near to Helicopter Pads. Medical team will be Dr K W Woolhead and nurse Mrs C Cholerton.

St James's Palace 7 June

One ambulance parked in Horse Ride. Medical team will be Dr K W Woolhead and Nurse Mrs C Cholerton who are being allocated a room in St James's Palace.

10 Downing Street 7 June

When Heads of Delegation have departed St James's Palace the ambulance will transfer to King Charles Street to cover the dinner at No 10. Medical team will be Dr K W Woolhead and Mrs C Cholerton who are being allocated a room in No 10

Lancaster House 8 and 9 June

An ambulance will be parked behind Cleveland Row from 0830 until stood down. Medical team will work on a rota basis and will be drawn from the following:

Dr K W Woolhead
Dr A M Semmence
Mrs D Radwanski
Mrs C Cholerton
Mrs G Thornberry
Mrs A Barley
Miss M Wells
Miss P Howearth
Mr K Griffiths
Mr Allum
Mr Lovett

National Portrait Gallery 8 June

An ambulance will be parked either in Orange Street or by Edith Cavell statue: site to be confirmed after London Ambulance Sevice/Met Police recce this week. Medical team of Dr K W Woolhead and Nurse Mrs D Radwanski have been allocated a room in NPG.

Guildhall 9 June

An ambulance will be on call at Smithfield Ambulance station. Medical team of Dr K W Woolhead and Nurse Mrs G Thornberry are being allocated a room in the Guildhall.

Connaught Rooms 9 June

An ambulance will be parked nearby to cover Heads of Delegation press briefings. Exact site to be decided after LAS/Met Police recce this week. Medical team will be drawn from list given above.

Buckingham Palace 9 June

An ambulance will be parked in Royal Mews. The Palace will arrange medical cover.

2. The London ambulance service are liaising with Heathrow and Gatwick airports to cover arrivals there.

3. An ambulance will be parked at Marble Arch to cover Heads of Delegation journeys between residential accommodation and venues.

4. A police officer is being appointed to act as liaison between the medical team and the ambulance crew. He will have a radio link and will be able to call up the ambulance immediately one is required.

5. St Thomas' is the primary designated hospital. Other hospitals that have been put on alert are as follows:

Hillingdon at Heathrow
Crawley at Gatwick
St Bartholemew's to cover Guildhall
University College to cover Connaught Rooms
Middlesex for President Reagan at Winfield House

6. St Stephen's hospital will be used in the event of a major incident.

Annex F

Private Secretary

copy to: PS/Chancellor of the Exchequer
Mr Tait, ERD, FCO

ECONOMIC SUMMIT: GIFTS

1. The Secretary of State asked about gifts. The Prime Minister has decided on the following gifts, which will all be presented in her name:

(a) For Heads of Delegation

A number of different pictures, including some by Henry Moore and John Piper.

(b) For Foreign and Finance Ministers

A brass carriage clock supplied in a presentation case with an engraved brass plate on the back saying "Presented on the occasion of the London Economic Summit 1984".

(c) Personal Representatives

Still to be decided by Sir Robert Armstrong, who has been looking at examples of British technology.

(d) Senior officials

A number of glass paperweights made in front of customers' eyes in the back of a shop near Covent Garden with the Economic Summit logo engraved on the base. Also a number of Crown Derby paperweights.

(e) Support Staff

A small pale blue Jasper box with the Summit logo in 22 ct gold on the lid.

(f) Delegates, like journalists, will also be presented with a Summit souvenir tie provided courtesy of the British Clothing Industry Association (for Delegates) and Burtons (for journalists). Also a commemorative medallion produced by the Royal Mint.

N J Barrington

16 May 1984

Annex 4

LONDON ECONOMIC SUMMIT 1984 : GROUND TRANSPORT

Ground transport will be under the overall control of a Transport Officer, Mr Ian Davenport. He will be supported by two Assistant Transport Officers, Mr Tony Cornwell and Warrant Officer 1 Gerry Morgan. Government Hospitality Escort Officers will also assist with the briefing of delegation transport liaison officers and delegation drivers.

Transport Officers will be available at the following locations before and during the Summit:

Up to and including Friday 1 June (but excluding Friday 25 and Monday 28 May; Whitsun Holiday weekend) between 1000-1600, all three in the Old Admiralty Building, Room SG/163 telephone number 273 4169.

From Monday 4 June till am Sunday 10 June (except for pm Thursday 7 June during greeting ceremonies at the Orangery and reception at St James's Palace) between 0800-2300.

IAN DAVENPORT: Lancaster House, Room 109, telephone extension 4152.
TONY CORNWELL with responsibility for set programme movements: Cleveland Row, ground floor, telephone extension 5049.
GERRY MORGAN with responsibility for all other movements: Cleveland Row, ground floor, telephone extension 5050.

You will be notified later of a telephone number for out of hours contact.

Each delegation has been allocated three limousines (two for the EC Delegation) and three saloon cars for use throughout the Summit. The limousines will in most cases be needed for set programme movements but at all other times cars will be at the disposal of delegations. Where considered necessary Heads of Delegation will be supplied with a protected vehicle. Certain delegations have agreed to bring their own.

The United States Delegation will provide all their delegations' transport from Embassy resources.

Japanese Delegation cars will be available at London Heathrow Airport Southside for arrival late evening on Wednesday 6 June. The same vehicles will be available throughout the Summit.

Canadian Delegation cars will be available at London Heathrow Airport Southside on the morning of Thursday 7 June and thereafter for the greeting arrangements at the Orangery, Kensington Palace. The same vehicles will be available throughout the Summit.

Cars for other Delegations will be available at North Paddock, Kensington Palace on Thursday 7 June. The Summit Administration Unit will make other transport (cars or buses) available at Kensington Palace for those helicopter passengers in excess of the capacity of the protected vehicles, limousines and saloon cars.

The Summit Administration Unit would be grateful if each delegation would propose a Transport Liaison Officer and let the Unit know how he may be contacted both before and during the Summit. Any changes or alternatives to the transport schedule can then be speedily copied to him.

Escort Officers/Special Branch Protection Officers

(i) All Heads of Delegation, Foreign Ministers and the US Finance Minister will be accompanied by Special Branch Officers.

(ii) Government Hospitality Escort Officers will be assigned to all delegations and are available for briefing delegation transport liaison officers and drivers. They can also travel with Finance Ministers (other than the US) if delegations would find this helpful.

(iii) Both Escort Officers and Special Branch Officers will be available to advise on the set programme movements or any programme alterations. They will be kept up to date by the Summit Administratin Unit.

Parking and Garaging of Limousines and Saloon Cars

During the day and evening limousines and saloon cars will be parked on the Horse Ride in The Mall which will be a fully secured and policed area. The only exceptions will be for the dinner venues on Thursday night when Heads of Delegation and Finance Ministers' cars will be parked in the FCO courtyard and Foreign Ministers' cars will be outside 1 Carlton Gardens. Both areas will be Fully secured and policed.

Overnight garaging will be in secured but not guarded premises.

Protected vehicles provided by the Summit Administration Unit will be parked as shown above but garaged overnight by the Special Branch.

All delegations are requested to allow drivers of the limousines and three saloon cars to return to their garage immediately after the last programmed event so that they can go to rest. Drivers should be given reporting instructions for the following morning before they are dismissed.

It is proposed that a mini bus service will be provided at Lancaster House overnight on 8 June so that delegates working late on the communique and/or press releases can return to their hotels. This will enable delegation cars to be stood down. There are also plans for Personal Representatives and officials attending the ceremony at the Guildhall to travel by coach from Lancaster House. The coaches would call at the Connaught Rooms, if necessary, on the return journey to Lancaster House.

On departure days the limousine and saloon car drivers should be instructed to contact the Transport Office for their stand down instructions.

Drivers: Meals during the Summit

Delegations are asked to bear in mind that drivers must be allowed time for meals during the course of the Summit.

Dinner will be served in the Lancaster House canteen from 1800 onwards on Thursday, Friday and Saturday evenings. On Thursday evening drivers from Carlton Gardens should walk to Lancaster House while those parked in the Foreign Office courtyard will be bussed.

Lunch on Friday and Saturday will be available in the marquee sited on the Horse Ride, where the drivers can also take tea or coffee throughout the day.

Other Vehicles

A coach, seating about 40 persons will be supplied to transport to their accommodation those delegation members on the dedicated aircraft who do not travel to central London by helicopter or by car as in the case of the Canadian and Japanese delegations.

A baggage vehicle will be provided to transport baggage direct from the dedicated aircraft to accommodation.

The London Embassy/High Commission/Office of the delegation will be required to provide any additional transport requirements.

Press Transport

Separate arrangements will issue about Press transport.

Baggage

Separate discussions are in progress about baggage.

NB: A detailed transport schedule will be available to delegations during the week commencing Monday 28 May. It is planned to issue a draft copy of this schedule, which will be subject to alteration, before the Whitsun Holiday weekend.

Annex H

STAFFING

General Co-ordination of all Administrative Arrangements	Mr N J Barrington CMG CVO Economic Summit Co-ordinator Mr D Harris Head of Administration Unit
Arrangements at Lancaster House	Mr D Harris Mr P Karmy, Assistant Conference Officer
Security Arrangements	Col P Durrant, Security Co-ordinator
Catering Arrangements (officials)	Mr B Burrough, Conference Officer
Communications	Mr L Wright, Cabinet Office Mr P Karmy, Assistant Conference Officer Mr N Dickerson, Assistant Conference Officer
Government Hospitality Fund (Ministerial Catering, Delegation transport and baggage)	Brigadier Alan Cowan MBE Secretary Miss M A M Lawrence, Deputy Deputy Secretary Mr J Watt, Heads of Visits Section Mr H Snell, Head of Functions Section Mr D Broomfield, Visits Section
HM Stationery Office	Mr K R Batchelor, Conference Liaison Officer Mr J Stewart, Conference Liaison Officer
Department of the Environment (PSA)	Mr D Gilbert-Sutton Mr D Ball
Guildhall Arrangements	Mr A D Howlett, Remembrancer Mr J Lucioni, Keeper of the Guildhall Mr D Harris, Admin Unit Mrs L McKinney, Press Unit Col P Durrant, Security Co-ordinator

St James's Palace Reception

Mr P Hartley, Lord
Chamberlain's Officer
Miss M Lawrence, GHF
Mr M Snell, GHF
Mr D Harris, Admin Unit
Col P Durrant, Security
Co-ordinator
Miss M McGlone, Press Unit

MR. COLES

Dinner on Thursday, 7 June

I attach the guest list and seating plan for tomorrow evening's dinner.

Sue Goodchild

6 June 1984

LIST OF GUESTS ATTENDING THE DINNER TO BE GIVEN BY THE PRIME MINISTER ON THE OCCASION OF THE ECONOMIC SUMMIT 1984 AT 10 DOWNING STREET ON THURSDAY, 7 JUNE 1984 AT 8.00 PM

The Prime Minister

The Honorable Ronald Reagan

His Excellency Monsieur Francois Mitterrand

The Rt. Hon. Pierre Elliott Trudeau

His Excellency Dr. Helmut Kohl

His Excellency Mr. Yasuhiro Nakasone

His Excellency On Bettino Craxi

His Excellency Monsieur Gaston Thorn

Interpreters

Monsieur Thiery (France)

Herr Weber (Germany)

Mr. K. Tsuruoka (Japan)

Signora Randone (Italy)

DINNER: THURSDAY, 7 JUNE 1984
10 DOWNING STREET

HE Monsieur Gaston Thorn

HE Monsieur Francois Mitterrand

HE Dr. Helmut Kohl

RT. HON. THE PRIME MINISTER

The Rt. Hon.
Pierre Elliott Trudeau

The Hon. Ronald Reagan

HE Mr. Yasuhiro Nakasone

HE On Bettino Craxi

ENTRANCE

PRIME MINISTER

ST. JAMES'S PALACE RECEPTION

THE RECEPTION STARTS AT 6.30 P.M. GEOFFREY HOWE WILL BE THERE TO GREET GUESTS IN YOUR NAME. SO YOU DO NOT STRICTLY NEED TO BE THERE BY 6.30 P.M. BUT SHOULD BE THERE BY 6.45P.M. AT LATEST. ROBIN AND I WILL COME WITH YOU.

THE DUKE OF KENT WILL ARRIVE AT 7.05 P.M. HE WILL BE BROUGHT TO THE ARMOURY ROOM WHERE YOU WILL GREET HIM.

THEN YOU WILL JOINTLY GREET THE HEADS OF DELEGATION WHO SHOULD ARRIVE BETWEEN 7.10 AND 7.22 P.M. AT TWO-MINUTE INTERVALS IN REVERSE PROTOCOL ORDER.

ROBIN AND I, WITH FCO ASSISTANCE, WILL HAVE MET THE HEADS OF DELEGATION IN THE COURTYARD AND BROUGHT THEM UP THE STAIRS TO THE ARMOURY.

THE LAST ARRIVAL SHOULD BE PRESIDENT REAGAN. WHEN YOU AND THE DUKE OF KENT HAVE ESCORTED HIM INTO THE RECEPTION YOU COULD THEN CIRCULATE YOURSELVES. AT THIS POINT SIR ANTONY ACLAND WILL TAKE OVER THE RECEIVING LINE.

YOU HAVE TO LEAVE ST. JAMES'S PALACE AT 7.40 P.M. TO GET TO NO. 10 IN TIME FOR DINNER. THEN HEADS OF DELEGATION WILL BE INVITED TO LEAVE THE RECEPTION SO THAT THEY ARRIVE AT NO. 10 IN REFERSE PROTOCOL ORDER BETWEEN ABOUT 7.50 AND 8.01 P.M.

I ATTACH A GUEST LIST FOR THE RECEPTION.

A.J.C.

