

CONFIDENTIAL



State  
Opening  
file

CABINET OFFICE

70 Whitehall London SW1A 2AS Telephone 01-233 7665

28 October 1985

pa please

Dear Wicks,

I enclose 34 copies (4 being on stiff paper) of The Queen's Speech on the Prorogation of Parliament. These are for distribution in accordance with the usual arrangements which are shown on the enclosed copy of the full distribution list.

yours sincerely,

Mike Eland.

M J ELAND

N L Wicks Esq  
10 Downing Street  
London  
SW1

Encs

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THE QUEEN'S SPEECH ON THE PROROGATION OF PARLIAMENT 1985

ARRANGEMENTS FOR DESPATCH AND DISTRIBUTION OF COPIES

Copies of the Speech despatched from the Cabinet Office on 28 October 1985 for further distribution by recipients as follows -

Recipients	No of copies	For distribution to -
Private Secretary to the Prime Minister	30+4 Stiff	Her Majesty The Queen (2 Stiff; 1 to be signed and returned and the other to be retained) Private Secretary to the Lord Chancellor (signed copy + 2 Stiff copies for the Lord Chancellor) Leader of the Opposition (1) Leader of the Liberal Party (1) Leader of the SDP (1) Leader of the Ulster Unionists (1) Advance release to Press (20)
Private Secretary to the Leader of the House of Lords	10	Leader of the House (1) Leader of the Opposition (1) Leader of the Liberal Party (1) Leader of the SDP (1) Chief Whip (1) Editor of Official Report (Lords) (2)
Private Secretary to the Leader of the House of Commons	10+2 Stiff	Leader of the House (1) Mr Speaker (1 Stiff) Clerk at the Table (1 Stiff) Clerk of the Journals (2) Editor of Official Report (Commons) (2)
Clerk of the Parliaments	150	Printed Paper Office (150)
The Principal Clerk, Vote Office, House of Commons	500	Vote Office (500)
Private Secretary to the Chief Whip	1	Chief Whip (1)

*sent 28/10*

*sent 28/10  
29/10*

*sent 10.30am 30/10*



State Opening / Queen's Speech 17-6



**THE QUEEN'S SPEECH ON THE PROROGATION  
OF PARLIAMENT**

WEDNESDAY, 30TH OCTOBER, 1985

MY LORDS AND MEMBERS OF THE HOUSE OF COMMONS

The Duke of Edinburgh and I were pleased to receive the State Visits of the Life President of Malawi in April and the President of Mexico and Senora de la Madrid in June. We were saddened by the devastation caused by the earthquake in Mexico in September, for which my Government provided prompt assistance.

We recall with much satisfaction the State Visit to Portugal in March. I have also visited Belize, and was in the Bahamas for the Commonwealth Heads of Government Meeting. Our tour of Commonwealth countries in the Eastern Caribbean is still in progress.

My Government welcomed the decision of the Maldives and of St. Vincent and the Grenadines to become full members of the Commonwealth.

My Government have maintained Britain's contribution to Western defence, and enhanced the United Kingdom's own defences through improvements in equipment and in the regular and reserve forces. They have played a full part in the Atlantic Alliance, and promoted British and Western defence interests outside the NATO area.

My Government have continued to work vigorously for agreements on verifiable arms control and disarmament, and to seek improved relations with the Soviet Union and Eastern Europe. They warmly welcomed the opening of talks in Geneva between the United States and the Soviet Union and fully support the United States' efforts to reach concrete agreements.

My Government have signed the Treaty on the Accession of Spain and Portugal to the European Communities, and have signed and ratified the third Convention of Lomé. An Act has been passed implementing the Fontainebleau Agreement on the future financing of the European Communities, including the correction of the British budgetary contribution.

My Government share the widespread public concern for the victims of the famine in Africa. They have continued to provide substantial emergency assistance both directly and through the European Community.

My Government have continued fully to honour their undertakings to the people of the Falkland Islands, while taking positive steps to seek more normal relations with Argentina. The Sino-British Joint Declaration on Hong Kong was signed last December and an Act consequent upon its terms was passed. My Government have reached agreement with Spain on the implementation of the Lisbon statement concerning Gibraltar.



