



10 DOWNING STREET

From the Private Secretary

8 July 1985

Dear Paul

**MULTI-DEPARTMENT REVIEW OF OFFICE ACCOMMODATION**

The Prime Minister has seen Lord Gowrie's minute of 20 June. She has welcomed the report and has agreed that action documents should be commissioned from all Government Departments within 3 months; that the Review should be published, and that Lord Gowrie should write a preface; and that MPO should co-ordinate follow-up and that a general progress report should be prepared in 12 months. The Prime Minister has also suggested that a three year implementation period should be regarded as a maximum rather than an average, and she would be grateful for a short interim statement in two years' time setting out the savings already achieved.

I am copying this to Geoff Dart (Department of Energy), John Ballard (Department of the Environment), David Normington (Department of Employment), Richard Broadbent (Chief Secretary's Office), Vivian Life (Financial Secretary's Office), Mike Norgrove (Mr. Hayhoe's Office, HM Treasury), Steven Watts (Lord Elton's Office, DOE), Chris Joyce (Baroness Trumpington's Office, DHSS), David Haldearn (Mr. Butcher's Office, DTI), Andrew Melville (Mr. Spicer's Office, Transport), Richard Hatfield (Cabinet Office) and Sir Robin Ibbs.

Zes  
Mark Addison

(Mark Addison)

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