



SECRET

Govt Buildings!

FCS/80/50

SECRETARY OF STATE FOR THE ENVIRONMENT

International Conference Centre (ICC) - Broad Sanctuary

- sel
Govt
(Publ Ex)
P &
1. I have seen a copy of your letter of 1 February to Geoffrey Howe and I appreciate the difficulties you face in meeting the extra cuts on your building programme. In our present financial situation I also recognise the problem of proceeding with a building like the ICC as it might, superficially, be considered less essential than, say, a hospital.
 2. Nevertheless, I am worried by the practical and economic implications of any delay, let alone cancellation, of the ICC project. Before any irreversible decisions are taken we need to consider the implications, both practical and financial.
 3. First, the practical difficulties. As you know from Ian Gilmour's letter of 23 November we shall be unable to use Lancaster House for the third Presidency of the European Community, in July 1986 or January 1987, as the meeting rooms are physically too small to be adapted for simultaneous interpretation in nine working languages. So where would the EC meetings take place if the ICC is not ready for use? And what would be the cost of providing the alternative accommodation?
 4. There are also problems over Commonwealth meetings. Lancaster House is already too small to accommodate a Heads of Government Meeting. The Commonwealth Secretariat have asked HMG to provide proper conference facilities for their own use as the Marlborough House rooms are already inadequate for the enlarged membership. They had expected that their needs would be met by the ICC. But if it is cancelled, they will return to the charge.

/5. Even more

SECRET



SECRET

5. Even more important are the economic implications. International conferences are now recognised as big business, so can we afford to ignore the benefits of staging conferences in London? For example, I am told that an overseas conference delegate spends £88 per day, four times the amount spent by the average tourist. On that basis a Commonwealth Heads of Government meeting is now likely to produce an inflow of currency in excess of half a million pounds (updated for inflation that figure might become over £1 m by September 1985). If we can achieve 70% of the full potential usage of the ICC, the resultant inflow of currency could be in the region of £9 m per annum (£17 m by 1985). In addition, the ICC has the potential of earning cash on a commercial basis: now that the World Commodities Centre is unlikely to go ahead, the demand for good conference facilities in London will increase. In short, cancellation means denying ourselves attractive possibilities.

6. Neither should we overlook the need for the press facilities which will be included in the ICC: these could be used to the benefit of Whitehall and Westminster on a permanent basis, not just during conferences. As the Prime Minister had occasion to notice during the recent visit of the Italian Prime Minister, we are already suffering from the lack of proper facilities.

7. The Broad Sanctuary site has been an eyesore for the last 35 years. By contrast, a first class conference centre on this prime site in Westminster would be a positive sign of the resurgence of the country. I believe no significant expenditure is involved until 1983/84 and 1984/85, by which time we can surely expect the economy to be moving forward: so despite the present difficulties I hope you will be able to find a way of keeping the ICC plans on schedule.

/8. Copies of

SECRET



SECRET

8. Copies of this minute go to the Prime Minister, Chancellor of the Exchequer, Secretary of State for Defence, Minister of State, Civil Service Department and to Sir R Armstrong. I am also sending a copy to the Secretary of State for Trade as he may wish to comment on the trade implications.

A handwritten signature, appearing to be 'C', with a diagonal line underneath it.

(CARRINGTON)

Foreign and Commonwealth Office

4 March 1980

SECRET

4 MAR 1980



1.
Govt
Buildings

PRIME MINISTER

Mr. Heseltine has not completely resolved the problem of PSA expenditure on new works in 1980/81.

The Chief Secretary has now proposed to him that two schemes at present under way could be mothballed. One of these is the International Conference Centre.

I attach a minute from the Foreign and Commonwealth Secretary on this point, which was put round at a much earlier stage of this discussion. Bernard Ingham has also asked whether you are prepared to express support for going ahead with work on the Centre: one of its marginal advantages would be to provide suitable press facilities for you on occasion.

Would you like us to say that you hope it is possible to avoid any undue delay in work on the International Conference Centre?

MAP

No - we will have the priorities to their judgment out.

30 April 1980

~~Mr Ingham~~
~~Mr Alexander~~

To see

MAP 2/v.



10 DOWNING STREET

Mike

See Gus' note below.

Agree that Cabinet Office
advice can wait until the
Joint Environment/FCO Cabinet
paper is taken?

Tessa.

14.4.1980

Yes

MAO
15/4.



