

Prime Minister.

①

This seems well thought out.

Content:

A.T.C. 6/5.

Ref. A084/1512

MR COLES

London Summit: Programme

Yes not

--- I enclose two papers, drawn up by Mr Barrington and in conjunction with protocol experts, the Household Division and Guildhall authorities as appropriate, on:

(a) Arrival ceremonies (elaborating the plan set out in my minute of 12 April, which the Prime Minister approved); and

(b) The Guildhall ceremony on 9 June, including a brief preliminary gathering for tea in the Old Library before processing into the Great Hall (agreed by the Lord Mayor and the Foreign and Commonwealth Secretary).

2. These papers will now be distributed to all concerned, provided that you have no objection.

3. Although it is not mentioned in the paper, we are expecting Mr Thatcher to be present at the greeting ceremony for the Reagans on 4 June. It is suggested that he should greet Mrs Reagan, Mr Shultz and the Prices at the west side of the Orangery door (marked A on the plan), stay with them during the inspection of the Guard and follow with them into the Orangery for tea.

4. For the Guildhall ceremony, we have not set out exactly what the Prime Minister will do once she is in position in the centre of the platform. On past form she will wish to stand and read the Economic Declaration, with possibly a few introductory words.

5. There may, of course, be two other declarations issued from the Summit. That on terrorism could no doubt be simply issued in writing, or read, at the end of the first day's talks, on 8 June. If it is to be read, the Prime Minister might wish the Foreign and Commonwealth Secretary, for example, to go from Lancaster House in the evening to the Press Centre to read the declaration out there. The Prime Minister might prefer to read

He has agreed.
AD 18/5



the declaration on democratic values, either on the evening of 8 June or, more strikingly, at Guildhall on 9 June, before the Economic Declaration.

RA

ROBERT ARMSTRONG

RA

18 June 1984

conqueror



LONDON ECONOMIC SUMMIT 1984

ARRIVAL ARRANGEMENTS FOR HEADS OF DELEGATION

The arrangements outlined below will be followed for the reception of Heads of Delegation who arrive in London on the afternoon of 7 June at half-hourly intervals in reverse protocol order. Similar arrangements will be made for the three Heads of Delegation to arrive earlier in London (President Reagan, Mr Nakasone and Mr Trudeau) except that they will arrive at Kensington Palace, for their individual ceremonies, by car convoy from their place of residence. Also their aircraft will arrive at Heathrow instead of Gatwick.

Arrival at the airport

When the aircraft has come to a stand-still a representative of the British Airports Authority will escort the Greeting Party to the bottom of the aircraft steps. When the aircraft doors open the Head of Mission at London will board the aircraft (accompanied by his wife if the Head of Delegation is bringing his wife). The Head of Mission will then lead the Head of Delegation and his party to the tarmac where they will be welcomed by:

The Queen's Representative (for Heads of State only)

The Secretary of State for Foreign and Commonwealth Affairs and Lady Howe (if the Head of Delegation is bringing his wife) on behalf of Her Majesty's Government.

(On the evening of 6 June Mr Nakasone will be met by Mr Richard Luce, Minister of State, FCO, and on the morning of 7 June Mr Trudeau by the Baroness Young, Minister of State, FCO.)

Airport Director (at Gatwick only)

Secretary, Government Hospitality Fund

Assistant Marshal of the Diplomatic Corps

UK Liaison Officer



The main party will proceed to the helicopters (except in the case of Mr Nakasone and Mr Trudeau, who will travel by car). An RAF Ceremonial Guard will line the red carpet between the aircraft and the lead helicopter (or the Head of Delegation's car).

In principle the first helicopter will contain the Head of Delegation (and his wife), the Head of Mission (and his wife), seven accompanying officials and a Special Branch protection officer; the second car will contain two Ministers, eight accompanying officials (18 if it is a Sikorsky), the Liaison Officer and a Special Branch protection officer; the third will contain press who need to cover the Kensington Palace ceremonies. Where the third helicopter is not needed for press it can take another 23 members of the official party. This last group will be taken speedily by bus to their helicopter.

The helicopter containing press or more junior officials will depart first. The other helicopters will depart from the airport in protocol order. All will proceed to the North Paddock, Kensington Palace.

