

CONFIDENTIAL

Spain



Chancellor of the Duchy of Lancaster
and
Paymaster General

PRIVY COUNCIL OFFICE

WHITEHALL, LONDON SW1A 2AT

Galloway

*Have had a word
all is arranged. Cf.*

Wd you sort this out? I can't 7 March 1983

See why CP's 2 offices can't

Dear Michael,

talk to one another occasionally

-like, twice a day?

SPANISH CARS

MCS 7/3

Thank you for copying to me your letter of 4 March to John Rhodes about Friday's meeting.

This gives me an opportunity to raise a problem which frequently arises from Mr Parkinson's being both a Cabinet Minister and Chairman of the Party. The papers for the meeting (the minutes of 1 & 3 March from Lord Cockfield and Mr Hurd) had been circulated on the Private Office net and had come here. The meeting arrangements were made with Mr Parkinson's Office at Smith Square. They, of course, had no access to the papers and did not know of their existence. We had no idea the meeting was taking place.

I wonder whether I could ask you, and the other Private Secretaries at No 10, to ensure that whenever Mr Parkinson is invited to a meeting involving papers which have been circulated via Private Offices, we are at least told that the meeting is to take place? We can then make sure that Mr Parkinson has a complete set of the papers on the subject (and even perhaps some briefing).

Yours ever,

Alex Galloway

A K GALLOWAY
Private Secretary

Michael Scholar Esq
10 Downing Street

P.S. We do try to have "fail-safe" arrangements with Central Office, but on this occasion they didn't work.

CONFIDENTIAL

Alex.

Spain
Mar '80
Int Set.

POST OFFICE
GENERAL POST OFFICE
LONDON SW1A 1AA



Postage
Revenue

MAR 1980

COLOMBO
MAR 1980

COLOMBO