



10 DOWNING STREET

10 September, 1985

From the Private Secretary

CHOGM: LIST OF BRIEFS

I have seen a copy of Eric Jenkinson's letter to you of 9 September setting out the briefing requirements for CHOGM. It is a daunting list, and I doubt whether the Prime Minister need be bothered with, for instance, those on Commonwealth Functional Co-operation (B27-B38).

One particular point which occurs to me is that we shall want to clear the proposed speaking notes with the Prime Minister so that they can be finalised before we depart for Nassau. In the light of experience, they are likely to need amendment and re-writing. It would be helpful, therefore, to have these in No.10 well ahead of the other briefs.

(C.D. Powell)

R. Hatfield, Esq.
Cabinet Office.

ea



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From the Secretary of the Cabinet and Head of the Home Civil Service

Sir Robert Armstrong GCB CVO

Ref. A085/2342

12 September 1985

Dear Eric

CHOGM: List of Briefs

Charles Powell has written to tell me that the Prime Minister is unlikely to need to be bothered with a number of the briefs listed in your letter to me of 9 September for CHOGM (for instance, those on Commonwealth Functional Co-operation, number B27-28).

This prompts me to enquire whether the number of briefs proposed might not be reduced. I know (from personal experience) that last year the CHOGM delegation found the weight of briefs supplied pretty daunting. Since then new arrangements for briefing the Prime Minister have been introduced (see Sir Robert Armstrong's letter of 12 February to Sir Antony Acland) which were intended to cover CHOGM too. It was recognised that CHOGM would require rather more subject briefs than other meetings: but surely not 103 separate briefs as is apparently proposed!

Might I leave it to you to consider whether the number might conveniently be reduced? Possibilities might include reducing the 30 country briefs into a paragraph or so for each country in a handful of regional briefs; and cutting out or combining some of the functional co-operation and background briefs. Needless to say, there is only any point in doing this if the material itself is reduced in length.

Charles Powell has asked that the proposed speaking notes for the Prime Minister should be submitted to No 10 well ahead of the other briefs, since they are likely to need amendment and rewriting. I suggest therefore that you aim to get these forward in time to reach No 10 by the end of the month.

I am copying this letter to Charles Powell.

yours ever

Michael

(M C Stark)

Private Secretary

Eric Jenkinson Esq

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Foreign and Commonwealth Office

London SW1A 2AH

Sir Antony Acland KCMG KCVO
Permanent Under-Secretary of State

9 September 1985

R P Hatfield Esq
PS/Sir Robert Armstrong
Cabinet Office
70 Whitehall
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c- Mr Powell

CABINET OFFICE	
A	3171
9 SEP 1985	
FILING INSTRUCTIONS	
FILE No.	

Any comments on the
suggested lists of
briefs

Carl
9/9.

Dear Richard,

COMMONWEALTH HEADS OF GOVERNMENT MEETING (CHOGM):
16-22 OCTOBER: AGENDA AND LIST OF BRIEFS

I enclose the original letter (and two additional copies nos 38 and 39) from the Commonwealth Secretary-General to the Prime Minister and other Heads of Government, circulating the draft agenda for the meeting together with his explanatory comments. In accordance with our usual practice, Mr Ramphal's letter and enclosures graded "Secret" by the Commonwealth Secretariat are being treated as "Confidential" for our purposes.

In Sir Antony Acland's absence, I attach a suggested list of briefs prepared on the basis of Mr Ramphal's draft agenda and cleared with other Whitehall Departments. I should be grateful if you would obtain agreement of No 10 to the list before you issue the formal briefing call.

We have tried to ensure that the number of briefs is the necessary minimum. As in 1983, the Prime Minister and senior members of the delegation will be issued only with Category A and B briefs. Officials at Nassau will be alert to anticipate which of the Category C and D briefs held in the Delegation Secretariat may be needed at short notice.

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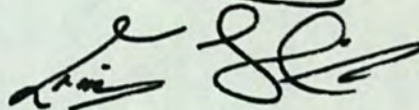
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The selection of Category A briefs is based on our judgement of the subjects on which the Prime Minister might want to make a substantial intervention. Please let me know as soon as possible if the list should be amended in any way. We have been told informally by the Commonwealth Secretariat that Mr Ramphal does not have it in mind this year to ask the Prime Minister to respond to the Address of Welcome, as she has done on previous occasions. The reason is the limited time available. This is, however, not yet definite and we may therefore prepare a draft speech in case it is needed. We do not know whether Mr Ramphal will ask the Prime Minister to lead off the discussion of any particular agenda item. If he does, additional statements may be necessary.

The Category B briefs broadly follow the headings for discussion proposed by Mr Ramphal and will be prepared in the new format described in Sir Robert Armstrong's letter of 12 February to Sir Antony Acland. The Category C briefs cover other subjects which may come up and Category D briefs are for use in bilateral meetings.