Arrival at Kensington Palace

The first helicopter to touch down will be that containing the press, if there is one, which will land on the helipad nearest the Orangery. A member of the Summit Press Unit will show the visiting press to their places for the ceremony. If there is no accompanying press the additional officials on this helicopter will be escorted, via the rear of the Orangery to the east end of the Orangery terrace (marked D on the plan).

The next helicopter to touch down will be that containing the Ministers, on the helipad furthest from the Orangery. The Ministers will be greeted by a GHF Escort Officer and shown to a car in which they will drive down the lane ready to fall in behind the Head of Delegation's car. Other cars will be provided for officials.

The last helicopter to touch down will be that containing the Head of Delegation in the central helipad position. At the helipad the Head of Delegation (and his wife) will be greeted by the Head of



Protocol, Vice Marshal of the Diplomatic Corps and shown to their car. The Head of Delegation will be asked to take the left-hand seat. The Head of Mission (and his wife) will also be shown to a car as will other officials.

The convoy will then proceed to the Orangery steps with the Head of Delegation and his wife in the first car, the two Ministers in the second car and the Head of Mission and his wife in the third car. Protection cars will be alongside to the right.

At the foot of the west steps of the Orangery they will be met by the Prime Minister. She will greet the Head of Delegation (and his wife), who will then introduce his accompanying Ministers. The Prime Minister will accompany the Head of Delegation along the red carpet towards the awning in front of the Orangery entrance. She will there present General Eyre, the General Officer Commanding London District, and the three of them will take up positions in front of the awning, facing the Guard, with the visitor in the centre, the Prime Minister to his right and the General to his left, both slightly behind (see plan).

Meanwhile a Private Secretary will conduct the Head of Delegation's wife (if present), the two accompanying Ministers and the Head of Mission (and his wife) to a position on the west side of the entrance to the Orangery (marked A on the plan) to watch the ceremony.

In the case of Heads of State his personal ADC will take up a position to the west and forward of this group (marked B on the plan).

Senior officials arriving with the Head of Delegation and his Ministers will be escorted to a point at the west end of the terrace (marked C on the plan) where they can watch the ceremony. A few senior members of the Embassy may be permitted to watch the ceremony from the east end of the terrace (D).

When the Head of Delegation is in position the appropriate salute will be given and anthem played. The Commander of the Guard will come forward and invite the Head of Delegation in the appropriate



language to inspect the Guard of Honour. The Prime Minister will remain on the Orangery terrace. The Commander of the Guard will accompany the Head of Delegation on inspection of the Guard, going down the line to the right and back on the second rank to the left. The GOC London District, accompanied in the case of Heads of State by the visitor's personal ADC, will follow a few paces behind. The inspecting party should make an appropriate acknowledgement as they pass the Colour (see plan). On completion of the inspection the Commander of the Guard will take his leave and the GOC London District will conduct the Head of Delegation back to the Orangery terrace in front of the awning. The Head of Delegation will remain at the top of the steps to acknowledge the Guard of Honour's "eyes left" salute as they march off, followed by the band and corps of drums. The GOC London District will then take leave of the Head of Delegation. The Prime Minister will lead him inside the Orangery to the west end (at the point marked E on the plan), followed by the party containing the wife of the Head of Delegation (if present), the Ministers, and the Head of Mission (and his wife). Tea will be served.

The official party accompanying the Head of Delegation will be led into the east end of the Orangery (see F on the plan) for brief refreshments before they are escorted out to take their places in the motorcade. After about 10 minutes the Prime Minister will accompany the Head of Delegation and his party out of the main entrance and to the west Orangery steps and bid farewell. The cars will depart for residential accommodation.

When greeting ceremonies follow on each other on the afternoon of 7 June, there should be about 8-10 minutes before meeting the next guest. During this time the new Guard will march into position.

An appropriate interpreter will be on hand if required by the Prime Minister. Where appropriate each visiting group has been asked to bring one interpreter also. During the ceremony interpreters will stay by the Orangery entrance (position A).

/Wet Weather



Wet Weather

In the event of wet weather the Head of Delegation, the Prime Minister and the GOC London District will stand under the end of the awning. The Head of Delegation's wife (if present), the Ministers and Head of Mission (and his wife) will be taken inside the Orangery to watch through the windows. Officials will remain in their cars. The Head of Delegation will be consulted about whether he wishes to inspect the Guard or simply take the salute without doing so. In the latter case he will wait under the awning until the Guard have marched off.