6 JUNE 1984

PRIME MINISTER'S RECEPTION AT ST JAMES'S PALACE
FOR LONDON ECONOMIC SUMMIT (6.30pm ON 7 JUNE 1984)

Host	The Prime Minister
Special Guest	HRH The Duke of Kent

HEADS OF DELEGATION

The Hon Ronald Reagan	President of the USA
His Excelleny Monsieur Francois Mitterrand	President of the French Republic
The Rt Hon Pierre-Elliott Trudeau PC QC MP	Prime Minister of Canada
His Excellency Herr Dr Helmut Kohl	Chancellor of the Federal Republic of Germany
His Excellency Mr Yashuhiro Nakasone	Prime Minister of Japan
His Excellency On. Bettino Craxi	President of the Council of Ministers of the Republic of Italy
Monsieur Gaston Thorn	President of the Commission of the European Communities

FOREIGN MINISTERS

The Hon George P Shultz	Secretary of State of the USA
His Excellency Monsieur Claude Cheysson	Minister of External Relations of the French Republic
The Hon Allan J MacEachen PC MP	Deputy Prime Minister and Secretary of State for External Affairs of Canada
His Excellency Herr Hans-Dietrich Genscher	Vice-Chancellor and Foreign Minister of the Federal Republic of Germany
His Excellency Mr Shintaro Abe	Minister for Foreign Affairs of Japan
His Excellency On. Guilio Andreotti	Minister for Foreign Affairs of the Republic of Italy

FINANCE MINISTERS

The Hon Donald Regan	Secretary of the Treasury of the USA
Monsieur Jacques Delors	Minister for the Economy, Finance and Budget of the French Republic
The Hon Marc Lalonde PC QC MP	Minister of Finance of Canada
His Excellency Herr Dr Gerhard Stoltenberg	Minister of Finance of the Federal Republic of Germany
His Excellency Dr Otto Graf Lambsdorf	Minister for the Economy of the Federal Republic of Germany
His Excellency Mr Noboru Takeshita	Minister of Finance of Japan
His Excellency On. Giovanni Goria	Minister of the Treasury of the Republic of Italy
Monsieur Francois-Xavier Ortoli	Vice President of the Commission of European Communities

BILATERAL AMBASSADORS AND THEIR DEPUTIES

The Honourable Charles H Price II	Ambassador, USA
The Honourable Edward J Streator	Minister, USA
His Excellency M Emmanuel De Margerie	Ambassador of France
Monsieur Alain Grenier	Minister Plenipotentiary, France
His Excellency The Honourable Donald C Jamieson PC	Canadian High Commissioner
Mr W F Steuart Beattie	Minister-Counsellor, Canada
Baron Rudiger von Wechmar	Ambassador of FRG
Herr Jürgen von Alten	Minister Plenipotentiary, FRG
His Excellency Mr Tsuyoshi Hirahara	Ambassador of Japan
Mr E Seki	Minister Plenipotentiary, Japan
His Excellency Signor Andrea Cagiati GCVO	Ambassador of Italy

Mr A Hartley	Acting Head of EC Information Office

PERSONAL REPRESENTATIVES

Dr Allen Wallis	Under Secretary for Economic Affairs, USA
M Jacques Attali	Special Adviser to President, France
Mr De Montigny Marchand	Deputy Minister in charge of Foreign Policy, Canada
Dr Hans Tietmeyer	Deputy Secretary, Economic Policy Division, FRG
Mr Moriyuki Motono	Deputy Minister, MFA, Japan
Sr Renato Ruggiero	Director-General for Economic Affairs, Italy
M Jean Durieux	Director of the Cabinet of the President of the EC

DELEGATION OFFICIALS

USA

Mr Edwin Meese
Mr James Baker
Mr Michael Deaver
Mr Robert McFarlane
Mr Richard Darman
Mr Fred Fielding
Mr Edward Hickey
Mr Michael McManus
Mr Larry Speakes
Mr Beryl Sprinkel
Mr Richard Burt
Mr Doug McMinn
Ambassador Roosevelt
Mr Robert Kimmitt
Mr Ray Seitz
Cdr Sutton USN
Mr Bill Thomas
Dr Elouie
Mr R De Prospero
Mr W Henkel
Mr J Hooley

France

M Vauzelle
M de La Ferriere
M Morel
Mme Guigou
M Vedrine
M Garcia
M Andreani
M Paye
M Camdessus
M Baquiast
Lieutenant-Col Lang
Mme Decraene
Mme Cottin
M Raynal
M Gubler
Lieutenant Roux
Major Kerros
M Thiery

Canada

Mr T Axworthy
Mr Ted Johnson
Mr R Coleman
Mr R Fowler
Mr M Shenstone
Mr M Berry
Mr J Weekes
Mr H Metcalfe
Mr M Cohen
Mr B Drabble
Mr J Noble
Mr J Higginbotham
Mr P Durand
Mr P Frazer
Mr N Etheridge
Inspector M Thivierge

FRG

Herr Boenisch
Her Teltschik
Herr Ackermann
Herr Grimm
Herr Neuer
Herr Per Fischer
Herr Hans Schauer
Frau Steeg
Herr Molitor
Herr Pieske

Herr Heinichen
Herr Schenk
Herr Horstmann
Frau Baier-Fuchs
Herr Jung
Her Weber
Frau Siebourg
Mr Haberkamp

Japan

His Excellency Mr T Mizuhira
Mr R Murata
Mr T Nishiyama
Mr T Ohba
Mr H Sano
Mr K Komatsu
Mr S Tanimura
Mr S Shimomura
Mr T Yamaguchi
Mr I Ochi
Mr F Kikuchi
Mr Y Tani
Mr I Kudoh
Mr K Mori
Mr K Nakanishi
Mr S Shimojoh
Mr J Iwasaki
Mr K Hasegawa
Mr H Nakasone
Mr T Kitahara
Mr K Tsuruoka
Mr S Nishimiya
Mr S Sugizaki

Italy

Minister Bartolomeo Attolico
Amb Umberto La Rocca
Amb Bruno Bottai
Prof Gennaro Acquaviva
Prof Antonio Pedone
Min Plen Sergio Cattani
Dr Vincenzo Mallardo
Dr Antonio Ghireli
Dr Mario Sarcinelli
Dr Lamberto Dini
Min Plen Giuseppe Maria Borga
Counsellor Antonio Badini
Counsellor Leonardo Visconti Di Modrone
Dr Giovan Battista Campagnola
Dr Cornelio Brandini
Dr Fabrizio Saccomanni

Mr Badini
Mr Manzi
Signora Randone
Signora Lonigro
Signora di Pietro

EC

Mr Leslie Fielding
Mr Horst-Günter Krenzl
Mr Manuel Santarelli
Mr Jean-Paul Mingasson
Mr Alexander Schaub
Mr Paul Cerf
Mr Nikolaus Van der Pa
Mr Kenneth Munro
Miss Adelheid Hofmann
Miss Alicia Huberty
Mrs Marianne Nielsen
Mrs Heidi Carbridge
Miss Elizabeth Senley
Miss S Lambert

Special Branch Officers

Det Superintendent R Parker	UK
Det Chief Superintendent A Greenslade	USA
Det Superintendent M Waller	France
Det Inspector G Catherall	Canada
Det Inspector B Readwin	FRG
Det Inspector M Macleod	Japan
Det Inspector R Parmenter	Italy
Det Inspector Berry	EC

THOSE INVOLVED IN THE PREPARATION AND ORGANISATION OF THE SUMMIT

I. GOVERNMENT

No 10

Mr F E Robin Butler	Principal Private Secretary
Mr A John Coles	Private Secretary
Mr Bernard Ingham	Chief Press Secretary
Professor Sir Alan Walters	Economic Adviser

Foreign and Commonwealth Office

The Rt Hon Sir Geoffrey Howe QC MP	Secretary of State	
The Rt Hon Baroness Young	Minister of State	
The Rt Hon Timothy Raison MP	Minister for Overseas Development	
Mr Malcolm Rifkind MP	Minister of State	
Mr Richard Luce MP	Minister of State	
Mr Ray Whitney OBE MP	Parliamentary Under-Secretary	
Sir Antony Acland KCMG KCVO	Permanent Under-Secretary	
Sir Julian Bullard KCMG	Deputy to PUS and Political Director	
Sir Crispin Tickell KCVO	Deputy Under Secretary for Economic Affairs at the FCO	Deputy Personal Representative
Mr Jeremy Thomas CMG	Assistant Under Secretary for Economic Affairs at the FCO	
Mr Leonard V Appleyard	Private Secretary	
Mr Michael Tait	Head of Economic Relations Department	
Mr P John Goulden	Head of News Department	
Mr Douglas Gordon	Deputy Chief of Protocol	
Mr Derek Thomas CMG	Incoming Political Director	

Treasury

The Rt Hon Nigel Lawson MP	Chancellor of the Exchequer
The Rt Hon Peter Rees QC MP	Chief Secretary to the Treasury
~~Mr John Moore MP~~	~~Financial Secretary to the Treasury~~
Mr Ian Stewart MP	Economic Secretary to the Treasury
Sir Peter Middleton KCB	Permanent Secretary to the Treasury

Sir Terence Burns	Chief Economic Adviser	
Mr J Geoffrey Littler CB	Second Permanent Secretary	Deputy Personal Representative
Mr Roger Lavelle	Assistant Under Secretary, Overseas Finance	
Mr Tony Bottrill	Assistant Secretary, Overseas Finance	
Mr Robert Culpin	Press Secretary	
Mr David L C Peretz	Principal Private Secretary	

Cabinet Office

Sir Robert Armstrong GCB CVO	Cabinet Secretary	Personal Representative
Dr R B Nicholson FRS	Chief Scientist	
Mr David Colvin	Assistant Secretary	
Mr Richard Hatfield	Private Secretary to Sir Robert Armstrong	
Mr Leslie Wright	Director of Communications	Closely involved in Summit communications

Summit Co-Ordination Unit

Mr Nicholas Barrington CMG CVO	Assistant Under Secretary, FCO	Summit Co-Ordinator
Mr Ivor Roberts	Head of Press Unit	
Mr David Harris	Head of Administration Unit	
Col Peter Durrant	Security Adviser	
Dr K W Woolhead	Medical Advisory Service Tilbury House Petty France London SW1	Organising medical services for Summit

/Government Hospitality Fund

Government Hospitality Fund

Brigadier Alan Cowan MBE	Secretary of Government Hospitality 2 Carlton Gardens London SW1

COI

Mr Donald Grant	Director-General COI Hercules Road London SE1 (928 2345)

Home Office

The Rt Hon Leon Brittan QC MP	Home Secretary Queen Anne's Gate

The Rt Hon Douglas Hurd MP	Minister of State Home Office Queen Anne's Gate London SW1	
Sir Brian Cubbon GCB	Permanent Under Secretary	

Department of the Environment

Mr Ian Gow MP	Minister of State for Housing and Construction	
Sir George Young Bt MP	Parliamentary Under-Secretary with responsibility for PSA matters	
Dr Martin Holdgate CB	Chief Scientist Department of the Environment 2 Marsham Street London SW1	
Mr D Gruffydd Jones	Under Secretary Central Directorate on Environmental Pollution Department of the Environment Romney House 43 Marsham Street SW1	

PSA

Mr A G Manzie CB	Chief Executive PSA St Christopher House Southwark Street London SE1 0TE (928 7999)	
Mr Giles Hopkinson	Director, London Region	in charge of London District
Mr Richard P Hore	Assistant Director (Estates)	in charge of Central London area
Mr David Gilbert-Sutton	Principal Estates Surveyor	in charge of Lancaster House

Ministry of Defence

The Rt Hon Michael Heseltine MP	Secretary of State for Defence Main Building Whitehall London SW1	
Field Marshal Sir Edwin Bramall GCB OBE MC	Chief of the Defence Staff Ministry of Defence Whitehall London SW1	
Colonel Whiteley	Household Division Horse Guards London SW1 (930 4466)	
~~Colonel Wardle~~	~~Brigade Major~~ Household Division Horse Guards London SW1 ~~(930 4466)~~	
Group Captain Dillon	Head of Protocol Ministry of Defence Main Building Whitehall SW1	

Department of Trade and Industry

R W Gray CB	Deputy Secretary	
Mr Roy Williams	Assistant Under Secretary for International Affairs	
Mr Ron Dearing CB	Chairman Post Office HQ St Martin's le Grand London	Produced Summit stamp and first day cover for gifts
Mr Paul Hogarth ARA RDI	Painter and Designer The Studio 61 Auden Place Kingstown St off Princess Road Primrose Hill NW1 (586 7599)	Designed Summit stamp

Other Departments involved with Summit Topics

The Rt Hon Peter Walker MP	Secretary of State for Energy Thames House South Millbank London SW1	
Mr David Morphet	Under-Secretary Energy Policy Division Department of Energy Thames House South Millbank London SW1	
The Rt Hon Nicholas Ridley MP	Secretary of State for Transport 2 Marsham Street London SW1	Shipping policy
Mr A J Lane	Deputy Secretary for Shipping Policy Department of Transport 2 Marsham Street London SW1	
The Rt Hon Sir Keith Joseph Bt MP	Secretary of State for Education and Science Elizabeth House York Road London SE1	
~~Miss V Kate Timms~~	~~Assistant Secretary~~ ~~MAFF~~ Great Westminster House Horseferry Road ~~London~~ SW1	~~Liaison with Food from Britain~~

Unofficial Advisers Group

The Lord Roll of Ipsden KCMG CB	S G Warburg & Co Ltd 30 Gresham Street London EC2P 2ER	Chairman.Organised special meeting at Wiston House on 27-29 April

II NON-GOVERNMENTAL ORGANISATIONS INVOLVED WITH SUMMIT ARRANGEMENTS

Buckingham Palace and York House

The Rt Hon Sir Philip Moore KCB KCVO CMG	Private Secretary
Lt Col Blair Stewart-Wilson MVO	Deputy Master of the Household
Mr M S M Shea	Press Secretary
Sir Richard Buckley KCVO RN	Private Secretary to HRH the Duke of Kent

Lord Chamberlain's Office

Lt Col Sir John Johnston KCVO MC	Comptroller
Lt Col George West	Assistant Comptroller

Police

Sir Kenneth Newman QPM	Commissioner Metropolitan Police New Scotland Yard London SW1	
Mr Peter Marshall QPM	Commissioner of Police for the City of London 26 Old Jewry London EC2	
Deputy Asst Commissioner R Innis	New Scotland Yard London SW1	Directly responsible for Summit arrangements

British Airports Authority

Mr Michael King	Director Heathrow Airport Hounslow Middlesex
Mr P E R Bailey	Director Gatwick Airport Gatwick West Sussex RH6 0HZ (0293 517755)

City of London

The Rt Hon The Lord Mayor of London	Lord Mayor Mansion House London EC4N 8BH	
Mr Alderman and Sheriff Chervet	Sheriff Guildhall	
Mr Sheriff Fitzgerald	Sheriff Guildhall	
Mr A D Howlett	Remembrancer Guildhall London EC2P 2EJ	Preparations for use of Guildhall

National Portrait Gallery

The Lord Kenyon	Chairman of the Trustees National Portrait Gallery 2 St Martin's Place London WC2 (930 1552)	
Dr John T Hayes	Director National Portrait Gallery 2 St Martin's Place London WC2 (930 1552)	Prime Minister's dinner on 8 June

Royal Society of Arts

Mr M G Moss CBE	Chairman RSA 8 John Adam Street London WC2 (839 2366)	
Mr Christopher Lucas	Secretary	Foreign and Commonwealth Secretary's dinner on 8 June

Bank of England

Mr Robin Leigh-Pemberton	Governor Bank of England Threadneedle Street London EC2 (601 4444)	Chancellor's dinner on 8 June

Royal Mint

Mr R W Gravenor	Commercial Director Royal Mint 7 Grosvenor Gardens London SW1 (828 8724) (0443 222111)	Producing commemorative medallion as gift for delegates and press

British Telecom

Sir George Jefferson CBE	Chairman British Telecom 2-12 Gresham Street London EC2V 2AG (357 3700)	British Telecom are providing extensive communications installations at the Press Centre and Lancaster House - mostly at cost, but with some concessions

Connaught Rooms

Mr Leslie Jackson	Vice Chairman De Vere Hotels and Restaurants Ltd 61 Great Queen Street London WC2 (404 0077)	Owner of Connaught Rooms. Deeply involved in preparations for Press Centre

CBI

Sir James Cleminson MC DL	Chairman Reckitt and Coleman	Representing Chairman of CBI who advised on sponsorship.