My Government have supported efforts to restore the independence and non-aligned status of Afghanistan. They have urged peaceful change in South Africa and the early independence of Namibia.

My Government welcomed to the United Kingdom in June the Premier of the State Council of the People's Republic of China. The great importance my Government attach to their relations with the Countries of South East and South Asia was marked by the Prime Minister's visit there in April and by the visit here this month of the Indian Prime Minister.

#### MEMBERS OF THE HOUSE OF COMMONS

I thank you for the provision which you have made for the honour and dignity of the Crown and for the public service

#### MY LORDS AND MEMBERS OF THE HOUSE OF COMMONS

My Government have maintained the policies necessary to bring down inflation and sustain economic growth. Inflation remains low, the output of the nation is at its highest level ever and continues to increase, as does the number of people in work.

Further steps have been taken to help the unemployed into jobs by extending the Youth Training Scheme and enlarging the Community Programme, and in other ways, including a reform of the structure of national insurance contributions.

To promote economic efficiency and encourage the spread of share ownership, not least among employees, my Government have continued their programme of returning state-owned businesses to the private sector, including the successful public flotation of British Telecommunications.

An Act has been passed to complete the transition of the Trustee Savings Banks to full private sector status and to permit wide public participation in their ownership.

An Act has been passed to increase competition in the provision of local bus services in Great Britain and to enable the operations of the National Bus Company to be transferred to the private sector.

Legislation has been enacted to make further provision for the payment of grants to the National Coal Board and to abolish the British National Oil Corporation.

Legislation has been enacted to remove the statutory levy on cinema admissions, to provide for alternative financial assistance for film production and to reduce the regulatory burden on the film and cinema industries.

An Act has been passed for the better protection of food and the environment.

An Act has been passed to establish in England and Wales a Crown Prosecution Service independent of the police, and to enable time limits to be imposed on criminal proceedings.

An Act has been passed giving the right to vote at Parliamentary and European Parliament elections to many British citizens resident abroad, and extending postal and proxy voting to electors who cannot reasonably be expected to vote in person.

Legislation has been passed to establish a comprehensive statutory framework governing the interception of communications.

An Act has been passed to deal with the problem of drunkenness at designated sporting events.

Considerable advance has been made in the consolidation of our statute law; provision has been made to apply international Conventions on child abduction and for the administration of justice.

An Act has been passed to abolish the Greater London Council and the Metropolitan County Councils on 1st April 1986 and to transfer most of their functions to the borough and district councils.

In Northern Ireland, my Government have attached high importance to the maintenance of law and order. They have continued the search for ways in which responsibility can be returned to a local administration on a widely acceptable basis. They have sought to develop a solid working relationship with the Government of the Republic of Ireland.

For Scotland, measures have been passed to introduce a rebate scheme following rating revaluation, to establish trustee bodies to manage certain Scottish institutions, and to make a number of reforms in Scots law.

Legislation has been passed to reform insolvency law in England and Wales, and in Scotland.

My Government have published proposals to improve the quality of school education, the effectiveness of teachers and the development of higher education into the next decade.

My Government have conducted a fundamental review of the social security system and published proposals for radical reform.

In addition, my Government have protected the real value of the retirement pension and other related benefits, and passed an act to improve employees' rights under occupational pension schemes, and to extend statutory sick pay.

#### MY LORDS AND MEMBERS OF THE HOUSE OF COMMONS

I pray that the blessing of Almighty God may attend you.



*file*

CONFIDENTIAL



10 DOWNING STREET

*From the Private Secretary*

30 October 1985

The Prime Minister has asked me to send you in confidence, the enclosed advance copy of the Queen's Speech on the Prorogation of Parliament.

TIM FLESHER

The Rt Hon David Owen MP

CONFIDENTIAL



file

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*From the Private Secretary*

30 October 1985

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TIM FLESHER

The Rt Hon Neil Kinnock MP

CONFIDENTIAL



file

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The Rt Hon James Molyneaux JP MP

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file

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30 October 1985

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TIM FLESHER

The Rt Hon David Steel MP

CONFIDENTIAL





10 DOWNING STREET

28 October 1985

I enclose two copies of the Prorogation Speech.

