ADMINISTRATIVE PLAN FOR THE VISIT OF THE SECRETARY GENERAL OF THE UNITED NATIONS, MR KURT WALDHEIM, AND MRS WALDHEIM, 20-25 MAY 1980 The Secretary General and Mrs Waldheim will visit the United Kingdom as Guests of Her Majesty's Government from Tuesday 20 May to Friday 23 May. During his stay the Secretary-General will be seeing Her Majesty The Queen and will have official talks with the Prime Minister. PROGRAMME 1. Details of the programme are shown at Annex 1. COMPOSITION OF THE DELEGATION Details of the official suite are shown at Annex 2. ARRIVAL ARRANGEMENTS 3. The Secretary-General and his party will arrive by flight a) BA 623 from Geneva at 1315 hours on Tuesday 20 May, at London Heathrow Airport, Terminal 1 (the de Havilland VIP suite). b) They will be welcomed by: The Lord Trefgarne, Lord-in-Waiting and by Sir Anthony Parsons, KCMG, MVO MC, Permanent Representative of the UK to the UN and by Mr P H R Marshall, CMG, Permanent Representative of the UK to the UN and other International Organisations at Geneva, on behalf of Her Majesty's Government Mr Colin Taylor, Acting Secretary, Government Hospitality Fund and a Special Facilities Officer of British Airports Authority will also welcome the Secretary-General. -1-1 ...

Mr B Urquhart, the Under Secretary-General for Special Political Affairs, will be arriving separately on Monday 19 May by flight BA 176 at 0940 hours. He will be given help-through facilities. For arrival details see Annex 3. TRANSPORT ARRANGEMENTS 4. Cars for those in the official suite will be provided by the Government Hospitality Fund. For seating arrangements see Annex 7. Mr B Urquhart will be met on arrival at Heathrow by a car provided by the UN Information Centre. Government Hospitality Fund will provide a car to be at c) the disposal of Mrs Waldheim throughout the visit. Cars for Sir Anthony Parsons and Mr Marshall will be provided d) by Government Hospitality Fund Arrangements for transporting luggage to the hotel will be made by Government Hospitality Fund. 5. ACCOMMODATION a) All members of the official suite will stay at Claridges, Brook St, W1. Government Hospitality Fund will be responsible for the hotel costs of those in the official suite. An unofficial member of the party, Miss Elizabeth Friedel (Secretary), will also stay at Claridges. The UN Information Centre

will be responsible for her hotel costs.

c) Sir Anthony Parsons and Mr Marshall will also stay at
Claridges from the evening of 19 May onwards. Their hotel
costs will be the responsibility of the Foreign and Commonwealth
Office, Personnel Services Dept.

## 6. AUDIENCE OF THE QUEEN The Queen will give an Audience to Mr and Mrs

The Queen will give an Audience to Mr and Mrs Waldheim at 1200 hours on Wednesday 21 May. (See Annex 1 pages 8 and 9.)

- 7. TALKS, DINNER AND RECEPTION AT NO 10 DOWNING STREET
- a) The Secretary\_General will see the Prime Minister, The Rt
  Hon Mrs Margaret Thatcher MP, for talks at 1630 on Tuesday 20 May.
  (See Annex 4.)
- b) The Prime Minister and Mr D Thatcher will host a dinner that evening (1930 for 2000) in honour of the Secretary-General and his wife at 10 Downing Street.
- c) This will be followed by a reception (2145) at No 10 Downing St.
- 8. TALKS AND LUNCH WITH LORD CARRINGTON
- a) The Secretary-General will call on The Secretary of State for Foreign and Commonwealth Affairs, The Rt Hon Lord Carrington KCMG MC, at the Foreign and Commonwealth Office on Wednesday 21 May at 1030 hours. (See Annex 5.)
- b) Lord Carrington will host a lunch for the Secretary-General at 1 Carlton Gardens on Wednesday 21 May (1230 for 1245).
- c) Lady Carrington will host a lunch for Mrs Waldheim at Lord Carrington's residence 32A Dvington Square SW3 on Wednesday

21 May, at 1.00 for 1.15 pm.

9. THEATRE EVENING HOSTED BY THE LORD PRIVY SEAL AND LADY CAROLINE GILMOUR

The Lord Privy Seal The Rt. Hop Sir Jan Gilmour Rt MP and

CAROLINE GILMOUR

The Lord Privy Seal, The Rt Hon Sir Ian Gilmour, Bt MP, and Lady

Caroline Gilmour, will host a theatre evening at 7.30 pm on

Wednesday 21 May at the Aldwych Theatre. The performance of 'The Merry Wives of Windsor' by The Royal Shakespeare Company will be followed by supper at 1 Carlton Gardens.

- 10. VISIT TO KEELE UNIVERSITY
- a) The Secretary-General and Mrs Waldheim will visit Keele University on Thursday 22 May where the Secretary-General will receive an honorary degree.
- b) The Chancellor of Keele University, Her Royal Highness Princess Margaret, will accompany Mr and Mrs Waldheim to Keele in an HS125 aircraft.
- c) Other members of Mr Waldheim's party will travel to Keele by train.

For details see Annex 6.

- 11. SECURITY
- a) A member of Special Branch will accompany Mr Waldheim throughout the visit

CLOSED UNDER THE
FREEDOM OF INFORMATION
ACT 2000

Detective Sergeant Matthew Dwyer and Detective Sergeant Peter Lyons of Scotland Yard Special Branch will be in charge of the personal protection arrangements for the Secretary-General c) From Shawbury airport to Keele University and the reverse journey to Shawbury from Keele a motorcycle escort will be provided. 12. PRESS ARRANGEMENTS Arrival at Heathrow a) The Secretary-General will not make any statement on arrival. Photocall at No 10 Downing Street. There will be a photocall on arrival at No 10 at 1630 on Tuesday 20 May both outside the door and in the front entrance hall. No special passes will be required. There will be a press conference arranged by the UN Information Office from 1600-1630 hours on Wednesday 21 May at the Vickers Cinema, Millbank Tower. Mr Denis Healy, News Department, Foreign and Commonwealth Office will liaise on press arrangements for the visit. d) For press arrangements at Keele see Annex 6a. DEPARTURE DETAILS 13. These are not yet known. 14. USEFUL TELEPHONE NUMBERS UN Information Centre ......629 6411 Heathrow Airport Special Facilities ..... -5de Havilland VIP Lounge ..... 759 7707 Government Hospitality Fund (Mr M Snell) ..... 214 8142 UN Dept, FCO ..... 233 4637 Protocol and Conference Dept, FCO ..... 233 5016 ADMINISTRATION 15. Any enquiries about these arrangements should be addressed to Miss C A Joynes, Protocol & Conference Department, (tel 233 5016) C A Joynes (Miss) Inward Visits Section Protocol and Conference Department 15 May 1980 -6-

