



10 DOWNING STREET

From the Principal Private Secretary

29 April 1985

Dear Jenny,

FILM ON THE 250TH ANNIVERSARY OF NO.10

Thank you for your letter of 23 April enclosing the schedule of filming. I have consulted everybody about this, and there are some minor amendments which we need to suggest, as follows:-

Wednesday 15 May

The Prime Minister will be receiving the Export Day guests in the Blue State Room upstairs rather than in the Hall.

Friday 24 May

This is not a good day to film Michael Alison and Stephen Sherbourne, or preparation for Questions, since the following week is Parliamentary Recess and there will not be much genuine activity in either office. Could we put Tim Flesher and the Parliamentary Section in on the morning of Friday 31 May instead when they will be preparing for the following week and substitute on Friday 24 May the Garden Rooms and Correspondence Section, thus leaving Wednesday 29 May free? I am discussing with Michael Alison an alternative time to take some shots of him and the Political Office, but this should be easy to put in.*

The good news is that on the afternoon of Friday 24 May, Mr Thatcher hopes to be back in Downing Street at about 1700 and so could take part in the filming in the Flat: Carol Thatcher may also be about that day. I suggest therefore that we might start the two hours at 1600 and run to 1800.

I enclose a revision of the schedule containing these amendments, which I hope will be convenient for you.

Yours sincerely,

Robin Butler

* Michael Alison has suggested the latter part of the morning of Monday 20 May and I have added that to the schedule.

Mrs Jenny Barraclough

BBC FILMING SCHEDULE

TUESDAY APRIL 30TH

1430 Arrive and set up lights
Film dinner preparations

2015 Greeting of Prime Minister of Canada
in hall
Guests along corridor and up to pillared
drawing-room
Guests into Dining Room
Start of dinner

WEDNESDAY 15TH MAY

1830 Export Day Reception in pillared drawing-
room, P.M. with guests and general
shots guests

MONDAY 20TH MAY

1015 Cabinet Committee members arriving
in hall and walking to Cabinet Room

1030 Cabinet and P.M. in Cabinet Room, start
of meeting and speedy withdrawal

1130 Political Office - Michael Alison and
Stephen Sherbourne

1430 Robin Catford and Bishop Stuart Blanche

TUESDAY 21ST MAY

1000 Press Office

1100 Lobby Correspondents' Briefing followed
by more press office activity

p.m. P.M. leaving for Question Time

WEDNESDAY 22ND MAY

a.m. Policy Unit meeting

Caroline Ryder and diary) - or after lunch
Mark Addison + letters)

p.m. Principal Private Secretary, Robin
Butler, and Private Secretary for
Overseas Affairs, Charles Powell
Private Office general activity
including, we hope, all Private Secretaries

WEDNESDAY 22ND MAY Continued

1820 P.M. leaving for audience with Queen

THURSDAY 23RD MAY

NO FILMING INSIDE NO.10, POSSIBLE EXTERIORS

FRIDAY 24TH MAY

a.m. Garden room: general activity
Janice Richards
Secretaries in Correspondence Section

1430 Set up for P.M.

1600-1800 P.M. in her apartment and office

TUESDAY 28TH MAY

Early start Cleaning ladies, clock winder, plant people,
garden, cat, ducks, general domestic activities.
Peter Taylor

THURSDAY 30TH MAY

Historical aspects including pictures,
photographs, furniture etc.

FRIDAY 31ST MAY

a.m. Tim Flesher, Parliamentary Affairs, preparing
P.M.'s statement and answers for Question Time
with Nicky Roach

p.m. Robin Catford and Wendy Baron

SATURDAY 15TH JUNE

Trooping of the Colour

JULY

Garden Party in garden of No.10

MR BUTLER

cc Miss Caines

Film on the 250th Anniversary of No 10

The schedule, as amended, attached to your minute dated 24 April is acceptable to me. However, on a point of detail I understand that the Prime Minister will not greet the Canadian Prime Minister in the hall in the evening (30 April).

I have already arranged to discuss with Jenny Barraclough next Tuesday afternoon those parts of the building which should not be filmed. I will also talk to her about her proposal to use a crane for the external shots.

We shall need to monitor very closely the film team's activities on the afternoon of 22 May.

P.S. Joce.
P S JOCE

25 April 1985

MR ALISON

FILM ON THE 250TH ANNIVERSARY OF NO.10

A little inconvenient - as part may have risen for Whit been, or I may be away! Any other Friday on offer?

Jenny Barraclough is hoping to take a shot of you and Stephen Sherbourne at work in your office on the morning of Friday 24 May. Could you please let me know whether this would be convenient?

MA
24/4

F.R.B.

Pl. file

~~Michael~~

25 April 1985

Would the latter part of the morning of Monday 20 May suit you and Stephen?

(It would involve your coming out of the E(LF) meeting for a few minutes).

~~Monday 20~~
fine for me.
MA 28/4

F.R.B.
25.4.

Mr. Butler.

I have informed all
concerned. Thank you.

Pat 14 - 20/4/85.