In her letter of 4 September, Ros Mulligan agreed that the briefs should reach the Cabinet Office on 3 October, and No 10 by 7 October before the Delegation Secretary leaves with the advance party for Nassau on the 9th. There will of course be arrangements to up-date fast moving subjects right up to the time of the meeting. We would hope, however, to send as many as possible of the Category C and D briefs out in advance to Nassau.

I am sending copies of this letter, plus a copy of the proposed list of briefs, to colleagues in those Ministries and Departments who have a direct contribution to make to the briefs. They already have copies of Mr Ramphal's letter.

Yours sincerely,


E Jenkinson
Assistant Private Secretary

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Copy Recipients:

PS/Mr T M Heiser CB, Department of the Environment
PS/Sir Peter Harrop KCB, Department of the Environment
PS/Sir Michael Quinlan KCB, Department of Employment
PS/Sir David Hancock KCB, Dept of Education and Science
PS/Sir Brian Cubbon GCB, Home Office
PS/Mr R J Andrew CB, Northern Ireland Office
PS/Sir Brian Hayes KCB, Department of Trade and Industry
PS/Sir Peter Middleton KCB, HM Treasury
PS/Sir Crispin Tickell KCVO, Overseas Development Admin
PS/Sir Clive Whitmore KCB CVO, Ministry of Defence
PS/Sir Kenneth Stowe KCB CVO, Dept of Health and Social
Security
PS/Sir Michael Franklin KCB CMG, Ministry of Agriculture,
Fisheries and Food

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DRAFT LIST OF BRIEFS FOR COMMONWEALTH HEADS OF GOVERNMENT MEETING,NASSAU 16 - 22 OCTOBER 1985Category A. Subjects requiring prepared Ministerial Statements by the United Kingdom

<u>Brief No:</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In Consul-tation With</u>
A1	Prime Minister's Response to Address of Welcome (for use if invited to respond).	FCO	
A2	World Political Scene: Global Trends and Prospects (including "retreat from internationalism").	FCO	
A3	Southern Africa	FCO	Department of Environment Treasury ODA
A4	The Special Needs of Small States, (including Eastern Caribbean security)	FCO	MOD DHSS
A5	Drugs.	FCO	Home Office
A6	Hijacking and Terrorism (including activities of foreign political activists; international conventions on aviation security).	FCO	Home Office
A7 C29AAD	World Economic Issues	Treasury	

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Category B. Briefs for Use in Formal Sessions

<u>Brief No:</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In Consul-tation With</u>
B1	Steering Brief.	FCO	
B2	Agenda and Style and Format.	FCO	-
B3	Communiqué, Timing and Venue of Next Meeting.	FCO	-
<u>POLITICAL ISSUES</u>			
B4	East-West Relations and International Security.	FCO	
B5	Arms Control and Disarmament (inc. NPT).	FCO	
B6	Strengthening the role of the United Nations.	FCO	-
B7	Cyprus.	FCO	MOD
B8	Problems in South Pacific:- (a) Decolonisation of New Caledonia	FCO	

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	(b) Nuclear Free Zone (including ships' visits).		DOE MOD
B9	Belize.	FCO	MOD
B10	Guyana	FCO	
B11	Problems in West and East Asia:-	FCO	
	(a) Afghanistan.		
	(b) Iran/Iraq.		MOD
	(c) Middle East.		
	(d) South-East Asia. especially Cambodia.		
B12	Central America.	FCO	
B13	Adherence to the Geneva Conventions	FCO	MOD
B14	Falkland Islands.	FCO	MOD
<u>Southern Africa</u>			
B15	Namibia.	FCO	ODA
B16	South Africa including Destabilisation; Sanctions and Commonwealth Committee on Southern Africa	FCO	ODA DTI Treasury

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B17	Sporting Contacts	FCO	DOE
B18	UNESCO	FCO	ODA

WORLD ECONOMIC ISSUES

B19	World Economic Situation and Prospects.	Treasury	FCO
B20	Commonwealth Consultative Group on International Economic Action	FCO	Treasury DTI
B21	Financial Flows to Developing Countries (including replenishment of IDA VIII)	ODA	FCO Treasury
B22	Relations with Developing Countries (including Protectionism/GATT/Trade/Debt/United Kingdom Aid Policy/Aid to the Public Sector (and to the Private and Marketing Sectors)	FCO	ODA Treasury DTI
B23	"The Debt Crisis and the World Economy". (The Lever Report.)	Treasury	FCO DTI
B24	African drought, famine and food aid, including Commonwealth Action Group on the Economic crisis in sub-Saharan Africa.	ODA	FCO
B25	Population and Development.	ODA	-

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B26	EC issues	FCO	MAFF ODA Treasury
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COMMONWEALTH FUNCTIONAL CO-OPERATION