LEC Bingham

Govt building

NEPM yet ms

2 MARSHAM STREET
LONDON SW1P 3EB

My ref: H/PSO/12066/80

Your ref:

20 March 1980

Dear Secretary of State

Thank you for your minute of 4 March about the proposed International Conference Centre.

The present position is that expenditure on the Centre itself is not programmed to start until 1982/83, and most of the expenditure falls beyond the present PES period. But, if that programme is to be adhered to, we have to continue with work on the substructure, which includes the new telephone exchange, in 1980/81. Work is already nearly complete on the diaphragm wall and we have included some provision for continuing work on this site in 1980/81. Completion of work on the substructure need not commit us to proceeding with the Conference Centre but it would make it possible to do so. Meanwhile, the consultants are pressing on with the design and working drawings

I agree with you that we ought now to reach a decision on whether or not to go ahead with the Conference Centre. If we are to have a reasonable prospect of meeting the 1986 completion date we need to settle now on a definite programme of work so that the optimum contractual arrangements can be made. If you agree, I suggest that we might put a joint paper to Cabinet inviting a collective decision on whether or not to go ahead with this scheme. X

I am copying this letter to the recipients of yours; I shortly hope to put to colleagues a general note on PSA expenditure priorities.

Yours sincerely

*Paul Burrell
(Private Secretary)*

MICHAEL HESELTINE
(Agreed by the Secretary of State
and signed in his absence)

The Rt Hon Lord Carrington KCMG MC

11 17
2 3 4 5 6 7 8 9

20 MAR 1980

*Govt
Bonds*

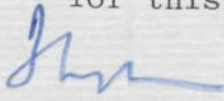
MR. PATTISON

International Conference Centre (I.C.C.)

I have seen a copy of the Commonwealth Secretary's minute of 4 March urging that the plans for building an International Conference Centre in London be kept on schedule.

Quite apart from the commercial and balance of payments arguments for having such a Centre, the practical advantages of having it from this office's point of view are considerable. It is not always easy for us to find a suitable press facility for the Prime Minister when it is needed, particularly at short notice. Furthermore, when the Prime Minister's programme is tight, it would be a great help to have the facilities which the I.C.C. would afford close by.

I hope, therefore, that the Prime Minister will feel able to support the plans for this Centre to be built soon.


B. INGHAM

11 March, 1980

Gate Buildings



10 DOWNING STREET

*Cabinet Office advice
requested*

MP 5/3



10 DOWNING STREET

Yes pl
J
Mr. Ingham Dave CA
11/3
International Conference
Centre (I.C.C.)

I attach some pps about this project passed to me by the Fco on a prenal basis.

If you agree, I should like to tell the Fco.

X | that we support the proposal to have the Centre. It would have considerable practical advantages for us whenever the Pm. had to give a

press conference as you
wished to brief the
international press and
No. 12 was unavailable
as already booked. This
quite apart from the
trade and other advantages
of having a properly-
constructed ICC.

Cherker A

4/3

SECRET

(or Redraft)

1a

DSR 11 (Revised)

DRAFT: minute/letter/teletype/despatch/notes

TYPE: Draft/Final 1+

FROM:

Reference

Mr du Boulay

DEPARTMENT:

TEL. NO:

PCD

SECURITY CLASSIFICATION

TO:

Your Reference

PS/Secretary of State
(Mr P Lever)

- Top Secret
- Secret
- Confidential
- Restricted
- Unclassified

Copies to:

- PS/LPS; PS/Mr Hurd
- PS/Mr Marten; PS/PUS
- Chief Clerk; Chief
- Inspector; Mr Hannay;
- Mr Fergusson; Mr Fitz
- Herbert, ECD; Mr Barl
- trop, CCD; Mr Brighty
- News Department;
- Mr Bayne, ~~FD~~; Mr
- Streeton, Finance Dep
- Mr Stallard, ASD;

PRIVACY MARKING

SUBJECT:

THE INTERNATIONAL CONFERENCE
CENTRE (ICC)

.....In Confidence

CAVEAT.....

1. Your minute of 25 February. I am grateful to the Secretary of State for agreeing to write to Mr Heseltine and a revised draft letter is attached.

Enlargement

2. The basic reason why enlargement will rule out the use of Lancaster House during the Third UK Presidency is that the main meeting rooms are too small to allow the installation of simultaneous interpretation equipment for 9 languages. In addition, there are insufficient offices for the increased number of Delegates and Support Staff.

Commonwealth

3. Similar problems arise over Commonwealth meetings as the Lancaster House rooms cannot accommodate the increased Membership; within the foreseeable future there will be 47 overseas Members of the Commonwealth. The Commonwealth Secretariat have already requested proper conference facilities for their own use as the

/Marlborough

Enclosures—flag(s).....

