



## CABINET OFFICE

Government Offices Great George Street London SW1P 3AL Telephone 01-270 5820

P R Gray Esq  
Prime Minister's Office  
10 Downing Street

10 May 1989

*Dear Mr Gray,*

### COMMUNITY CHARGE REGISTRATION FORM

We spoke about completing a registration form on behalf of the Prime Minister and Mr Thatcher plus Mr Taylor. Attached are copies of -

the registration form sent to HM Treasury in respect of  
10/12 Downing Street;

a minute from Treasury incorporating advice from RGPD  
and the City of Westminster Council;

"Information and Guidance Notes" issued by the City of  
Westminster Council.

If anything further is needed please let me know.

*Yours sincerely  
Dennis Morris*

D A Morris



COMMUNITY CHARGE REGISTRATION FORM

David J. Hopkins
Community Charge Registration Office
P.O. Box 250
London SW1V 1TX
Telephone: 01-537-2520/2521

REFERENCE
DOMESTIC /C7455211000009/01

To The Owner/Occupier or:
TREASURY CHAMBERS OFFS\PREMS
10\12 DOWNING STREET
LONDON SW1A 2AA

Date of Issue
21/04/1989

To be returned by:
12/05/1989

Please read the accompanying notes carefully before you complete this form. If you require advice or help you may telephone between 9.00am to 5.00pm MONDAY TO FRIDAY. Please complete PARTS 1 to 8 where appropriate, using CAPITAL LETTERS sign the DECLARATION at the end of this form before returning it in the envelope provided.

PART 1 THE PROPERTY TO BE REGISTERED

TREASURY CHAMBERS OFFS\PREMS
10\12 DOWNING STREET
LONDON SW1A 2AA

Property Reference
C7455211000009

Description
WHITEHALL TREASURY CHMBS &
10/12 DOWNING ST OFFS & PREMS

If any of the information shown in this form is incorrect for example the description is a house and you occupy a flat please tick this box and give details in PART 8 overleaf.

PART 2 RESIDENTS If no one lives at the property write NONE and go to PART 3 or 4

- include - yourself and everyone else over the age of 16 years.
- anyone who normally lives with you but is temporarily absent ie. in hospital, or on holiday.
- lodgers and long term guests.
- for business properties any resident staff.

If anyone may be entitled to exemptions or rebate tick the box and information will be sent at a later date.

You do not have to give the information asked for in the shaded areas, but it would be helpful

Table with columns: SURNAME, TITLE, FORENAMES (In full), FOR 16/17 YEAR OLDS DATE OF BIRTH, NOTE 9 IS THIS THEIR ONLY HOME? YES/NO, NOTE 13 FULL TIME STUDENT, NOTE 14 EXEMPTION A to H, NOTE 16 WISHING TO CLAIM REBATE, FOR OFFICE USE

If you need more space please use a separate sheet of paper and fix it securely to this form. PLEASE TICK THIS BOX IF MOST OF THE PEOPLE IN THE PROPERTY ARE SHORT TERM RESIDENTS ie BED & BREAKFAST. SEE NOTE 12

If you have answered 'NONE' in PART 2 you must complete either PART 3 OR PART 4.

**PART 3**

**VACANT PROPERTY**

CONNECTION WITH PROPERTY	SURNAME OR COMPANY NAME	TITLE MR/MRS/MISS/ETC	FORENAMES	FOR OFFICE USE	WHAT IS THE PROPERTY USED FOR? BUSINESS LET/LODGING/HOLIDAY HOME/SECOND HOME	ADDRESS FOR CORRESPONDENCE PLEASE INCLUDE YOUR POST CODE
OWNER <input type="checkbox"/>						
TENANT <input type="checkbox"/>						
SUB-TENANT <input type="checkbox"/>						

**PART 4**

**SECOND HOMES - HOLIDAY HOMES - COMPANY FLATS, ETC.**

CONNECTION WITH PROPERTY	SURNAME OR COMPANY NAME	TITLE MR/MRS/MISS/ETC	FORENAMES	FOR OFFICE USE	WHAT IS THE PROPERTY USED FOR? BUSINESS LET/LODGING/HOLIDAY HOME/SECOND HOME	ADDRESS FOR CORRESPONDENCE PLEASE INCLUDE YOUR POST CODE
OWNER <input type="checkbox"/>						
TENANT <input type="checkbox"/>						
SUB-TENANT <input type="checkbox"/>						

HOW MANY MONTHS DO YOU SPEND IN THE PROPERTY DESCRIBED IN PART 1 EACH YEAR?

