



10 DOWNING STREET

From the Private Secretary

MR HATFIELD

JAPANESE EMBASSY: NO. 10 QUESTIONNAIRE

You passed to me the letter from
Mr Tsunozaki, requesting information about
the building here at No. 10.

I enclose a draft reply, couched in general
terms, which you may like to send him.
It has been cleared with Robin Butler and
Peter Joce.

27 June 1985

LETTER FROM RICHARD HATFIELD TO JAPANESE EMBASSY

Thank you for your letter of 18 June seeking information about the facilities at No. 10 Downing Street. I am afraid, for reasons of security, I cannot supply you with all the information you seek. In particular, I am unable to respond to questions 4 and 6 in your short questionnaire beyond saying that the house is protected by security measures. But I hope it will be helpful if I let you have a short reply in general terms to some of the other points covered in your questionnaire.

No. 10 Downing Street houses the Prime Minister's office and also contains residential accommodation, with all the usual domestic facilities, for the Prime Minister's own use. The house also contains the offices of the Prime Minister's Private Secretaries, her political office, a group of policy advisers, the press office, and secretarial, cleric^g and ancillary staff.^A

The reception rooms can accommodate approximately 200 people, and the main dining room can seat about 65.

I hope this information is helpful to you.

Content as amended

MR JOCE

REB 26.6.

MR JOCE

As we are not asked about the number of staff I would prefer the last sentence (manuscript) of para 2 to be omitted - otherwise content. On a point of detail we can answer Q6 - it is No!

We have received a request from the Japanese Embassy for information about the facilities available at No. 10. I have checked with the Cabinet Office, and this is a bona fide request, although a rather strange *one*. Apparently the Japanese have a penchant for sending questionnaires to all and sundry. I attach a reply, couched in very general terms, which I propose to send Mr Tsunozaki. I should be grateful for any comments.

7/27.6.

Mark Addison

MARK ADDISON

26 June 1985

JK
PJ

01-493 6030.

CABINET OFFICE
A 5037.....
20 JUN 1985
FILING INSTRUCTIONS
FILE No:

EMBASSY OF JAPAN,
46, GROSVENOR ST.,
LONDON,
W1X 0BA

18th June 1985

Dear Mr. Hatfield,

In connection with my telephone call today,
I enclose herewith a questionnaire on the building
which houses the Prime Minister's Office.

I hope you will be able to give me some
assistance in this matter.

Yours sincerely,

Toshio TSUNOZAKI
First Secretary

R. Hatfield, Esq.,
Principal Private Secretary
to Sir Robert Armstrong,
Cabinet Office,
70 Whitehall,
London, SW1A 2AS.

Enc.

C. Mark Addison
(No. 10)

I understand that the Japanese are
thinking of renovating/reorganising their own
PM's office and have therefore sent Rukhad
this curious letter. ~~to~~ I imagine
you might be able to give some sort of answers
- though rather general - to Qns 1, 2 and 3,
though not to 4, 5 and 6 for obvious security
reasons. Any thoughts?

Ros Malleyan.
APS/fw R Armstrong 20.6.85

Questionnaire on the building which houses the
Prime Minister's Office (10 Downing Street)

1. What is the area covered by, and what are the facilities of, the residential area?
2. What is the area and what are the facilities of the Protocol Function Area? (For example, how many people can sit in the main dining room, reception room, etc?) 65 200
3. Can the Prime Minister's office building accommodate departments which assist the Prime Minister, such as the Prime Minister's secretariat? *small meeting room - small*
meeting, ad. Policy
4. What are the security measures in force on the premises and those taken for the building? *advice as per*
meeting staff
notably security
guards, a
chief of
detachment
(For example, walls, underground paths, heliport, bullet-proof glass etc.)
5. Are there any necessary improvements to be made on the present building? *no*
6. Is it possible to have a copy of the floor plan?

Questionnaire on the building which houses the
Prime Minister's Office (10 Downing Street)

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2. What is the area and what are the facilities of the Protocol Function Area? (For example, how many people can sit in the main dining room, reception room, etc?)
3. Can the Prime Minister's office building accommodate departments which assist the Prime Minister, such as the Prime Minister's secretariat?
4. What are the security measures in force on the premises and those taken for the building? (For example, walls, underground paths, heliport, bullet-proof glass etc.)
5. Are there any necessary improvements to be made on the present building?
6. Is it possible to have a copy of the floor plan?

MR. TOWERS

c Mr Taylor

QUESTIONNAIRE FROM NKS

Reference your minute dated 6 August.

I suggest you reply to NKS on the following lines:

You regret, for reasons of security, you cannot supply them with all the information they seek about 10 Downing Street. But you hope the following details may be helpful. No. 10 is in fact, two houses which were joined together in 1732. The house facing Downing Street is a typical late seventeenth century town-house which was re-fronted in the eighteenth and enlarged in the twentieth centuries. The house at the back was built, also in the seventeenth century but on a much grander scale, by a daughter of Charles II. The reception rooms can accommodate approximately 200 people and the main dining room can seat 65 people.

No part of the house is accessible to the general public.

ty.
P.S. JOCE

pp
6 August 1985

MR TAYLOR

MR JOCE 6/8.

QUESTIONS ABOUT NO 10 AND CHEQUERS FROM THE JAPANESE NEWSPAPER
NKS (THE EQUIVALENT OF THE FINANCIAL TIMES)

NKS are asking a number of Western Governments about the official residencies of their leaders. They have asked the following about No 10 and Chequers.

1. What is the age and character or style of the houses?
2. What are the areas in square metres?
3. How big are the main reception halls?
4. What are the running costs?
5. What are the staff numbers?
6. What are the security staff numbers?
7. How many staff are permanently on call?
8. What security systems are there?
9. What is the level of public accessibility?

I do not imagine we will wish to answer many of these questions, but could I have your advice please.

Their deadline is noon Wednesday, 8 August.

NT.
NICOLAS TOWERS

6 August 1985

Prime Minister's Office
3,461 *

Prime Minister 2
The Japanese No 10,
DGS
4/3

- Minister's Secretariat
- Decoration Bureau ?
- Personnel Bureau
- Government Pensions Bureau
- Statistics Bureau
- Survey Department
- Tabulation Department

- National Archives
- State Guesthouse (Akasaka Palace)
- Statistical Training Institute
- Headquarters of Juvenile Countermeasures
- Headquarters of Northern Territories Affairs
- Science Council of Japan

- Fair Trade Commission
- National Public Safety Commission *
- Environmental Disputes Coordination Commission

- Imperial Household Agency
- Administrative * Management Agency
- Hokkaido Development Agency *
- Defense Agency *
- Defense Facilities Administration Agency
- Economic Planning * Agency
- Science and Technology Agency *
- Environment Agency *
- Okinawa Development Agency *
- National Land Agency *

* Commission or Agency marked with asterisk (*) is an external organ of the Prime Minister's Office headed by a Minister of State.

* Number of personnel of the Office proper.