

FROM: S W F Martin
Protocol Department
DATE: 28 September 1988
cc: Private Secretary
PS/No 10
PS/Mr Eggar
PS/Mr Patten
PS/PUS
PA/Mr Gillmore
PA/Mr Fearn
PA/Mr Hervey
PA/Mr Burns
PA/Mr Stitt
Mrs Link, Protocol

Mr Burns
NAD

1. The new High Commissioner for Canada, the Hon Donald S Macdonald PC, is due to arrive in London on Wednesday 5 October and will assume his functions immediately.
2. An appointment with the Prime Minister to present the Letter of Introduction will be arranged in due course and is likely to take place in late October. An audience of Her Majesty will be arranged and is also likely to take place in late October.
3. In due course you should arrange for the appropriate FCO Minister to give a lunch in honour of the High Commissioner. Protocol Department should be kept informed of this.
4. Appointments for the High Commissioner to pay his initial calls at the FCO have been made as follows:

	<u>Date</u>	<u>Time</u>
Secretary of State	Fri 7 Oct	12 Noon
Assistant Under Secretary (Mr Fearn)	7 Oct	12.30 pm
Head of NAD	Tues 11 Oct	11.00 am
Parliamentary Under Secretary (Mr Eggar)	11 Oct	11.30 am
Vice Marshal of the Diplomatic Corps	11 Oct	12 Noon
Permanent Under Secretary	11 Oct	3.30 pm
Deputy Under Secretary (Mr Gillmore)	11 Oct	4.00 pm
Head of CCD (Mr Stitt)	11 Oct	4.30 pm

5. For these calls would you please prepare a biography of the new High Commissioner and a short brief on our relations with Canada. This brief MUST include:

- i) the name of our High Commissioner, date of his appointment and (if known) anticipated date of departure.
- ii) a mention of when the Secretary of State last met the Foreign Minister of Canada (including name).
- iii) the performance of the High Commission in London on paying parking fines and on any other abuses of its diplomatic immunity (this information will be supplied to you by Immunities Section of Protocol Department).

This biography and brief should be given the following distribution:

Top copy on blue paper to:

Protocol Department - to forward to the Marshal of the Diplomatic Corps for Her Majesty The Queen. This copy should have the date and 'Foreign and Commonwealth Office' typed at the bottom.

Private Secretary (10 Downing Street)

/Other copies..

Other copies on white paper to:

Private Secretary - for the Secretary of State

APS to Secretary of State

Mr Eggar

PUS

DUS (Mr Gillmore)

AUS (Mr Fearn)

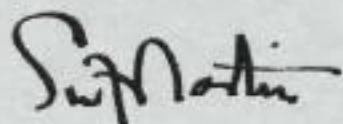
AUS/ODA

Vice Marshal of the Diplomatic Corps

Head of NAD

Head of CCD

3 copies to Protocol Department for Mr Martin (to arrive
before first courtesy call, please).



28 September 1988

S W F Martin
Protocol Department