I should be most grateful if one copy could be signed by the Counsellors of State and, if at all possible, returned to me tomorrow.

TIM FLESHER

Sir William Heseltine KCVO CB



file.

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10 DOWNING STREET

28 October 1985

Dear Helen

As discussed on the telephone I enclose two advance copies of the Prorogation Speech.

I will send the top copy on to you as soon as it has been signed by the Counsellors' of State (in the Queen's absence abroad).

Yours ever  
Nicky Roche

Miss Nicky Roche  
Parliamentary Clerk

Miss Helen Tuffs  
Lord Chancellor's Office

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## THE QUEEN'S SPEECH ON THE PROROGATION OF PARLIAMENT

WEDNESDAY, 30TH OCTOBER, 1985

MY LORDS AND MEMBERS OF THE HOUSE OF COMMONS

The Duke of Edinburgh and I were pleased to receive the State Visits of the Life President of Malawi in April and the President of Mexico and Senora de la Madrid in June. We were saddened by the devastation caused by the earthquake in Mexico in September, for which my Government provided prompt assistance.

We recall with much satisfaction the State Visit to Portugal in March. I have also visited Belize, and was in the Bahamas for the Commonwealth Heads of Government Meeting. Our tour of Commonwealth countries in the Eastern Caribbean is still in progress.

My Government welcomed the decision of the Maldives and of St. Vincent and the Grenadines to become full members of the Commonwealth.

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I thank you for the provision which you have made for the honour and dignity of the Crown and for the public service

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Legislation has been passed to reform insolvency law in England and Wales, and in Scotland.

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My Government have conducted a fundamental review of the social security system and published proposals for radical reform.

In addition, my Government have protected the real value of the retirement pension and other related benefits, and passed an act to improve employees' rights under occupational pension schemes, and to extend statutory sick pay.

#### MY LORDS AND MEMBERS OF THE HOUSE OF COMMONS

I pray that the blessing of Almighty God may attend you.



*Parly- Queen's speech file please*

MR LANGDON

COPY NO

*6*

cc Mr Watson  
Mr Stark  
Mr Eland  
Miss Drever, No 10 (2 copies)

*Rome*

PROCEDURE FOR PREPARING THE QUEEN'S SPEECHES  
ON THE PROROGATION AND OPENING OF PARLIAMENT

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The attached revised version (July 1985) of the procedure to be followed for preparing The Queen's Speeches supersedes the one issued in June 1981.

J ROBERTSON

14 October 1985



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THE QUEEN'S SPEECHES ON THE PROROGATION  
AND OPENING OF PARLIAMENT

Guide to Procedure

1. At both the Opening and the Prorogation of each Session of Parliament a Queen's Speech is delivered before Members of both Houses. The Opening Speech, which is normally delivered by The Queen in person<sup>1</sup>, is a programme of the more important business for the coming Session. The Prorogation Speech, which is read on behalf of The Queen by the Lord Chancellor, is a review of business transacted during the Session which is just ending. The work of preparing the Speeches is undertaken in the Cabinet Office, where material provided by Departments is collated and drafts are prepared for submission, first to the Queen's Speeches and Future Legislation Committee (QL), then to the Cabinet and finally to The Queen for approval<sup>2</sup>.

2. The detailed procedure differs somewhat between the Prorogation and the Opening Speeches, but both Speeches are normally handled at the same time by one Committee. The main stages are set out in the attached schedule, which deals primarily with a year in which there is no complication due to a General Election. Normally, QL Committee will have already prepared, and the Cabinet will have approved, a provisional legislative programme for the new Session before the preceding Summer recess. Where this is not so, the procedure may have to be modified.

3. In general, documents covering drafts of the Speeches are classified "Confidential", but on occasion the content of certain passages proposed for the Opening Speech may require a higher security classification.

