

MV Ryder

OFFICE NOTICE

VISITORS TO 10, 11 and 12 DOWNING STREET

All members of the office are reminded that, when visitors are expected, the Doorkeeper should invariably be informed with as much notice as possible. With a building of this nature and functions, the normal system of entry by pass is not a practicable proposition; access can therefore be granted only by POSITIVE RECOGNITION on the part of the Doorkeeper. Warnings to the Doorkeeper therefore play a vitally important part in our security system.

Failure to warn the Doorkeeper may cause embarrassment as well as unnecessary delay, since he is under instructions that, if he cannot identify a visitor, that visitor must be held at the door while enquiries are made. Indeed, circumstances may even arise when the Doorkeeper considers it advisable not to admit to the Entrance Hall a visitor of whose arrival no notice has been given.

K.R.S.

April 1976