ANNEX 1 PROGRAMME Tuesday, 20 May Arrive London Heathrow Airport by Flight BA621 1315 hours De Havilland Suite, Terminal 1 Met by Lord-in-Waiting to Her Majesty The Queen, The Lord Trefgarne 1330 hours Leave the Airport by car (approx) 1415, hours Arrive Claridge's, (approx) Brook Street, W.1 Quiet luncheon at the hotel Leave the hotel 1615 hours Arrive 10 Downing Street 1630 hours Photocall Call on the Prime Minister, The Rt. Hon. Margaret Thatcher, M.P. Leave 10 Downing Street and return to Claridge's 1730 hours (approx) Leave Claridge's 1915 hours Arrive No. 10 Downing Street 1930 hours /1930 - 7 -

Tuesday, 20 May (cont'd) 1930 hours Dinner given by Her Majesty's Government for 2000 hours Hosts: The Prime Minister and Mr. Denis Thatcher Dress: Black Tie 2145 hours Reception given by Her Majesty's Government to Hosts: The Prime Minister 2315 hours and Mr. Denis Thatcher Dress: Black Tie Return to Claridge's Wednesday, 21 May 1015 hours Leave Claridge's 1030 hours Arrive Foreign and Commonwealth Office, Ambassadors' Entrance, S.W.1 Call on the Secretary of State for Foreign and Commonwealth Affairs, The Rt. Hon. Lord Carrington 1123 hours Mrs. Waldheim leaves Claridge's 1138 hours Mrs. Waldheim arrives Foreign and Commonwealth Office, Ambassadors' Waiting Room 1140 hours H.E. The Secretary-General and Mrs. Waldheim leave the Foreign and Commonwealth Office 1150 hours Arrive Buckingham Palace The car will enter by North Centre Gate, where the /police - 8 -

Wednesday, 21 May (cont'd) police will direct the car to the Grand Entrance 1150 hours (cont'd) of Buckingham Palace, where H.E. The Secretary-General and Mrs. Waldheim will be met by Lady-in-Waiting to Her Majesty The Queen, Lady Susan Hussey and by Equerry-in-Waiting to Her Majesty The Queen, Lieutenant-Colonel Blair Stewart-Wilson Audience of Her Majesty The Queen Leave Buckingham Palace 1230 hours Arrive 1, Carlton Gardens 1240 hours Mrs. Waldheim will attend a separate luncheon hosted by the Lady Carrington at her Residence Luncheon given by Her Majesty's Government 1230 hours for Host: The Secretary of State for Foreign and 1245 hours Commonwealth Affairs, The Rt. Hon. Lord Carrington Leave 1, Carlton Gardens 1415 hours Arrive Overseas Development Administration, 1430 hours Eland House, Stag Place, S.W.1 Call on Minister of State for Foreign and Commonwealth Affairs and Minister for Overseas Development, Mr. Neil Marten, M.P. /1500 - 9 -

Wednesday, 21 May (cont'd) Leave Overseas Development Administration 1500 hours 1510 hours Arrive Houses of Parliament,, St. Stephen's Entrance, Central Lobby Met by the Opposition Spokesman on Foreign Affairs, The Rt. Hon. Peter Shore, M.P. followed by discussions 1540 hours Leave the Houses of Parliament (approx) 1555 hours Arrive Millbank Tower, Vickers Cinema, Millbank, S.W.1 Press Conference 1600 hours 1630 hours Leave Millbank Tower and return to Claridge's 1645 hours Members of the United Nations Association will call on H.E. The Secretary-General at Claridge's Leave Claridge's 1845 hours 1900 hours Arrive Aldwych Theatre, Aldwych, W.C.2 Met by the Deputy London Manager for the Royal Shakespeare Company, Mr. Sama Swaminathan 1930 hours Attend a performance by the Royal Shakespeare Company of "The Merry Wives of Windsor"

Wednesday, 21 May (cont'd) The Lord Privy Seal and Lady Caroline 1930 hours Hosts: Gilmour Dress: Lounge Suit Supper afterwards at 1, Carlton Gardens Return to Claridge's Thursday, 22 May Leave Claridge's 1010 hours Arrive Royal Air Force Station, Northolt 1055 hours Depart by Special Aircraft for Royal Air Force 1100 hours Station, Shawbury accompanied by Her Royal Highness The Princess Margaret Arrive Royal Air Force Station, Shawbury 1145 hours Met by the Commanding Officer of RAF Station, Shawbury, Group Captain I. Horrocks Leave RAF Shawbury by car Arrive at the University of Keele, 1235 hours The Clock House, Keele, Staffordshire Welcomed by the Vice-Chancellor, Dr. David Harrison, and Mrs. Harrison Mrs. Waldheim leaves for Keele Hall 1255 hours /1300 - 11 -

Thursday, 22 May (cont'd) 1300 hours H.E. The Secretary-General accompanied by Her Royal Highness The Princess Margaret proceed to Keele Hall Arrive Keele Hall 1302 hours Received by the Pro-Chancellor, The Rt. Hon. the Lord Rochester and Lady Rochester and by the Deputy Vice-Chancellor, Professor Martin Harrison and Mrs. Harrison Luncheon in the Old Library Leave Keele Hall for the Chancellor's Building 1412 hours (approx) 1427 Her Royal Highness The Princess Margaret will leave Keele Hall for the Chancellor's Building Photocall in the Senior Common Room of the 1430 hours (approx) Chancellor's Building 1443 hours Procession from the Senior Common Room to the (approx) Foundation Year Lecture Theatre 1445 hours Degree Ceremony The Chancellor of the University, Her Royal Highness The Princess Margaret will confer an Honorary Degree on H.E. The Secretary-General of the United Nations