Cabinet Office

Revised July 1985

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<sup>1</sup> If for any reason (as in 1959 and 1965) The Queen is unable to open Parliament in person, the Speech will be read on her behalf by the Lord Chancellor.

<sup>2</sup> Should The Queen be on tour while the Speeches are in preparation, Counsellors of State may have to approve them.



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ACTION	BY	APPROXIMATE TIMING	COMMENTS	DRAFT AT APPENDIX
1. Timetable	QL Secretary	Early June	A provisional timetable for the preparation of the Speeches is prepared. It is prudent to allow time for 2 meetings of QL and 2 of Cabinet, although the aim should be to manage with one meeting of each. The timetable for 1984 is appended as an example of when the Speeches are considered together. The timetable for 1980 is an example for a 'split' timetable. (1980 Prorogation and Opening of Parliament were delayed by 1 week due to the business of the 1979-80 Session not being completed.)	A
2. Letter to Ministers' Private Secretaries	QL Secretary	Mid-June	A letter seeking contributions to both Speeches is sent to the Private Secretaries of all departmental Ministers, with copies to Private Secretaries of other senior Ministers marked 'For Information' (Circulation B of standard list for letters to Private Secretaries (held in Committee Section)). About a month should be allowed for replies. If the new Session is likely to start in early November, contributions are required by mid-July.	B
3. Date of Prorogation and State Opening	QL Secretary	Late June	A meeting of the Business Managers is arranged to settle provisionally dates for the Summer Adjournment, the length of the spillover and dates for Prorogation and State Opening. PS/Leader of the House of Commons then writes to PS/Prime Minister with this information and No. 10 talk to the Palace to confirm the State Opening	



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ACTION	BY	APPROXIMATE TIMING	COMMENTS	DRAFT AT APPENDIX
3. (Continued)			date. PS/Chief Whip is subsequently responsible for advising when these dates should be announced.	
4. Prepare first drafts of Speeches	QL Secretary	late July/ early August	Departmental contributions are consolidated, with such editorial shortening and alteration as necessary, into first drafts of the Speeches which are then sent to the contributing Departments for comments at official level. Comments are requested by late August.	
5. Circulation of first drafts to QL Committee	QL Secretary	1 week before QL meeting	When the Chairman of QL has approved the drafts, they are circulated to QL Committee under cover of a Chairman's Note. They may form a single paper or two separate papers.	
6. Circulation of previous Speeches to QL Committee	QL Secretary	1 week before QL meeting	It may be helpful to the Committee to have by them the texts of last year's Speeches, although it is usually sufficient for the Chairman and Secretaries to have copies by them at the QL meetings.	
7. Meeting of QL Committee and follow-up	QL Secretary	Mid-Sept	One meeting should suffice. Provided the Committee gives clear guidance the drafts can be revised (in consultation with particular Departments as necessary) and circulated by the Chairman of QL to all members of the Cabinet for written comment.	C



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ACTION	BY	APPROXIMATE TIMING	COMMENTS	DRAFT AT APPENDIX
8. Circulation of draft Speeches to Cabinet	QL Secretary	late Sept (for meeting early in October)	The Chairman of QL approves the revised draft Speeches, taking account of Cabinet Ministers' comments; and submits them to Cabinet under a covering note. They may form a single paper or 2 separate papers.	D
			Revised drafts are if necessary circulated by the Chairman of QL for consideration at the following meeting of Cabinet.	E
9. Submission of final drafts to Prime Minister	PS/Secretary of Cabinet	pm of day on which Cabinet approves final drafts	The Secretary of the Cabinet submits final drafts to the Private Secretary to the Prime Minister.	F
10. Despatch of confidential text to printer	Head of Committee Section	Simul- taneously with 9.	Preparatory work by the printer at this stage will reduce the time needed for his last-minute work - see 14 below.	
11. Submission for The Queen's approval	PS/Prime Minister	As soon as PM approves	Draft prepared and typed by Private Office and sent to No. 10 for submission to The Queen.*	
12. Circulation of final drafts to members of Cabinet and QL	QL Secretary	As soon as The Queen approves	Any amendments suggested by The Queen need to be checked with Departments before final incorporation in the Speeches.	G

\* On occasions the drafts submitted by Private Office are used or No. 10 will retype.