[Cleared
with
R
Ben [imp]
B 29/2]

already inadequate for the enlarged

Marlborough House rooms are now ~~too~~ too small:

~~to~~ Council with ICC

member ship:

we have been able to fend-off this request on the grounds that the ICC will be available in the mid-80s.

Financial ~~Movements~~ Implications

4. The Department of the Environment have produced no details about the cost of NOT proceeding with the ICC. Unlike ~~other~~ ^{has not} other Government buildings the ICC has ^{the} potential to earn money, ~~not only from~~ by letting if necessary, ~~but~~ ^{and}, far more importantly, the ~~from~~ ^{from the} inflow of foreign currency which International

Conferences generate. Some details are given at ^(New) Annex VII. ~~Mr Nott and the Chairman of the British~~ ^{The Secretary of State for Trade} Tourist Board should be consulted and the Chancellor of the Exchequer will no doubt be ~~equally~~ interested in the potential trade benefits.

Page 5.

DRAFT: ~~XXXXX~~/letter/~~XXXXX~~

1st Redraft

TYPE: Draft/Final 1+

FROM: SECRETARY OF STATE FOR FOREIGN AND COMMONWEALTH AFFAIRS

Reference

DEPARTMENT:

TEL. NO:

SECURITY CLASSIFICATION

TO: SECRETARY OF STATE FOR THE ENVIRONMENT

Your Reference

Top Secret

Secret

Confidential

Restricted

Unclassified

PRIVACY MARKING

SUBJECT:

INTERNATIONAL CONFERENCE CENTRE (ICC - BROAD SANCTUARY)

Copies to:

- PRIME MINISTER
- CHANCELLOR OF THE EXCHEQUER
- SECRETARY OF STATE FOR DEFENCE
- SECRETARY OF STATE FOR TRADE
- MINISTER OF STATE FOR THE CIVIL SERVICE

.....In Confidence

CAVEAT.....

1. I have seen a copy of your letter of 1 February to Geoffrey Howe and I appreciate the difficulties you face in meeting the extra cuts of your building programme. In our present financial situation I also recognise the problem of proceeding with a building like the ICC as it might, superficially, be considered less essential than, say, a hospital.
2. Nevertheless, I am worried by the practical and economic implications of any delay, ^{let alone} ~~the delay in~~ cancellation, of the ICC project. Before any irreversible decisions are taken ^{we need to consider} ~~I should like to know~~ the implications, both practical and financial.
3. Firstly, the practical difficulties. As you know from Ian Gilmour's letter of 23 November we shall be unable to use Lancaster House for the Third Presidency of the EC, in July 1986 or January 1987, as the meeting rooms are physically too small to be adapted for simultaneous interpretation ^{for} nine working languages. So where would the EC meetings take place if the ICC is not ready for use?

Flag G

Enclosures—flag(s).....

Now
Howe
Flag. H.

/And

And what ~~will~~^{would} be the cost of providing the alternative accommodation?

4. There are ~~already~~^{also} problems over Commonwealth meetings and Lancaster House is already too small to accommodate a Heads of Government Meeting: in addition, the Commonwealth Secretariat have asked HMG to provide proper conference facilities ^{for their own use} as the Marlborough House rooms are ~~also too~~^{already} ~~small~~^{inadequate} for the ~~increased~~^{enlarged} membership of the Commonwealth. ~~Without the ICC we shall certainly be obliged to provide some sort of alternative facilities for the Secretariat.~~
They would be happy to use the ICC and
again the alternatives should be used.

New Annex VI
Flag J.

5. Even more important are the economic implications. International conferences are now recognised as big business so can we afford to ignore the benefits of staging conferences

in London? ~~It is estimated~~^{an} that overseas conference delegate spends £88 per day, four times the amount spent by the average tourist, ~~so the benefits are obvious. No doubt~~

~~John Nott will have views on this.~~ (For example, I am told / ~~that~~^{on that basis} a Commonwealth Heads of Government meeting is now

Flag

likely to produce an inflow of currency in excess of half a million pounds (updated for inflation that figure might become over £1 m by September 1985). My officials believe that if we could achieve 70 percent of the potential usage of the ICC the resultant inflow of currency might be in the region of £9 m per annum (£17m by 1985). In addition, the ICC

New Annex VII
Flag K.

has the potential of earning cash on a commercial basis ^{now} and ~~the recent cancellation~~^{that} of the World Commodities Centre project ~~will increase~~^{is unlikely to go ahead} the demand for good conference facilities in London ~~will increase~~.