Thursday, 22 May (cont'd) H.E. The Secretary-General will give his 1455 hours Address Return procession to the Chancellor's Building 1545 hours (approx) Leave the University of Keele by car 1600 hours (approx) accompanied by Her Royal Highness The Princess Margaret Arrive Royal Air Force Station, Shawbury 1645 hours (approx) Depart by Special Aircraft for Royal Air Force 1655 hours (approx) Station, Northolt Arrive RAF Northolt 1740 hours (approx) Leave RAF Northolt by car for Claridge's No official engagements Friday, 23 May Departure Details to be announced - 13 -

ANNEX 2 OFFICIAL DELEGATION Mr Kurt Waldheim, Secretary-General of the UN Mrs E Waldheim Mr Brian E Urquhart Under-Secretary-General for Special Political Affairs Director, Executive Office Mr Albert Rohan of the Secretary General Personal Aide to the Mr Neil P Breen Secretary General UNOFFICIAL PARTY Director, United Nations Information Centre, London (in the protocol order he comes Mr Michael P Popovic after Mr Rohan) Miss Elizabeth Friedel Secretary UK ACCOMPANYING PARTY Permanent Representative of the Sir Anthony Parsons KCMG UK to the UN (excluding trip to MVO MC Keele) Permanent Representative of the Mr P H R Marshall CMG UK to the UN and other International Organisations at Geneva (excluding trip to Keele) Government Hospitality Fund Mr Robert Swann escort Special Branch Det Sgt Matthew Dwyer Det Sgt Peter Lyons

ANNEX 3

#### ARRIVAL ARRANGEMENTS

#### Tuesday 20 May

1135 hours Officials leave from Central London

The Lord Trefgame leaves from the Foreign and Commonwealth Office (car provided by GHF)

Ambassadors' Entrance

1200 The same car picks up Sir Anthony Parsons

and Mr P H R Marshall from Claridges.

1220 hours Officials arrive at London Heathrow Airport,

Terminal 1, de Havilland VIP suite

1245 The Lord Trefgarne, Sir Anthony Parsons and

Mr Marshall arrive at the de Havilland VIP suite.

The aircraft carrying the Secretary-

General and his party arrives from Geneva

1315 Doors open

The greeting party going out to the aircraft will consist of the following and all others

will remain in the suite:

The Lord Trefgarne, Lord-in-Waiting

Mr M Popovic, Acting Director, UN Information Centre

Sir Anthony Parsons KCMG, MVO, MC Permanent

Representative of the UK to the UN

Mr P H R Marshall CMG, Permanent Representative of the UK to the UN and other International

Organisations at Geneva

Special Facilities Officer, British Airports Authority Mr C Taylor, Government Hospitality Fund Mr Robert Swann, GHF escort Mr Popovic will board the aircraft and accompany the Secretary General and Mrs Waldheim down the disembarkation steps. The Lord Trefgarne will be the first to greet the Secretary-General followed by other members of the greeting party. Mr Bopovic will introduce members of the official suite as they disembark. Proceed to the de Havilland VIP suite. Refreshments will be available. The Lord Trefgarne, Sir Anthony Parsons and 1330 hours approx Mr Marshall will accompany the Secretary-General and Mrs Waldheim to their car. The Lord Trefgarne will travel in the car with the Secretary-General to Claridges. Sir Anthony Parsons and Mr Marshall will travel in the car with Mrs Waldheim to Claridges 1415 hours approx Arrive at Claridges. - 16 -

ANNEX 4 TUESDAY 20 MAY TALKS AT NO 10 DOWNING STREET United Nations Delegation H E The Secretary-General of the United Nations, Mr Kurt Waldheim Mr Brian E Urquhart, Under-Secretary-General for Special Political Affairs Mr Albert Rohan, Director, Executive Office of the Secretary-General (Mr Neil P Breen, Personal Aide to the Secretary-General, will stay in the waiting room) United Kingdom (to be confirmed) The Prime Minister, The Rt Hon Mrs Margaret Thatcher MP The Lord Privy Seal, The Rt Hon Sir Ian Gilmour Bt MP or/The Hon Douglas Hurd, CBE, MP, Minister of State for Foreign and Commonwealth Affairs Sir Anthony Parsons KCMG MVO MC, Permanent Representative of the UK to the UN Mr P H R Marshall, CMG, Permanent Representative of the UK to the UN and other international organisations at Geneva. - 17 -

- Mr Brian E Urquhart, Under-Secretary-General for Special Political Affairs
- Mr Albert Rohan, Director, Executive Office of the Secretary-General
- Mr Michael P Popovic, Director, United Nations Information Centre, London
- (Mr Neil P Breen, Personal Aide to the Secretary-General, will stay in the Ambassador's waiting room)

### United Kingdom (to be confirmed)

- The Rt Hon The Lord Carrington, KCMG, MC, Secretary of State for Foreign and Commonwealth Affairs
- The Hon Douglas Hurd, CBE, MP, Minister of State for Foreign and Commonwealth Affairs
- Sir Michael Palliser, GCMG, Permanent Under-Secretary of State and Head of the Diplomatic Service
- Sir Anthony Parsons, KCMG, MVO, MC, Permanent Representative of the UK to the UN
- Mr M K O Simpson-Orlebar, Head of United Nations Department, Foreign and Commonwealth Office

ANNEX 6 (A) PLANE PARTY Party going to Keele in the HS125 (8-seater): Her Royal Highness Princess Margaret The Lord Napier and Ettrick 2) Lady-in-Waiting 3) Detective for Princess Margaret 4) The UN Secretary General, Mr Kurt Waldheim 5) Mrs E Waldheim 6) Mr N P Breen, Personal Aide to the Secretary General 7) Mr Robert Swann, Government Hospitality Fund escort 8) Security A member of Special Branch will accompany the Secretary General to Northolt, and another member of the police will meet him on arrival at Shawbury airport. There will be a motorcycle escort from Shawbury to Keele University, and for the return journey from Keele University to Shawbury airport. Transport will be provided by Keele University. (B) TRAIN PARTY The party going to Keele by train consists of the following: Under-Secretary-General for Mr Brian E Urquhart, Special Political Affairs Director Executive Office of the Mr Albert Rohan Secretary General Director United Nations Mr Michael P Popovic Information Centre, London News Dept, Foreign and Commonwealth Office Mr Denis Healy Protocol and Conference Department Miss Christine Joynes Foreign and Commonwealth Office TIMING Arrival at Keele Mr Urquhart, Mr Rohan and Mr Popovic leave Claridges 0940 (car provided by GHF) - 19 -