British Airways

Lord King of Wartnaby	Chairman British Airways Speedbird House Heathrow Airport PO Box 10 Hounslow Middlesex (759 5511)	Helicopters from Gatwick

Tourism

Mr Duncan Bluck OBE	Chairman British Tourist Authority 64 St James's Square London SW1	
Mr Michael Montague CBE	Chairman English Tourist Board 4 Grosvenor Gardens London SW1 (730 3400)	Hosting party for press on 9 June (to be confirmed)
Mr Graham Jackson	Director London Tourist Board 26 Grosvenor Gardens London SW1	Producing literature for delegates and press
Mr Dev Anand	Director Expotel Banda House Cambridge Grove London W6 (568 8765)	Providing hotel and theatre booking service for Summit visitors
Mr Michael Golder	Managing Director Kennedy Brookes Hotel & Catering Ltd 316 King's Road London SW3 (351 5141)	Restaurant chain who are offering discounts to journalists

Centre for Journalism Studies

Professor John Dodge	Director Centre for Journalism Studies The City University 223-227 St John Street London EC1	Students of journalism are assisting in handling foreign press

Design Council

Mr Keith Grant	Director Design Council 28 Haymarket London SW1 (839 8000)	Help to Press Unit

W H Smith

Mr S M Hornby	Chairman W H Smith & Son 10 New Fetter Lane London EC4 (353 0277)	Providing services to Press Centre and delegations

Interpreters

Mr and Mrs A Lawrence	19 Beresford Avenue East Twickenham Middlesex TW1 2PY (892 6280)	Head (and deputy) of interpreting team

III COMPANIES ASSOCIATED WITH THE SUMMIT (IN APPROXIMATE ORDER OF THEIR GENEROSITY)

Mr D P Hornby	Executive Director Rank Xerox 338 Euston Road London NW1 3BH (380 8836)	Providing photocopying and other machines at no charge
Mr N P G Saphir	Chairman Food from Britain 3rd Floor Market Towers New Covent Garden Market Vauxhall London SW8 (720 2144)	Providing quantities of free food for journalists
Mr Peter Laister	Chairman Thorn-EMI EMI House Upper St Martin's Lane London WC2 (836 2444)	Providing free loan of 150 TV monitors for closed-circuit and information systems
Mr T N Risk	Governor Bank of Scotland The Mound Edinburgh EH1 1YZ (031 229 2555)	Contributed £5,000 to cost of Summit Briefcase
The Rt Hon the Lord Remnant CVO FCA	Chairman Bank of Scotland Mermaid House 2 Puddle Dock London EC4	Contributed to cost of briefcase
Mr Peter Graham OBE	Senior Deputy Chairman Standard Chartered Bank 10 Clements Lane London EC4N 7AB (623 7500)	Contributed £3,000 to cost of Summit Briefcase
Mr R M Halpern	Chairman and Chief Executive Burton Group 8-11 Great Castle Street London W1 (636 8040)	Providing 3,500 Summit ties for journalists

Mr Norman Sussman OBE	Chairman British Clothing Industry Association Wellington House 6-9 Upper St Martin's Lane London WC2 (836 4545)	Providing 200 Summit ties for delegates
Sir Basil Feldman	39-40 St James's Place London SW1 (493 3178)	Intermediary with Burtons (see above)
Mr Hugh Dundas CBE DSO	Chairman Rediffusion Stratton House Piccadilly W1 (629 8886)	Providing free loan of 50 TV monitors for Press Centre (information retrieval)
Sir Austin Bide	Chairman BL 35-38 Portman Square London W1 (486 6000)	Providing free loan of cars
Dr P J Coen	Chairman Logica VTS Ltd	Providing free loan of word processors
Mr Ronald Carter	Managing Director Berol Ltd Oldmeadow Road Kings Lynn Norfolk PE30 4JR	Providing gift of pens to all delegates and journalists
~~Mr Ambrose Congreve CBE~~	~~Warwick House~~ St James's London SW1	~~Has agreed that~~ Warwick House should be used for a lunch for Sherpas on 8 June
The Hon Sir John Sainsbury Kt	Chairman J Sainsbury Ltd Stamford House Stamford Street London SE1	
Mr Stanley Grinstead FCA CBIM	Chairman Grand Metropolitan Ltd 11 Hanover Square London W1A 1DP	Providing free beer for journalists

IV MEDIA

Mr Charles Douglas-Home	Editor The Times New Printing House Square London WC1 (837 1234)
Mr Geoffrey Owen	Editor Financial Times Bracken House Cannon Street London EC4 (248 8000)
The Rt Hon William Deedes MC	Editor Daily Telegraph 135 Fleet Street London EC4 (353 4242)
Mr Peter Preston	Editor The Guardian 119 Farrington Road London EC1 (278 2332)
~~Mr Andrew Neil~~	~~Editor~~ Sunday Times 200 Grays Inn Road ~~London WC1~~ (837 1234)
Mr John Thompson	Editor Sunday Telegraph 135 Fleet Street London EC4 (353 4242)
Mr Donald Trelford	Editor Observer 8 St Andrews Hill London EC4 (236 0202)
Mr Andrew Knight	Editor The Economist 25 St James's Street London SW1 (839 7000)

Mr John Heffernan	Secretary Association of Regional City Editors (write to) City Editor United Newspapers PLC 27 Tudor Street London EC4 (583 9199)	
Mr Robert Darroch	President of Foreign Press Association 11 Carlton House London	To be elected on 15 May. FPA has helped with arrangements for visiting journalists
Mr Michael Reupke	Editor-in-Chief Reuters 85 Fleet Street London EC4 (250 1122)	
Mr David Chipp	Editor-in-Chief Press Association 85 Fleet Street London EC4 (353 7440)	
Mr John Desborough	Chairman Parliamentary Lobby Association C/o Press Gallery House of Commons (219 3000)	
Mr Stephen Claypole	News Editor BBC TV News Lime Grove London W12 (743 8000)	
Mr David Nicholas	Editor ITN 48 Wells Street London W1 (637 2424)	
Mr Peter Thornton	Editorial Director IRN Communications House Gough Square London EC4 (353 7601)	

Mr Larry Hodgson	Editor BBC Radio Broadcasting House Portland Place London W1 (580 4468)
Sir Larry Lamb	Editor Daily Express Fleet Street London EC4 (353 8000)
~~Mr Kelvin MacKenzie~~	~~Editor~~ The Sun 30 Bouverie Street London EC4 (353 3030)
Mr Mike Molloy	Editor Daily Mirror Holborn Circus London EC1 (353 0246)
Mr Stewart Steven	Editor Mail on Sunday 33 Holborn London EC1 (353 0246)
Mr Robert Edwards	Editor Sunday Mirror Holborn Circus London EC1
Mr Nick Lloyd	Editor News of the World 30 Bouverie Street London EC4 (353 3030)
Mr Lloyd Turner	Editor Daily Star Fleet Street London EC4 (353 8000)
~~Mr Richard Stott~~	~~Editor~~ The Sunday People 9 New Fetter Lane London EC4

Lord Buxton MC DL	Chairman Independent Television News Anglia TV 113 Park Lane London W1
Mr Bryan Cowgill	Chairman UP/ITN Thames Television Thames Television House 306-316 Euston Road London NW1
Mr Stuart Young FCA	Chairman of BBC Governors 4th Floor St Alphage House 2 Fore Street London EC2Y 5DH (628 9771)
The Rt Hon The Lord Marsh FCIT	Chairman Newspaper Publishers' Association 6 Bouverie Street London EC4Y 8AY
Mr Stuart Trotter	Chairman Parliamentary Press Gallery House of Commons
Mr. Austin Kark ~~Mr Douglas Muggeridge~~	Deputy Managing Director BBC External Services Bush House The Strand London WC2
Mr Roger Ridley-Thomas	President Scottish Daily Newspaper Society Scotsman Publications Ltd North Bridge Edinburgh EH 1YT (225 2468)

V OTHER MEMBERS OF THE CABINET

The Rt Hon Viscount Whitelaw CH MC	Lord President of the Council Privy Council Office Whitehall London SW1
The Rt Hon the Lord Hailsham of St Marylebone CH	Lord Chancellor House of Lords London SW1
~~The Rt Hon George Younger TD MP~~	~~Secretary of State of Scotland~~ Dover House Whitehall London SW1
The Rt Hon John Biffen MP	Lord Privy Seal and Leader of the House of Commons
The Rt Hon Norman Fowler MP	Secretary of State for Social Services Alexander Fleming House Elephant and Castle London SE1
The Rt Hon the Lord Cockfield	Chancellor of the Duchy of Lancaster Privy Council Office 68 Whitehall London SW1
The Rt Hon Sir Michael Havers QC MP	Attorney General Royal Courts of Justice The Strand London WC2

VI PARLIAMENT

~~The Rt Hon Neil Kinnock MP~~	~~Leader of the~~ Opposition ~~House of Commons~~
The Rt Hon Roy Hattersley MP	Deputy Leader of the Labour Party and spokesman on Treasury affairs House of Commons
The Rt Hon Denis Healey CH MBE MP	Foreign Affairs spokesman Labour Party House of Commons
The Rt Hon The Lord Diamond	Representing Social Democratic Party
~~The Rt Hon Mr Richard Wainwright MP~~	~~Representative of Liberal Party~~
The Rt Hon Terence Higgins MA MP (Conservative)	Chairman Treasury and Civil Service Select Committee (and Chairman of Liaison Committee) House of Commons
Sir Anthony Kershaw MC MP (Conservative)	Chairman Foreign Affairs Select Committee House of Commons
Mr Kenneth Warren MP (Conservative)	Chairman of Trade and Industry Select Committee House of Commons
The Rt Hon Sir Humphrey Atkins KCMG MP (Conservative)	Chairman of Select Committee on Defence House of Commons
Mr Ron Leighton MP (Labour)	Chairman of Select Committee on Employment House of Commons
Mr Nigel Spearing MP (Labour)	Chairman of European Legislative Committee and Member of Foreign Affairs Committee

The Rt Hon Bernard Weatherill MP	Speaker House of Commons SW1	
The Rt Hon Michael Alison MP	Parliamentary Private Secretary to the Prime Minister House of Commons	
The Rt Hon Peter Shore MP (Labour)	Joint Chairman British American Parliamentary Group House of Commons	[other Chairman is Mr Jopling - already invited]
Sir Anthony Meyer MP (Conservative)	Chairman Franco-British Parliamentary Committee House of Commons	
Mr Anthony Nelson MP (Conservative)	Chairman British Canadian Parliamentary Group House of Commons	
Sir Bernard Braine MP (Conservative)	Chairman British German Parliamentary Group House of Commons	
Sir Julian Ridsdale CBE MP (Conservative)	Chairman British Japanese Parliamentary Group House of Commons	
The Rt Hon G Oakes MP (Labour)	Joint Vice Chairman British Italian Parliamentary Group House of Commons	
The Rt Hon James Callaghan MP	House of Commons	Prime Minister at last Summit in 1977 in London
The Rt Hon Lord Wilson of Rievaulx KG OBE FRG	House of Lords	Former Prime Minister
Mr Tim Renton MP	PPS to Secretary of State for Foreign and Commonwealth Affairs	
Mr Michael Colvin MP	PPS to Mr Richard Luce, Minister of State, FCO	

Lord James Douglas Hamilton MP	PPS to Mr Rifkind & Mr Whitney, Ministers of State, FCO
The Hon Mark Lennox Boyd MP	PPS to Chancellor of the Exchequer
Mr Tim Smith MP	PPS to Home Secretary
Mr George Robertson MP (Labour)	Labour Party spokesman on Foreign Affairs
Mr Donald Anderson MP	Labour Party spokesman on Foreign Affairs
~~Mr Robin Cook MP~~	~~Labour Party spokesman on Foreign Affairs~~

VII OTHER PROMINENT PERSONALITIES

~~Mr David Basnett~~	~~GMWU~~
Lt Gen Sir John Richards KCB	Marshal of the Diplomatic Corps St James's Palace SW1 (930 4749 x 655)
Mr John G Cassels CB	Director-General National Economic Development Office 21 Millbank London SW1 (211 5386)
Admiral Sir James Eberle GCB	Director Chatham House 10 St James's Square London SW1 (930 2233)
Dr Robert O'Neill	Director International Institute for Strategic Studies 23 Tavistock Street London WC2E 7NQ (379 7676)
Lord ~~Hugh~~ Thomas of Swynnerton	Centre for Policy Studies 8 Wilfred Street London SW1
Professor Ralf Dahrendorf	Director London School of Economics Houghton Street London WC2 (405 7686)
~~Prof R James Ball~~	~~Principal~~ London Business School Sussex Place Regents Park London NW1 (262 5050)
Mr Alasdair Milne	Director General BBC Broadcasting House London W1 (580 4468)

The Rt Rev and Rt Hon Graham D Leonard DD DCL	Bishop of London London House 8 Barton Street London SW1P 3RX (222 8661)	
Prof R Quirk CBE FBA	Vice-Chancellor University of London Senate House Malet Street London WC1 (636 8000)	
The Rt Hon Sir John Donaldson	Master of the Rolls Royal Courts of Justice The Strand London WC2	[husband of the Lord Mayor of London]
Dr R F Robertson CBE MD FRCP Ed	President British Medical Association BMA House Tavistock Square London WC1 (387 4499)	
Mr Rodrigo Moynihan CBE RA	11 Avenue Studios Sydney Close London SW3	Portrait Painter for the Prime Minister
~~The Countess of Sutherland~~	~~39 Edwardes Square~~ ~~London W8~~	~~Lending picture of Lancaster House~~ where her ancestors lived
Lord Leverhulme	16 Clarendon Road London W11	His ancestor presented Lancaster House lease to nation
Lord Hunt of Tanworth	8 Wool Road Wimbledon London SW20	Former Cabinet Secretary and 'Sherpa'
~~Miss Valerie Beston~~	~~Marlborough Fine Art~~ 6 Albermarle Street ~~London W1X 3HF~~ (629 5161)	~~Helped with gifts~~ especially Henry Moore
The Rt Hon the Earl of Stockton PC OM FRS	Birch Grove House Chelwood Gate Haywards Heath West Sussex	Former Prime Minister

Ushers and Members of Staff Assisting

Mr Richard Morgan	Assistant Head of Summit Administration Unit
Mr Nigel Dickerson	Administration Unit
Mr David Broom	Administration Unit
Miss Tracy Dunmore	Administration Unit
Mrs Liza McKinney	Summit Press Unit
Miss Magi McGlone	Summit Press Unit
Mr Tom Young	Liaison Officer for USA
Mr John Holmes	Liaison Officer for France
Mr Ralph Publicover	Liaison Officer for Canada
Mr Richard Escritt	Liaison Officer for FRG
Mr Peter Denison-Edson	Liaison Officer for Japan
Mr Michael Richardson	Liaison Officer for Italy
Mr Peter Loughead	Liaison Officer for UKREP Brussels
Mr Freeman	Economic Relations Dept, FCO
Mr Tim Hollaway	Economic Relations Dept, FCO
Miss M Lawrence	Government Hospitality
Miss H O'Connor	Government Hospitality
Mrs R Durnford-Slater	

AJC

10 DOWNING STREET

From the Private Secretary

SIR ROBERT ARMSTRONG

LONDON ECONOMIC SUMMIT: ORDER OF DISCUSSION

The Prime Minister has given further thought to the order in which she wishes matters to be discussed by Heads of State or Government at the Summit. She considered certain changes with the Foreign and Commonwealth Secretary this afternoon. The changes decided upon do not alter greatly the proposals contained in your letter to your Sherpa colleagues. The main alterations are:-

A The addition of the Gulf to the political matters which will be discussed at dinner on Thursday, 7 June.

B The deletion of international terrorism from the items to be discussed on the morning of Friday, 8 June.

C The Prime Minister hopes that it will be possible at lunch on 8 June not only to continue the discussion of political issues but to approve the conclusions for release to the press.

D At about 5 o'clock on Friday, 8 June, the Prime Minister will invite the plenary session to approve the political conclusions, if this has not been done earlier. The meeting will then proceed to discuss international terrorism (the Americans made it clear when they were at No. 10 Downing Street last night that they were looking for a substantive discussion of this subject - and were much less concerned about the content of any press release). The aim will be to approve a press release on this subject but if there is not time at the plenary session the press release might be considered over dinner at the National Portrait Gallery or first thing in the morning of Saturday 9 June.

For ease of reference for you and all other recipients of this minute, I annex a new order of discussion reflecting the Prime Minister's latest decisions.

/ I am

I am copying this minute, with its annex, to Mr. Ricketts, Mr. Peretz, Mr. Barrington and Mr. Ingham.

A. J. Cole.

6 June 1984

VSCACD

ANNEX

ORDER OF DISCUSSION

Thursday 7 June

8.00 pm	Dinner at 10 Downing Street	Agenda for the Summit Political Issues: Statement of Democratic Values East-West Relations Arms Control and Disarmament The Gulf.

Friday 8 June

9.30 am	Restricted session at Lancaster House	Economic discussion: first round Approve statement on democratic values
1.00 pm	Lunch with Foreign Ministers at Lancaster House	Continue discussion of political issues and aim to approve conclusions for release to press. Sir Geoffrey Howe to report on Foreign Ministers' discussions
2.30 pm	Plenary Session at Lancaster House	Continue economic discussion Mr. Lawson to report on Finance Ministers' discussion
5.00 pm		Either approve political conclusions (see above) or discuss international terrorism
8.00 pm	Dinner at National Portrait Gallery	Continue political discussions

Saturday 9 June

9.30 am	Plenary Session at Lancaster House	Continue economic discussions Consider draft economic declaration
1.00 pm	Plenary Lunch at Lancaster House	

/ cont.

