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ODO(SA)(82) 5

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6 April 1982

CABINET  
DEFENCE AND OVERSEA POLICY (OFFICIAL) COMMITTEE  
SUB-COMMITTEE ON THE SOUTH ATLANTIC

FALKLAND ISLANDS CRISIS: DEPARTMENTAL  
CONTACT ARRANGEMENTS

Note by the Secretaries

1. Following discussion at yesterday's meeting of Permanent Secretaries the Cabinet Office Defence and Oversea Affairs Secretariat is now manned on a 24-hour basis, and will so remain until further notice. Arrangements for contacting the Secretariat are given at Annex A. To enable a directory of contact officers in Whitehall to be compiled and circulated Departments are requested to return, by close of play on WEDNESDAY 7 APRIL 1982, the proforma attached at Annex B. This should give details of the office hours and out of office hours contact points and include contact arrangements over the Easter Bank Holiday.
2. Departments are additionally requested to indicate their ODO(SA) representation and to whom Sub-Committee papers should be addressed. Annex B includes provision for this information.

Signed C H O'D ALEXANDER  
G R G MIDDLETON

Cabinet Office  
6 April 1982

## CABINET OFFICE DEFENCE AND OVERSEA AFFAIRS SECRETARIAT CONTACT ARRANGEMENTS

	Office Hours	Out of Office Hours (including weekends)
Mr R L Wade-Gery	233 8378 FED 2298	} Duty Watchkeeper  233 7078 233 7572 233 7463 218 4266  DSSS 339
Mr D H Colvin	233 5838 FED 3032	
Mr C H O'D Alexander	233 8403 FED 1772	
Commander G R G Middleton	233 8274 FED 1772	
General Contact Point	233 7480	

(Over the Easter Bank Holiday all enquiries should be addressed in the first instance to the Duty Watchkeeper.)

Return to D A Morris Esq  
Room 221A  
Cabinet Office  
70 Whitehall  
London SW1A 2AS

DEPARTMENT:

1. Contact points in -

(a) Office Hours	Telephone No	(b) Out of Office Hours (including weekends)	Telephone No
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(c) Easter Bank Holiday arrangements

2. (a) ODO(SA) representative(s)\*:

U.S. DEPARTMENT OF JUSTICE  
OFFICE OF THE ATTORNEY GENERAL  
WASHINGTON, D.C. 20530

(b) Recipients of ODO(SA) papers (in addition to 2(a)):

\*For Departments not represented on the Sub-Committee this should be the official to be invited should the need arise.

RESTRICTED