0950 Arrive Euston Platform 7 0955 Train departs 1151 Arrive Stoke-on-Trent Party transfer into cars provided by Keele University 1211 Arrive at theClock House, University of Keele Departure from Keele Leave Keele in cars 1550 provided by Keele University 1605 Arrive Stoke-on-Trent station, Transfer into train 1617 Train leaves 1816 Arrive Euston NOTE Mr D Healy and Miss C Joynes will meet up with Mr Urguhart, Mr Rohan and Mr Popovic at the entrance to platform 7. Seats have been reserved in Carriage A (seats 7 and facing, 8, and 9 back and facing) At Stoke-on-Trent station the party will be met by two cars provided by Keele University: A blue Audi registration number JTU 386N, (chauffeur Mr S Ludwig) for Mr Urguhart, Mr Rohan and Mr Popovic. A blue Ford Estate car, registration number DLG705N (chauffeur Mr D Roberts) for Mr D Healy and Miss Joynes. At Keele Hall the Deputy Vice Chancellor, Professor M Harrison, and Mrs Harrison, will welcome Mr Urquhart, Mr Rohan and Mr Popovic. 1 ... - 50 -

The Vice-Chancellor's Senior Assistant, Mr Pargiter, and the Vice-Chancellor's Secretary, Mrs Deane, will welcome Mr Healy and Miss Joynes. Mr Urquhart, Mr Rohan and Mr Popovic will lunch with the Royal party in the Old Library. Mr Healy and Miss Joynes will lunch in an ante-room in Keele Hall. The whole party will attend the degree ceremony, which is expected to finish by 3.30 pm. If time permits tea will be served. The same cars as for the arrival from Stoke-on-Trent station will be waiting at the rear of the Chancellor's Building at 3.50 pm to take the train party to the station in order to catch the 1617 train. - 21 -



#### **NEWS RELEASE**

From THE UNIVERSITY OF KEELE

Tel: Newcastle 621111

VISIT OF THE CHANCELLOR H.R.H. THE PRINCESS MARGARET TO THE UNIVERSITY OF KEELE ON 22 MAY, 1980

#### PRESS ARRANGEMENTS

1. ROTA PRESS PARTY

The composition of the ROTA press party will be decided and notified to those concerned by the Clarence House Press Secretary in consultation with the Newspaper Publishers Association (National newspaper and Agency Photographers), the Newspaper Society (Provincial newspaper reporters and photographers), the B.B.C. (Sound Radio and T.V.), and the I.B.A.

Applications for ROTA passes should now be made through the normal channels.

Members of this special Press party will be in possession of Clarence House passes and will have freedom of movement, as indicated in the attached programme and subject to direction by the University representatives. They are under obligation to make available to other Press representatives on request copy or copies of photographs obtained while accompanying the Royal visitor.

2. NON-ROTA PRESS

Newspapers, freelances, radio and television organisations not included in the ROTA Press party have been provided with official facilities as detailed in the programme which follows these notes.

APPLICATIONS FOR NON-ROTA PRESS PASSES FOR THE VISIT ON 22 MAY SHOULD BE MADE AS SOON AS POSSIBLE TO THE UNIVERSITY INFORMATION OFFICER, MRS. MEG BROOME, ON THE FORM ATTACHED TO THIS PROGRAMME.

3. TELEPHONE

Press representatives are requested to make their own arrangements for telephoning.

Public telephones are available at the University of Keele in the Sports Centre, the Chancellor's Building and in the Walter Moberly Hall.

- 22 -

More follows/.....

UN DEPT

8 My 80

Issued by the Information Office. University of Keetle, Keetle, Station From S.F. 580.

Telephones. Newcastle (Staffs.) (STD code 0782) 67 (111) extensions 107 (if 3), and Newcastle (Staffs.) 628404.

University of Keele PRESS PROGRAMME The Royal Party and Dr Kurt Waldheim, 10.55 am Secretary General of the United Nations approx leave London by air. (Dr Waldheim will be accompanied by Mrs Waldheim and Mr Neil Breen (personal aide). 11.45 am The Royal Party and Dr Waldheim arrive at Press enquiries concerning Shawbury RAF Station and are received by the arrangements at approx Group Captain I Horrocks, Commanding Shawbury, RAF Station to Officer, RAF Station, Shawbury and Flight Lieutenant D Ransom. the Chief Constable of Staffordshire Press Liaison Officer. (Tel. 0939-250351 Ext 291). Mr C H Kelly, QPM, DL, LLB. 11.50 am The Royal Party and Dr Waldheim leave by car for the University of Keele via: approx A53 via Hodnet, Wollerton, Tern Hill, Market Drayton by poss, Loggerheads, Baldwins Gate to whitmore (Mainwaring Arms) then via Three Mile Lane to the Keele Village entrance to the University. 12.30 pm Press representatives ROTA and NON ROTA, rendez-vous with Mrs Meg Broome, Information Officer in the Walter Moberly Hall, University of Keele. NOTE As car parking may be difficult ROTA and NON-ROTA Press should be prepared to show their passes and be directed to a car park. 12.35 pm The Royal Party and Dr Waldheim's THERE WILL BE NO PRESS FACILITIES AT THE CLOCK party arrive at the Clock House approx University of Keele and are HOUSE welcomed by The Vice-Chancellor, Dr David Harrison and Mrs Harrison. 12.40 pm Press representatives, ROTA and NON-ROTA, will be escorted approx by University representatives to the foot of the stone steps in Keele Hall courtyard; No press facilities inside Keele Hall. Dr Waldheim and his party leave the 12.55 pm approx Clock House for Keele Hall. - 23 -



12.57 pm

Dr Waldheim and his party arrive at Keele Hall (entrance by the stone steps) and are received by:

The Pro-Chancellor, The Rt. Hon. the Lord Rochester and Lady Rochester.

The Deputy Vice-Chancellor, Professor Martin Harrison and Mrs Harrison.

Dr Waldheim and his party are escorted into the Great Hall, of Keele Hall.

1.00 pm approx The Royal Party leaves the Clock House for Keele Hall accompanied by the Vice-Chancellor and Mrs Harrison.