(2.30 pm	Plenary Session	Complete consideration of draft economic declaration and approve it, if not completed and approved at morning session.)
4.00 pm	Guildhall	Prime Minister to read economic declaration
8.30 pm	Buckingham Palace	The Queen's Banquet

VSCACD

E.R.

PRIME MINISTER

WORKING DINNER FOR HEADS OF STATE

YOU HAVE AGREED TO MEET THE HEADS OF STATE AND GOVERNMENT YOURSELF. THEY WILL ARRIVE IN REVERSE PROTOCOL ORDER. ROBIN AND I WILL ESCORT THEM TO THE PILLARED ROOM AND MAKE SURE THAT THEY ARE LOOKED AFTER FOR THE BRIEF PERIOD YOU ARE DOWNSTAIRS.

YOU HAVE DECIDED NOT TO TAKE HEADS OF STATE AND GOVERNMENT THROUGH TO ROBERT ARMSTRONG'S OFFICE - BUT IF YOU DID DECIDE AT THE LAST MINUTE THAT YOU WANTED THIS, THE OPTION IS AVAILABLE (BUT PLEASE GIVE US FIVE TO TEN MINUTES' NOTICE).

THERE IS A SEPARATE DINNER FOR AIDES (INCLUDING ROBIN AND ME) IN ROBIN CATFORD'S ROOM. IF YOU - OR ANY OTHER HEADS OF STATE OR GOVERNMENT - WANTS A PRIVATE SECRETARY, PLEASE TELL THE BUTLER IN THE DINING ROOM, WHO HAS BEEN BRIEFED TO HANDLE THIS.

FINALLY, YOU MAY WISH TO GIVE YOUR GUESTS A NO. 10 BOOKLET. WE WILL ARRANGE FOR THESE TO BE AVAILABLE ON THE TABLE OUTSIDE THE CABINET ROOM ON DEPARTURE.

A.J.C.

6 JUNE 1984

Prime Minister.

AR 6/6

Mr Coles

1. I attach a scenario for the Prime Minister at Kensington Palace tomorrow.

N J Barrington

6 June 1984

SUMMIT GREETING CEREMONY ON
THURSDAY 7 JUNE

SCENARIO FOR THE PRIME MINISTER

1. The Prime Minister is now familiar with the form of the greeting ceremony. The first visitor to arrive will be President Thorn, without his wife, who at the last minute decided to come in by a later plane. He will arrive at the Orangery by helicopter in time to be at the greeting point at 2.30 p.m., so that the Prime Minister will wish to arrive at the Orangery at around 2.15 p.m.

2. M. Thorn should leave in his convoy at about 8 minutes to 3, since the Craxis are due at 3.00 p.m. Signor Craxi will bring an interpreter and there will be one available for the Prime Minister (Mrs Lawrence), who will stay with the group at the back of the terrace and come forward if required. Since Mr Thatcher will not be there the Prime Minister may like Sir Robert Armstrong to help entertain the Craxis at tea.

3. The Craxis should leave by 3.22 and at 3.30 p.m. Mr and Mrs Nakasone should arrive. He will come by car convoy since he will have reached London the previous evening and been met by Mr Luce. There will be an interpreter on hand for the Prime Minister for the Japanese and they will bring one of their own.

4. Mr and Mrs Nakasone should leave at 8 minutes to 4 and at 4.00 p.m. Mr Trudeau is due, also by car convoy since he will have come in the previous evening also, and been met by Mr Rifkind.

5. Mr Trudeau will leave at 4.22 and at 4.30 Herr Kohl will arrive. He should normally have come before Mr Trudeau but asked for the later time because of an engagement in Bonn. He will bring 3 Ministers with him, although the Germans have accepted that Dr Stoltenberg

/and

and Count Lambsdorff will alternate at working sessions and meals, except for the Bank of England dinner. We are offering bilateral entertainment on the occasions when the Ministers will not be involved in Summit events.

6. The Germans should leave at 8 minutes to 5 and at 5.00 p.m. President Mitterrand is due to arrive. Both he and Herr Kohl will come in by helicopter. The Foreign and Commonwealth Secretary will have come back with President Mitterrand on his helicopter and have left straight away for No 1 Carlton Gardens from the helicopter pad. President Mitterrand would be due to leave at about 5.22 p.m. He was to have a bilateral with President Reagan shortly afterwards, but we have heard it has been cancelled.

N J Barrington

Economic Summit Co-ordinator

Lancaster House

6 June 1984

CONFIDENTIAL

NC

6 June 1984

London Economic Summit: Provision of Military Assistance at Lancaster House

The Prime Minister has seen Mr. Stanley's minute of 5 June and has noted its contents.

AJ

Colin Farthing, Esq.,
Ministry of Defence.

CONFIDENTIAL

CST

Reference.....

Col Durrant

LIST FOR POLICE AT DINNER VENUES

Would you please notify the police of the following changes:

1. No 10 Downing Street, 7 June:
   Addition: Mr Nicholas Barrington to arrive around 9 pm.

2. Bank of England, 8 June:
   Addition: Mr Geoffrey Littler

6 June 1984

David Harris
Economic Summit
Administration Unit

cc: Mr P Joce, No 10 Downing Street
Mr J Coles, " " "
Mr Snell, GHF, 2 CA 303/3
Mrs Lisa McKinney, Press Room, Connaught Rooms
Mr Burrough

CODE 18.77

VC

6 June 1984

Many thanks for your letter about the informal arrangement we have on the silver centrepiece which is being lent to the Prime Minister for her dinner for the Economic Summit tomorrow evening.

I ought to put on record that the lender has now sent me a valuation which puts the value of the piece at £120,000 rather than £100,000. I profoundly hope that this turns out to be only for academic interest!

FERB

L.J. Attfield, Esq.,
Management and Personnel Office.

LORD ROTHSCHILD

Telephone: 01-280 5000

Telex: 888031

N.M. Rothschild & Sons Ltd.
New Court
St. Swithin's Lane
London EC4P 4DU

6th June 1984

Confidential

Dear Robin,

I am sorry to say that Grimwade, the greatest authority in the country on such matters, has somewhat upgraded the value of the object which is being delivered tomorrow. A photostat of his valuation is enclosed. I have the original.

Yours
Victor

57.

A Charles II large silver Cup and Cover of porringer form, with acanthus leaf decoration, contemporary coat of arms in plume mantling, two chased handles with beaded borders, maker's mark I.B., crescent below, London 1677. Weight 94½ ozs.

£120,000

A. G. Grimwade

5th June 1984

John.

10 DOWNING STREET

Richard has assumed that your concern at 'X' is abt the PM's guests leaving Downing Street and gaining access into Whitehall. He has said that they should not experience any difficulties – as people leaving the Reating will depart via St James's and the two will not meet.

Peter
6/6

file

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Monsieur Thorn

I hope you will enjoy the enclosed print of the National Gallery in Trafalgar Square.

You will be dining in part of the National Gallery on Friday, 8 June.

The artist is James Sands, a distinguished British engraver, who was born around 1790 and exhibited at the Royal Academy. The print is a coloured steel engraving taken from the original painting by Thomas Allom who was born in 1804.

My best wishes for a very successful and enjoyable visit to London.

Yours sincerely

Margaret Thatcher

His Excellency Monsieur Gaston Thorn

file

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Herr Chancellor,

I hope the print enclosed with this letter will give you pleasure.

I chose it both so that you should have a memento of what I hope will be a very enjoyable visit to London and also to recall your recent and highly successful visit to Oxford. The print - which portrays the Radcliffe Camera in Oxford - is by David Gentleman. Born in 1930 in London, he is now one of our foremost artists and illustrators and is particularly well known for his architectural drawings.

I send you my warmest best wishes and look forward to our discussions.

Yours sincerely

Margaret Thatcher

His Excellency Herr Dr. Helmut Kohl

file

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Prime Minister,

I hope you will enjoy the enclosed print entitled "Blossom in Kew Gardens".

It is a very recent (Spring, 1984) work of a young British artist called Gerald Mynott. I was particularly attracted by the almost Japanese atmosphere of the picture.

I trust that it will give you pleasure. I wish you a very happy visit to London.

Yours sincerely

Margaret Thatcher

His Excellency Mr. Yasuhiro Nakasone

file

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Mr. President

I hope you will enjoy the etching which I am sending with this letter.

I believe that you are fond of the works of Henry Moore, our greatest living sculptor. You will see that he has personally inscribed the drawing.

The etching is as yet unpublished. But I am told that an edition of 50 will be published in autumn of this year.

I send you my best wishes for a happy visit to London.

Yours sincerely

Margaret Thatcher

His Excellency Monsieur Francois Mitterrand

file

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Pierre,

I hope you will enjoy the enclosed print by David Gentleman of St. Giles in the Field.

You may know that David Gentleman, who was born in 1930, is one of our foremost artists and illustrators. He is especially well known for his architectural drawings and I think this is a particularly striking example. My best wishes for a very happy visit to London.

Yours ever

Margaret

The Rt. Hon. Pierre E. Trudeau, P.C., M.P.

Lee

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Prime Minister,

I hope you will enjoy the etching which I am sending with this letter.

You will certainly recognise the Palazzo Pesaro. The etching is by John Piper, the renowned British artist, and is part of a portfolio published to celebrate his 80th birthday in December, 1983.

I have a particular liking myself for John Piper's work and I hope that this example will give you much pleasure. My best wishes for a happy visit to London.

Yours sincerely

Margaret Thatcher

His Excellency Onorevole Bettino Craxi

Re:

10 DOWNING STREET

THE PRIME MINISTER

6 June, 1984

Dear Ron.

I am sending with this letter a print which I hope will give you pleasure.

You will recognise the Tower of London. The print is by Thomas Shotter Boys who died in 1874. He was a British water colourist and lithographer, very well known for his architectural views of London and Paris. I enclose some more information about him.

One interesting point about the picture is that the large male figure in the foreground is believed to be Shotter Boys himself.

I hope you will have the happiest of visits to London.

Yours ever

Margaret

President of the United States of America

VA Drum

FROM: D HARRIS
DATE: 5 June 1984

Mr P Joce
No 10 Downing Street

PRIME MINISTER'S DINNER AT NO 10 DOWNING STREET : 7 JUNE

/ 1. As requested I attach a self-explanatory list of the Aides and various personnel who will accompany their Heads of Delegation to No 10 on 7 June. I will notify you of any last minute changes.

2. I have sent separate copies to Mr Coles and Col Durrant.

/ 3. I also attach for background a copy of the list for the Chancellor's dinner on 7 June.

5 June 1984

D Harris
ESAU

Separate copies: AR 13/6.

Mr A J Coles (No 10 Downing Street)
Col Durrant

No 10 Downing Street: Dinner on 7 June

Persons requiring entry (excluding No 10 Staff, GHF staff and Caterers)

Host: Prime Minister

Guests	Personal Doctor	Communications Expert	Aide	Foreign Protection Officer	Special Branch Officer	Personal Interpreter
President Reagan	DR LOUIE	MR ED. BARNES	CDR SUTTON USN	MR R. DEPROSPERO	Det. Ch. Supt. A. Greenslade	
President Mitterand	DR GUBLER	MAJOR KERROS	COL. LANG	LT. ROUX	Det. Supt. M. Walter	M. THIERY
Prime Minister Trudeau			MR R. FOWLER	INSPECTOR M. THIVIERGE	Det. Inspector G. Cattherall	
Chancellor Kohl			HERR NEUER	HERR JUNG	Det. Inspector B. Reedwin	HERR WEBER
Prime Minister Nakasone			MR K. HASEGAWA	MR T. KITAHARA	Det. Inspector M. Macleod	MR K. TSURUOKA
Prime Minister Craxi			MR A. BADINI	MR N. MANZI	Det. Inspector R. Parmenter	SIGNORA RANDONE
President of European Commission M. Thorn			MR A. SCHAUB	NONE	Det. Inspector R. Hazlett	

OTHER PERSONNEL

Dr Weatherall Civil Service Medical Advisory Service
Mrs G. Thornberry (Nurse), " " "

Press Escorts

MRS McKINNEY
MISS McGLONE
+ Downing Street Staff

No 11 Downing Street : Dinner on 7 June

Persons requiring entry (excluding No 11 Private Office Staff, GHF staff and Caterers)

Host: Chancellor of the Exchequer

Guests	Aide	Foreign Post. Office	Special Branch Office	Personal Interpreter
Secretary of the Treasury Regan	MR C. HICKS	MR T. HUGGINS	Det. Inspector R. Harper	
Minister for the Economy, Finance and the Budget Delors	M. JOUVEN			
Minister of Finance Lalonde	MR H. METCALF			
Federal Minister of Finance Stoltenberg	HERR KOEHLER			
Minister of Finance Takeshita	MR T. ASAMI			MR S. SUGIZAKI OR MR T. KONDOH
Minister of the Treasury Goria	MR A. SACCOMANNI			SIGNORA DI PIETRO
Vice President, European Commission Ortoli	M. JEAN-PAUL MINGASSON			

Economic Summit Admin Unit

MISS ANNE HUTCHISON

Press Escorts

TREASURY PRESS STAFF

FROM : D HARRIS
DATE : 5 June 1984

Mr A J Coles
No 10 Downing Street

PRIME MINISTER'S DINNERS ON 7 AND 8 JUNE

/ 1. For your background information, I attach self-explanatory lists we have prepared of the various personnel who will be present at No 10 Downing Street and the National Portrait Gallery.

2. Mr Joce has been sent a copy of the No 10 list.

D Harris

5 June 1984

D Harris
Economic Summit
Administration Unit

✓ SG 6/6
Mrs Goodchild

Can you pl :-
(a) let me have a list of who will be attending the out-mess dinner.
(b) ensure that all who need to know of this list
(c) return to me.

A.J.C. 6/6.

No 10 Downing Street: Dinner on 7 June

Persons requiring entry (excluding No 10 Staff, GHF staff and Caterers)

Host: Prime Minister

Guests	Personal Doctor	Communications Expert	Aide	Foreign Protection Officer	Special Branch Officer	Personal Interpreter
President Reagan	DR LOUIE	MR ED. BARNES	CDR SUTTON USN	MR R. DEPROSPERO	Det. Ch. Supt. A. Greenslade	
President Mitterand	DR GUBLER	MAJOR KERROS	COL. LANG	LT. ROUX	Det. Supt. M. Waller	M. THIERY
Prime Minister Trudeau			MR R. FOWLER	INSPECTOR M. THIVIERGE	Det. Inspector G. Cattherall	
Chancellor Kohl			HERR NEUER	HERR JUNG	Det. Inspector B. Readwin	HERR WEBER
Prime Minister Nakasone			MR K. HASEGAWA	MR T. KITAHARA	Det. Inspector M. Mackeod	MR K. TSURUOKA
Prime Minister Craxi			MR A. BADINI	MR N. MANZI	Det. Inspector R. Parmenter	SIGNORA RANDONE
President of European Commission M. Thorn			MR A. SCHAUB	NONE	Det. Inspector R. Haslett	

OTHER PERSONNEL

Dr Woolhead Civil Service Medical Advisory Service

Mrs G. Thornberry (Nurse), " " "

Press Escorts

MRS McKINNEY

MISS McGLONE

+ Downing Street Staff

NATIONAL PORTRAIT GALLERY : Dinner on 8 June

Persons requiring entry (excluding NPG Staff, GHF staff and Caterers)

Host: Prime Minister

Guests	Personal Doctor	Communications Expert	Aide	Foreign Protection Officer	Special Branch Officer	Personal Interpreter
President Reagan	DR LOUIE	MR LEE KELLER	CDR SUTTON USN	MR G. WISTRAND	Det. Chief Supt. A. Greenslade	
President Mitterrand	DR GUBLER	MAJOR KERROS	COL. LANG	LT. ROUX	Det. Supt. M. Waller	M. THIERY
Prime Minister Trudeau			MR R. FOWLER	INSPECTOR M. THIVIERGE	Det. Inspector G. Cattenall	
Chancellor Kohl			HERR NEVER	HERR JUNG	Det. Inspector B. Readwin	HERR WEBER
Prime Minister Nakasone			MR K. HASEGAWA	MR T. KITAHARA	Det. Inspector M. Mackeod	MR K. TSURUOKA
Prime Minister Craxi			MR A. BADINI	MR N. MANZI	Det. Inspector R. Parmenter	SIGNORA RANDONE
President of European Commission M. Thorn			MR A. SCHAUB	NONE	Det. Inspector R. Haslett	

OTHER PERSONNEL

Dr K.B. Woodhead, Civil Service Medical Advisory Service
Nurse Mrs D Radwanski, " " "

Mr Barrington, Economic Summit Co-ordinator
COL. DURRANT, SECURITY CO-ORDINATOR

Press Escorts

MRS McKINNEY
MISS McGLONE
MS A. EWINS
MR D. WELCH

No10 Private Office Staff

MR ROBIN BUTLER
MR JOHN COLES

cc FERB

Foreign and Commonwealth Office

London SW1A 2AH

5 June 1984

1) Copy to Mrs. Ryder
2) Letter to Mr Appl.
MDS/6. MRS/6.