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ACTION	BY	APPROXIMATE TIMING	COMMENTS	DRAFT AT APPENDIX
13. Obtain last-minute amendments from Departments	QL Secretary (PS/Secretary of the Cabinet PS/Prime Minister)	Simul- taneously with 12.	A circular letter is sent to Private Secretaries of all departmental Ministers inviting last-minute amendments arising from changes in policy or factual corrections. (Any changes must be approved by the Chairman of QL; if they are of substance it may also be necessary to obtain the Prime Minister's and The Queen's approval.)	H
14. Printing and despatch of copies	Head of Committee Section	Preferably 7, and a minimum of 3, <u>working</u> days before delivery of Speech	If time is very short, overtime working will be necessary; but this increases costs. . . . If for any reason the text of either speech cannot be finalised until the very last minute, it may be necessary to print 2 alternative texts simultaneously. The precise timetable should always be agreed in advance with the Head of Committee Section and the printer.	
15. Distribution	Head of Committee Section, QL Secretary	48 hours before delivery of Speech	<u>Prorogation Speech</u> Copies are distributed in accordance with the arrangements at Appendix J, under cover of letters from QL Secretary. They should be accompanied by a distribution list, which is kept in Committee Section and which should be regularly updated.	J  K



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ACTION	BY	APPROXIMATE TIMING	COMMENTS	DRAFT AT APPENDIX
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	Head of Committee Section	48 hours before delivery of Speech	<u>Opening Speech</u> Copies are distributed in accordance with the arrangements at Appendix L, under cover of letters from the QL Secretary. They should be accompanied by a distribution list, which is kept in Committee Section and should be regularly updated.	L  M
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*TEMPORARILY RETAINED S. Gray 20/10/15*

**THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT**

N

Head of Committee Section

Queen's Signature  
The Assistant Private Secretary 10 Downing Street should be informed when final copies of the Speeches will be available for The Queen. (It is customary for Her Majesty to sign the Prorogation Speech in the top right hand corner of the page and the Opening Speech at the foot of the last page.)

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**RESTRICTED**

APPENDIX A

THE QUEEN'S SPEECHES ON THE PROROGATION  
AND OPENING OF PARLIAMENT

TIMETABLE JUNE-NOVEMBER 1984

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DATE	STAGE
Tuesday 19 June	Letter to Private Secretaries requesting contributions
Wednesday 18 July	Material from Departments due in Cabinet Office
Tuesday 7 August	Cabinet Office circulate officials' drafts
Thursday 23 August	Departmental replies due
Monday 3 September	QL Chairman circulates first 'Ministerial' drafts to QL Committee
Thursday 20 September	Drafts circulated to Cabinet for written comments
Thursday 27 September	Drafts circulated to Cabinet for discussion
Thursday 4 October	Cabinet meeting considers drafts
Monday 8 October	Drafts submitted to Prime Minister, and to The Queen
Monday 8 October	Hidden copies sent in confidence to the printer
Friday 19 October	Final texts circulated to Cabinet for information
Wednesday 24 October	Final texts to printer
<u>Tuesday 30 October</u>	Prorogation Speech, delivery from printer
<u>Friday 2 November (am)</u>	Opening Speech, delivery from printer
<u>Wednesday 31 October</u>	<u>Prorogation</u>
<u>Tuesday 6 November</u>	<u>Opening</u>



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APPENDIX A (Contd.)