6. Neither should we overlook ^{the need for} the press facilities which will be included in the ICC: ~~my Department believe that~~ these could be used to the benefit of Whitehall and Westminster on a permanent basis, not just during conferences.

7. The Broad Sanctuary site has been an eyesore for the last 35 years, ~~so what would happen to it if the ICC project is abandoned?~~ ^{By contrast,} There is no doubt that a first class conference centre on this prime site in Westminster would be a positive sign of the resurgence of the country. I believe ~~there is no significant expenditure~~ ^{involved} until 1983/84/ ^{and 1984/5,} by which time we can surely expect the economy to be moving forward: ^{so} despite the present difficulties I ~~therefore~~ hope you will be able to find a way of keeping the ICC plans on schedule.

8. Copies of this letter go to the Prime Minister, Chancellor of the Exchequer, Secretary of State for Defence, ^{and} Minister of State for the Civil Service, ^{I am also} ~~and Secretary of State for Trade~~ ^{sending a copy to the} with a copy of your letter of 1 February.

as he may wish to comment
on the trade implications

ANNEX I

REDEVELOPMENT OF BROAD SANCTUARY

Programme

1. The redevelopment of the Broad Sanctuary site includes a new extension to the Parliamentary telephone exchange: this will occupy an underground area on the site and forms part of the substructure of the ICC. The first stage of the work has begun and the perimeter wall, work on the foundations and site clearance will be finished this month. Work on the telephone exchange will be completed in the Autumn of 1981. The third stage of the development, the ICC building, will start on 1 December 1981 and is due to be finished in August 1985: thereafter six months will be needed for commissioning and furnishing the building so the ICC should be ready for occupation in February 1986.

Costs

Flag C

2. In June 1979 the Department of the Environment estimated the cost of the ICC at £21.686 m, excluding security work and furnishing. PCD have obtained privately from the Architects (whose confidence shall be respected) a detailed assessment of the estimated costs updated to take account of inflation as shown in Annex II. The figures are unofficial but there is no reason to think that DOE would dispute them. Briefly, the June 1979 basic price of £21.686m becomes £25.5m when security work and furnishing are included: when work on the ICC contract begins in December 1981 inflation will have increased that figure to £38.02m. When the building is completed in August 1985 the estimated overall cost will have risen solely through inflation to £48.4m.

3. Because the Department of Environment is responsible for providing conference accommodation for all Government departments the PSA is the 'client department' for the ICC. In consequence, the necessary funds are included in the PSA Vote related to normal government office buildings. If the Secretary of State for the Environment is unable to find the necessary funds from his existing Vote allocation it would be appropriate for Department of Environment, with Foreign and Commonwealth Office support, to ask the Treasury for a special allocation of funds.

ASSUMPTIONS ON WHICH THE CALCULATIONS IN ANNEX III ARE BASED

ANNUAL RATES OF INFLATION

| | | |
|---|-------------------|-----------------|
| 1 June 1979 to 1 April 1980 (10/12ths) | Annual Rate - 19% | Actual - 15.83% |
| 1 April 80/81 | " - 17% | |
| 1 April 80/ 1 December 1981 (8 months) | " - 15% | " - 10% |

1 December 1981 - Contract begins

| | | |
|---|-------------------|-------------|
| 1 December 1981 to 1 April 1982 (4 months) | Annual Rate - 15% | Actual - 5% |
| 1 April 82/1 April 83 | " - 13% | |
| 1 April 83/1 April 84 | " - 11% | |
| 1 April 84/1 April 85 | " - 10% | |
| 1 April 85/1 September 85 | " - 9% | " - 3.75% |

In assessing the contract costs it is assumed that by 1982 the building industry will be hardpressed so it will be possible to obtain very competitive tenders with improved performance by the contractors.