1.02 pm approx The Royal Party arrives at Keele Hall, entrance by the stone steps, and proceeds to the Great Hall for a private luncheon party.

The luncheon guests include:

The Pro-Chancellor, The Rt. Hon. The Lord Rochester and Lady Rochester.

The Deputy Vice-Chancellor, Professor M Harrison and Mrs Harrison.

The Secretary General of the United Nations, Dr Kurt Waldheim and Mrs Waldheim.

Mr Brian Urquahart, Under Secretary-General responsible for special political affairs.

Mr Albert Rohan, Executive Director of the Secretary-General's office.

Mr Michael Popovic, Acting Director, United Nations, London.

Mr Neil Breen, personal aide to Dr Waldheim.

The Registrar, Mr J F N Hodgkinson, OBE., and Mrs Hodgkinson.

The Chairman of Staffordshire County Council, Councillor A Ward and Mrs Ward.

Member of Council, Mr J A Done and Mrs Done.

Professor W A C Stewart, immediate past Vice-Chancellor, and Mrs Stewart.

Professor A H James (Head of the Department of International Relations), and Mrs James.

More follows/.....

University of Keele Professor G N Brown, (Director of the Institute of Education), and Mrs Brown. END OF PRESS FACILITIES AT KEETE HALL 1.05 pm approx A buffet lunch will be available for ROTA and NON-ROTA press representatives in the Information Office, Walter Moberly Hall. There are no facilities for telephoning in Keele Hall. ROTA and NON ROTA press joining the party after lunch should rendez-vous in the Information Office, WM Hall, not later than 1.35 pm. 1.45 pm ROTA photographers will be approx escorted to the Chancellor's Building and will have an opportunity to see the balcony where they will be positioned. 1.55 pm ROTA reporters and NON-ROTA photographers and reporters will be escorted by University representatives to the Chancellor's Building. NON-ROTA reporters will remain outside the Chancellor's Building until HRH has arrived. There will be no facilities for NON-ROTA PHOTOGRAPHERS inside the Chancellor's Building. ROTA reporters will be allocated seats for the Degree Ceremony and Address in the balcony of the Foundation Year Lecture Theatre. If necessary, NON-ROTA reporters will be allocated seats in an adjacent lecture theatre (either 25 or 26), linked by closed circuit television. If sufficient seats are available they may be allocated seats in the balcony. More follows/ .... - 25 -

ROTA press photographers, cameramen and reporters will be escorted by University representatives to the Senior Common Room, Chancellor's Building.

2.12 pm approx

Dr Waldheim's party leaves Keele Hall for the Chancellor's Building where Dr Waldheim will robe for the Degree Ceremony.

2.14 pm approx Dr Waldheim arrives at the Chancellor's Building extension and will leave the car at the corner of the Psychology Department entrance to the Chancellor's Building and walk to the main entrance.

2.15 pm approx

Dr Waldheim enters the Chancellor's Building to robe for the Degree Ceremony.

2.18 pm approx Dr Waldheim enters the Senior Common Room accompanied by Professor A M James. Head of the Department of International Relations, who will present the following final-year International Relations students.

Mr David J Hooke, from Mow Cop, Stoke-on-Trent.

Miss Helen Kyriacou from Wembley, Middlesex, and

Miss Marilena Tafferello from Accra, Ghana.

2.29 pm approx

HRH arrives at the Chancellor's Building Extension, leaving the car at the corner of the Psychology Department entrance and will walk to the main entrance of the Chancellor's Building.

2.31 pm approx HRH enters the Chancellor's Building and moves to the Senior Common Room for photographs with Dr Waldheim. ROTA photographers and cameramen will be permitted

limited movement in order

to take photographs.

2.32 pm approx - 26 -

POW. preas photographers and concernmen will have an opportunity to take photographs of Dr Waldheim. 2.39 pm approx

ROTA press will be escorted from the Senior Common Room upstairs to reserved seats on the right hand side of the balcony of the FY Lecture Theatre.

No photographs can be permitted from the main hall on the ground floor.

ROTA photographers and cameramen will require telephoto lens at least 105 mm.

2.43 pm approx The Procession enters the Foundation Year Lecture Theatre as follows and take seats on the platform:

Professor Alan M James
Dr Kurt Waldheim
The Vice-Chancellor, Dr David Harrison
The Pro-Chancellor, The Lord Rochester
The Chancellor

2.54 pm approx

DEGREE CEREMONY

The Chancellor will declare the Congregation open.

HRH, as Chancellor of the University will confer the following Honorary Degree.

D.Univ. Dr Kurt Waldheim, Secretary-General of the United Nations.

(Professor Alan James, Head of the Department of International Relations will deliver the Oration before the degree is conferred).

If the Chancellor addresses the Congregation NO PHOTO-GRAPHS should be taken during the speech.

ROTA photographers and cameramen may leave the balcony after the conferment of the degree on Dr Waldheim by the Chancellor.

Those remaining for Dr Waldheim's Address may not leave until he has finished speaking.

More follows/.....

2.55 pm approx	The Chancellor will declare the Congregation closed and will invite Dr Waldheim to give his Address.	
2.55 - 3.45 pm approx	Dr Waldheim will deliver his Address.	NO PHOTOGRAPHS SHOULD BE TAKEN DURING THE ADDRESS.
3.45 pm approx	The Procession will leave the Foundation Year Lecture Theatre.	
3.45 pm approx	The Chancellor proceeds to room 35 to derobe.	
3.48 - 4.00 pm approx	The Chancellor and Dr Waldheim leave the Chancellor's Building and depart from the Chancellor's Building car- park for the RAF Station, Shawbury, via:	END OF PRESS FACILITIES AT THE UNIVERSITY
	the ring road to Keele Village gates, Three Mile Lane, (Mainwaring Arms), Whitmore to Baldwins Gate, Loggerheads, Market Drayton by-pass, Tern Hill, Hodnet via A53 to Shawbury.	
4.45 pm approx	The Royal Party and Dr Waldheim's party arrive at the RAF Station, Shawbury.	Press enquiries concerning the arrangements at Shawbury, RAF Station to Flight Lieutenant D Ransom, Press Liaison Officer, (Tel. 0939-250351 Ext 291)
4.50 pm approx	The Royal Party leaves Shawbury airfield for London.	
	ISSUED FOR, AND ON BEHALF OF THE PRESS SECRETARY, CLARENCE HOUSE, BY THE UNIVERSITY OF KEELE.  (Tel. Newcastle (0782) 621111 Ext 489).	