M. TAYLOR

FILM ON THE 250TH ANNIVERSARY OF NO.10

As we discussed on Monday, Jenny Barraclough is hoping to make an early start with you on Tuesday 28 May and film the cleaning ladies, clock winder, plant people, and other domestic activities. Could you please confirm that this would be convenient and that you will warn the people concerned?

F.R.B.

24 April 1985

MISS CAINES

FILM ON THE 250TH ANNIVERSARY OF NO.10

Here is Jenny Barraclough's schedule. I am making sure that it is convenient to those mentioned in it. Subject to your views and those of Peter Joce, I propose to agree it as a provisional basis of working, subject to the amendments I have indicated.

F. E. R. BUTLER

24 April 1985

MR POWELL ✓ *CP*

M TURNBULL

MR FLESHER

MR ADDISON

MRS RYDER

FILM ON THE 250TH ANNIVERSARY OF NO.10

Jenny Barraclough is hoping to take shots of activity in the Private Office in the latter part of the morning of Wednesday 22 May and the afternoon, when the Prime Minister is out addressing the Women's Conference. Could you please let me know if you see any difficulty about this?

F.E.R.B.

24 April 1985

MR POWELL

MR TURNBULL

MR FLESHER

MR ADDISON ✓

MRS RYDER

Robin

OK. What are the
groundrules Ms B is
now working to?

MSA 24/4

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E. E. R. BUTLER

24 April 1985

MR CATFORD

FILM ON THE 250TH ANNIVERSARY OF NO.10

This is to confirm that Jenny Barraclough is hoping to take film of you and Bishop Blanche at 1430 on Monday 20 May and of you and Wendy Baron on the afternoon of Friday 31 May. Please confirm that this is convenient? I will leave it to you to warn Bishop Blanche and Wendy Baron in advance and clear it with them.

F. E. R. BUTLER

24 April 1985

MR REDWOOD

FILM ON THE 250TH ANNIVERSARY OF NO.10

This is to confirm that Jenny Barraclough is hoping to take some shots of a Policy Unit meeting at 1030 am on Wednesday 22 May. You kindly said that you would arrange the meeting for that morning. Could you please confirm that this is convenient to you?

You will need to be very careful indeed about what is said while the microphones are "listening". You may like to have a word about this before 22 May.

F. E. R. BUTLER

24 April 1985



BRITISH BROADCASTING CORPORATION

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Tuesday 23rd April 1985

Dear Robin,

Enclosed is the schedule as we discussed it yesterday. I do hope it suits all the people concerned and I am most grateful to everyone for their help in enabling us to use our time so efficiently.

Perhaps I should also mention that we will be doing quite a bit of exterior filming of the building and the 23rd May could be a good day for that. We will need to use a crane so no doubt I should alert Peter Joce.

As far as the Canadian dinner is concerned, after a rather disconcerting 'phone call from Ian Murray, I will ask my cameraman to keep his distance and to take the minimum number of shots necessary to make a reasonable sequence. We will then, as with the Cabinet Room, beat a speedy retreat. Please have faith!

Would you please let the Prime Minister know that we very much appreciate her giving us two hours on the 24th and look forward to filming her. (Incidentally, as far as the radio mike at the Reception is concerned, apparently she wore one for the "Palace of Westminster" filming, so there's probably no need to broach it in advance.)

Finally, thank you for your personal help and support - be assured that we will do our utmost to see that everything runs as smoothly and unobtrusively as possible.

*Yours sincerely,
Jenny*

Jenny Barraclough
Senior Producer

F.E.R. Butler, Esq.,
Principal Private Secretary,
10 Downing Street,
LONDON SW1

Enc.

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WEDNESDAY 15TH MAY

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guests and general shots guests

MONDAY 20TH MAY

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p.m. P.M. leaving for Question Time

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a.m. Policy Unit meeting

Caroline Ryder and diary) - or after lunch
Mark Addison + letters)

p.m. Principal Private Secretary, Robin Butler, and
Private Secretary for Overseas Affairs,
Charles Powell
Private Office general activity including, we
hope, all Private Secretaries

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FRIDAY 24TH MAY

a.m.

~~Political Office - Michael Allison & Steven Sherbourne~~

Tim Flesher, Parliamentary Affairs, preparing PM's statement and answers for Question Time with Nicky Roach

1430

Set up for P.M.

⁶ 1500 - ⁸ 1700

P.M. in her apartment and office

TUESDAY 28TH MAY

Early start

Cleaning ladies, clock winder, plant people, garden, cat, ducks, general domestic activities.
Peter Taylor

WEDNESDAY 29TH MAY

a.m.

Garden room: general activity
Kay Dover
Secretaries in Correspondence Room

THURSDAY 30TH MAY

Historical aspects inc. pictures, photographs, furniture etc.

FRIDAY 31ST MAY

a.m.

As for 30th May

p.m.

Robin Catford and Wendy Baron

SATURDAY 15TH JUNE

Trooping of the Colour

JULY

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11 12 1 2 3 4 5 6 7 8 9 0

24 APR 1985

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