ANNEX III

FOR THE ICC

1. If we wish London to maintain its place as an international capital, it must have a purpose-built Conference Centre. Lancaster House was never designed for the purpose and can only be adapted at great expense for a very limited range of Ministerial Conferences. It will be unusable for the sort of major Conferences we have an obligation to host, eg the Presidency of the EC.
2. Church House is unsuitable for high level meetings. Even if it were possible to hire commercial premises in London the costs would be exorbitant. DOE are currently paying out large sums for rents on buildings which are not really suitable.
3. The present plans for the ICC on Broad Sanctuary provide a golden opportunity which may not recur. There is no cost for the site: the foundations of the ICC are incorporated in the new Parliamentary telephone exchange.
4. Until there is a purpose-built Conference Centre, the United Kingdom will become less and less able to meet its obligations to International Organisations including the European Community, let alone encourage others to meet in London.
5. International Conferences are now big business. Currently it is calculated that each conference delegation spends £88 per day - four times the amount spent by the average tourist.
6. The ICC has been designed so that parts or all of it could be hired out for commercial purposes. On its prime site in Westminster, it will therefore be a marketable concern and professional conference organisers can be expected to jump at the chance of using it.
7. The DOE and the architects have provided a clear picture of the cost - £25.5 million at current prices, £48.2 million allowing for inflation by the time of completion. But what they have not reflected or attempted to calculate is the cost of not having an ICC. The ad hoc arrangements which have been made hitherto including constant shifting of stores, furniture and equipment from place to place and rental and hire charges would be had to identify among the various budgets involved. But more important is the loss to the economy if the opportunity of having international meetings in London is missed; and unquantifiable is the progressive loss of influence which will result. In short, lack of ability to host important meetings in the United Kingdom hinders the country's ability to influence overseas events and represents a substantial loss to the economy.
8. Finally, although this is not an FCO point, the unsightly hole in the ground outside Westminster Abbey has been a scandal since the War. The opportunity, not just to fill it, but to complete the square in a manner worthy of such a key site, should not be missed. Conversely the cancellation of the project, which has been announced with suitable fanfare, will be a blow to British prestige and to the environmentalists as well as to those who wish to promote London as an international centre.

9. A substantial ^{idiary} defensive point; Sir Robert Cox of the PSA apparently told the PUS in November that 'the costs of the ICC had escalated to such an extent that it might not be possible to go through with it'. The true cost has been known since June 1979 and remains constant. What has changed and will continue to change is the inflation factor. The plans have been constantly revised in detail to eliminate the inessential and the final sketch plans embody good but in no way extravagant plans to meet the identified requirement. The Architects have always been conscious of the need for the most rigorous economy and are realistic in their approach.

ANNEX IV

AGAINST THE ICC

1. The country cannot afford it; the cost has become prohibitive, desirable as a purpose-built Conference Centre would be.
2. In any case the ICC will not directly benefit the individual British tax payer in the way that a hospital or school would. If you have to find £25 million a year in additional cuts, the ICC is the obvious starting point for the DOE. In the present financial climate it would be excessively difficult for the Secretary of State for Environment to defend the use of public funds for this building when more obviously needed public service buildings are being cut out.
3. A large amount of public money has already been spent on improving the facilities at Lancaster House and we should somehow contrive to make use of that complex.

A Conference Notebook

by Geoffrey Smith *(Chairman
Hydrex
Worldwide Bus)*



small conferences. Las Brisas invites Top Level Executive Meetings – but have you ever known a meeting that didn't answer that description? What else? Well, absolutely no tipping, it's suggested nobody wears jacket or tie, and, best of all, there isn't a TV or radio in the place.

JOHN Vickerman of the American Society of Association Executives was in London recently to check out detail for the ASAE/ICCA International Seminar in Grosvenor House. ASAE had a meeting of its International Committee in Finland recently, and it was a great success, he told me. Helsinki's Lassi Ranta was pleased with it, too. Much because of Lassi, Finland is emerging as a popular conference destination, with attractive venues. You can even have a meeting in a sauna, like the Finns do. The only trouble is how to pin on the badge.

SUCCESSIVE British governments have set their minds against hosting UN meetings, although they could give our industry quite a boost. Talking recently to Hans D'Orville, one of UN's senior meeting planners, he said its Department of Conference Services had the biggest budget of any UN department – about 16%, or \$75 million; it employs about 2,000 people. UN holds about 3,500 meetings yearly in New York and 5,000 in Geneva, and there are many other locations too. Perhaps when London's new Government Conference Centre is built in Westminster Square we may host some of them, though that's years off. (It's alleged that the vast hole originally dug for the Barbican is also to be used in Westminster, to save expense in these difficult times). At UN, interpretation is a major activity, with six languages continuously in use at up to 60 meetings a week in New York, plus a huge translation output as well. One has to watch these terms, by the way, as what we call interpretation is confusingly called translation in the US. A four-week UN committee session, it seems, can cost nearly a half million dollars.