THE QUEEN'S SPEECHES ON THE PROROGATION  
AND OPENING OF PARLIAMENT

TIMETABLE JULY-NOVEMBER 1980

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DATE	STAGE
Tuesday 15 July	Letter to Private Secretaries requesting contributions
Wednesday 20 August	Material from Departments received in Cabinet Office
Tuesday 9 September	First drafts of Speeches submitted to the Home Secretary
Thursday 11 September	Draft Speeches circulated to QL Committee
Tuesday 16 September	First QL Committee Meeting
Monday 29 September	Revised drafts circulated to QL
Thursday 2 October	Second QL Meeting
Tuesday 14 October	Drafts circulated to Cabinet
Thursday 16 October	Cabinet considers draft Speeches
THENCE -	

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PROROGATION SPEECH	OPENING SPEECH		
Monday 20 October	Submitted to Prime Minister	Tuesday 21 October	Revised Speech circulated to Cabinet
*Friday 31 October	Submitted to The Queen	Thursday 23 October	Cabinet reconsiders Speech
Monday 3 November	The Queen approves Speech	Tuesday 28 October	Revised Speech circulated to Cabinet
Tuesday 4 November	Circulated to Departments for last minute comments	Thursday 30 October	Cabinet again considers revise
Wednesday 5 November	Deadline for draft comments	*Thursday 6 November	Submitted to Prime Minister
Thursday 6 November	Speech sent to printer	Friday 7 November	Submitted to The Queen
		Monday 10 November	The Queen approves Speech
		Monday 10 November	Circulated to Departments for last minute comments

\*Delay due to The Queen's absence abroad

8 \*Delay due to last minute changes

**RESTRICTED**



**RESTRICTED**

DRAFT

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PROROGATION SPEECH

OPENING SPEECH

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Tuesday 11 November	Copies received from Printer and circulated	Tuesday 11 November	Deadline for comments
Thursday 13 November	Prorogation at 11.00 pm <sup>ø</sup>	*Friday 14 November	Speech sent to Printer
		Tuesday 18 November	Copies received from Printer and circulated
		Thursday 20 November	State Opening of Parliament

<sup>ø</sup> This timing is unusual.  
See file.

\*Delay due to last minute changes.

**RESTRICTED**



**RESTRICTED**

DRAFT

APPENDIX B

Dear Private Secretary

THE QUEEN'S SPEECHES ON THE PROROGATION  
AND OPENING OF PARLIAMENT

During the Summer Adjournment The Queen's Speeches and Future Legislation Committee will need to prepare drafts of The Queen's Speeches on the Prorogation and Opening of Parliament for consideration by Cabinet.

I should be grateful if you would let me have by .....  
the texts of any passages which your Minister wishes to propose for inclusion in the Speeches. Contributions should be short and clear and should give the exact wording of the suggested text. It should be assumed that each of the Speeches will follow the normal sequence with a section on foreign and European Community policies followed by one on domestic policies and legislation. Normally references to legislation are confined to the politically more important measures, corresponding broadly with the 'programme' category of Bills.

It would be helpful if you would use separate sheets of paper for the material proposed for each Speech, classify it CONFIDENTIAL, and let me have three copies of each text.

I am sending this letter to the Private Secretaries to all Ministers in the Cabinet, and to the Private Secretaries of the Law Officers, the Parliamentary Secretary, Treasury, and the Captain of the Gentlemen-at-Arms.

Yours sincerely

Private Secretary to

QL SECRETARY

Circulation B of standard list for letters to Private Secretaries held in Committee Section

**RESTRICTED**



**RESTRICTED**

DRAFT

APPENDIX C

Dear Private Secretary

THE QUEEN'S SPEECHES ON THE PROROGATION AND OPENING OF PARLIAMENT

I attach drafts of The Queen's Speeches on the Prorogation and Opening of Parliament which have been prepared following a discussion at a meeting of the Queen's Speeches and Future Legislation Committee.

I should be grateful if you could let me know by whether your Minister wishes to comment on the terms of the drafts.

Yours sincerely

QL SECRETARY

The Private Secretary to -

[The same circulation as Appendix B]

**RESTRICTED**



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APPENDIX D

CABINET

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THE QUEEN'S SPEECHES ON THE PROROGATION AND OPENING OF PARLIAMENT

Note by the [Chairman of QL]

---

I attach, for the consideration of the Cabinet, drafts of The Queen's Speeches on the Prorogation of the current Session of Parliament and the Opening of the new Session, which have been prepared by The Queen's Speeches and Future Legislation Committee.

