

NOTE FOR THE FILE

USA
cc: Mr. Coles
Mr. Kydd
Mr. L. Wright (CO)
Mr. Rylands
Miss Stephens
Mr. Taylor
Mrs. Goodchild
Detectives

VISIT OF PRESIDENT REAGAN

I had a further meeting today with Mr. Dan Morris, and other Presidential aides. The purpose of this was largely to go over the arrangements set out in my letter to Francis Richards of 12 May. There were however some amendments and additions to those arrangements.

Lunch: Tuesday 8 June

Mr. Morris confirmed that the President would probably wish to use the Prime Minister's Study to freshen up on arrival, but it was agreed that Mrs. Reagan would use the ladies washroom just off the ante-room. I explained that the Prime Minister would probably go up to the Flat while the President was using her Study, partly to prepare herself for the lunch, and partly to collect Mr. Thatcher. She would rejoin the President and Mrs. Reagan in the ante-room.

I agreed with Mr. Morris that the receiving line would not be at the door between the Blue Drawing Room and the Pillared Room, but in front of the fireplace in the Blue Drawing Room. The guests would enter through the door between the Blue Drawing Room and the White Drawing Room, pass down the receiving line, and make their way to the Pillared Room. The receiving line would be covered by two television teams and two still photographers, ranged along the wall opposite.

After the reception, the President and the Prime Minister would mingle with the guests for a short while. The Prime Minister would then lead the President to the head of the table down the left hand side of the Dining Room.

/ At the end

At the end of the lunch, there would be formal toasts to The Queen and to the President, a 6-8 minute speech by the Prime Minister, and a short reply by the President, possibly followed by an informal toast to Anglo/American relations proposed by the Prime Minister. Ian Kydd will agree with the Americans the arrangements for taping the speeches (the White House insist on their own tape of the President's speech).

Sue Goodchild promised to let the Americans know as soon as possible as much of the seating plan as possible, and in particular the name of the guest sitting on the President's right hand side.

Talks: Wednesday 9 June

Ian Kydd will agree with the Americans the form of the photocall to be held before the talks in one of the State Rooms. Mr. Morris will let me know as soon as possible the President's wishes on the form the talks should take. It is likely that he will agree to a restricted session for the breakfast, followed by a plenary session, probably in the Cabinet Room.

Ian Kydd will agree with the Americans what form of microphone should be used for the statement to the press at the end of the talks. The American Security Service will also let us know whether they are happy with the arrangements suggested for the President's departure from Downing Street.

Communications

Robert Mitchell will contact Leslie Wright about the possibility of an extra line to the Embassy to be installed in the Front Hall. This will be for the use of those Presidential staff who will be accommodated in 11 and 12 Downing Street.

WPM

26 May 1982