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Ref. A05164

MR. ALEXANDER

Yes not

Prime Minister
Consult with attached list of
briefs?

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Print

Briefing for the Ottawa Economic Summit

I minuted the Prime Minister on 12th June about the preparations for the Ottawa Economic Summit, following the meeting of Personal Representatives in Vancouver. There is to be a further meeting of Personal Representatives from 6th to 8th July when we expect to conclude our preparations as far as the documentation for the Summit is concerned. The Canadians will also then no doubt let us have the final programme.

2. I should now like to put in hand the preparation of briefing for the Summit so that we can let you have it by Friday, 10th July, so that it is available for reading over the weekend before the briefing meeting for the Summit which has, I understand, been arranged for Thursday, 16th July at 4.00 pm. The briefs will have to cover both economic and political topics. Although some modification of the list may be necessary after the final meeting of Personal Representatives, I think that the attached list is about as comprehensive as it can be for the time being. If you agree, I will arrange for these briefs to be commissioned and for their preparation to be co-ordinated by the Cabinet Office. In preparing briefs, Departments will be instructed to bear in mind the fact that we will be participating in this Summit not only in our own right but also by virtue of our Presidency of the European Community.

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ROBERT ARMSTRONG

25th June, 1981

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LIST OF BRIEFS FOR OTTAWA ECONOMIC SUMMIT 19th-21st JULY 1981

<u>PMVL(81)</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In consultation with</u>
1.	Steering Brief	FCO	Treasury Trade Energy
	<u>Economic Subjects</u>		
2.	International Economic and Monetary Situation (including interest rates)	Treasury	FCO
3.	(a) Relations with Developing Countries (i. e. the Aid Study)	FCO	Treasury and as appropriate
	(b) Mexico Summit	FCO	Treasury and as appropriate
4.	Trade (including EC, Japan)	Trade	FCO Treasury
5.	Energy	Energy	FCO Treasury
6.	East-West Trade	FCO	Treasury Trade and as appropriate
7.	Communique: Economic Subjects	Treasury	FCO Trade and as appropriate
	<u>Political Subjects</u>		
8.	East-West Relations (including Poland, Afghanistan, Cambodia)	FCO	Treasury and as appropriate
9.	Other Crisis Areas (e.g. Middle East, including Lebanon, South Africa and Namibia)	FCO	Treasury and as appropriate

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<u>PMVL(81)</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In consultation with</u>
10.	Other Questions (eg Refugees, Terrorism including hi-jacking, Law of the Sea)	FCO	as appropriate
11.	Consultations and Crisis Management (if Canada produces paper as promised)	FCO	as appropriate
12.	Communique: Political subjects	FCO	as appropriate
	<u>Others</u>		
13.	Bilateral Meetings	FCO	as appropriate

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SIR ROBERT ARMSTRONG

Briefing for the Ottawa Economic Summit Meeting

The Prime Minister has seen your minute to me of 25 June on this subject. She is content with the list of briefs attached to your minute.

MICHAEL ALEXANDER

29 June 1981

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