[Any points of detail]

RESTRICTED



**RESTRICTED**

APPENDIX E

CABINET

---

THE QUEEN'S SPEECHES ON THE PROROGATION AND OPENING OF PARLIAMENT

Note by the [Chairman of QL]

---

I attach drafts of the two Queen's Speeches on the Prorogation and Opening of Parliament, which have been revised in accordance with the discussion in Cabinet on ..... The amended and added passages are indicated by side-lining.

[Any points of detail]

**RESTRICTED**



**RESTRICTED**

DRAFT

APPENDIX F

PRIVATE SECRETARY TO THE  
PRIME MINISTER

THE QUEEN'S SPEECHES ON THE PROROGATION AND OPENING OF PARLIAMENT

I attach for the Prime Minister's approval drafts of the Queen's Speeches in the terms in which they were agreed by Cabinet today.  
[Any points of detail.]

If you could let me know as soon as the Prime Minister has approved the draft, I will let you have immediately a copy of the final version for the Prime Minister to submit to The Queen for her consideration. It will be necessary to obtain The Queen's approval of the drafts by ....., so that final instructions can be given to the printer.

I will circulate for the information of Cabinet and the other members of The Queen's Speeches and Future Legislation Committee a copy of the Speeches as soon as they have been approved by The Queen.

A copy of this minute and of the draft Speeches go to the Lord President.

(Signed)

SECRETARY OF THE CABINET

**RESTRICTED**



**RESTRICTED**

APPENDIX G

CABINET

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THE QUEEN'S SPEECHES ON THE PROROGATION OF PARLIAMENT AND THE  
OPENING OF THE NEW SESSION

Note by the Secretary of the Cabinet

---

I attach, for the information of the Cabinet, copies of The Queen's  
Speeches on the Prorogation of Parliament and the Opening of the new  
Session in the form in which they have been approved by The Queen.

(Signed)

SECRETARY OF THE CABINET

Circulation: all members of Cabinet, and any non-Cabinet Members of  
QL (currently the Attorney-General, the Lord Advocate, the Chief Whip  
and the Captain of the Gentlemen-at-Arms).

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DRAFT

APPENDIX H

Dear Private Secretary

THE QUEEN'S SPEECHES ON THE PROROGATION OF PARLIAMENT  
AND THE OPENING OF THE NEW SESSION

The texts of The Queen's Speeches on the Prorogation and Opening of Parliament, which have now been approved by The Queen, are today being circulated to the Cabinet.

If it is essential to make any alteration to the Speeches please let me know immediately - at the latest by ..... in respect of the Prorogation Speech, and ..... in respect of the Opening Speech. You will understand that no changes can be made at this stage except for the most compelling reasons.

QL Secretary

The Private Secretary to

[Same circulation as Appendix C]

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## THE QUEEN'S SPEECH ON THE PROROGATION OF PARLIAMENT 1985

## ARRANGEMENTS FOR DESPATCH AND DISTRIBUTION OF COPIES

Copies of the Speech despatched from the Cabinet Office on for further distribution by recipients as follows -

Recipients	No of copies	For distribution to -
Private Secretary to the Prime Minister	30+4 Stiff	Her Majesty The Queen (2 Stiff; 1 to be signed and returned and the other to be retained) Private Secretary to the Lord Chancellor (signed copy + 2 Stiff copies for the Lord Chancellor) Leader of the Opposition (1) Leader of the Liberal Party (1) Leader of the SDP (1) Leader of the Ulster Unionists (1)  Advance release to Press (20)
Private Secretary to the Leader of the House of Lords	10	Leader of the House (1) Leader of the Opposition (1) Leader of the Liberal Party (1) Leader of the SDP (1) Chief Whip (1) Editor of Official Report (Lords) (2)
Private Secretary to the Leader of the House of Commons	10+2 Stiff	Leader of the House (1) Mr Speaker (1 Stiff) Clerk at the Table (1 Stiff) Clerk of the Journals (2) Editor of Official Report (Commons) (2)
Clerk of the Parliaments	150	Printed Paper Office (150)
The Principal Clerk, Vote Office, House of Commons	500	Vote Office (500)
Private Secretary to the Chief Whip	1	Chief Whip (1)



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APPENDIX K

THE QUEEN'S SPEECH ON THE PROROGATION OF PARLIAMENT

To: The Private Secretary to the Prime Minister

I enclose 30 copies (4 being on stiff paper) of The Queen's Speech on the Prorogation of Parliament. These are for distribution in accordance with the usual arrangements which are shown on the enclosed distribution list.