A J Coles Esq
10 Downing Street

Dear Tim Coles

SUMMIT: PROGRAMME ON 7 AND 8 JUNE

1. I attach notes for the Prime Minister for the events on the evening of 7 June and during the whole of 8 June.

2. I shall let you have tomorrow a short note on the arrival arrangements on 7 June, although the Prime Minister is now familiar with the routine. I shall also let you have as soon as possible a note on the arrangements for 9 June.

Yours sincerely

Owen Davis

for N J Barrington

LONDON SUMMIT

EVENING OF 7 JUNE

6.
6

SCENARIO FOR THE PRIME MINISTER

1. After greeting President Mitterrand, the last of the arrivals, at Kensington Palace the Prime Minister should be able to get away before 5.30 p.m. to be back at No 10 by 5.45 p.m.

St James's Palace Reception

2. The Reception at St James's Palace starts at 6.30 p.m. and the Foreign and Commonwealth Secretary will be there to greet guests in the Prime Minister's name. The Prime Minister herself is due to arrive by ~~7.00~~ 6.45 p.m. at the latest. She will presumably have at least one Private Secretary with her. Her car should come to the Friary Court. She will be met by me and taken up to the Armoury Room where she will take over on the greeting line from Sir Geoffrey Howe. A certain number of photographers are there to take pictures of guests arriving. There will, of course, be no photographers in the body of the reception.

3. HRH the Duke of Kent is due to come from York House at 7.05 p.m. He will be brought to the Armoury Room where the Prime Minister will greet him and he will join her to greet the Heads of Delegation who should arrive between 7.10 and 7.22 p.m. at two minute intervals in reverse protocol order. The Prime Minister's Private Secretaries (assisted if necessary by myself) will meet the Heads of Delegation in the Courtyard and bring them up the stairs to the Armoury. Mr Littler and Sir Crispin Tickell will be on hand to lead the Heads of Delegation into the reception where they will no doubt be taken in hand by their own Ambassadors and staffs so that they can circulate and meet people.

/4.

4. When President Reagan, who should be the last to come, has arrived, the Prime Minister and the Duke of Kent will escort him into the reception and will then wish to circulate through the premises themselves. Sir A Acland will take over the receiving line. The bulk of the guests who arrived on time will not, of course, have met the Prime Minister, so it would be appreciated if she could use the 20 minutes or so before she has to leave to circulate as much as possible.

5. The Prime Minister should leave St James's Palace at 7.45 p.m. to drive to No 10 to be there to greet her guests for dinner. Her car will be waiting in the Courtyard. After five minutes or so we shall invite the Heads of Delegation to leave the reception at approximately two minute intervals so that they arrive at No 10 in reverse protocol order between, say, 7.50 and 8.02 p.m.

Dinner at 10 Downing Street (probably by P.M. personally)

6. At No 10 they would be greeted by a Private Secretary outside the door (and may wish to have photographs taken with the door shut and the number showing). They will be escorted up to the drawing rooms on the first floor where the Prime Minister will greet them. Those who do not speak sufficient English (i.e. Messrs Mitterrand, Kohl, Nakasone and Craxi) will bring their personal interpreters, who will sit behind at dinner. The Prime Minister may wish to come to the door to greet the two Heads of State personally.

7. When all have arrived the Prime Minister will take her guests into the Pillared Room for a group photograph, the first of the Summit. She will then take them into dinner.

N.B.

Paragraphs 8 and 9 — the P.M. is not now likely to take her guests to the Cabinet Office. MCR 4/6.

8. Assuming that the party sit down to dinner shortly after 8.15 p.m. they should rise from the table around 9.15 to 9.30 p.m. The Beating Retreat ceremony at Horse guards starts at 9.30 p.m. and will last until 10.20 p.m. It will be appreciated by the guests if they have a chance to see the massed bands on the square since it is a traditional event, at which the British excel, which is in any case taking place that evening, and this will be the only form of entertainment that the Prime Minister will be offering during the Summit. But there would be no need for the group to be in place in Sir Robert Armstrong's room (which gives an excellent view and which has now protective glass for the benefit of President Reagan) before, say, 9.45 to 10.00 p.m., so the Prime Minister could continue discussions in No 10 over the dinner table until, say, 9.45 p.m.

9. Drinks, and more coffee if required, will be offered in Sir Robert Armstrong's room, which will be set up so that the Prime Minister's guests can either watch from the windows if they choose or can sit and talk collectively or in separate groups.

10. Most of the guests will expect to leave No 10 at around 10.30 p.m., but it could be later if there was need for any further substantive discussion when Beating Retreat was over.

N J Barrington

Economic Summit Co-ordinator

Lancaster House

2 June 1984

Reagan

AR 7.

L.a.

TOWER OF LONDON from the series "LONDON AS IT IS"
published 1842

THOMAS SHOTTER BOYS born: London, 2 January 1803
died: London, 1874

Water colourist and eminent lithographer. Well known for his excellence in architectural views of London and Paris.

Studied in London, Paris and Brussels. Société Libre des Beaux Arts in Paris and Société Belge des Aquarellistes.

Exhibited at Royal Academy 1847.

M. Nakatani.

BLOSSOM IN KEW GARDENS; SPRING 1984 by GERALD MYNOTT

Gerald Mynott born: Hampstead, London, 1957.

He was accepted at the very early age of 16 at Reigate College of Art. He studied calligraphy and heraldic drawing and was awarded the highest distinctions.

He worked for a time at the College of Arms as a Herald Painter.

In 1979 he worked in Vienna, studying drawing at the Künstlerhaus and calligraphy and German at Vienna University.

Has exhibited at various galleries in London and at the Society of Miniature Painters.

Mitterrand.

HEAD OF WOMAN 1981 by HENRY MOORE, OMCH

Britain's greatest living sculptor.
(Born 1898)

Soft ground etching.
Plate size 33.7 x 28.6 centimetres.
Artist proof signed and numbered 1/X.
Edition of 50 to be published Autumn 1984
for The Henry Moore Foundation.

THE RADCLIFFE CAMERA OXFORD by DAVID GENTLEMAN
- January 1983

David Gentleman, born London 1930, is one of the foremost artists and illustrators in Britain today.

He was trained at St Albans Art School and the Royal College of Art.

His work embraces many forms and he is particularly well known for his illustrations used on postage stamps, and for his architectural drawings.

Craxi

THE PALAZZO PESARO VENICE by JOHN PIPER

John Piper born: 13 December 1903
This renowned British artist painted
The Palazzo Pesaro Venice in April/May 1959.

In December 1983, a portfolio of eight etchings and screen prints was published to celebrate the artist's 80th birthday. The Palazzo Pesaro is one of the etchings from this portfolio and was chosen to represent his longstanding love of Venice and its buildings.

ST GILES IN THE FIELD by DAVID GENTLEMAN
- 1980

David Gentleman, born London 1930, is one of the foremost artists and illustrators in Britain today.

He was trained at St Albans Art School and the Royal College of Art.

His work embraces many forms and he is particularly well known for his illustrations used on postage stamps, and for his architectural drawings.

Mr. Thom.

NATIONAL GALLERY SANDS ALLOM 1835

JAMES SANDS born: circa 1790
Brother of Robert, also a distinguished engraver.

Exhibited at the Royal Academy 1813-1841.

This particular print is a coloured steel engraving taken from the original painting by Thomas Allom, born 1804, died 1872.

Mr Coles

SUMMIT

1. I enclose a scarf presented by Burtons Limited for the Prime Minister. A certain number of Summit ties have been presented to us for gifts to delegates by the British Clothing Industry Association. Burtons have produced a much larger number of a similar pattern to give to journalists. Burtons have also produced 20 of the scarves. We are handing 7 to the Heads of Delegation for their wives (whether present in London or not) and will use the others for senior lady members of delegations.

N J Barrington

5 June 1984

Foreign and Commonwealth Office

London SW1A 2AH

5 June 1984

A J Coles Esq
10 Downing street

ARG
p.a.

Dear John,

SUMMIT: LOAN OF SUTHERLAND PAINTING

1. Visitors for the summit will be interested in the history of Lancaster House. As the Prime Minister will know, it was built for the Duke of York, but it was occupied during most of the last century by three generations of Dukes of Sutherland, who made it the centre of a glittering, and enlightened, social circle.

2. Alerted by a reproduction in a book on London given me for Christmas, I managed to track down a painting of Lancaster House as it used to be in its heyday. It belongs to the Countess of Sutherland, who has kindly agreed to loan it to Lancaster House during the Summit period.

3. We have brought it down from her castle, Dunrobin, in Scotland and set it on an easel near the position from which it was originally painted.

4. The picture was painted in 1849 by Eugene Lami. It shows the Duke and Duchess of Sutherland, together with Queen Victoria and Prince Albert (who were close friends), receiving on the main staircase, surrounded by Victorian high society.

5. The Sutherland inheritance has been divided between the Countess and the Duke, who lives in a castle in Lowland Scotland. Unfortunately the Countess is out of the country in june and therefore cannot accept the invitation to St James's Palace.

Yours sincerely,

Nicholas

N J Barrington

copy to: Sir Robert Armstrong GCB CVO
Cabinet Office
PS/FCO
PS/Chancellor of the exchequer
Dr Wendy Baron, Office of Arts and Libraries

(2)

MINISTRY OF DEFENCE
MAIN BUILDING WHITEHALL LONDON SW1A 2HB
Telephone 01-218 2216 (Direct Dialling)
01-218 9000 (Switchboard)

MINISTER OF STATE FOR
THE ARMED FORCES

Prime Minister.

To note.

ARS 6.

D/MIN(AF)/JS/9/9/1

5 June 1984

PRIME MINISTER

LONDON ECONOMIC SUMMIT - PROVISION OF MILITARY ASSISTANCE AT LANCASTER HOUSE

I thought you would wish to know that in accordance with well established practice the Military Police will be providing assistance to search and secure the inside of Lancaster House on 7-9 June, and to search the press corps and their equipment on the occasions on which they will be permitted inside the building. Up to 30 personnel will be involved at any one time, although they will be going about their duties in small groups and we would expect them to be quite unobtrusive. Whilst they are carrying out the search of buildings they will be in uniform; when they are dealing with the press corps they will be in plain clothes. This distinction has been found to work in the past and avoids drawing attention to the presence of the RMP. The Metropolitan Police, whilst they leave the securing of the insides of the buildings to the RMP, are of course in control of the overall security operation.

In addition to this routine assistance, I have agreed to provide a further 13 Royal Engineers who are specialists in the detection and disposal of explosives. The need for these additional servicemen is because the search task at Lancaster House is greater and more complex than at previous conferences, due largely to the extensive renovations and alterations that have been carried out specifically for the Summit. The Engineers are the search experts and have a considerable amount of sophisticated detection equipment. They will carry out their search on 7 June, and will not be at Lancaster House during the Summit itself.

/...

The Metropolitan Police have asked that the Royal Engineers should be in civilian clothes in order to maintain the lowest possible profile for the whole security operation at Lancaster House, though they will be briefed that they should make it clear that they are Servicemen acting in support of the civil police should they by any chance be asked their identity whilst they are carrying out their search of the building. For the Engineers to arrive in uniform with all their equipment would produce undesirable speculation that security at the Summit was being treated as a major military operation.

I am sending copies of this note to the Foreign and Commonwealth Secretary and the Home Secretary.

JPS.

JOHN STANLEY

The Prime Minister

FLR JH

10 DOWNING STREET

From the Principal Private Secretary

Sir Robert Armstrong

As you know, the Prime Minister is giving prints to the leaders attending the London Economic Summit. One of these, intended for President Mitterrand, is a Henry Moore print of the head of a woman, obtained from Marlborough Fine Art. The rest of the prints have been otained elsewhere.

We have now received an artist's proof of a similar Henry Moore print which is to be published later this year. Henry Moore has inscribed "For Margaret Thatcher" on the face of the proof and has signed it. An accompanying letter from the Director of Marlborough expresses the hope that the Prime Minister will accept the proof as a souvenir of the Economic Summit and as a small token of admiration and support.

An important part of the value of this print must be Henry Moore's personal inscription to the Prime Minister. Certainly, the inscription makes it unsuitable for any other purpose. I take the view that in the circumstances acceptance of this print could not be regarded as putting the Prime Minister under an obligation to Henry Moore or Marlborough Fine Art and that she need not refuse to accept it as a personal gift to her. Do you agree?

FERB

5 June, 1984

ECL

MJ

cc Sir P Cradock

4 June 1984

Thank you for your letter of 31 May.

I shall pass on to the Prime Minister the Lord Mayor's apologies for the fact that she will have to leave at 7.30 p.m. from the reception at St. James's Palace on 7 June. The Prime Minister will of course understand entirely.

AJC

Rear Admiral A.J. Cooke, C.B.

MINISTRY OF DEFENCE
MAIN BUILDING WHITEHALL LONDON SW1
Telephone 01-~~930 7022~~ 218 6169

1) Mr Coles AR 4/6
2) Prime Minister

There is a short historical note on the first page of the programme.

Dear David,

DRB 4/6

D/S of S/PS/10

4th June 1984

We spoke earlier this afternoon about the Beating Retreat ceremonies on Horse Guards Parade this week involving the Household Division; and you asked for a note on what was involved.

The ceremony will take place on most evenings this week, but the timings differ from night to night. Tomorrow (Tuesday 5th June) it starts at 6.30 pm and finishes by 7.30 pm; General Sir John Stanier, the Chief of the General Staff, will take the salute. On Wednesday 6th June and Thursday 7th June the ceremony will be floodlit, and will begin at 9.30 pm and finish by 10.30 pm; on Wednesday HRH The Duke of Kent will take the salute, and on Thursday the salute will be taken by Major General Sir George Burns. I understand that on Thursday the Prime Minister's Guests will be watching part of the ceremony from Sir Robert Armstrong's office.

I enclose four copies of the programme for the ceremony, showing the order of music to be played by the Massed Bands and Massed Pipes and Drums of those formations taking part, and giving a short note on the derivation of Beating Retreat. As you will note, the horses of the Household Cavalry will be taking part; but there will be no armour (eg tanks) involved.

If you would like any further information about the ceremonies please let me know. I understand, however, that the Headquarters of the Household Division have liaised over the programme with Nicholas Barrington, the Summit Co-ordinator.

Yours ever,
Barry

(B P NEALE)

David Barclay Esq

file SSR

10 DOWNING STREET

From the Private Secretary

Mr Hatfield

Economic Summit: Prime Minister's dinner on 7 June

The Prime Minister has considered further the arrangements for this dinner.

You should know that her present inclination is not to bring her guests through to Sir Robert Armstrong's office to watch the Beating of the Retreat. Mrs Thatcher is more inclined to watch this event briefly from the Pillared Room while taking coffee and then take her guests, with the minimum of delay, back to the State Dining Room for further talks.

