

CONFIDENTIAL

BF 5/6



Department of Education and Science
Elizabeth House York Road
London SE1 7PH
Telegrams Aristides London SE1
Telephone 01-928 9222 ext

1 June 1984

Our ref GS 1016/393

Andrew Turnbull Esq
Private Secretary
10 Downing Street
LONDON SW1

CF: PPS pr.

Johns
5/6

Dear Andrew,

SCIENCE BUDGET: 8 JULY SEMINAR: INTERIM REPORT

1. This is just to let you know that yesterday Sir David Phillips, Dr Robin Nicholson and I discussed and short-listed names and themes for this seminar with the Prime Minister. We need a few more days for some further enquiries but by about the middle of next week we should be ready to make firm proposals for you to look at with Robin Nicholson or me or both of us. I suggest that the next step would then be for Sir David and Robin between them to telephone participants to establish their willingness and availability. More formal invitations would follow; and Sir David and Robin would both want to offer (probably jointly) further briefing in part on paper and in part oral.
2. In accordance with your letter of 13 April the programme put to participants would be for a 5.00 pm start followed by two and a half hours of presentations and discussion, then by supper. It may also be helpful to indicate a likely finishing time.
3. Experience suggests that presenters will want to use 35 millimetre slides and probably an overhead projector for free hand illustration. I hope you can arrange for the necessary equipment to be available.
4. I am copying this letter to Elizabeth Hodkinson, Robin Nicholson and David Phillips.

Yours sincerely

David

D W TANNER

CONFIDENTIAL