To: The Clerk of the Parliaments,  
House of Lords

I enclose 150 copies of The Queen's Speech on the Prorogation of Parliament for the Printed Paper Office. Copies have been distributed as shown on the enclosed list.

To: Deliverer of the Vote, Vote Office,  
House of Commons

I enclose 500 copies of The Queen's Speech on the Prorogation of Parliament, to be made available in the Vote Office on Prorogation Day. The full distribution list is also enclosed.

To: The Private Secretary to the Leader of the House of Commons

I enclose 10 copies (2 being on stiff paper) of The Queen's Speech on the Prorogation of Parliament. These are for distribution in accordance with the usual arrangements, which are shown on the attached distribution list.

To: The Private Secretary to the Leader of the House of Lords

I enclose 10 copies of The Queen's Speech on the Prorogation of Parliament. These are for distribution in accordance with the usual arrangements which are shown on the attached distribution list.

To: The Private Secretary to the Chief Whip

I attach a copy of The Queen's Speech on the Prorogation of Parliament together with a copy of the distribution list.

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## THE QUEEN'S SPEECH ON THE OPENING OF PARLIAMENT 1985

## ARRANGEMENTS FOR DESPATCH AND DISTRIBUTION OF COPIES

Copies of the Speech despatched from the Cabinet Office on  
for further distribution by recipients as follows -

Recipients	No of Copies	For distribution to -
Private Secretary to the Prime Minister	210+3 Special copies (The Queen's copies)	Her Majesty The Queen (2 Special - one to be signed and returned, the other to be retained)  Private Secretary to the Lord Chancellor (signed copy + one Special and 2 Ordinary) for Lord Chancellor  Leader of the Opposition (2) Leader of the Liberal Party (1) Leader of the SDP (1) Leader of the Ulster Unionists (1) Advance release to Press (200)
Private Secretary to the Leader of the House of Lords	15	Leader of the House (1) Leader of the Opposition (1) Leader of the Liberal Party (1) Leader of the SDP (1) Chief Whip (1) Mover and Seconder, House of Lords (2) (To be shown in confidence to the Movers and Seconders of the Motions for an Address in Reply to the Speech from the Throne in both Houses of Parliament)  Editor of Official Report (Lords) (2) Clerk of the Parliaments (1)
Private Secretary to the Leader of the House of Commons	10+2 Stiff	Leader of the House (2) Mr Speaker (1 Stiff) Clerk at the Table (1 Stiff) Editor of Official Report (Commons) (2) Clerk of the Journals (2)
Private Secretary to the Chief Whip	25	For Mover and Seconder, House of Commons and for issue to Opposition Front Bench



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APPENDIX M

To:- The Private Secretary to the Prime Minister

I enclose three special and 210 ordinary copies of The Queen's Speech on the Opening of Parliament. They are for distribution in accordance with the usual arrangements which are shown on the accompanying distribution list.

.....

To:- The Private Secretary to the Leader of the House of Lords

I enclose 15 copies of The Queen's Speech on the Opening of Parliament, two to be shown in confidence, to the Mover and Seconder of the Motion in the House of Commons/Lords for an Address in reply to the Speech.

.....

To:- The Private Secretary to the Chief Whip

I enclose 25 copies of The Queen's Speech on the Opening of Parliament in accordance with the usual arrangements, which are shown on the accompanying distribution list.

.....

To:- The Private Secretary to the Leader of the House of Commons

I enclose 10 ordinary copies and 2 stiff copies of The Queen's Speech on the Opening of Parliament in accordance with the usual arrangements, which are shown on the accompanying distribution list.

Signed QL SECRETARY

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APPENDIX N

*TEMPORARILY RETAINED. G. Gray 20/10/15*

THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT

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