



10 DOWNING STREET

Charles

for

Are you happy for the Private Office in Ottawa to be located at Rideau Gate — next door to the Canadian PM's Residence and 10 mins drive to Parliament Hill.

We would normally use the High Commission but they have building going on and don't have room for us!

Perk

7/6.


Foreign and Commonwealth Office

London SW1A 2AH

Telephone 01- 210 6375

D Kerr Esq
 Duty Clerk
 No 10 Downing Street

Your reference

Our reference TXY 026/331/1

Date 7 June 1988

Dear Derr
7/6

PRIME MINISTER'S VISIT TO OTTAWA: WORKING ACCOMMODATION

1. The Canadian Government have confirmed that there will be rooms available at Rideau Gate, the Government Hospitality House, for use by No 10 Private Office.
2. Rideau Gate is less than 10 minute's drive from Parliament Hill and the War Memorial, and virtually next door to the Canadian Prime Minister's Residence where the lunch will take place. The Office will be equipped with three electric typewriters (details not yet known) and a photocopier. We have also asked for 2 IDD telephones to be provided. An engineer will be on hand to connect Brahms.
3. The Royal Military Policemen will carry out safehand runs between Comcen at the High Commission and Private Office as and when necessary.
4. I should be grateful to know whether the above proposals are acceptable.

Yours sincerely,
Catie

C Gibson (Miss)
 Protocol Department