To some extent, this will depend on circumstances on the night. If the Prime Minister believes that it will not be useful to prolong the talks, she may wish to use the option of taking her guests to Sir Robert Armstrong's office. But on present plans this is unlikely.

The Prime Minister is most anxious that the departure arrangements for her guests should not be complicated by the ending of the Beating of the Retreat. I should be grateful to know urgently what thought has been given to this.

BT

You should also know that the Prime Minister may wish to ask a senior Cabinet Minister to receive her guests at the door to No 10. I shall let you have further information about this point shortly.

John Coles

4 June 1984

NR

Mr Coles

SUMMIT

1. I don't know whether you are aware that Mr Nakasone, who also has elections in mind for the autumn, is bringing 9 Diet men for the Summit.

2. We are not making any special arrangements for them over getting to Lancaster House etc, but we are giving the Japanese a few tickets for the St James's Palace reception so that the Diet men can go there, and we will allot them special seats at Guildhall.

3. They would dearly love to be photographed at some stage with Mr Nakasone and the Prime Minister. But this is unlikely to be possible. Their best chance is to ask the Foreign and Commonwealth Secretary when he greets them at St James's Palace to turn and face the cameras for a moment with them.

N J Barrington

4 June 1984

copy to: Private Secretary, FCO
PS/Sir Robert Armstrong

file

MR TAYLOR

As you know, when the Prime Minister is holding her working dinner on 7 June there will be a separate dinner for Private Secretaries of Heads of State and Government elsewhere in No 10.

At any stage any Head of State or Government may ask for his Private Secretary. It is important that the butler understands this and is able to transmit a message to Mr Butler or to myself urgently. Could you brief him accordingly.

John Coles

4 June 1984

NK

MR. COLES

BRITISH DELEGATION PASSES

I have discussed the question of passes with the Garden Rooms and we suggest the allocation is as follows:

Friday am	Mrs. Green	Mr. C. Taylor
Friday pm	Mrs. L. Outred-Rhodes	Mr. C. Taylor
Saturday am	Mrs. L. Outred-Rhodes	Mr. M. Kerr
Saturday pm	Mrs. L. Outred-Rhodes	Miss N. Roche

Mr. Godber has asked for a pass for himself and two other drivers - is this feasible? Mr. Barrington's letter would suggest not but it would be advantageous for at least one driver (Mr. Godber) to have a brown pass to gain access to the offices in the Stable Yard block.

Will the Detectives have passes? - yes

S. Chappell

Mr. Peter Ewing
4 June 1984

10 DOWNING STREET

From the Private Secretary

Mr Barrington

Economic Summit

The question of the 9 members of the Japanese Diet who are accompanying Mr Nakasone (your minute of 4 June) has been dealt with in correspondence between Mr Ricketts and myself. Arrangements have been made for them to be photographed with Mr Nakasone and the Prime Minister when the Japanese Prime Minister arrives at No 10.

I am copying this minute to Mr Ricketts and Mr Hatfield.

DC

4 June 1984

NR

Foreign and Commonwealth Office

London SW1A 2AH

4 June 1984

A J Coles Esq
10 Downing Street

Spoken to F.C.O.
A.J.C. 4/6.

Dear John,

LONDON ECONOMIC SUMMIT

I attach a draft list of the names for the Official United Kingdom Delegation, which we propose to insert in the Delegation Lists for circulation in the Lancaster House offices. It is similar in length to the other Delegations except the Japanese which is always by far the longest.

2. As we wish to arrange for the printing of the Delegation lists later today I should be grateful if you would arrange for someone to confirm on the telephone (839 3488 xtn 4159) as soon as possible that the UK list is agreed or to advise us of any changes you wish to make.

pp N J Barrington

copy to: R Hatfield Esq
Cabinet Office

UNITED KINGDOM DELEGATION

The Rt Hon Margaret Thatcher FRS MP	Prime Minister
The Rt Hon Sir Geoffrey Howe QC MP	Secretary of State for Foreign and Commonwealth Affairs
The Rt Hon Nigel Lawson MP	Chancellor of the Exchequer

Prime Minister's Office

Mr Butler	Principal Private Secretary
Mr Ingham	Press Secretary
Mr Coles	~~Assistan~~t Private Secretary
Miss S Wallace	Press Officer

Cabinet Office

Sir Robert Armstrong	Secretary to the Cabinet
Mr Colvin	Counsellor

Foreign and Commonwealth office

Sir Julian Bullard	Deputy to the Permanent Under Secretary and Political Director
Sir Crispin Tickell	Deputy Under Secretary responsible for economic affairs
Mr D Thomas	Political Director-designate
Mr Appleyard	Principal Private Secretary
Mr Goulden	Head of News Department
Mr Tait	Head of Economic Relations Department

Treasury

Mr Littler	Second Permanent Secretary (Overseas Finance Sector)
Mr Peretz	Private Secretary
Mr Culpin	Press Secretary
Mr Bottrill	Assistant Secretary

The National Archives

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cc P.C.
Mr Ingham.

10 DOWNING STREET

From the Private Secretary

4 June 1984

London Economic Summit

Thank you for your letter of 31 May about the arrangements for briefing the press after the Heads of Delegations' first morning meeting on Friday, 8 June.

The Prime Minister does not wish Foreign Ministers to join this session. She would prefer to brief the Foreign and Commonwealth Secretary and Mr. Ingham immediately after the session on the line to be taken with the press.

I am copying this letter to Peter Ricketts (Foreign and Commonwealth Office) and Richard Hatfield (Cabinet Office).

A J COLES

N.J. Barrington, Esq.,
Foreign and Commonwealth Office.

MJ

cc Sir P Cradock

4 June 1984

D-Day Commemoration - Attendance of Widows

The Prime Minister has seen your Secretary of State's minute of 1 June and has asked that her thanks be conveyed to Mr. Heseltine for these excellent arrangements.

AJC

Richard Mottram Esq
Ministry of Defence.

MJ

cc Sir P Cradock

4 June 1984

London Summit: Environment

Thank you for your letter of 30 May recording your efforts to ensure that central London will be looking at its best during the Summit.

The Prime Minister has noted the arrangements and has asked me to convey to you her thanks.

AJC

N.J. Barrington, Esq.,
Foreign and Commonwealth Office.

File SSM

10 DOWNING STREET

From the Private Secretary

Mr Barrington

Summit: British Delegation Passes

Thank you for your letter of 31 May.

I should be grateful if blue passes could be allocated to Mrs Green (Secretary) and Mr C Taylor (Duty Clerk). I should also be grateful if brown passes could be allocated to Mrs L Outred-Rhodes (Secretary) and Miss N Roche and Mr M Kerr (Duty Clerks) I know that this exceeds the allocation but we cannot do with less. It would also be helpful if the Prime Minister's driver (Mr Godber) could have a brown pass. Could this be arranged? To help you with these arrangements I can surrender the pass which you suggest might be given to one more Private Secretary.

As regards your paragraph six, I do not think that either Mr Butler or I can be tied down to sitting in the West Ante-Room throughout the meetings. We shall have a good deal of our normal work to do. I hope that we can have a more flexible arrangement whereby either Mr Butler, I, the Duty Clerk or perhaps another member of the UK delegation could sit in the West Ante-Room from time to time.

I am copying this minute to Richard Hatfield (Cabinet Office).

NR

John Coles

4 June 1984

Private Secretary
No 10 Downing St.

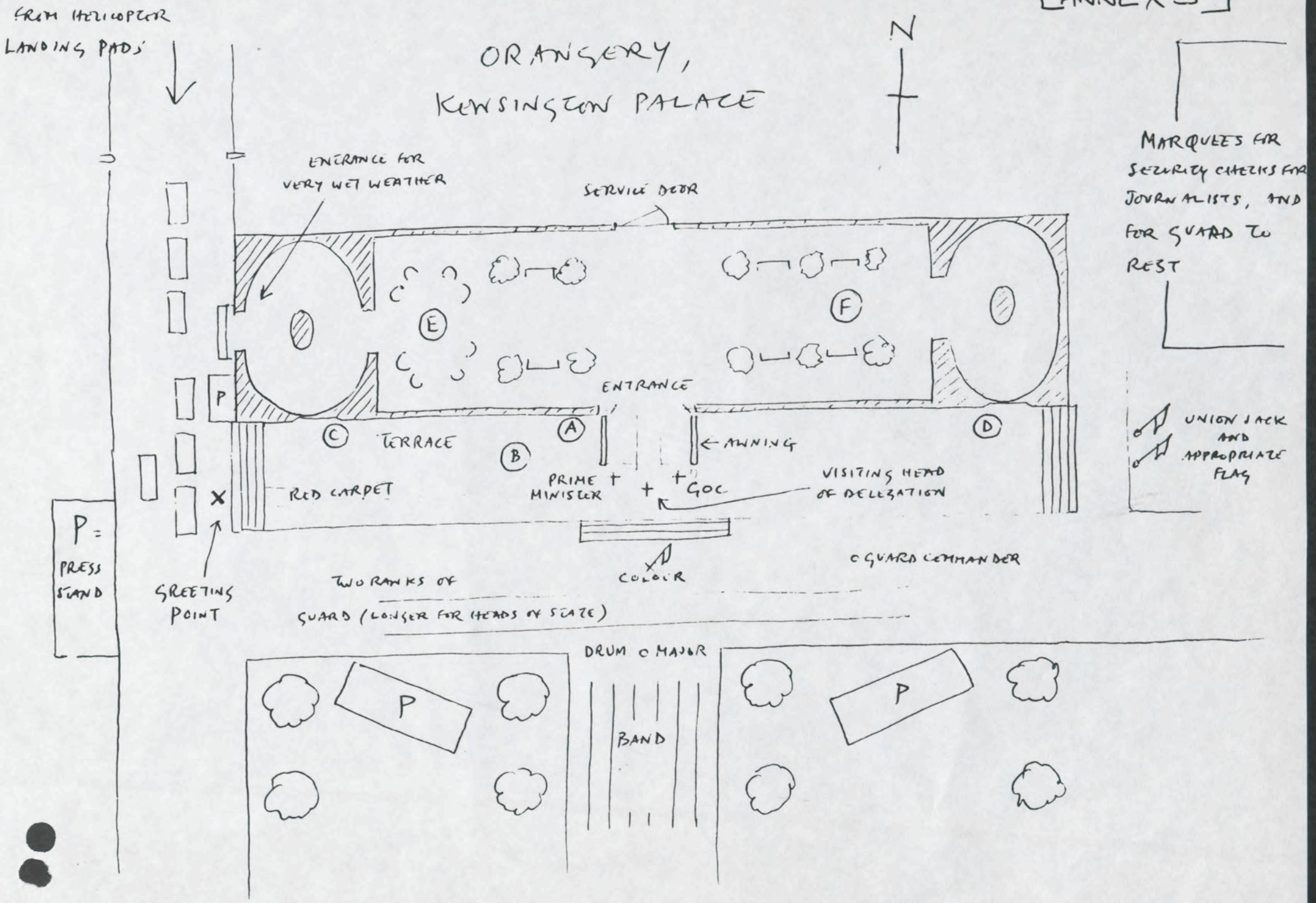
Foreign and Commonwealth Office

Grateful you replace Annex B of the admin plan of the greeting ceremony for President Reagan at the Orangery (forwarded to you 1 June) with the attached updated sketch plan of the Orangery

with apl

G Morgan
E.S.Am.
2/6/84

ANNEX B



PS No. 10

The National Archives

DEPARTMENT/SERIES PREM 19 PIECE/ITEM 1362 (one piece/item number)	Date and sign
Extract/Item details: Protocol Arrangements - Barrington 1 June 1984	
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File

DA

10 DOWNING STREET

From the Principal Private Secretary

1 June 1984

Dear Nicholas,

ECONOMIC SUMMIT: GREETING ARRANGEMENTS

There is one point of detail which I should make on the greeting arrangements set out in the notes sent to John Coles on 1 June.

I am sure that the Prime Minister will want a Private Secretary on hand during conversations over tea at the greeting ceremonies. Could you please arrange that provision is made for this, both at the greeting ceremony for President Reagan on Monday and for the greeting ceremonies on Thursday.

I am copying this letter to Richard Hatfield (Cabinet Office) and Crispin Tickell.

Yours sincerely,

Robin Butler

N.J. Barrington, Esq.,
Foreign and Commonwealth Office.

Reference.....

FCO/Whitehall Distribution

LONDON ECONOMIC SUMMIT

1. Economic Summit Administration Unit will be working from Lancaster House until Tuesday, 12 June when the Unit will return to Old Admiralty Building.

2. From Wednesday 6 June until Sunday 10 June, Economic Summit Press Unit will be based in the Summit Press Centre, the Connaught Rooms, Great Queen Street WC2. The Press Unit will return to Old Admiralty Building on Monday 11 June.

3. A telephone list is attached.

NP Dickinson.

Economic Summit Co-ordination Unit
1 June 1984

CODE 18.77

LANCASTER HOUSE - 01-839 3488

CLEVELAND ROW - 01-839 3488

Summit Co-ordinator

N J Barrington CMG CVO	LH 109	x 4150

Administration Unit

Head : David Harris	LH 109	x 4151
Rick Morgan	LH 109	x 4152)
Peter Karmy	LH 109	x 4152)
Press Contact	LH 109	x 4147

Security Co-ordinator

Col Peter Durrant	LH 03	x 4222

Transport

Ian Davenport	LH 109	x 4152
Tony Cornwell) Cleveland Row		x 5049
WOI Gerry Morgan)		x 5050

Director of Press Operations

Ivor Roberts	836 8322

Press Centre Manager Summit

Peter Beckingham	379 5769

Summit Information Desk

Ian Kydd	430 0431 (10 lines)

Press accreditation/photopools/press transport

Liza McKinney	836 6366

Co-ordination of Information Staff

Steven Lyle Smythe	379 5449

MO 27/4

cc PS

Prime Minister.

To be aware.

A.J.C. 6/6

PRIME MINISTER

Thankyou for this useful arrangements note.

D-DAY COMMEMORATION - ATTENDANCE OF WIDOWS

In view of recent publicity on the question of war widows I thought you should have a note of the current position. This is that 53 widows have applied who meet our eligibility criteria, namely that their husbands landed on 'D' Day and were killed or died of wounds received on that day or in the subsequent fighting in Normandy. Many other enquiries have been received which were either totally ineligible or outside the Normandy criterion. All 53 have been accepted and have been told so in terms of the attached letter.

2. The outline arrangements are that they will assemble at the Services' Union Jack Club for reception, documentation and briefing, on Tuesday 5th June. They will be taken by coach to Northolt on Wednesday morning and will fly by RAF BAe 146 aircraft to Caen, where they will join the Veteran programme for the 'D' Day ceremonies. They will return that night and again be accommodated at the Union Jack Club, departing after breakfast next day.

3. Comprehensive arrangements have been made for the widows' care and welfare, including provision of poppies, extra toilets, spare umbrellas, stretcher on the aircraft, medication etc. Escort arrangements include provision of a medical officer, nursing sister and orderly; a female Service PR officer; and a Wing Commander in charge of the party.

4. You will gather from this that some statements in the press, particularly the Daily Telegraph, that some eligible widows will be left behind are inaccurate. We have taken steps to put the matter right.

5. I am copying this minute to the Foreign Secretary, the Lord President, the Chief Whip and to Sir Robert Armstrong.

Ministry of Defence
1st June 1984

From: Wing Commander D M Smith OBE RAF

MINISTRY OF DEFENCE
Main Building Whitehall London SW1A 2HB
Telephone 01-218 (Direct Dialling)
01-218 9000 (Switchboard)

Your reference

Our reference

Date 31 May 1984

D-DAY COMMEMORATION - 6 JUNE 1984

I am writing to confirm that we are able to include you in the party of widows who will be attending the D-Day commemoration ceremonies in Normandy next Wednesday 6 June.

