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Ref. A084/3311

MR POWELL

Bonn Economic Summit 1985

I attended a meeting of Personal Representatives at Kronberg near Frankfurt on 8 and 9 December 1984. This was the first meeting by way of preparation for the Bonn Economic Summit.

2. I will minute separately on the substantive discussion. This minute deals with procedural matters.

3. My German colleague emphasised that both the dates and the venue had been decided by the Federal Chancellor. The decision to hold the Summit in Bonn meant that all the events of the Summit could take place around the area of the Federal Chancellery, in an area which could be fully protected from the security point of view and in which Heads of State or Government and Ministers could move around freely and for the most part on foot. The area is a "demonstration-free zone". The restricted meeting of Heads of State or Government on Friday 3 May will take place in the Palais Schaumburg (the old Federal Chancellery), and the plenary meetings will take place in the new Federal Chancellery.

4. The German Personal Representative circulated a timetable --- (copy attached) from which you will see that the arrangements proposed are almost exactly the same as those for the London Economic Summit. The German Personal Representative was particularly appreciative of the help which he had received from us, and particularly from Mr Nicholas Barrington, in the preliminary stages of preparation.

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5. Official invitations will be extended to Heads of State or Government, two Ministers, one Personal Representative and 11 other delegates from each country. These official delegations, each totalling 15 people in all, will be the guests of the German Government. Unofficial delegates will be the responsibility of their own Governments.

6. The German Government have block-booked all the better hotels in Bonn and (I think) others in Cologne during the period of the Economic Summit. They will wish to know as soon as possible whether Heads of State or Government propose to stay in their Embassy's residence or in hotels. I said that the Prime Minister had not yet made up her mind where she would stay, but I thought it very likely that she would prefer to stay at the British Embassy.

7. Spouses will be invited to accompany Heads of State or Government, but not other Ministers. Special programmes will be laid on for spouses. The Federal Chancellor is keen that spouses should come.

Programme

8. On arrival at Köln-Bonn airport Heads of State or Government and official delegates will be taken by helicopter to Bonn. They will land inside the "demo-free zone" and will be taken by car to the Palais Schaumburg for an official welcome. Unofficial delegates will proceed straight from the airport to their hotels by car. After the official welcome delegations will go to the place where they are staying. There will then be a reception given by the Federal Chancellor at Schloss Augustusburg.



9. The restricted working session of Heads of State or Government on the Friday morning will be in the Palais Schaumburg.

10. Foreign Ministers will join Heads of State or Government for lunch on Friday 3 May. There will then be a plenary session after lunch.

11. The arrangements on the last day of the Summit meeting will be as at London, with a final communique session at 4.00 pm (or as soon thereafter as possible, if the completion of the communique is delayed) and a dinner given by the Federal President at 8.00 pm.

12. In discussion it was agreed that the restricted session on the morning of Friday 3 May should run from 9.45 am to 12.15 pm, in order to leave time for Heads of State or Government to debrief and spokesmen to brief the press between then and lunch time.

13. In response to a request by the Japanese Personal Representative the earliest time for the final communique session was brought forward to 3.45 pm in the hope of meeting Tokyo press deadlines.

14. As at London, the final dinner given by the Federal President will be for Heads of State or Government, two Ministers and the Personal Representative from each delegation.

15. There was some discussion of departure arrangements. It was suggested that, as at London, the Federal Chancellor should take leave of his colleagues after the final official communique session, even though they would meet again as guests of the Federal President at dinner. I suggested that previous experience indicated that many of the European participants would want to leave after the Federal President's dinner. This



suggested that there need be no protocol arrangements for departure, but that people would depart as and when suited them, with no more than the standard formal leave-taking arrangements.

Access and Facilities

16. Access to the Palais Schaumburg will be restricted to Personal Representatives and essential office staff. Each delegation will have a suite of two or three offices in the annex to the Palais Schaumburg. Only official delegations will have access to the annex. There will be an electronic screen writing and facsimile link from the Personal Representative's seat in the conference room to the delegation office. It might be possible also to install a telephone link; but this was generally discouraged, on the grounds of noise and interference with discussion. Heads of State or Government will have a "rest room" in the Palais Schaumburg annex; the Prime Minister will have two.

17. Each delegation will have a word-processor and a photocopier in its delegation offices in the Palais Schaumburg. Any texts required to be issued will be issued in English and German. It will be up to other delegations to translate into their own languages.

18. Each delegation will have a liaison officer from the German Foreign Ministry.

Language and Interpretation

19. The official languages for the Summit will be English and German, and the communique will be issued in those two languages. The working language will be English.



20. There will be full simultaneous interpretation for Heads of State or Government and Ministers at the formal sessions.

21. The interpretation arrangements at meals will be as at London and earlier Summits: each Head of State or Government will have one interpreter of his own choosing to translate to and from his own language and English. When he speaks (in any other language than English), what he says will be translated into English out loud by his interpreter. What is said in English will be interpreted to those Heads of State or Government or Ministers who need translation in whispers.