# VISIT OF THE CHANCELLOR, H.R.H. THE PRINCESS MARGARET TO THE UNIVERSITY OF KEELE ON THURSDAY, 22 MAY, 1980

Name of Newspaper or organisation . Address		• • • • • • • • • • • • • • • • • • • •
Please supply:-		
	FOR REPORTERS	FOR PHOTOGRAPHERS
NON-ROTA Press passes to fixed positions as detailed in the University of Keele Press Programme cutside Keele Hall and at the Chancellor's Building, on 22 May, 1980.		

PLEASE COMPLETE AND RETURN AS SOON AS POSSIBLE TO: -

Mrs. Meg Broome, Information Officer, University of Keele, KEELE, Staffordshire. ST5 5BG

Tel: (0782) 621111 ext 489

#### MOTOR CAR ARRANGEMENTS

#### From London Heathrow Airport to Claridges

(4 Daimlers)

#### Car No 1

H.E. The Secretary-General

The Lord Trefgarne

Mr Robert Swann

Special Branch (front seat)

#### Car No 2

Mrs Waldheim

Sir Anthony Parsons

Mr P H R Marshall

Mr Neil P Breen (front seat)

#### Car No 3

Mr Brian E Urquhart

Mr Albert Rohan, Director

Mr Michael P Popovic

Mr Colin Taylor

Miss E Friedel (jump seat)

FROM CLARIDGES TO NO 10 DOWNING STREET FOR TALKS WITH THE PRIME MINISTER AND RETURN TO CLARIDGES

#### Car No 1

H.E. The Secretary-General of the UN

Mr Neil P Breen

Mr Robert Swann

Special Branch (front seat)

#### Car No 2

Mr Brian E Urquhart

Mr Albert Rohan

Sir Anthony Parsons

Mr P H R Marshall

ANNEX 7 (c) Tuesday 20 May FROM CLARIDGES TO NO 10 DOWNING STREET FOR DINNER HOSTED BY THE PRIME MINISTER AND MR D THATCHER, AND RETURN TO CLARIDGES Car No 1 H.E. The Secretary-General of the UN Mrs Waldheim

Mr Robert Swann

Special Branch (front seat)

Car No 2

Mr Brian Urquhart

Mr Albert Rohan

Mr Michael P Popovic

Mr Neil P Breen

Car No 3

Sir Anthony Parsons

Mr P H R Marshall

Mrs Marshall

ANNEX 7 (d) Wednesday 21 May FROM CLARIDGES TO THE FCO FOR TALKS WITH LORD CARRINGTON Car No 1 H.E. The Secretary-General of the UN Mr Neil P Breen Mr Robert Swann Special Branch (front seat) Car No's 2 & 3 Mr Brian E Urquhart Mr Albert Rohan Mr Michael P Popovic Sir Anthony Parsons Car No 4 Depart Claridges 11.20 for FCO (Ambassadors Entrance) Mrs Waldheim Miss Joynes -33Mr Neil P Breen

Mr Robert Swann

Special Branch (front seat)

Car No 2

Mr Brian E Urquhart

Mr Albert Rohan

Mr Michael P Popovic

Car No 3

Sir Anthony Parsons

Mr P H R Marshall

Wednesday 21 May

FROM THE ODA TO THE HOUSES OF PARLIAMENT FOR MEETING WITH THE RT HON PETER SHORE MP

# Car No 1

H.E. The Secretary-General of the UN

Mr Neil P Breen

Mr Robert Swann

Special Branch (front seat)

### Car No 2

Mr Brian E Urquhart

Mr Albert Rohan

Mr Michael P Popovic

NOTE Car No 3 returns with Sir Anthony Parsons and Mr Marshall to Claridges and later to Press Conference, if required.

ANNEX 7 (i) Wednesday 21 May FROM THE HOUSES OF PARLIAMENT TO MILLBANK TOWER, FOR THE PRESS CONFERENCE, AND RETURN TO CLARIDGES Car No 1 H.E. The Secretary-General of the UN Mr Neil P Breen Mr Robert Swann Special Branch (front seat) Car No 2 Mr Brian E Urquhart Mr Albert Rohan Mr Michael P Popovic -38H.E. The Secretary-General of the UN

Mrs Waldheim

Mr Robert Swann

Special Branch (front seat)

Car No 2

Mr Brian Urquhart

Mr Albert Rohan

Mr Neil P Breen

ANNEX 7 (k) Wednesday 21 May FROM THE ALDWYCH THEATRE TO 1 CARLTON GARDENS, FOR SUPPER PARTY HOSTED BY THE LORD PRIVY SEAL AND LADY CAROLINE GILMOUR Car No 1 H.E. The Secretary-General of the UN The Lord Privy Seal, The Rt Hon Sir Ian Gilmour MP Mr Robert Swann Special Branch (front seat) Car No 2 Mrs Waldheim Lady Caroline Gilmour Mr Neil Breen (front seat) Car No 3 Mr Brian E Urquhart Mr Albert Rohan Private Secretary to the Lord Privy Seal -40-

ANNEX 7 (1) Wednesday 21 May FROM 1 CARLTON GARDENS FOLLOWING THEATRE SUPPER TO CLARIDGES Car No 1 H.E. The Secretary-General of the UN Mrs E Waldheim Mr Robert Swann Special Branch (front seat) Car No 2 Mr Brian E Urquhart Mr Albert Rohan Mr Neil P Breen -41CLARIDGES TO NORTHOLT (FOR TRIP TO KEELE) AND NORTHOLT TO CLARIDGES.