I enclose a return railway warrant from your local station to London Waterloo together with a map showing the location of the Union Jack Club in Sandell St adjacent to Waterloo station where a single room has been booked at Ministry of Defence expense for the nights of 5 and 6 June. Meals will also be provided as required, including breakfast on Wednesday 7 June prior to your returning home. Captain Brigid Quinlan will be at the Union Jack Club to meet you when you arrive which should ideally be between the hours of 4pm and 7.30pm on Tuesday 5 June (the Club restaurant closes at 8pm).

The programme for 6 June will broadly be as follows:

7.45 am - Depart Union Jack Club by coach for RAF Northolt.
9.00 am - Depart Northolt for France by RAF aircraft.
10.45 am - Arrive Caen Airport (45 minutes travel + 1 hour time change). Travel by coach to the Commonwealth War Graves Cemetery, Bayeux.
1.00 pm - Lunch.
3.50 pm - Witness Ceremony of Commemoration led by HM The Queen, HRH The Duke of Edinburgh and President Mitterand.
5.30 pm - Travel by coach to Arromanches.
7.00 pm - Witness ceremonies as HM The Queen reviews parade of D-Day Veterans.
8.00 pm - Travel by coach to Caen Airport.
10.15 pm - Arrive Northolt (a meal will be served in-flight).
10.30 pm - Depart for Union Jack Club.

You will be escorted throughout your journey by Brigid Quinlan and a small team including a doctor and, in France, by an English French-speaking guide.

SCPL R3/17(16)

Although the cost of your visit will be borne by the Ministry of Defence, you may need some money for small incidential expenses in France should you wish, for example, to purchase a post-card or momento. I regret that currency exchange facilities will not be available at Northolt, but your local bank will be able to assist you.

It is important that you have in your possession a valid passport or British Visitors passport; the latter is available at a cost of £7.50 from the Post Office. Also, it would be helpful if you could obtain from your local office of the Department of Health and Social Security the EEC medical cover document (Form E111); however, given the very short notice of your visit, you might have difficulty in obtaining this medical form and I should make clear that it is not essential that you should have it. However, please do not forget to bring sufficient medication (such as pills) for 3 days should you be required to take it regularly. So far as luggage is concerned, this will have to be limited on the aircraft to small hand baggage for your immediate needs on the day, although of course you may leave your heavier luggage - such as suitcases - in your room in the Union Jack Club. I would advise you to leave your valuables at home.

I regret that it will not be possible to take wreaths with you in the aircraft. However, the Royal British Legion will provide a small cross with a mounted poppy should you wish, at Bayeux, to make a private token of dedication.

In view of the shortage of time, please do not trouble to acknowledge this letter. However, do not hesitate to contact me or First Officer Elizabeth Sunley on 01-281-3871 or 01-281-3288 should you have a problem or find that you will not, after all, be able to attend the ceremonies. In the evenings and this weekend you may contact me on Tadley (07356) 2238 or First Officer Sunley on 01-998-6218.

With the compliments of

PROTOCOL DEPARTMENT

Visits Section

FOREIGN AND COMMONWEALTH OFFICE

LONDON, SW1A 2AH

LONDON ECONOMIC SUMMIT

ADMINISTRATIVE ARRANGEMENTS FOR THE CEREMONIAL GREETING OF THE UNITED STATES DELEGATION AT THE ORANGERY, KENSINGTON PALACE ON 4 JUNE 1984

By 1730	Coach with up to 20 US delegation officials/US Embassy staff will arrive at Black Lion Gate, Kensington Palace Gardens and proceed to the parking area on The Broad Walk. (Delegation officials/US Embassy staff must be nominated in advance and each must be in possession of a special Kensington Palace pass). Party will be escorted via the rear of the Orangery to the east end of the Orangery
By 1730	Secretary of State Shultz and Secretary of the Treasury Regan will arrive at the

	marquee on the road leading to the Orangery and will be met by Sir Crispin Tickell
1730	Sir Robert Armstrong will arrive at the Orangery
1735	The Prime Minister, accompanied by a Private Secretary, will arrive at the west end of the Orangery terrace
1740	US delegation officials will be escorted by ESAU staff from the marquee to the gate north of the Orangery where they will await the arrival of the Presidential motorcade
By 1743	Presidential motorcade will arrive at the marquee on the road leading to the Orangery. Mr Shultz and Mr Regan will join motorcade
1745	United States delegation will be greeted by Mrs Thatcher at the west end of the Orangery terrace

Car No 1 : President and Mrs Reagan and Ambassador and Mrs Price

Car No 2 : Mr Shultz and Mr Regan

(Protection cars will be positioned alongside to the right. Delegation cars will park to the rear of Principals' cars)

(For detailed programme of arrangements at the Orangery see annex A and plan at annex B)

ANNEX A

LONDON ECONOMIC SUMMIT 1984

ARRIVAL ARRANGEMENTS FOR HEADS OF DELEGATION

The arrangements outlined below will be followed for the reception of Heads of Delegation who arrive in London on the afternoon of 7 June in reverse protocol order. Similar arrangements will be made for the three Heads of Delegation to arrive earlier in London (President Reagan, Mr Nakasone and Mr Trudeau) except that they will arrive at Kensington Palace, for their individual ceremonies, by car convoy from their place of residence. Also their aircraft will arrive at Heathrow instead of Gatwick.

Arrival at the Airport

When the aircraft has come to a stand-still a representative of the British Airports Authority will escort the Greeting Party to the bottom of the aircraft steps. When the aircraft doors open the Head of Mission at London will board the aircraft (accompanied by his wife if the Head of Delegation is bringing his wife). The Head of Mission will then lead the Head of Delegation and his party to the tarmac where they will be welcomed by:

The Queen's Representative (for heads of State only)

The Secretary of State for Foreign and Commonwealth Affairs and Lady Howe (if the Head of Delegation is bringing his wife) on behalf of Her Majesty's Government.

(On the evening of 6 June Mr Nakasone will be met by Mr Richard Luce, Minister of State, FCO, on the morning of 7 June Mr Trudeau by the Baroness Young, Minister of State, FCO.)

Airport Director (at Gatwick only)

Secretary, Government Hospitality Fund

Assistant Marshal of the Diplimatic Corps

UK Liaison Officer

The main party will proceed to the helicopters (except in the case of mr Nakasone and Mr Trudeau, who will travel by car). An RAF Ceremonial Guard will line the red carpet between the aircraft and the lead helicopter.

In principle the first helicopter will contain the Head of Delegation (and his wife), the Head of Mission (and his wife), accompanying officials and a Special Branch protection officer; the second helicopter will contain two Ministers, accompanying officials, the Liaison Officer and a Special Branch protection officer: the third will contain additional members of the official party. This last group will be taken speedily by bus to their helicopter.

The helicopter containing additional officials will depart first. The other helicopters will depart from the airport in protocol order. All will proceed to the North Paddock, Kensington Palace.

Arrival at Kensington Palace

The first helicopter to touch down will be that containing the additional officials. On arrival at Kensington Palace they will be escorted, via the rear of the Orangery, to the east end of the Orangery terrace (marked D on the plan at Annex B).

The next helicopter to touch down will be that containing the Ministers, on the helipad furthest from the Orangery. The Ministers will be greeted by Mr D L S Coombe, Head of Visits Section, Protocol Department and a Government Hospitality Escort Officer and shown to a car in which they will drive down the lane ready to fall in behind the Head of Delegation's car. Other cars will be provided for officials.

The last helicopter to touch down will be that containing the Head of Delegation in the central helipad position. At the helipad the Head of Delegation (and his wife) will be greeted by the Head of Protocol, Vice-Marshal of the Diplomatic Corps assisted by a

Protocol Officer and shown to their car. The Head of Delegation will be asked to take the left-hand seat. The Head of Mission (and his wife) will also be shown to a car as will other officials.

The convoy will then proceed to the Orangery steps with the Head of Delegation and his wife in the first car, the two Ministers in the second car and the Head of Mission and his wife in the third car. Protection cars will be alongside to the right.

At the foot of the west steps of the Orangery they will be met by the Prime Minister. She will greet the Head of Delegation (and his wife), who will then introduce his accompanying Ministers. The Prime Minister will accompany the Head of Delegation along the red carpet towards the awning in front of the Orangery entrance. She will there present General Eyre, the General Officer Commanding London District, and the three of them will take up positions in front of the awning, facing the Guard, with the visitor in the centre, the Prime Minister to his right and the General to his left, both slightly behind (see plan at annex B)

Meanwhile a Private Secretary will conduct the Head of Delegation's wife (if present), the two accompanying Ministers and the Head of Mission (and his wife) to a position on the west side of the entrance to the Orangery (marked A on the plan at annex B) to watch the ceremony.

In the case of Heads of State his personal ADC will take up a position to the west and forward of this group (marked B on the plan at annex B)

Senior officials arriving with the Head of Delegation and his Ministers will be escorted to a point at the west end of the terrace (marked C on the plan) where they can watch the ceremony. Other Delegation Officials/Embassy staff will be permitted to watch the ceremony from the east end of the terrace (D).

When the Head of Delegation is in position the appropriate salute will be given and anthem played. The Commander of the Guard will come forward and invite the Head of Delegation in the

appropriate language to inspect the Guard of Honour. The Prime Minister will remain on the Orangery terrace. The Commander of the Guard will accompany the Head of Delegation on inspection of the Guard, going down the line to the right and back on the second rank to the left. The GOC London District, accompanied in the case of Heads of State by the visitor's personal ADC, will follow a few paces behind. The inspecting party should make an appropriate acknowledgement as they pass the Colour (see plan). On completion of the inspection the Commander of the Guard will take his leave and the GOC London District will conduct the Head of Delegation back to the Orangery terrace in front of the awning. The Head of Delegation will remain at the top of the steps to acknowledge the Guard of Honour's "eyes left" salute as they march off, followed by the band ~~and corps of drums~~. The GOC London District will then take leave of the Head of Delegation. The Prime Minister will lead him inside the Orangery to the west end (at the point marked E on the plan), followed by the party containing the wife of the Head of Delegation (if present), the Ministers, and the Head of Mission (and his wife). Tea will be served.

The official party accompanying the Head of Delegation will be led into the east end of the Orangery (see F on the plan) for brief refreshments before they are escorted out to take their places in the motorcade. After about 10 minutes the Prime Minister will accompany the Head of Delegation and his party out of the main entrance and to the west Orangery steps and bid farewell. The cars will depart for residential accommodation.

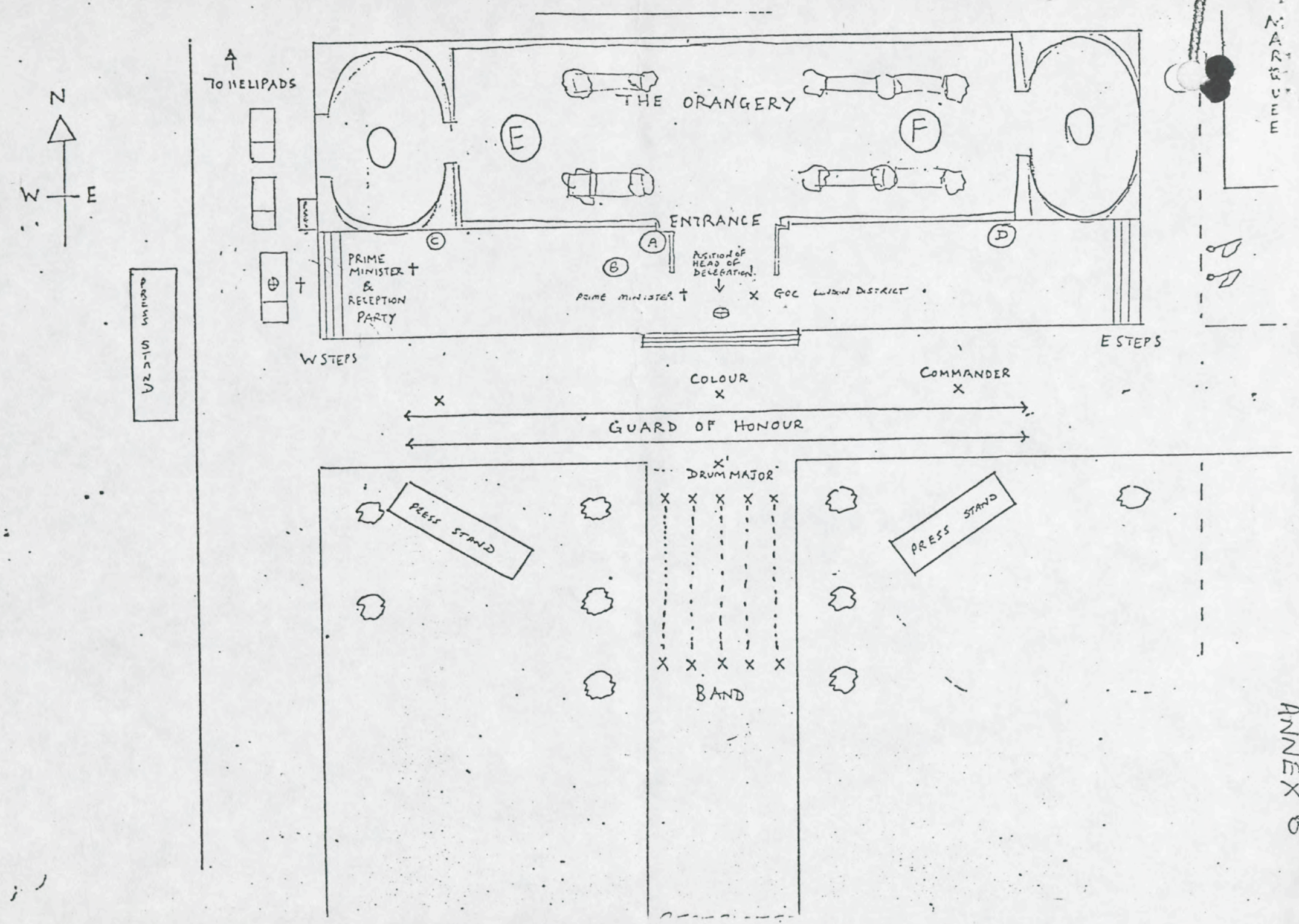
When greeting ceremonies follow on each other on the afternoon of 7 June, there should be about 8-10 minutes before meeting the next guest. During this time the new Guard will march into position.

An appropriate interpreter will be on hand if required by the Prime Minister. Where appropriate each visiting group has been asked to bring one interpreter also. During the ceremony interpreters will stay by the Orangery entrance (position A).

Wet Weather

In the event of wet weather the Head of Delegation, the Prime Minister and the GOC London District will stand under the end of the awning. The Head of Delegations's wife (if present), the Ministers and Head of Mission (and his wife) will be taken inside the Orangery to watch through the windows. Officials will remain in their cars. The Head of Delegation will be consulted about whether he wishes to inspect the Guard or simply take the salute without doing so. In the latter case he will wait under the awning until the Guard have marched off.

In the case of an extreme downpour it may be decided that the Guard will not parade at all. In this case the Head of Delegation and his party will go straight from their cars into the door at the west end of the Orangery where they will have refreshments and go out the same way.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W
E
TO HELIPADS
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F
ENTRANCE
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PRIME MINISTER
&
RECEPTION
PARTY
POSITION OF HEAD OF DELEGATION
PRIME MINISTER
GOC LUSAN DISTRICT
W STEPS
E STEPS
MARQUEE
PRESS STAND
COLOUR
COMMANDER
GUARD OF HONOUR
DRUM MAJOR
BAND
PRESS STAND
PRESS STAND

ANNEX G

(1).

PRIME MINISTER

ECONOMIC SUMMIT

We have arranged for you to visit Lancaster House at 9.30 a.m. on Wednesday to see the arrangements.

You said that you wanted to go to the National Portrait Gallery. I am not sure that it will be useful to go at the same time because the room in which you will dine is unlikely to be arranged by then. But do you wish to go nevertheless?

Yes please

A. J. C.

Mrs. Ryder.

1 June 1984

Mr Barclay

DMB 4/6

To note.