BUT UN interpretation problems don't compare with ours in Europe, where the Common market currently has to cater for the language demands of Belgium, Denmark, France, Germany, Ireland, Italy, Luxembourg, Netherlands and Britain. Soon, Spain, Greece and Portugal will add their voices – and expect to hear them too. (There's also Dr Paisley, but that's another thing). The EEC employs over 400 interpreters, twice as many as NATO, UNESCO and the UN combined. At a full meeting, there can be 72 possible language combinations, and it will cost over £10 million annually. I find that US meeting planners sometimes worry about language needs when they visit the Old World. Fortunately, meetings here seldom call for more than English, French or Spanish. And most Europeans understand American – even, I persuade the Americans, we British.

MEMBERS of the Guild of Guide Lecturers next year celebrate their thirtieth anniversary. Guides are an important aspect of any country's tourist business; in Britain they work closely with the conference industry too. But they've been with us longer than this anniversary suggests. When Chaucer wrote his *Canterbury Tales* in the 14th century, he made Mine Host of the Tabard Inn tell the Pilgrims, after a pre-conference reception in his hotel: "And for to make yow the moore mury / I wol myselfen goodly with yow ryde / Right at myn owene cost, and be youre gyde". He might be our genuine original Guide, but the Guild could take exception at his offer to do it for free.

Association of Convention and Visitor Bureaus meeting there last August. This time I visited with him at Western's remarkable Hotel Las Brisas. It's made up of 250 *Casitas*, or two-room luxury houses, each with its pool, hugging a flower-banked hillside overlooking Acapulco Bay, all at different levels among Jacaranda trees and superb gardens. It's more like a private club, and a posh one at that. There's a big bedroom and bathroom (air-conditioned, though that's hardly needed), and an open-sided flower-filled sitting room overlooking the pool, with bar, fridge, and comfy chairs. Breakfast arrives unseen every morning, and guests have their own gaily painted jeeps to get around in, to the town or their private Beach Club down below. Even room service is by Jeep: the waiters drive up and down the steep tracks with one hand, and bear aloft the laden tray with the other. Not what you'd meet on the A1. Around the hillside are three restaurants, a sauna, shops, a travel agent (who'd want to leave?) and, naturally, accommodation for

WESTERN Hotels have a reputation for running some of the best properties in the world. In Acapulco, Mexico, the other day I met Bob Chamberlin, who used to represent Western here in London; I'd last seen him, as it happens, at his hotel in Seattle, Washington during the International

REQUIREMENTS FOR ^A EUROPEAN COUNCIL MEETING WITH 12 MEMBER STATES

1. Meeting Rooms

Two main ^{meeting} rooms are required for Ministerial meetings, with a subsidiary/room for officials, ~~to accommodate:~~

Room A - Heads of State or Government

a) At the table

2 seats for each Delegation and the Commission = 26 seats

b) Separate tables behind for:

| | | |
|------------------------|---------|-----------|
| Council Secretariat | 3 seats | |
| Presidency Secretariat | 2 seats | |
| Engineers | 2 seats | |
| | | = 7 seats |

c) Interpretation (9 booths / ^{learning} 11 interpreters in each) 9 languages

Room B - Foreign Ministers and/or Political Committee

a) At the table

3 seats for each Delegation and the Commission:
5 seats for the Presidency = 41 seats

b) Seats behind (with writing tables)

4 seats per Delegation and the Commission:
6 seats for the Presidency = 54 seats (43 for Political Committee)

Secretariat Table - 2 seats

c) Interpretation (for Ministers) 9 languages

2. Offices

It is customary to give three offices to each visiting Delegation and the Commission and Council Representatives, in addition to the working offices allocated to the Council

/Secretar

11
Secretariat. ¹¹ ~~Excluding~~ the UK, there is ^{the} a requirement
of 39 offices for ¹¹ Delegates. ¹¹ In 1981 it has been agreed,
exceptionally, that it will only be ^{acceptable} possible to provide ^{only}
2 offices for each visiting delegation. ^{as there was}
^{only 18 offices in the new stable}
^{land block.}

3. Secretariat

The Council Secretariat provide the staff to service
meetings of the European Council. In 1977 when six
languages are used there was a language team of 56: it
is not yet possible to asses the implications of adding
Greek, Portugese and Spanish to the working languages
but the language team will be between 75 and 100. The
increase is ^{dis} proportionate to the number of languages
added: ^{because} ~~for example~~, it is reasonably easy to find
one interpreter ^{or translator} who can work in English, French and
German, but the possibility of finding ^{an} one interpreter ^{translator}
who can do, say, Portugese, German and Italian is remote:
in which case 3 or more interpreters ^{translators} would be required,
instead of one.