Communications

22. Communications from delegation offices to national Embassies will be arranged and paid for by the German Government. Communications thence forward to national capitals will be the responsibility of visiting Governments.

Press

23. Journalists will be accommodated in steamers moored in the Rhine not far from the "demo-free zone".

24. There will be separate press briefing rooms in the Bundestag building for each national delegation.

25. The ground rules for dealing with the press will be promulgated later, but will be based on those adopted for the London Economic Summit.

Preparations

26. The German Personal Representative said that he envisages the same sort of arrangements for preparing the Bonn Economic Summit as for the London Economic Summit, with himself



responsible for preparing a thematic paper to be discussed and agreed by Personal Representatives and then submitted by each Personal Representative to his or her Head of State or Government as a indication of the themes to be dealt with in discussion at the Summit. It is not envisaged that there would be any more advance preparation of a communique than for London. The Personal Representatives will meet in plenary sessions (with two experts each) from 15 to 17 February in Berlin and from 29 to 31 March at a location yet to be decided somewhere near Bonn. There will be a final restricted meeting of Personal Representatives only from 19 to 21 April in Washington, immediately after the meetings of the Interim Committee of the IMF and the Development Committee of the IBRD.

27. In addition, the Federal Chancellor is expected to write to his colleagues in the early days of April.

28. It is proposed that preparation for any political discussions at the Bonn Economic Summit should be very much as for the London Economic Summit. The Germans indicated that the Federal Chancellor had in mind the possibility of some sort of political declaration associated with the 40th anniversary of the end of the Second World War. He envisages that this and the Economic Declaration should be the only documents issued from the Summit: he does not wish to see as many declarations from the Bonn Summit as were issued from the London Summit. The French Personal Representative as usual insisted that any political preparation should be co-ordinated through Personal Representatives. It was therefore agreed that Political Directors should meet in Washington immediately before the last meeting of Personal Representatives, in order to agree a list of subjects to be discussed by Foreign Ministers and in order also to discuss the draft text of any political declaration that might be envisaged. The draft text as agreed by Political Directors will then be reported to Personal Representatives at their Washington meeting on 19-21 April. The political

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declaration is likely to be a broad restatement of democratic values adopted by all the countries of the Summit.

29. It is hoped that each country will fairly soon send an advance party consisting of somebody representing protocol, press relations, security and communications.

30. I am sending copies of this minute to the Private Secretaries to the Foreign and Commonwealth Secretary and the Chancellor of the Exchequer.

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ROBERT ARMSTRONG

13 December 1984

CONQUEROR

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Projected order of events for the Economic Summit in Bonn
(2 to 4 May 1985)

Thursday, 2 May 1985

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|----------------------------|--|
| 14.00 to 16.30 hrs | Arrival of delegations at Cologne Bonn airport at 20-minute intervals in reverse order of protocol |
| 14.10 to 16.40 hrs | Transfer to Bonn by helicopter |
| On arrival in Bonn | Proceed to Palais Schaumburg |
| 14.30 to 17.00 hrs | Welcome with military honours by the Federal Chancellor |
| Following official welcome | Introductory talks between the Federal Chancellor and each delegation in Palais Schaumburg |
| 14.50 to 17.20 hrs | Delegations proceed to residences hotel |
| 18.30 hrs | Reception given by the Federal Chancellor at Schloss Augustusburg |

20.15 hrs

Separate dinners, given by

- the Federal Chancellor for the Heads of State and Government at Schloss Falkenlust
- the Federal Minister for Foreign Affairs for the Foreign Ministers at the guest-house, Venusberg
- the Federal Minister of Finance for the Finance Ministers in the Redoute

Friday, 3 May 1985

10.00 to 12.30 hrs

Working sessions for

- the Heads of State and Government in the historical Cabinet Room, Palais Schaumburg
- the Foreign Ministers in the main conference room (Weltsaal) of the Federal Foreign Office
- the Finance Ministers in the Cabinet Room of the Federal Chancellery

13.00 hrs

Working luncheon for

- the Heads of State and Government and the Foreign Ministers in the historical Small Cabinet Room, Palais Schaumburg
- the Finance Ministers in the Federal Chancellery

14.30 to 18.00 hrs Plenary session in the Federal Chancellery

20.00 hrs Separate dinners given by

- the Federal Chancellor for the Heads of State and Government in Palais Schaumburg
- the Federal Minister for Foreign Affairs for the Foreign Ministers at ...
- the Federal Minister of Finance for the Finance Ministers at ...

Saturday, 4 May 1985

9.30 to 12.30 hrs Continuation of the plenary session in the Federal Chancellery

13.00 hrs Plenary luncheon in the "large dining room" of the Federal Chancellery (first floor)

16.00 hrs Promulgation of the joint final communiqué in the Debating Chamber (Plenarsaal) of the German Bundestag

20.00 hrs Dinner given by the Federal President in honour of the Heads of State and Government, Foreign Ministers and Finance Ministers at Villa Hammerschmidt