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well to had Haut Commissariat du Canada January 28, 1988 Dear Colleague I am writing to you at this time to confirm details regarding our second meeting of the Toronto Summit cycle. The site that we have chosen for our second meeting is the "La Sapiniere" (tel: 819 322 2020), near Val David, Quebec - in the Laurentian Mountains, approximately 45 minutes north of Mirabel Airport. This site has the advantage of offering an atmosphere of relative seclusion, in a delightful setting which is close to Montreal. As I have already indicated to you, we will begin our meeting with dinner on Saturday, 27 February. Our meetings will continue through to the morning of 29 February. As has been the case in previous years, the second meeting will include Finance and Foreign Affairs Sous-Sherpas. I currently envisage a scenario whereby we would meet always in plenary except at meal times when separate arrangements would be made for Sherpas, Foreign Affairs and Finance Sous-Sherpas. As we agreed in November, I will be sending to you by mid-February a paper concerning the main issues for Summit consideration. This paper will serve as the basis of our discussions when we meet in plenary sessions. As at the first meeting, arrangements will be made so that you may address to the appropriate officals any logistical questions that you may have (which may arise out of the first site advance visits in February). Given the proximity of "La Sapiniere" to Mirabel Airport I would suggest that where possible it should be used as the arrival point in Canada. In this regard, I would be grateful if your staff could inform us as quickly as possible of arrvial and departure arrangements of yourself, of your Sous-Sherpas, and any other accompanying staff so appropriate arrangements can be made for your reception and accommodation. As has been the tradition in previous Summit circles, I would like to extend my invitation to spouses to join us in

- 2 -Quebec. "La Sapiniere" offers a wide variety of winter activities in the immediate vacinity (including downhill and cross-country skiing, skating and sleigh rides). As the temperature is likely to be below freezing I would point to the need for warm clothing even if you don't intend to participate in such outdoor activity. I look forward to your participation as Mrs Thatcher's Personal Representative. As you will know, Sir Robert Armstrong kindly volunteered Leeds Castle as a venue for our third meeting in this Summit cylce. We will want to discuss arrangements when we meet. Until then I send you my cordial best wishes. Yours sincerely SYLVIA OSTRY Mr Nigel Wicks, CBE Principal Private Secretary to the Prime Minister Prime Minister's Office 10 Downing Street LONDON SW1