Colloquies with the Political Affairs Committee (PAC) of the European Parliament

In 1977 when there were 35 members of the PAC we had to
provide a table to seat 60 people. By 1986 there may
be 50 or 60 ^{members of} members of the PAC in which case
the Conference table may have to seat 80-85 people.
Simultaneous interpretation will be required in 9 languages.

MEETING OF COMMONWEALTH HEADS OF GOVERNMENT

Delegations

1. In the foreseeable future there ^{could be up to} ~~will be~~ 47 Member States of the Commonwealth, excluding the United Kingdom.
2. Using the 1977 (London) attendance figures as a yardstick, we can expect about 85% attendance by the eligible overseas Member States, making ^{a minimum of} about 40 visiting Delegations. Each visiting Delegation is likely to have an average of 10 Delegates, ^{so there will be a total of 400} ~~say 40~~ official overseas representatives: in addition, there will be an unknown number of supporting staff and about 40 Delegates' wives ^{from overseas}.

Press

3. In 1977, 1047 press representatives were accredited. Experience in 1977 and at the recent Rhodesia Conference indicates that 25% of the press representatives will be based overseas, ie, we can expect a minimum of 250 visiting press representatives.

Duration of the meeting

4. The 1977 Meeting, including the weekend visit to Gleneagles, lasted from 8-15 June (8 days). The Delegations arrived earlier than usual because of the Jubilee celebrations on 7 June, but in the normal course of events they would have arrived on that day at the latest, ie, a minimum stay of 9 nights.

Currency In-Flow

5. Assuming that there are ⁴⁰⁰ 40 Delegates and 250 press representatives, each spending £88 per day, (1980 prices), and staying for 9 days, the total currency in-flow from their personal expenditure would amount to £514,800. ^{In} addition

Updated for
iteration, by 1980
the comparable
figures are
£178 per day,
totaling
£1,043, ¹⁴⁰ 300

to this festival expenditure

In addition there would be the unquantifiable expenditure
by Delegations and ^Press ^{propaganda} on official items such as
transport, communications, etc.

To be retyped

K

ANNEX VII

NOTIONAL CURRENCY INFLOW RESULTING FROM MEETINGS AT THE ICC

Based on each overseas visitor spending £88 per day at 1980 prices, or £178 per day at projected 1985 prices.

| <u>No of overseas participants (Delegations or Press)</u> | <u>Length of Meeting</u> | <u>1980 prices</u> | <u>1985 prices</u> |
|---|--|--------------------|-------------------------------------|
| One major meeting or a combination of several meetings - 650 visitors | 1 Working day | £ 57,200 | £ 115,904 110,640 |
| | 5 Working days | 286,000 | 579,520 553,245 |
| | 2 Weeks (13 days) | 743,600 | 1,506,752 1,438,487 |
| | 3 Weeks (20 days) | 1,444,000 | 2,318,089 2,212,980 |
| <hr/> | | | |
| | <u>Annual Capacity</u> | | |
| 650 visitors | 70% usage = 154 working days (out of a possible 220) | 8,808,800 | 17,849,286 17,039,946 |
| 250 visitors | | 3,388,000 | 6,865,110 |
| 100 visitors | | 1,355,200 | 2,746,044 |



The National Archives

| | |
|---|-------------------------------------|
| LETTERCODE/SERIES <i>PREM 19</i> | Date and sign |
| PIECE/ITEM <i>771</i> (one piece/item number) | |
| Extract/Item details: <i>Moore to Pattison dated 29 October 1979</i> | |
| CLOSED FOR <i>40</i> YEARS UNDER FOI EXEMPTION | <i>12/10/2012</i> <i>S. Gray</i> |
| RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958 | |
| TEMPORARILY RETAINED | |
| MISSING ON TRANSFER | |
| MISSING | |
| NUMBER NOT USED | |

Instructions for completion of Dummy Card

Use **Black Pen** to complete form

Use the card for one piece/item number only

Enter the Lettercode, Series and Piece/Item references clearly

e.g.

| | |
|------------------------------|-------------------|
| LETTERCODE/SERIES |GRA 168..... |
| PIECE/ITEM |49..... |
| (ONE PIECE/ITEM NUMBER ONLY) | |

Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

If the document is Closed under a FOI exemption, enter the number of years closed. See the TNA guidance *Preparation of records for transfer to The National Archives*, section 18.2

The box described as 'Missing' is for TNA use only (it will apply to a document that is not in it's proper place after it has been transferred to TNA)



10 DOWNING STREET

From the Private Secretary

25 October 1979

Thank you for your letter of 24 October about the proposed International Conference Centre on the Broad Sanctuary site.