In the case of an extreme downpour it may be decided that the Guard will not parade at all. In this case the Head of Delegation and his party will go straight from their cars into the door at the west end of the Orangery where they will have refreshments and go out the same way.

FROM HELICOPTER

LANDING PADS

ORANGERY, KENSINGTON PALACE



ENTRANCE FOR
VERY WET WEATHER

SERVICE DOOR

ENTRANCE

TERRACE

AWNING

RED CARPET

PRIME MINISTER + GOC

VISITING HEAD
OF DELEGATION

C GUARD COMMANDER

TWO RANKS OF
GUARD (LONGER FOR HEADS OF STATE)

COLOUR

DRUM MAJOR

PIANO
AND
DRUMS

MARQUEES FOR
SECURITY CHECKS AND
JOURNALISTS, AND
FOR GUARD TO
REST

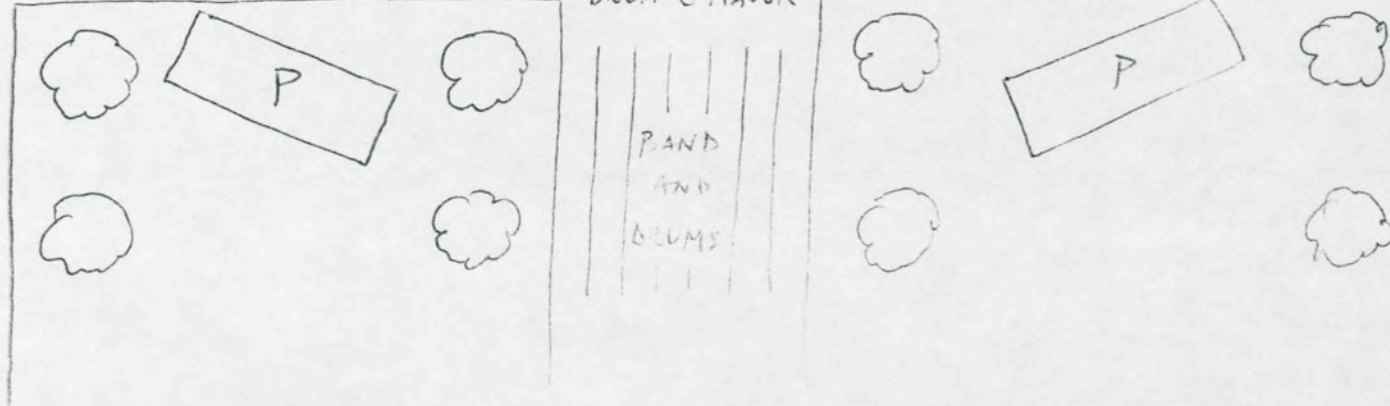
UNION JACK
AND
APPROPRIATE
FLAG

P =

PRESS
STAND

GREETING
POINT

X





10 DOWNING STREET

From the Press Secretary

SIR ROBERT ARMSTRONG

ECONOMIC SUMMIT

I have seen Nicholas Barrington's minute to you on the latest US representations and I would like to reinforce some of his points or add to them:

1. We recognised at the outset that this would be an electioneering Summit: US presidential; EuroAssembly; consequently, we have made media arrangements with that additional pressure clearly in mind.
2. Against that background, we have sought to reconcile the participants' requirements and the insatiable demands of the media with the Prime Minister's desire for a relaxed and workmanlike Summit.
3. I have personally assured the US Embassy here and the President's Summit media representative that I will do what I can within reason to help President Reagan get good press and television coverage; but I have emphasised the need to maintain some kind of priority to avoid rows and to allow us to manipulate the numbers available - eg by using the European Community's entitlement which is unlikely to be taken up - to their advantage.

In the light of all this I take particularly strong exception to the latest demands. They are, not to put too fine a point on it, outrageous, and what is more, ineptly handled. Mr Streater is somewhat uncharacteristically trying to bounce us.

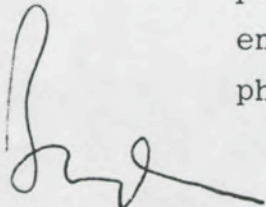
There is, of course, nothing unique about the White House Press Corps except that they demand the earth and quite wrongly usually get it. There is no reason why they should get it in London. When in Rome.....

