



Privy Council Office  
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LONDON  
SW1A 2AT

Dear Private Secretary

21 July 1983

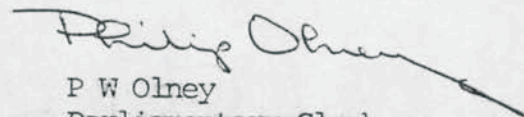
MOTION ON THE SUMMER ADJOURNMENT

The motion on the Summer Adjournment will take place on Monday 25 July. Assuming there are no statements, the debate will start at about 3.30 pm, following Oral Questions, and will run for a maximum of three hours.

We have prepared a list of subjects which we think it likely that back-benchers will raise during the debate and the relevant Departments have already been asked to provide briefing on these for the Lord Privy Seal to use when winding up. The purpose of this letter is to ask all Departments for a list of the officials who will be 'standing by' throughout the debate in case any additional briefing is required. The lists should reach me by mid-day Friday 22 July at the latest.

I am copying this letter to Bill McKay (Secretary of the House of Commons Services Committee) and to Michael Cummins (Serjeant at Arms' office).

Yours sincerely

  
P W Olney  
Parliamentary Clerk