



Foreign and Commonwealth Office

London SW1A 2AH

22 August, 1984

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Dear David,

Prime Minister's Visit to South East Asia and Sri Lanka:

14-27 September

As requested by Charles Powell in his letter of 16 July, we are aiming to get the final drafts of the Prime Minister's speeches to you by 28 August. We also agreed orally with Charles that briefs should reach you in final form by 5 September.

On this basis we are assuming that the Prime Minister may wish to call a briefing meeting sometime early in the week beginning 10 September. From our point of view the best date would probably be Wednesday 12 September. Perhaps you could let me know if that would be convenient for the Prime Minister.

Yours Sincerely,
Colin Budd

(C R Budd)
Private Secretary

David Barclay Esq
10 Downing Street

FAR EAST TRIP - Speech material.

OFFICE OF THE SECRETARY OF DEFENSE

WASHINGTON, D.C. 20301





10 DOWNING STREET

MR. POWELL

SOUTH EAST ASIA TRIP

I have arranged a briefing meeting in conjunction with the FCO and the Cabinet Office for 1700 hrs on Wednesday, 12 September. You will need to tell the Cabinet Office whom you would like to invite.

CR

24 August, 1984