But there is every reason why we should do our best to help, on the two points of substance - more writing press in pools and photopool numbers - consistent with ensuring satisfaction all round. That we shall try to do, and the best advice you could give the Americans at this stage is to stop trying to bounce us because it is counter-productive; to rely on us to help as best we can; and to stop creating a fuss - otherwise we shall have trouble with other delegations.

I would be grateful if you would make the following points to the Prime Minister:

- The last thing the Prime Minister wants are allegations that the Summit has been stage managed by her for the re-election of President Reagan; that is a risk we cannot ignore.
- We are bending every effort to help the Americans as much as possible without causing trouble with other countries; we can resolve their points by discussion.
- We should be instructed to resolve the problem by negotiation, consistent with the achievement of all round satisfaction by the countries involved.
- The Prime Minister should not get involved in this detail and should make clear her support for our general approach.
- I consider it asking far too much of the Prime Minister and participants to set aside up to 16 minutes for the media at Lancaster House photocalls. Eight minutes - ie two waves - is enough. But I think we could permit 2 waves of photopool for the group photo in No 10.

|| X.



BERNARD INGHAM
17 May 1984

010

WAL ASC



Foreign and Commonwealth Office

London SW1A 2AH

17 May 1984

Bernard Ingham Esq
Chief Press Secretary
10 Downing Street

A. J. C. $\frac{17}{5}$

h.a.

Dear Bernard,

ANNOUNCEMENT IN WASHINGTON OF PRESIDENT REAGAN'S
VISIT TO EUROPE

1. The American Embassy have told us that the present summary schedule, which is attached, will be released at 11 a.m. Washington time on Friday May 18. The White House would like to know by 5 p.m. today if we have any problems with the content or timing.
2. I see no difficulty. Grateful for confirmation that I can tell the American Embassy that we have no objection.

John Coles

N J Barrington

N J Barrington

copy to:



A J Coles Esq
10 Downing Street

Richard Hatfield Esq
PS/Sir Robert Armstrong
Cabinet Office

John Goulden Esq
News Department
FCO



EMBASSY OF THE
UNITED STATES OF AMERICA

May 17, 1984

Mr. Barrington:

In conjunction with ^a~~the~~ press backgrounder
of the President's trip, the White House plans to
release a summary of the President's schedule at
11 a.m. Washington time, Friday, May 18. The
summary schedule is enclosed. The White House has
asked that we advise them by 5 p.m. London time,
May 17, if your Government has any problems with
the content or timing of the release.

A handwritten signature in cursive script, appearing to read "PSchlamm".

Paul Schlamm
499-9000, ext. 2234/2236/2239

P.M. VISIT ARAS AN UACHTARAIN.

P.M. PARTICIPATE IN TREE PLANTING CEREMONY AT ARAS AN UACHTARIAN, ESCORTED BY PRESIDENT AND MRS. HILLARY.

P.M. ATTEND STATE DINNER AT DUBLIN CASTLE.
DINNER.

EXCHANGE OF TCASTS.

PRESIDENTIAL OVERNIGHT: DEERFIELD

PRESS OVERNIGHT: JURY'S HOTEL

PRESS FILING CENTER: GRAND BALLROOM, JURY'S HOTEL

MCNDAY, JUNE 4, 1984

A.M. THE PRESIDENT MEETS WITH PRIME MINISTER FITZGERALD AT LEINSTER HOUSE.

NOON THE PRESIDENT ADDRESSES PARLIAMENT.

P.M. HOST LUNCHEON AT DEERFIELD IN HONOR OF PRIME MINISTER FITZGERALD.

EXCHANGE OF TOASTS.

LUNCH.

P.M. PARTICIPATE IN DEPARTURE CEREMONY AT DUBLIN AIRPORT.

PRESIDENTIAL REMARKS.

3:30 P.M. - DEPART DUBLIN EN ROUTE LONDON, ENGLAND.

4:30 P.M. - ARRIVE HEATHROW AIRPORT, LONDON, ENGLAND.

P.M. ARRIVE KENSINGTON PALACE FOR OFFICIAL WELCOMING CEREMONY BY PRIME MINISTER THATCHER.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL
PORTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHHILL HOTEL

TUESDAY, JUNE 5, 1984

P.M. THE PRESIDENT MEETS WITH PRIME MINISTER THATCHER AT 10 DOWNING STREET.