Could you please keep me up to date on decisions. It would be helpful to have a further report from you in about six months' time if the matter does not come to us as part of Ministerial discussions.

M. A. PATTISON

CLOSED UNDER THE
FREEDOM OF INFORMATION
ACT 2000

David Edmonds, Esq.,
Department of the Environment.

MA



The National Archives

| | |
|---|-------------------------------------|
| LETTERCODE/SERIES <i>PREM 19</i> | Date and sign |
| PIECE/ITEM <i>771</i> (one piece/item number) | |
| Extract/Item details: <i>Pattison to Moore dated 25 October 1979</i> | |
| CLOSED FOR <i>40</i> YEARS UNDER FOI EXEMPTION | <i>12/10/2012</i> <i>S. Gray</i> |
| RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958 | |
| TEMPORARILY RETAINED | |
| MISSING ON TRANSFER | |
| MISSING | |
| NUMBER NOT USED | |

Instructions for completion of Dummy Card

Use **Black Pen** to complete form

Use the card for one piece/item number only

Enter the Lettercode, Series and Piece/Item references clearly
e.g.

| | |
|------------------------------|-------------------|
| LETTERCODE/SERIES |GRA 168..... |
| PIECE/ITEM |49..... |
| (ONE PIECE/ITEM NUMBER ONLY) | |

Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

If the document is Closed under a FOI exemption, enter the number of years closed. See the TNA guidance *Preparation of records for transfer to The National Archives*, section 18.2

The box described as 'Missing' is for TNA use only (it will apply to a document that is not in it's proper place after it has been transferred to TNA)



2 MARSHAM STREET
LONDON SW1P 3EB

My ref H/PSO/15850/79

Your ref:

24 OCT 1979

Dear Mike

Thank you for your letter of 3 October about the proposed International Conference Centre on the Broad Sanctuary site. We are pressing on with the design of this building, but the cost is bound to be high and the Secretary of State will want to look at this carefully, and to satisfy himself that the cost is justified before commending the scheme to his colleagues.

Our present expectation is that, if Ministers decide to proceed, building could start in 1982. At the moment it would be difficult to be more precise about the date of a foundation stone ceremony.

CLOSED UNDER THE
FREEDOM OF INFORMATION
ACT 2000

Yours

David (the S)

D A EDMONDS
Private Secretary

Mike Pattison Esq

B/F 10-10-79

Government
Buildings


3 October 1979

In the early summer last year there was some Ministerial correspondence about the proposal to build an International Conference Centre on the Broad Sanctuary site. The then Secretary of State for the Environment announced the Government's decision to Parliament in a written answer on 12 June 1978 (Hansard Column 301).

Could you please let me know the current status of this proposal. Is it still going ahead, and is there an up-to-date forecast of when any foundation stone ceremony might be expected to take place?

M.A. PATTISON

D.A. Edmonds, Esq.,
Department of the Environment.





The National Archives

| | |
|--|-------------------------------------|
| LETTERCODE/SERIES <i>PREM 19</i> | Date and sign |
| PIECE/ITEM <i>771</i> (one piece/item number) | |
| Extract/Item details: <i>Moore to Whitmore dated 1 October 1979</i> | |
| CLOSED FOR <i>40</i> YEARS UNDER FOI EXEMPTION | <i>12/10/2012</i> <i>S. Gray</i> |
| RETAINED UNDER SECTION 3(4) OF THE PUBLIC RECORDS ACT 1958 | |
| TEMPORARILY RETAINED | |
| MISSING ON TRANSFER | |
| MISSING | |
| NUMBER NOT USED | |

Instructions for completion of Dummy Card

Use **Black Pen** to complete form

Use the card for one piece/item number only

Enter the Lettercode, Series and Piece/Item references clearly
e.g.

| | |
|------------------------------|-------------------|
| LETTERCODE/SERIES |GRA 168..... |
| PIECE/ITEM |49..... |
| (ONE PIECE/ITEM NUMBER ONLY) | |

Please Sign and Date in the box adjacent to the description that applies to the document being replaced by the Dummy Card

If the document is Closed under a FOI exemption, enter the number of years closed. See the TNA guidance *Preparation of records for transfer to The National Archives*, section 18.2

The box described as 'Missing' is for TNA use only (it will apply to a document that is not in its proper place after it has been transferred to TNA)