

P 01925

From: J B UNWIN

21 February 1986

DR WALKER

cc Mr Stark Mr Wiggins Mr Robertson

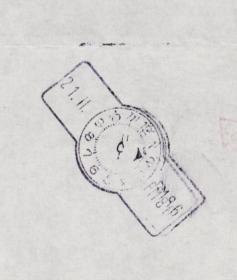
Mr Norgrove - No 10

BL: MISC 126

To confirm my conversations with you, Mr Stark and Mr Norgrove this morning:

- (i) the formal notice for the first meeting of MISC 126 should <u>not</u> issue until next week, when we have a revised time for the meeting (Mr Norgrove thought this might be on Wednesday afternoon, 26 February). In the meantime Committee Section should not ring round until this afternoon to postpone the meeting aranged (so far by telephone only) for Monday morning;
- (ii) the revise of MISC 126(86)1 (giving the composition and terms of reference), adding Lord Young and the Transport Secretary to the membership of the Group, should not be circulated in advance of the first meeting of the Group but should be handed round at that meeting;
- (iii) the initial paper by DTI should <u>not</u> be circulated before this weekend (Mr Norgrove undertook to relay this to the DTI Private Office). If the first meeting of the Group is next Wednesday, then it will probably also be best to delay circulation until Tuesday. Would you please monitor this closely and ensure that the paper is not circulated until I have been consulted;
- (iv) the letters of invitation from Sir Robert Armstrong to Lord Young and Mr Ridley should also not issue until next Monday.

S UNWIN







## **CABINET OFFICE**

With the compliments of

J. B. UNWIN

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