P.M. THE PRESIDENT ATTENDS RECEPTION HOSTED BY PRIME MINISTER THATCHER.

P.M. THE PRESIDENT ATTENDS WORKING DINNER HOSTED BY PRIME MINISTER THATCHER.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL
PORTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHILL HOTEL

WEDNESDAY, JUNE 6, 1984

12:00 P.M. - DEPART EN ROUTE NORMANDY, FRANCE.

2:20 P.M. - ARRIVE POINT DU HOC AND PROCEED ON TOUR OF RANGER MEMORIAL.

P.M. THE PRESIDENT OFFERS BRIEF REMARKS TO ASSEMBLED VETERANS AT RANGER MEMORIAL.

P.M. PROCEED TO OMAHA BEACH.

P.M. VISIT OMAHA BEACH CHAPEL.

P.M. VISIT ROOSEVELT BROTHERS' GRAVESITE.

P.M. PARTICIPATE IN CEREMONY WITH PRESIDENT MITTERAND AT OMAHA BEACH MEMORIAL CEMETARY, INCLUDING PRESIDENTIAL REMARKS.

P.M. PROCEED TO UTAH BEACH TO PARTICIPATE IN CEREMONY WITH LEADERS FROM FRANCE, BELGIUM, NETHERLANDS,

NORWAY, CANADA AND GREAT BRITAIN.

6:10 P.M. DEPART NORMANDY EN ROUTE LONDON, ENGLAND.

6:30 P.M. ARRIVE LONDON, ENGLAND.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL
PORTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHILL HOTEL

THURSDAY, JUNE 7, 1984

11:30 A.M. - THE PRESIDENT MEETS WITH PRIME MINISTER
NAKASONE AT WINFIELD HOUSE.

4:15 P.M. - THE PRESIDENT MEETS WITH PRIME MINISTER
CRAXI AT WINFIELD HOUSE.

5:15 P.M. - THE PRESIDENT MEETS WITH CHANCELLOR KOHL AT
WINFIELD HOUSE.

P.M. THE PRESIDENT ATTENDS RECEPTION AT ST. JAMES
PALACE WITH SUMMIT LEADERS.

P.M. THE PRESIDENT ATTENDS WORKING DINNER AT 10
DOWNING STREET FOR SUMMIT HEADS OF
STATE/GOVERNMENT.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL
PORTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHILL HOTEL

FRIDAY, JUNE 8, 1984

A.M. PRESIDENT ATTENDS SUMMIT LEADERS MEETING AT
LANCASTER HOUSE.

A.M. THE PRESIDENT ATTENDS WORKING LUNCHEON FOR SUMMIT
LEADERS AT LANCASTER HOUSE.

P.M. THE PRESIDENT ATTENDS PLENARY SESSION AT
LANCASTER HOUSE.

P.M. THE PRESIDENT ATTENDS WORKING DINNER WITH SUMMIT
LEADERS AT NATIONAL PORTRAIT GALLERY.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL

FCRTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHILL HOTEL

SATURDAY, JUNE 9, 1984

A.M. THE PRESIDENT ATTENDS MEETING WITH SUMMIT LEADERS AT LANCASTER HOUSE.

P.M. THE PRESIDENT ATTENDS PLENARY WORKING LUNCHEON AT LANCASTER HOUSE.

P.M. THE PRESIDENT PROCEEDS TO GUILD HALL AUDITORIUM FOR JOINT STATEMENT.

P.M. PRIME MINISTER THATCHER READS JOINT STATEMENT.

P.M. ATTEND ^{banquet given by Mr. Thatcher} STATE DINNER AT BUCKINGHAM PALACE.

PRESIDENTIAL OVERNIGHT: WINFIELD HOUSE

PRESS OVERNIGHT: CHURCHILL HOTEL
FCRTMAN HOTEL

PRESS FILING CENTER: REGENCY I AND II, CHURCHILL HOTEL

SUNDAY, JUNE 10, 1984

A.M. ARRIVE WINFIELD HOUSE TERRACE TO MEET WITH EMBASSY PERSONNEL, INCLUDING BRIEF REMARKS.

10:50 A.M. - DEPART LONDON EN ROUTE ANDREWS AFB.

1:40 P.M. - ARRIVE ANDREWS AFB. SHULTZ

8
7
6
5
4

郵政省
東京
郵便局

17 MAY 1934