

Mene Vrime Minate

Michael House, Baker Street. London, W.1

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From Sir Derek Rayner <u>9 May 1979</u>

I am very honoured by your invitation to become an adviser on seeking efficiency and eliminating waste in the Civil Service. I assure you I am very conscious of the responsibilities that this appointment carries, and I shall do my utmost to bring about the changes that are needed.

In the day following my meeting with you I have received every assistance to enable me to get on with the task on my return from Japan. I have had discussions with the Permanent Secretaries of the Civil Service Department and the Treasury and I foresee no difficulty in making such other contacts that are necessary on my own initiative. I shall, on my return, make the necessary appointments with the politicians concerned, particularly Mr Paul hannon, and I shall also arrange meetings with the General Secretaries of the Civil Service unions, beginning with Mr Bill Kendall, Secretary General of the Civil Service National Whitley Council, whom I know well.

The Rt Hon Mrs Margaret Thatcher MP Prime Minister 10 Downing Street LONDON S W 1

Pin Muska. Sie lan Banaroge has anyred a r. good young there Searchang to Lulp him, a hi is already in action. And say below !