B27	Commonwealth Fund for Technical Co-operation.	ODA	FCO
B28	Management of Technological Change.	Department of Employment	FCO
B29	Women and Development.	ODA	FCO
B30	Youth Affairs, including Commonwealth Youth Programme.	ODA	FCO
B31	Student Mobility (including Student fees).	FCO	ODA DES
B32	Commonwealth Science Council (inc. report on science for Technology for Development)	ODA	DES DTI FCO Dept of Environment
B33	International Co-operation on Environmental Problems.	Department of Environment	FCO ODA
B34	Commonwealth Foundation.	FCO	ODA
B35	International Year of Shelter for the Homeless.	FCO	Department of Environment
B36	Consular Arrangements in Commonwealth countries.	FCO	

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B37

The Commonwealth and
non-Governmental organisations

FCO

ODA

B38

Financial Contributions
(inc to Commonwealth Secretariat
and Working Capital Fund;
Commonwealth Science Council;
Commonwealth Youth Programme)

FCO

ODA

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Category C. Background Briefs to be Available in Delegation Secretariat

<u>Brief No:</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In Consul-tation With</u>
C1	Non-Aligned Movement.	FCO	-
C2	Organisation of African Unity	FCO	
C3	UNLOSC.	FCO	Treasury
C4	Hong Kong (including Travel Documents).	FCO	
C5	Indian Ocean Zone of Peace.	FCO	
C6	BIOT (including Diego Garcia).	FCO	
C7	United Kingdom Economy.	Treasury	-
C8	Current Situation in Northern Ireland.	NIO	FCO
C9	Extradition and Transfer of Prisoners.	Home Office	FCO
C10	New World Information Communications Order.	FCO	-
C11	Antarctica	FCO	
C12	Human Rights.	FCO	Home Office

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C13	Commonwealth Secretariat (10th Report of the CSG. Marlborough House and Budget).	FCO	ODA
C14	Commonwealth Institute	FCO	-
C15	Commonwealth Employment Ministers Meeting.	Department of Employment	FCO
C16	Environmental Issues.	Department of Environment	FCO
C17	Commonwealth Defence Science Organisation.	MOD	FCO
C18	Commonwealth Tele- communications Organisation.	FCO	-
C19	Pakistan and the Commonwealth.	FCO	
C20	Special Members.	FCO	ODA
C21	Dependent Territories in the Caribbean	FCO	-
C22	Headship of the Commonwealth.	FCO	-
C23	Future of CHOGRMs and other Regional Meetings	FCO	
C24	Southern African Develop- ment Co-ordination Conference.	ODA	FCO

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C25	Nationality, Immigration, Race Relations and Other United Kingdom Domestic Legislation Affecting Commonwealth Citizens.	Home Office	FCO
C26	Proposed Commonwealth Stamp Issue 1988.	DTI	ODA
C27	XIII Commonwealth Games 1986, Edinburgh	FCO	DOE
C28	Commonwealth Cultural Co-operation	FCO	FCO

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Category D: Individual Country Briefs

<u>Brief No:</u>	<u>Subject</u>	<u>Lead Department</u>	<u>In Consul-tation With</u>
D1	Overall 'Bilaterals' Brief	FCO	
D2	Australia.	FCO	-
D3	Bahamas	FCO	ODA
D4	Bangladesh.	FCO	ODA
D5	Belize (Bilateral Issues only).	FCO	ODA
D6	Botswana/Lesotho/ Swaziland	FCO	ODA
D7	Brunei.	FCO	ODA
D8	Canada.	FCO	-
D9	Caribbean Islands:- Antigua and Barbuda/ Bahamas/Barbados/Dominica/ Grenada//Jamaica/St Kitts and Nevis/St Lucia/ St Vincent and the Grenadines/Trinidad and Tobago.	FCO	ODA
D10	Cyprus (Bilateral Issues only).	FCO	ODA
D11	The Gambia.	FCO	ODA Treasury

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D12	Ghana.	FCO	ODA
D13	Guyana (Bilateral issues only)	FCO	ODA
D14	India.	FCO	ODA
D15	Kenya.	FCO	ODA
D16	Malawi.	FCO	ODA
D17	Malaysia.	FCO	ODA
D18	Maldives.	FCO	ODA
D19	Malta.	FCO	ODA
D20	Mauritius/Seychelles.	FCO	ODA
D21	New Zealand	FCO	-
D22	Nigeria.	FCO	ODA Treasury
D23	Pacific Islands:- Fiji/Kiribati/Papua New Guinea/Solomon Islands/Tonga/Vanuatu/ Western Samoa.	FCO	ODA
D24	Sierra Leone.	FCO	ODA
D25	Singapore.	FCO	ODA
D26	Sri Lanka.	FCO	ODA

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D27	Tanzania.	FCO	ODA
D28	Uganda.	FCO	ODA
D29	Zambia (including helicopters).	FCO	ODA Treasury
D30	Zimbabwe.	FCO	ODA