CR.

Mr. Bainger is making the arrangements.

A. J. C. 4/6.

OVO

cc USA: Visit of Pres Reagan Pt 3

Foreign and Commonwealth Office

London SW1A 2AH

1 June 1984

A J Coles Esq
10 Downing Street

Prime Minister

Mrs

We suggest you arrive at 1720, to allow time to look over the arrangements.

1/6

Dear John,

SUMMIT: GREETING ARRANGEMENTS FOR PRESIDENT REAGAN

1. I attach notes for the Prime Minister for the greeting ceremony for the Reagans on 4 June. She has already seen and approved the more detailed protocol plan.

Yours sincerely,

Nicholas

N J Barrington

copy to:

PS/Sir R Armstrong
Sir C Tickell, FCO

(I hope this is useful to you)

Personal

Foreign and Commonwealth Office

London SW1A 2AH

1 June 1984

A J Coles Esq
10 Downing Street

Dear John,

SUMMIT: KENSINGTON PALACE GARDENS ENTRANCE

1. The Orme Square entrance is a fairly narrow turn to the left off Bayswater Road beyond the Broad Walk and just before a car park sign. It is some way short of the entrance to Ambassador's residences in Kensington Palace Gardens.

Yours
Nicholas

N J Barrington

(police showed, of course, keen hand to direct)

SUMMIT: GREETING ARRANGEMENTS FOR PRESIDENT REAGAN AT THE ORANGERY ON 4 JUNE

SCENARIO FOR THE PRIME MINISTER

1. The Prime Minister and Mr Thatcher, with one Private Secretary, should come to the Kensington Palace Orangery by car, entering from Bayswater Road by the Orme Square entrance. She is expected at the Orangery at 5.35 p.m. at the latest. ~~If she wished to come five minutes earlier and look over the arrangements it would be welcome.~~

2. The Prime Minister will be met at the West End of the Orangery terrace by myself and General Eyre, GOC London District. Sir R Armstrong should also be there.

3. Assuming that President Reagan is on time (and we shall be in touch by radio) the Guard detachment will march into place at about 5.40 p.m.

4. The car convoy of President and Mrs Reagan is due to arrive from Winfield House at 5.45 p.m. It is hoped that Mrs Thatcher can greet them just at the foot of the steps as they come out of the car. The President should then introduce Mr Shultz and Mr Regan, who will come up together in the second car. The Ambassador and Mrs Price will also be in the President's car.

5. The Prime Minister should then take the President alone along the carpet to the centre of the terrace. There she should present General Eyre and turn with them to face the Guard in front of the awning with the President in the centre, the Prime Minister slightly behind to his right and General Eyre slightly behind to his left.

6. In the meantime Mr Thatcher and the Private Secretary, who should be at the back of the terrace nearby during the initial greeting, will collect Mrs Reagan, the two Ministers and the Prices and take them along the back of the terrace to a point at the West of the Orangery door. They should be in position there before the anthem is played.

/7.

7. When the Present Arms and anthem is over the Guard Commander will invite the President to inspect the Guard and he will go down to do this, going along the front rank to the right and then back along the rear rank to the left. He will be followed at a few paces distance by General Eyre and the President's ADC. The Prime Minister herself should stay on the terrace during the inspection.

8. The President will come back to the central position on the terrace with General Eyre and turn to face the Guard while they march off and give him an eyes left, followed by the band. The President will then take leave of General Eyre and the Prime Minister will lead the President into the Orangery and to the left, to the area where tea is to be served. They will be followed by Mr Thatcher escorting Mrs Reagan, the Ministers and the Prices.

9. There will be one TV camera taking a shot as the Prime Minister leads the President down the Orangery to get a view of the interior of the building. When the party settles down for tea the cameramen will leave.

10. Senior members of the President's suite, who will have been standing on the corner of the terrace during the ceremony, will follow in to the other end of the Orangery for a brief refreshment before being taken out to their cars. Sir Robert Armstrong, Sir Crispin Tickell and myself will assist them, and the Private Secretary could help too.

11. After 10 to 15 minutes - there should be no need for hurry at all in the ceremonies - ie at about 6.05 p.m. the Prime Minister should lead the President and Mrs Reagan and their party out of the main entrance of the Orangery, back along the terrace to their cars and see them off at the steps. The ceremony should be over by 6.10 to 6.15 p.m.

12. The Prime Minister's car will be ready to take her to Buckingham Palace as soon as the American motorcades have departed.

/Wet weather

Wet weather

13. In case of wet weather we are told that the President is still likely to want to go through with the ceremony. The differences will be that the party of three facing the Guard would be under the end of the awning instead of in front of it. Mrs Reagan and her party would be taken inside the Orangery by a door at the West end, to watch through the windows. If the rain was extremely heavy the President would have the option of declining to do the actual inspection of the Guard.

7 June

14. The ceremonies on 7 June will follow the same pattern, except that since Mr Thatcher will not be there Sir Robert Armstrong would be available to help the Prime Minister entertain her guests at tea. The six ceremonies will be at half-hour intervals with 8 to 10 minutes in between each one.

N J Barrington

Economic Summit Co-ordinator
Foreign and Commonwealth Office

1 June 1984

JUN 1978

AJC - in answer to your query on paragraph 5 of the attached letter

CST 1/6/84.

DUTY CLERKS WHO NEED ACCESS TO LANCASTER HOUSE

Peter Ewing
Mark Kerr
Cameron Taylor
Nicky Roche
Susan Holt
Susan Chappell

GARDEN ROOM GIRLS WHO NEED ACCESS TO LANCASTER HOUSE

Barbara Moore
Sally Hayter
Janice Richards
Vanessa Cummings
Debbie Green
Liz Lambert
Monica Jelley
Jean Dibblin
Lillian Rhodes

Duty Clerk.

This won't work. There are only 4 passes.
I should be happy with the following:-

Friday a.m.	1 G/d girl.	1 Duty Clerk
Friday p.m.	Lillian	CT
Saturday a.m.	Christina	MK
Saturday p.m.	Lillian	NR

+ 3 drivers?

Who will they be?

A.J.C. 4/6.

The National Archives

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Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

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PA
DMB
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(4)

Prime Minister

Acknowledged.

DMB
5/6

The Baroness Gardner of Parkes

1st June 1984

R5

MT

The Prime Minister
The Rt Hon Mrs Margaret Thatcher MP
10 Downing Street SW 1

Dear Prime Minister,

The Executive Committee of the War Widows Association of Great Britain has asked me to send the enclosed letter to you, with a covering note making clear their gratitude to you for the decision to include 50 War Widows in the D-Day Commemorations.

As the Hon. President of the War Widows Association, I attended the committee meeting today and I know how pleased you would have been to see the joy of these women who have made such great personal sacrifices, over the recognition of their special position.

They have no doubt that they have you, personally, to thank for this decision and have asked me to convey their appreciation and good wishes to you.

Yours sincerely,

Trixie Gardner

Nat. Hon. Sec

WAR WIDOWS ASSOCIATION OF GREAT BRITAIN

Affiliated to The National Council of Women of Great Britain

MRS. K. M. TODD
KERRIES
SOUTH BRENT
S. DEVON TQ10 9DD

Rt. Hon. Mrs M. Thatcher MP.,
10, Downing Street,
London.

2nd June 1984

Dear Prime Minister,

At our committee meeting this weekend it was unanimously agreed that we send a letter to you on behalf of the above Association to express our appreciation of your support, resulting in it being made possible for a party of "D-Day War Widows" to join those visiting the Normandy beaches on Wednesday next.

It was unfortunate that the decision came too late for us, as an Association, to be of much help in notifying our members of this opportunity but we were glad that by its mention in the newspapers and over the air all such widows, whether members of our Association or not, were able to be informed.

Thank you again for bringing this matter to the notice of those responsible for organising the arrangements.

Yours respectfully,

K. M. Todd

National Hon. Secretary,
War Widows Association of Great Britain.

Prime Minister.

You may like to know what the wives are doing.

A.J.C 1/6

Foreign and Commonwealth Office

London SW1A 2AH

1 June 1984

A J Coles Esq
10 Downing Street

Dear John

SUMMIT: LADIES PROGRAMME

1. I enclose a copy of a minute by the Foreign and Commonwealth Secretary's Social Secretary, which explains the arrangements for ladies programmes during the Summit.

2. For the four wives who are coming (Mrs Reagan, Mrs Nakasone, Mrs Craxi and Mrs Thorn) we offered a visit to Leeds Castle and lunch on 8 June, a visit to Trooping the Colour Rehearsal on 9 June followed by a lunch given by Lady Howe.

3. Mrs Reagan decided not to take part in any of these events - she has one or two modest items on her programme including a charity visit in the Regent's Park area, no doubt with the domestic electorate in mind. Mrs Nakasone eventually got cold feet about Leeds Castle, but is going to the Trooping the Colour. Mrs Craxi and Mrs Thorn are doing everything.

4. In all cases the gesture of offering a programme was appreciated.

5. All four Heads of Delegation wives are, of course, attending The Queen's banquet on 9 June.

Yours sincerely,

Nicholas

N J Barrington

copy to: Richard Hatfield Esq
PS/Sir R Armstrong

Mr Harris

Minute to No 10

31/5

Mr N J Barrington (ECSU)

Copy to: Lady Howe
Mrs Brittan
Mrs Lawson
Lady Harding
PS
PS/PUS
Mr S Wall (ECD(I))
Mr M Uden (FED)
Mr P Spiceley (WED)
Mr D Harris (ECSU)
Mr I Roberts "
Mr N Dickerson "
Colonel Durrant (Protocol)
Miss J Reid "
Miss M Lawrence (GHF)

ARRANGEMENTS FOR WIVES OF HEADS OF DELEGATES ATTENDING THE ECONOMIC SUMMIT

The following have accepted invitations to the three functions organised for the ladies who will be here during the Economic Summit:

LEEDS CASTLE: FRIDAY 8 JUNE

Lady Howe
Mrs Anna Craxi (no English))
Interpreter (name to follow)) Italian
Signora Sigrid Cagiati (speaks English))

Madame Liliane Thorn-Petit (speaks English))
Mrs Anthony Hartley) EC Commission

Lady Harding

The drive to Leeds Castle is expected to take 1½ hours. The Foreign guests will go in their own Embassy cars. A car will be required to collect Lady Harding from 33 Moore Street, Chelsea SW3 (time to be decided) and then go to 1 Carlton Gardens, SW1 for Lady Howe so that she will be at Leeds Castle to greet the guests and meet Lord Geoffrey Lloyd before the others arrive. He will be sending today letters of welcome to all participants, enclosing literature on the Castle, with suggested timings and a route map.

TROOPING THE COLOUR REHEARSAL: SATURDAY 9 JUNE

Mrs Nigel Lawson
Mrs Yasuhiro Nakasone)
Madame Kiyo Hirahara) Japan
Miss Yoko Yajima (interpreter for Mrs Nakasone))

Mrs Anna Craxi
Interpreter
Signora Sigrid Cagiati

Madame Liliane Thorn-Petit
Mrs Anthony Hartley

Mrs Lawson will accompany the guests to the Trooping. The best solution would seem for this group to meet at No 11 Downing Street.

/The

The doorkeeper will be on duty and Mrs Lawson has kindly offered to give all the guests coffee at ? 10 a.m. No 10 are looking into the possibility of the group going via the garden to Horse Guards where they have seats on the Prime Minister's stand J. We need a time for when they have to be in their seats. An usher/escort will be required to guide them from No 11 to their seats. I hope it will be possible for the Embassy cars to be left in Downing Street and that Mrs Lawson may share one of them to go on to lunch at 1 Carlton Gardens (? car for Mrs Lawson's return to No 11). The Japanese peel off here. Mrs Lawson has asked for a resumé of the Trooping ceremony so she may brief herself in case of questions.

LADY HOWE'S LUNCH AT 1 CARLTON GARDENS: 9 JUNE, 12.30 FOR 12.45

Lady Howe
Mrs Anna Craxi
Interpreter (can sit behind)
Signora Sigrid Cagiati
Madame Liliane Thorn-Petit
Mrs Hartley
Mrs Leon Brittan
Mrs Nigel Lawson

Invitation cards are being issued "in confirmation". The lunch will be at a round table in the Small Dining Room with pre-lunch drinks in the White Drawing Room. I will be at 1 Carlton Gardens together with Miss Lawrence from GHF.

Personality notes will be required from Protocol Department on all the foreign ladies for Lady Howe, Mrs Brittan, Mrs Lawson and Lady Harding. Could these please be sent to me, together with the Trooping resumé for Mrs Lawson.

Could Protocol Department now let me have precise timings so that I may inform the "home team". Would Protocol kindly inform the Embassies.

Dreen Lothian

D F Lothian
Social Secretary

31 May 1984

PART 1 ends:-

fco to AJC 31.5.84

PART 2 begins:-

Home Office to AJC 1.6.84

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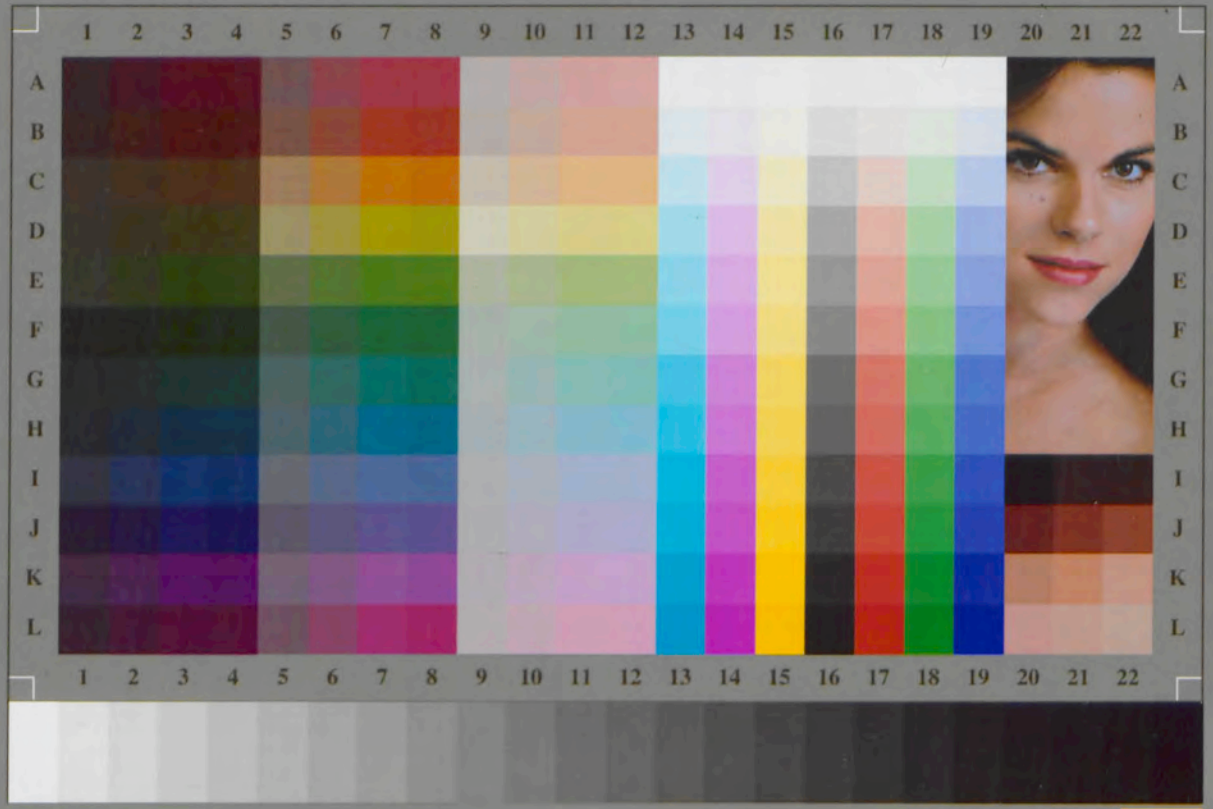

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