



CABINET OFFICE

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TORONTO ECONOMIC SUMMIT 19, 20, 21 JUNE 1988:
DRAFT COMMUNICATIONS PLAN

1. This Draft Plan describes the communications arrangements agreed with the Canadian Summit Management Office (SMO) in Toronto in February 1988. The proposals are subject to refinement and revision but changes are expected to be fairly minor.

TIMETABLE

2. The following timetable is for the installation and operation of the communications:

Thursday 16 June - Two installation engineers, two operators, supervisor and communications co-ordinator arrive from UK.

Friday 17 June - Install communications, local radio and systems test.

Saturday 18 June - Two operators arrive on VC10 with main party and communications then available on a 24 hour basis.

Wednesday 22 June - Pack and depart. (Note: Because of the short intervening period between the Economic Summit and the European Community meeting in Hannover the communications installation team will need to fly direct to Germany.)

STAFF

Engineer (Crypto) FCO/CTSD
Engineer (Local Radio) FCO/CTSD
3 operators plus 1 supervisor FCO/COD
Communications Co-ordinator Cabinet Office.

SECURE COMMUNICATIONS EQUIPMENT

On-line Topic Cypher plus modem for fall-back (PSTN)
Brahms Secure Speech
Secure Facsimile

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VC 10 COMMUNICATIONS

3. Secure telegraph communications will be available during the flight.

COMMUNICATIONS CENTRE

4. The Communications Centre will be established on the 7th floor of the King Edward Hotel. It will be operational throughout the period of the summit and provide a fully secure telegram service.

SECURE FACSIMILE

5. The secure facsimile will be available in the Communications Centre. It will allow texts to be exchanged directly with No 10 Downing Street. The system can be used for material of any classification.

BRAHMS SECURE SPEECH

6. Brahms will be available for use by No 10 and the FCO Private Offices in the Metro Toronto Convention Centre (MTCC) and in the King Edward Hotel. They will be installed on demand by the FCO/CTSD engineers.

TELEPHONE FACILITIES

7. The following facilities will be available:

- i. Normal hotel telephones;
- ii. Additional direct dial lines (DEL) with International Direct Dial (IDD) access in Private Offices, Delegation Offices and in rooms of senior officials;
- iii. A direct line between the Delegation Office in the MTCC and the No 10 Office in the hotel;
- iv. A direct line between the Delegation Office in the MTCC and the sitting room at the MTCC for the Head of Delegation.

PRESS OFFICE

8. The UK Press Office and Briefing Room will be in the MTCC. Apart from the usual telephones there will be a direct line to London for COI and an unclassified facsimile equipment which will be provided by the SMO.

COMPUTERS AND SPECIAL COMMUNICATIONS

9. The SMO will provide 2 x IBM word processors. One of these will be installed in the Delegation Office in the MTCC and the other in the King Edward Hotel (location to be decided).

10. A range of communications facilities will be provided by the SMO for use between the Delegation Office in the MTCC and the personal representative (Sherpa). These facilities are described in Annex A.

LOCAL RADIO

11. Local radio will be provided for the Administration Team (for RMP Control Points and in cars). Clearance for their use will be sought from the SMO.
12. A second separate network will be installed for use by the No 10 Press Office.
13. Temporary vertical aerials and repeaters will be installed on the roof of the King Edward Hotel.
14. Protection officers will use hand-held radios and clearance will be sought for their use.

CELLULAR RADIO

15. Cellular radio is available in Toronto and a small number will be ordered to provide portable telephone facilities. These will be particularly useful where cars are out of range of the local radio repeater eg when at the airport.

COMMUNICATIONS PROVISIONS BY THE SMO

16. The SMO have said they will provide each Delegation with communications facilities as follows:

- i. 2 x IBM word processors (Paragraph 9);
- ii. Special facilities for the Sherpa (Paragraph 10 and Annex A);
- iii. Unclassified facsimile (Paragraph 8);
- iv. Direct Line between the Head of Delegation's sitting room and the Delegation Office in the MTCC (Paragraph 7 iv);
- v. Direct line between the Delegation Office in the MTCC and the No 10 Private Office in the hotel (Paragraph 7 iii);
- vi. In the Delegation Office, 3 telephone extensions from a Summit switchboard (the Government Telephone System - GTS) plus 1 IDD telephone;
- vii. In the hotel, 1 x IDD telephone and a total of 5 GTS extensions which have been allocated provisionally as follows:

No 10 Private office	(Room 946) x 2 (incl 1 x IDD)
FCO Private Office	(Room 945)
Administration Office	(Room 947)
PPS to Prime Minister	(Room 951)
No 10 Secretary	(Room 917)

Note: There will be no charge for Canada National Calls made on any of the telephones provided by the SMO.

ADDITIONAL LINES

17. The SMO has been advised that we shall require the following additional lines:

AT THE MTCC

- i. 3 X IDD telephones in the Delegation Office;
- ii. 1 x IDD telephone in the UK Press Office;
- iii. 1 x 4 wire music quality circuit for COI in the UK Press Briefing Centre.

IN THE KING EDWARD HOTEL

- iv. IN THE COMMUNICATIONS CENTRE ROOM 751.
 - 1 x Direct 75 baud full duplex telegraph circuit to the FCO London
 - 2 x IDD telephones
- v. NO 10 PRIVATE OFFICE ROOM 946
 - 1 x IDD telephones
- vi. FCO PRIVATE OFFICE ROOM 945
 - 2 x IDD telephones
- vii. ADMINISTRATION OFFICE ROOM 947
 - 1 x IDD telephone
- viii. MINISTERS AND OFFICIALS, the following rooms will have additional IDD telephones:

PS to Prime Minister	(Room 974) (Part of suite 971/974)
PS to Secretary of State	(Room 909)
PS to Chancellor	(Room 910)
Chief Press Secretary	(Room 953)
Head of News Dept FCO	(Room 923)

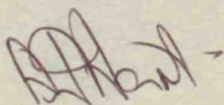
IN THE SHERATON HOTEL

- ix. UK PRESS SUITE
 - 1 x IDD telephone in the UK Press suite

TELEPHONES - GENERAL

18. Telephone numbers will be notified by FCO, Protocol Department when they are available.

IMPORTANT NOTE: International calls via the hotel telephone can be expensive. The logging system used by the hotel is not a good one. It assumes that when you have obtained ringing tone for more than about 10 seconds that the call has been connected and will then commence charging: ie unsuccessful calls (unless the bill is challenged by the user) will be charged at the international rate used by the hotel which appears to be around 4 dollars per minute plus tax. Every effort should therefore be made to use only the IDD telephones provided for official international calls.



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SHERPA: SPECIAL COMMUNICATIONS FACILITIES

1. A range of computer and communications facilities will be provided between the Sherpa in the Main Conference Room and the Delegation Office. A Work Station will be provided at each location and these will be identical. The facilities which these will provide are as follows:

- i. Script writer to VDU screen;
- ii. Laser printer;
- iii. Optical scanner to enter documents;
- iv. Closed circuit television camera focused onto a document at the Work Station. This will automatically store pictures of the document at half minute intervals;
- v. Direct telephone line with calling lamp (no bell);
- vi. Spare VDU screen.

2. Fuller details on the above systems will be available in due course.

Cabinet Office
28 March 1988