# Car No 1

H.E. The Secretary-General of the UN

Mrs E Waldheim

Mr Neil P Breen

Mr Robert Swann

Special Branch (front seat)

ANNEX 7 (n) Thursday 22 May CLARIDGES TO EUSTON (FOR TRIP TO KEELE) AND RETURN FROM EUSTON TO CLARIDGES Car No 2 Mr Brian E Urquhart Mr Albert Rohan Mr Michael P Popovic NOTE Departure from Claridges will be at 0925 hours, arriving Euston by 0940. The train leaves at 0955 from platform 7. Mr D Healy and Miss C Joynes will make their own way to Euston; They will meet the party at the entrance to platform 7. Special Branch will make their own way to Keele. -43-

# DISTRIBUTION LIST Buckingham Palace Private Secretary to The Queen (2) Private Secretary to The Princess Margaret (2) No 10 Downing Street Private Secretary (2) Press Office (2) UN Information Centre Mr Popovic (6) Foreign and Commonwealth Office Private Secretary (2) PS to the LPS (2) PS to The Hon Douglas Hurd MP (2) PS to The Lord Trefgarne (2) PS to the PUS (1) Mr J L Bullard (1) Lord Nicholas Gordon Lennox (1) Mr R M Evans (1) Sir Anthony Parsons c/o UN Dept, Mr McGinley (1) Mr P H R Marshall c/o UN Dept, Mr McGinley (1) Head of UN Dept (1) UN Dept (Mr McGinley (6) News Dept (6) Security Dept (1) Resident Clerk (1) Protocol & Conference Dept (6) GHF (6) Special Branch (3) Queen's Flight (1)

hij Listin.

Vitel Valias REVISED LIST OF GUESTS ATTENDING THE DINNER AND RECEPTION TO BE GIVEN BY THE PRIME MINISTER AND MR. DENIS THATCHER IN HONOUR OF HIS EXCELLENCY THE SECRETARY-GENERAL OF THE UNITED NATIONS AND MRS. WALDHEIM ON TUESDAY, 20 MAY 1980 AT 7.30 PM FOR 8.00 PM BLACK TIE The Prime Minister and Mr. Denis Thatcher His Excellency Mr. Kurt Waldheim and Mrs. Waldheim Mr. Brian Urquhart Under Secretary General Mr. Albert Rohan Director, Executive Office of the Secretary General HM Government

The Rt. Hon. Lord Carrington and Lady Carrington

The Rt. Hon. Lord Soames and Lady Soames

The Hon. Douglas Hurd, MP

Mr. Neil Marten, MP and Mrs. Marten

Conservative MPs

Mr. Charles Fletcher-Cooke, MP

Mr. Robert Rhodes James, MP and Mrs. Rhodes James

Labour MPs

The Rt. Hon. Michael Foot, MP and Mrs. Foot

The Rt. Hon. Peter Shore, MP and Dr. Shore

Liberal MPs

Mr. Russell Johnston, MP and Mrs. Johnston

Representatives of UN Organisations in the United Kingdom

Mr. Chandrika Prasad Srivastava and Mrs. Srivastava

Secretary General, IMCO

Leader of Visiting Parliamentary

Assembly

staff 1973-76.

Delegation to the 34th UN General

Member of the Secretary General's

Mr. Michael Popovic

Acting Director, United Nations Information Centre

# UK Representatives to UN Bodies

The Baroness Trumpington and Mr. W.A. Barker

The Baroness Young and Dr. Young

# Others with UN Interests

Mr. C. Brocklebank-Fowler, MP and Mrs. Brocklebank-Fowler

Professor John Ferguson and Mrs. Ferguson

The Reverend David Harding and Mrs. Harding

Professor Rosalyn Higgins and The Rt. Hon. Terence Higgins, MPand expert in UN affairs

Mr. Sidney Bailey and Mrs. Bailey

#### Others

The Lord Blake and Lady Blake

Mr. Ivor Richard

Sir Keith Unwin and Lady Unwin

Sir David Orr and Lady Orr

His Excellency the Italian Ambassador and Signora Cagiati

The Rt. Hon. Gordon Richardson and Mrs. Richardson

#### Press

Mr. Jon Lander and Mrs. Lander

#### Officials

Sir Anthony Parsons

Mr. Peter Marshall and Mrs. Marshall

Sir Antony Acland and Lady Acland UK Representative, UN Status of Women Commission

leading UK Delegation to World Conference on the UN Decade for

Chairman of the UN Parliamentary Group

Chairman, General Council of the United Nations Association

Director, United Nations Association

Professor of International Law

Author and expert in UN affairs

Formerly UK Permanent Representative to the United Nations (1974 - 79)

UK Member, UN Commission on Human Rights 1970-78

Chairman, Unilever Ltd.

EEC Presidency

Governor of the Bank of England

Associate Editor, Now!

Permanent Representative to the UK Mission to the United Nations

Permanent Representative to the United Nations in Geneva

Foreign and Commonwealth Office

# 10 Downing Street

Mr. Ian Gow, MP and Mrs. Gow

and Mrs. Whiters

Mr. David Wolfson and Mrs. Wolfson

Mr. Bernard Ingham

Mr. Michael Alexander and Mrs. Alexander

DRAFT SEATING PLAN - DINNER 20 MAY 1980

HE Mr. KURT WALDHEIM

Mr. Brian Urquhart

AR, INC.

The Lady Carrington

Mrs. Waldheim

HE The Ambassador of the Italian Republic

The Lady Soames

Signora Cagiati

The Rt. Hon. Lord Soames

The Lady Blake

Rt. Hon. Gordon Richardson

Lady Unwin

Rt. Hon. Terence Higgins

Mrs. Gow

Sir, Ant ony Acland

Mrs. Marshall

Mr. Charles Fletcher-Cooke

Mrs. Lander

Mr. Robert Rhodes James

Mrs. Alexander

The Hon. Douglas Hurd

Mr. Albert Rohan

Mrs. Srivastava

Rt. Hon. Peter Shore

Mrs. Foot

Mr. Russell Johnston

Lady Orr

The Reverend D. Harding

Mrs. Brocklebank-Fowler

Dr. G.T. Young

Mrs. Bailey

Professor John Ferguson

Mr. David Wolfson

Mr. Bernard Ingham

Mr. Neil Martin

Mr. Chandrika Prasad Srivastava

The Baroness Trumpington

Rt. Hon. Michael Foot

Professor Rosalyn Higgins

Lord Blake

Mrs. Richardson

Sir Keith Unwin

Lady Acland

Mr. W.A. Barker

Mrs. Harding

Mr. Ian Gow

Mrs. Rhodes James

Mr. Sidney Bailey

Mr. Michael Alexander

The Baroness Young

Mr. Michael Popovic

Mrs. Marten

Sir Anthony Parsons

Mr. Ivor Richard

Dr. Shore

Mr. Peter Marshall

Mrs. Johnston

Sir David Orr

Mr. Christopher Brocklebank-Fowler

Mrs. Ferguson

Mr. Jon Lander

Mrs. Wolfson

LIST OF GUESTS ATTENDING THE RECEPTION TO BE GIVEN BY THE PRIME MINISTER AND MR. DENIS THATCHER IN HONOUR OF HIS EXCELLENCY THE SECRETARY-GENERAL OF THE UNITED NATIONS AND MRS. WALDHEIM ON TUESDAY, 20 MAY 1980 FROM 9.45 PM TO 11.15 PM BLACK TIE

