

LONDON SUMMIT

EVENING OF 7 JUNE

W 6.
6

SCENARIO FOR THE PRIME MINISTER

1. After greeting President Mitterrand, the last of the arrivals, at Kensington Palace the Prime Minister should be able to get away before 5.30 p.m. to be back at No 10 by 5.45 p.m.

St James's Palace Reception

2. The Reception at St James's Palace starts at 6.30 p.m. and the Foreign and Commonwealth Secretary will be there to greet guests in the Prime Minister's name. The Prime Minister herself is due to arrive by ^{6.45}~~7.00~~ p.m. at the latest. She will presumably have at least one Private Secretary with her. Her car should come to the Friary Court. She will be met by me and taken up to the Armoury Room where she will take over on the greeting line from Sir Geoffrey Howe. A certain number of photographers are there to take pictures of guests arriving. There will, of course, be no photographers in the body of the reception.

3. HRH the Duke of Kent is due to come from York House at 7.05 p.m. He will be brought to the Armoury Room where the Prime Minister will greet him and he will join her to greet the Heads of Delegation who should arrive between 7.10 and 7.22 p.m. at two minute intervals in reverse protocol order. The Prime Minister's Private Secretaries (assisted if necessary by myself) will meet the Heads of Delegation in the Courtyard and bring them up the stairs to the Armoury. Mr Littler and Sir Crispin Tickell will be on hand to lead the Heads of Delegation into the reception where they will no doubt be taken in hand by their own Ambassadors and staffs so that they can circulate and meet people.



4. When President Reagan, who should be the last to come, has arrived, the Prime Minister and the Duke of Kent will escort him into the reception and will then wish to circulate through the premises themselves. Sir A Acland will take over the receiving line. The bulk of the guests who arrived on time will not, of course, have met the Prime Minister, so it would be appreciated if she could use the 20 minutes or so before she has to leave to circulate as much as possible.

5. The Prime Minister should leave St James's Palace at 7.45 p.m. to drive to No 10 to be there to greet her guests for dinner. Her car will be waiting in the Courtyard. After five minutes or so we shall invite the Heads of Delegation to leave the reception at approximately two minute intervals so that they arrive at No 10 in reverse protocol order between, say, 7.50 and 8.02 p.m.

Dinner at 10 Downing Street

(probably by P. N. Jernally)

6. At No 10 they would be greeted by a Private Secretary outside the door (and may wish to have photographs taken with the door shut and the number showing). They will be escorted up to the drawing rooms on the first floor where the Prime Minister will greet them. Those who do not speak sufficient English (i.e. Messrs Mitterrand, Kohl, Nakasone and Craxi) will bring their personal interpreters, who will sit behind at dinner. The Prime Minister may wish to come to the door to greet the two Heads of State personally.

7. When all have arrived the Prime Minister will take her guests into the Pillared Room for a group photograph, the first of the Summit. She will then take them into dinner.

N.B.

Paragraphs 8 and 9 - the P.R.
is not now likely to take her guests
to the Cabinet office. AM 9/6.

8. Assuming that the party sit down to dinner shortly after 8.15 p.m. they should rise from the table around 9.15 to 9.30 p.m. The Beating Retreat ceremony at Horse guards starts at 9.30 p.m. and will last until 10.20 p.m. It will be appreciated by the guests if they have a chance to see the massed bands on the square since it is a traditional event, at which the British excel, which is in any case taking place that evening, and this will be the only form of entertainment that the Prime Minister will be offering during the Summit. But there would be no need for the group to be in place in Sir Robert Armstrong's room (which gives an excellent view and which has now protective glass for the benefit of President Reagan) before, say, 9.45 to 10.00 p.m., so the Prime Minister could continue discussions in No 10 over the dinner table until, say, 9.45 p.m.
9. Drinks, and more coffee if required, will be offered in Sir Robert Armstrong's room, which will be set up so that the Prime Minister's guests can either watch from the windows if they choose or can sit and talk collectively or in separate groups.
10. Most of the guests will expect to leave No 10 at around 10.30 p.m., but it could be later if there was need for any further substantive discussion when Beating Retreat was over.

N J Barrington
Economic Summit Co-ordinator
Lancaster House

N J Barrington

2 June 1984