**PART 5**

**CHANGES**

If you think that the information you have given will change before April 1990, for example, you think you or anyone listed will be moving, or someone may be starting or finishing a full-time course of education, please tick the box and a new form will be sent to you.

**PART 6**

**ADDITIONAL INFORMATION**

Is any domestic part of this property, for example, a separate flat, bedsit, annex or company flat either not included on this form or occupied by anyone else not listed on this form. YES  NO  Please tick

If YES which parts.?	The name of the person to contact (if known)	THE REGISTRATION OFFICER WILL SEND A SEPARATE CANVASS FORM TO THAT ADDRESS FOR COMPLETION
<input type="text"/>	<input type="text"/>	

**PART 7**

**DECLARATION**

THIS MUST BE COMPLETED AND SIGNED.

I accept responsibility for making this return and declare that the information given is complete and accurate to the best of my knowledge and belief.

Signature

Name - Block capitals

Date

I am the: Please tick

OWNER

TENANT

SUB-TENANT

**PART 8**

**AMENDED DETAILS**

If any details are incorrect at PART 1 please enter the correct information in this box.

*A portion of 10/11/12 Downey St and all of Whitehall Treasury Chamber is used as office accommodation.*

COMPLETING THIS FORM DOES NOT MEAN THAT YOU WILL HAVE TO PAY COMMUNITY CHARGE FOR EVERYONE IN THE PROPERTY. SEE NOTE 29. Further forms will be sent to you unless otherwise requested. This form is a request for information to enable me to compile and maintain a community charges register.

MR. TAYLOR

cc: Mrs. Richards

C.F.

Mr. Turnbull

Mr. Catford

No. 10 - COMMUNITY CHARGE LIABILITY

Westminster City Council are now in the process of sending out registration forms for the community charge, which comes into effect next April. They have sent to the Treasury a combined form covering Nos. 10, 11 and 12 Downing Street, and the Treasury itself. I have agreed with the Chancellor's office that they will return this form to Westminster, not completed, and ask the Council to send out separate forms for the different properties.

I should be grateful if, when the new form for No. 10 is received, I could be alerted. I have already let the Prime Minister have a note about the likely community charge position in relation to all her residences, and would like to remind her of this in conjunction with the registration form when it arrives.

If you would like to have a word with me about the likely position for No. 10 residents, I would be more than happy to do so.

*Plcb.*

P. GRAY

10 MAY 1989

MRMABC



10 DOWNING STREET

LONDON SW1A 2AA

From the Private Secretary

10 May 1989

*File  
SW2 AVC*

cc. BI  
RC.  
JM  
JW.

*Dear Alan,*

**COMMUNITY CHARGE LIABILITY**

Thank you for your letter of 5 May in which you provided a note about the treatment, for community charge purposes, of the various residences occupied by the Prime Minister. The Prime Minister was grateful for this material. She feels it would not be appropriate at this stage to use the whole of the material in the note in dealing with press enquiries, but she has agreed that the No. 10 press office should draw on the attached note. She envisages that, once the various charging authorities have reached their decisions, a more forthcoming response would be given.

I am copying this letter to Duncan Sparkes (HM Treasury), Joe Donovan (Rating of Government Property Department) and Trevor Woolley (Cabinet Office).

*Yours  
Paul*

(PAUL GRAY)

Alan Ring, Esq.,  
Department of the Environment.

*LR*

LIABILITY OF PRIME MINISTER AND MR. THATCHER TO  
COMMUNITY CHARGE

1. The Prime Minister and Mr. Thatcher will obviously be liable to a personal community charge like everyone else.
2. The precise assessment of liability both for the personal charge and for second homes rests with the relevant charging authorities; it is for them to reach the final decision on which is the Prime Minister's main residence. The registration forms in relation to No.10 and Dulwich will be completed in the normal way so that the charging authorities can make their determinations.
3. The position at Chequers will be handled by the Trustees in conjunction with the relevant charging authority.
4. [If specifically asked] The Thatchers have returned a completed form in relation to Dulwich.