



pto ssm

10 DOWNING STREET

From the Private Secretary

Mr Barrington

Summit: British Delegation Passes

Thank you for your letter of 31 May.

I should be grateful if blue passes could be allocated to Mrs Green (Secretary) and Mr C Taylor (Duty Clerk). I should also be grateful if brown passes could be allocated to Mrs L Outred-Rhodes (Secretary) and Miss N Roche and Mr M Kerr (Duty Clerks). I know that this exceeds the allocation but we cannot do with less. It would also be helpful if the Prime Minister's driver (Mr Godber) could have a brown pass. Could this be arranged? To help you with these arrangements I can surrender the pass which you suggest might be given to one more Private Secretary.

As regards your paragraph six, I do not think that either Mr Butler or I can be tied down to sitting in the West Ante-Room throughout the meetings. We shall have a good deal of our normal work to do. I hope that we can have a more flexible arrangement whereby either Mr Butler, I, the Duty Clerk or perhaps another member of the UK delegation could sit in the West Ante-Room from time to time.

I am copying this minute to Richard Hatfield (Cabinet Office).

John Coles

4 June 1984

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MR. COLES

BRITISH DELEGATION PASSES

I have discussed the question of passes with the Garden Rooms and we suggest the allocation is as follows:

Friday am	Mrs. Green	Mr. C. Taylor
Friday pm	Mrs. L. Outred-Rhodes	Mr. C. Taylor
Saturday am	Mrs. L. Outred-Rhodes	Mr. M. Kerr
Saturday pm	Mrs. L. Outred-Rhodes	Miss N. Roche

Mr. Godber has asked for a pass for himself and two other drivers - is this feasible? Mr. Barrington's letter would suggest not but it would be advantageous for at least one driver (Mr. Godber) to have a brown pass to gain access to the offices in the Stable Yard block.

Will the Detectives have passes? *- yes*

S. Ansell

M. Peter Ewing
4 June 1984