Mr. Ben Whitaker and Mrs. Whitaker

UK Member United Nations Human Rights nominated Sub-Commission

Sir Maurice Hodgson and Lady Hodgson

Chairman, ICI

Mr. Christopher Mayhew and Mrs. Mayhew

# United Nations Parliamentary Group

Mr. Julian Ridsdale, MP and Mrs. Ridsdale

The Rt. Hon. Peter Archer, MP and Mrs. Archer

Mr. Alan Real

?? Mr. Clement Freud, MP and Mrs. Freud

Mr. Stan Newens, MP

Mr. Bowen Wells, MP and Mrs. Wells

## Representatives of UN Organisations

#### United Nations Association

Mr. Basil Hembry and Mrs. Hembry

Mr. Julian Eccles

Mr. Eric Price Holmes

Mrs. Myriel Davies

Mr. W. Davies

Mr. Marshall Harris and Mrs. Harris

?? Dr. Donald Hughes and Mrs. Hughes

Miss Jaret Blackman

Mr. Gordon Evans Mrs. Leah Levin Chairman, Eastern Region

Youth Coordinator, UK UNA

Chairman, London Region, President of the United Nations Association

Regional Officer, London Region

Welsh National Council, UNA

Scottish Regional Officer

Chairman, Economic and Social Affairs Committee

Chairman of Westminster Branch Human Rights Expert

27

- 2 -Lt.-Col. Denis Bult-Francis Director, UNICEF Mr. Wesley-Gryk UNHCR Miss Margaret Quass Council for Education in World Citizenship Sir Lesley Kirkley Chairman, UK Standing Conference and Lady Kirkley on Refugees Sir Andrew Stark Former Under-Secretary General UN and Lady Stark Executive Chairman, British Sir Evelyn Shuckburgh Red Cross Mrs. Ruth Winston-Fox Co-Chairman, Women's National Commission Mr. Martin Ennals Director General, Amnesty International and Mrs. Ennals Mr. W.P. Sieghart Chairman, Executive Committee and Mrs. Sieghart Justice Mr. T. Sargant Justice and Mrs. Sargant Chairman, Equal Opportunities The Baroness Lockwood and Lt.-Colonel Cedric Hall Commission Director, Howard League for Mr. Martin Wright and Mrs. Wright Penal Reform Director, British Institute of Mr. A.B. McNulty and ? Mrs. McNulty Human Rights Mr. David Watt Director, Chatham House and Mrs. Watt The Rt. Hon. Lord Noel-Baker Member, British Delegation to UN General Assembly 1946-47 UK Member, International Mr. A.H.M. Hillis Civil Service Commission and Mrs. Hillis Former Secretary-General, Dr. D.A. Davies World Meteorological Organisation and Mrs. Davies Lecturer in International Relation Mr. N.A. Sims London School of Economics and Mrs. Sims Journalists The Guardian Mr. P. Keatley and Mrs. Keatley

Mr. David Palmer

Mr. Frank Giles

and Mrs. Palmer

and Lady Catherine Giles

Sunday Times

Foreign Editor, Financial Times

# With Special Interests in the United Nations

Professor J. Fawcett and Mrs. Fawcett

Former Legal Adviser, FCO

Sir Alexander MacFarguhar and Lady MacFarguhar

Former UN Under Secretary

Colonel P. Montgomery and Mrs. M. Chambers Secretary, Anti-Slavery Society

Sir Frederick Mason and Lady Maston

Former UK Representative, Geneva and member of International Narcotics Control Board

Mr. C.P.H.T. Isolani and Mrs. Isolani

Information Officer, UN University

The Lord Gladwyn

Former Chairman, UN Parliamentary Group and UK Permanent Representative to the UN

Baroness Gaitskell

Former Parliamentary Delegate, UK Delegation to UN General Assembly

C: Mt. Neil E

to a nor ted ... .

The Rt. Hon. Lord Caradon and Lady Caradon

Former UK Permanent Representative to the UN

Lord Boston of Faversham

Former Parliamentary delegate and Lady Boston of Faversham member of UK Delegation to UN General Assembly

Mr. Evan Luard

Former Parliamentary Under Secretary of State, FCO, responsible for UN questions. Writer on UN affairs

Professor Richard Jolly and Mrs. Jolly

Director, Institute of Development Studies, University of Sussex

Miss M.M. Sibthorp

Director, David Davies Memorial Institute

The Hon. David Montagu and Mrs. Montagu

Members of Parliament

The Rt. Hon. Ronald Bell, MP and Mrs. Bell

Sir William Clark, MP and Lady Clark

Mr. Carol Mather, MP

and Mrs.Mather

Officials

Lord Nicholas Gordon-Lennox and Lady Nicholas Gordon-Lennox

Mr. R.M. Evans and Mrs. Evans

Mr. Paul Marland, MP

The Hon. Alan Clark, MP and Mrs. Clark

Sir Nicholas Bonsor, MP and Lady Bonsor

and Mrs. Marland

Lady Sinclair

Mr. D.L. Pearson

Mr. M.K.O. Simpson-Orlebar and Mrs. Simpson-Orlebar

Mr. R.W.H. du Boulay and Mrs. du Boulay

Mrs. Sue Wiseman 10 Downing Street

Mr. Mike Pattison and Mrs. Pattison

Mr. Charles Anson

Mr. Neil Breen

Miss Friedel

Assistant Under Secretary FCO

11

Sir Ian Sinclair, Legal Adviser, FCO, abroad

Overseas Development Administration

11

Head, United Nations Department, FCO

Head, Protocol and Conference Department, FCO United Nations Department

UN Secretary-General's Party

11 11