



01-606 3030.

P. O. Box 270,
GUILDHALL,
LONDON, EC2P 2EJ.

6th October, 1982.

My Ref: OFL/FAL.

Dear Mr. Butler,

The City of London's Salute to the Task Force
Tuesday, 12th October, 1982.

I write now to give you the details relating to the Prime Minister and Mr. Thatcher in attending the Parade and Luncheon on the above occasion.

The Prime Minister and Mr. Thatcher are asked to arrive at the Walbrook entrance to the Mansion House at 12.20 p.m. They will be met by the Private Secretary to the Lord Mayor and conducted to the Salon to meet the Lord Mayor and the Lady Mayoress and other distinguished guests.

Shortly afterwards, the other guests will be asked to take their places on the portico and pavement of the Mansion House. The Lady Mayoress and Mr. Thatcher will then be conducted to their seats on the portico by the Private Secretary.

At 12.38 p.m. there will be a small procession, consisting of the Lord Mayor, the Prime Minister, Admiral of the Fleet Sir Terence Lewin and the Chief of the Defence Staff (Field Marshal Sir Edwin Bramall) to the saluting base on the portico.

The Parade will commence at 12.40 p.m. with a fly-past of helicopters. The head of the marching contingent will pass the Mansion House at 12.45 p.m. The salute will be taken by the Lord Mayor, supported by the Prime Minister, the Admiral of the Fleet Sir Terence Lewin and the Chief of the Defence Staff. The march-past will last twenty minutes and be concluded by a fly-past of fixed wing aircraft.

The Lord Mayor, the Lady Mayoress, the Prime Minister, Mr. Thatcher, the Chief of the Defence Staff and Admiral of the Fleet Sir Terence Lewin will be conducted to the Venetian Parlour to join the Sheriffs (Mr. Alderman and Sheriff Alan Traill and Mr. Alderman and Sheriff Allan Davis), while the other guests proceed to Guildhall by coaches.

At approximately 1.25 p.m. the Lord Mayor "in State" and the Mayoral party will leave the Mansion House for Guildhall in a motorcade. This will consist of six cars: (i) the Lord Mayor and the Prime Minister; (ii) the Lady Mayoress and Mr. Thatcher; (iii) the Chief of the Defence Staff; (iv) Admiral of the Fleet Sir Terence Lewin; (v) the two Sheriffs and (vi) another car.

On arrival at Guildhall (Aldermanbury entrance), the Mayoral party will be met by the Remembrancer and the Chairman of the Reception Committee (Mr. Jack Frankenberg). A procession will be formed as follows:-

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	City Marshal	
	Mace	Sword
Prime Minister		Lord Mayor
Mr. Thatcher		Lady Mayoress
Admiral of the Fleet Sir Terence Lewin		Field Marshal Sir Edwin Bramall
Mr. Alderman and Sheriff Davis		Mr. Alderman and Sheriff Trail

This procession will proceed to the Upper Art Gallery, where it will wait for a few minutes. It will then be re-formed as before, except for the Sheriffs, and process into and around Great Hall.

After Grace by the Lord Mayor's Chaplain, luncheon will be served. At the conclusion of luncheon, and after the Loyal Toast, the Lord Mayor will make a short speech and present swords to Rear Admiral Woodward and Major-General Moore, and will conclude by proposing the Toast to "The Task Force".

The Prime Minister will then be asked to say a few words.

Finally, Admiral of the Fleet Sir Terence Lewin will reply, and conclude by proposing the Toast to "The Lord Mayor and Corporation of London".

The proceedings in Great Hall, including the speeches, will be relayed by closed-circuit television to those members and guests seated in the other venues, i.e. the Old Library, the Livery Hall, the West Crypt and East Crypt.

The Lord Mayor and Mayoral party will then retire and proceed informally to the Upper Art Gallery to meet some fifty selected members of the Task Force. This party will consist of the Lord Mayor, the Lady Mayoress, the Prime Minister, Mr. Thatcher, the Chief of the Defence Staff and Admiral of the Fleet Sir Terence Lewin, together with the Chief Commoner (Mr. Norman Harding), the Chairman of the Reception Committee (Mr. Jack Frankenberg), the two Sheriffs and the two senior Aldermen (Sir Bernard Waley-Cohen and Sir Edward Howard). It is intended that this meeting with members of the Task Force should be quite informal. It is expected that the proceedings will conclude at about 3.20 p.m.

I hope this information is sufficiently explanatory, but if you have any queries, please do not hesitate to contact me.

Yours sincerely,

Anthony Howlett

Remembrancer.

F. E. R. Butler, Esq.,
Principal Private Secretary to the Prime Minister,
10 Downing Street,
London, S.W.1.

PRIME MINISTER

FALKLANDS PARADE AND LUNCHEON: PRESS ARRANGEMENTS

The Corporation of London have arranged for television, radio and 12 writing journalists to cover the speeches at the Guildhall.

Immediately following the lunch you will accompany the Lord Mayor and other distinguished guests to the Upper Art Gallery where you will meet about 40 servicemen representing a cross section of those involved in the campaign. They will include Sergeant Major Summers and Private Hanson of the Falkland Islands Defence Force and Police Constable Livermore of the Falkland Islands Constabulary. All three have travelled from the Falklands specifically to attend the Parade and lunch.

The only press in the Upper Art Gallery will be three writing journalists and a photographer all of whom accompanied the Task Force.

You will then accompany the Lord Mayor to the Members Lobby where you will meet the six seriously disabled servicemen.

They are:-

Sergeant [REDACTED] 45 Commando, Royal Marines: head injuries and as a result is paralysed. On crutches.

Air Engineer Artificer [REDACTED] HMS Antrim: Blinded.

Lance Corporal [REDACTED] 3 Para: both legs amputated.

Private [REDACTED] 3 Para: both legs amputated.

Sapper [REDACTED], 9 Para Squadron Royal Engineers: leg wounds. On crutches.

Lance Corporal [REDACTED] [REDACTED] 3 Para: Leg wounds on crutches.

Television, radio and a small group of photographers will be present.

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I will be at the Guildhall to assist with the press arrangements for your meeting with the disabled servicemen.



IAN KYDD

11 October, 1982