



Chancellor of the Duchy of Lancaster

Civil Service Department
Whitehall London SW1A 2AZ
Telephone 01-273 4400

12 November 1981

The Rt Hon Sir Geoffrey Howe, QC, MP
Chancellor of the Exchequer
HM Treasury
Parliament Street
LONDON SW1P 3AG

C- Mr Towers
Mr JK Moore.

John Gifford,

ORGANISATION OF THE CENTRAL DEPARTMENTS

Now that the changes have been announced I think it vital that you, Leon Brittan, Barney Hayhoe and I should get together as soon as possible to talk about the framework within which we shall operate.

For my part I have identified a number of questions which I believe we need to sort out right at the beginning. I am determined, as I know we all are, to make the new arrangements work - and work well. I am therefore concerned that from the outset we should organise ourselves to have the smoothest run in, in the interest both of good government and of the staff involved.

Uppermost in my mind are the following questions:

1. Barney Hayhoe and I will be answering for each other in our respective Houses. It goes without saying that we shall need to be well informed on each others patches, but I think we will need to do more than simply copy papers to each other. I suggest we should discuss whether, and how, Barney should attend regular management meetings which I intend to hold in the Management and Personnel Office, and conversely how I should be kept in touch with what you, Leon and he are doing.
2. This leads on to the practical arrangements for Questions. We shall need to take a view on whether there should be a separate slot in the Commons for Civil Service Oral Questions or whether these should be dealt with in distinct MPO and Treasury slots. At present Barney is due to answer Civil Service Questions on 25 November. We should also think about what arrangements we need in our two departments for processing written and oral Questions, and whether for instance there would be advantage in having a joint Parliamentary Clerk. There is bound to be uncertainty initially on which side of the divide Questions fall, and some will straddle the boundary.

3. On 9 December Barney Hayhoe is due to appear before the Treasury and Civil Service Select Committee, principally to talk about efficiency. My inclination at the moment is that, since the responsibility is mine, I had better appear together with Barney.

There will of course be parallel questions for our officials but I think if we get our ministerial arrangements sorted out those should fall into place. I hope we can get together very early next week to talk about this.

I am sending a copy of this to Barney Hayhoe, Sir Robert Armstrong, Sir Douglas Wass, Sir Derek Rayner and Mr Cassels.

Yours ever

Janet

BARONESS YOUNG



Chancellor of the Duchy of Lancaster

From the Private Secretary

26 November 1981

John Kerr
Principal Private Secretary to the
Chancellor of the Exchequer
HM Treasury
Parliament Street
LONDON SW1P 3AG

cc Miss Dover
Please note in LM 22/11
Civil Service Department
Whitehall London SW1A 2AZ
Telephone 01-273 4400

GK r
Convey
Section.

Dear John,

CORRESPONDENCE FOR THE CHANCELLOR OF THE DUCHY AND THE MANAGEMENT AND PERSONNEL OFFICE

On 16 October I wrote to David Hayhoe, with copies to other Private Secretaries, attempting to sort out some of the confusion in correspondence following the Cabinet changes in September. I was concerned that letters were being addressed to the wrong building and were being delayed for that reason and that the Chancellor of the Duchy was not receiving correspondence for a number of Committees. My note seems to have had little impact since a number of letters seem to travel by circuitous routes and we spend too much time requesting copies of correspondence that should have come to us in the first place. The recent dissolution of CSD will no doubt have caused further confusion.

I hate to nag but I would be grateful if those to whom I am copying this could ensure that the appropriate parts of their office take note that:

1. The Chancellor of the Duchy of Lancaster is the Rt Hon Baroness Young and her address is:

Management and Personnel Office
Whitehall
LONDON SW1A 2AZ

We do not live in the Privy Council Office nor do we wish correspondence to be delivered to the House of Lords except by special arrangement with my office. Although we operate out of the Lords most afternoons all papers need to come to the Management and Personnel Office;

2. The Chancellor of the Duchy is a member of E Committee, as well as E(PSP), E(PU), OD, OD(HD), H, H(HL), L and QL.

Copies of this go to Private Secretaries to members of the Cabinet including Willie Rickett at No.10 and David Wright in Sir Robert Armstrong's Office.

Yours sincerely,
Jim Buckley.

J BUCKLEY

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Civil Service Department
Whitehall London SW1A 2AZ
Telephone 01-273 4400

Chancellor of the Duchy of Lancaster

18 November 1981

Mike Pattison
10 Downing Street
LONDON SW1

Teresa

Any news on this front?

MP 1/11

Dear Mike,

ORGANISATION OF THE CENTRAL DEPARTMENTS: PARLIAMENTARY ARRANGEMENTS

I thought it might be useful if you had a copy of the attached letter which the Chancellor of the Duchy sent to the Chancellor of the Exchequer on 12 November.

As we mentioned on the telephone the other day, we shall need to tackle the problems of handling Parliamentary Questions on the Civil Service and there is also the question of Mr Hayhoe's appearance before the Treasury and Civil Service Committee on 9 December. I have now been able to arrange for the two Chancellors to meet but not until Tuesday 24 November. In the meantime, those to whom I am copying this (Nick Huxtable (Lord President's Office), Murdo Maclean and Michael Pownall (Chief Whips, Commons and Lords)) might like to be considering how best these questions might be handled.

I am also copying this to Peter Jenkins (Chancellor of the Exchequer's Office) who, as I think you know, is already developing some thoughts on these questions; and to *Adrian Carter (Minister of State, Treasury, Commons)*.

Yours sincerely,

Jim Buckley

J BUCKLEY

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