

MR. WICKS

cc Mr. Powell
Mr. Norgrove

You asked me to look into the time of arrival of the letter from Sir Austin Pearce on Monday. I have now spoken to Margo, Charles and David, and drawn up this revised account.

Margo Hamilton was the Duty Clerk on the desk from 1000 to 1330 on that day, and the letter was brought through to her by hand from the Front Door during that period. Margo believes that this was some time after 1100, probably at about 12 noon.

Margo recalls opening it. It was sent down to the Garden Rooms, but, as far as we know, was then returned to the Private Office and placed in David Norgrove's tray (though I should say that Vanessa Cummings, who would have sorted the letter in the Garden Rooms, does not remember that one specifically).

We cannot be sure exactly when this took place. But David Norgrove believes it was not in his tray when he went for lunch at 1335 but was at the top of it when he returned at 1415.

Charles met the Prime Minister at the end of the lunch with the 2000 Group, which broke shortly after 1430, which is when she would first have been aware of the letter.

MAA

(Mark Addison)

16 January 1986

MB A
Is x right? I thought it went
to DN. ^{new} _{15.1} cc Mr Powell
Mr Negroni

MR. WICKS

You asked me to look into the time of arrival of the letter from Sir Austin Pearce on Monday. I have now spoken to Charles Mayo, ~~Charles Powell, who is correct & this account should be addressed to the raised account.~~

Margo Hamilton was the Duty Clerk on the desk from 1000 to 1330 on that day, and the letter was brought through to her by hand from the Front Door during that period. Margo believes that this was some time after 1100, probably at about 12 noon.

Margo recalls opening it. It was sent down to the Garden Rooms, but, as far as we know, was then returned to the Private Office and placed in ~~Charles Powell's~~ ^{David Nuljney} tray (though I should say that Vanessa Cummings, who would have sorted the letter in the Garden Rooms, does not remember that one specifically).

We cannot be sure exactly when this took place, ~~but Margo believes that Charles, when he got out of the Westland meeting at about 1230, would have then seen it in his tray.~~ ^{But DN believes it was not in his tray when he went for lunch at 1.35, but was at the top of it when he returned at 2.15. This is correct.}

Some time between 1330 and 1500 (when Amanda Ross was on the desk), a call from the Press Office about the letter came through. Apparently Charles was aware of it by then.

Charles met the Prime Minister at the end of the lunch with the 2000 Group, which broke shortly after 1430, ^{which is when he would first have been aware of the letter.}

~~This account is based on Margo's recollections. I have not had a chance to check that this tallies with what Charles remembers of the arrival of the letter.~~

~~apparently believes not in his tray when DN had at 1.35. Broken a letter at 2.15 at the top of tray o/r. a~~

MB A

MARK ADDISON

cc Mr Powell ✓

MR. WICKS

You asked me to look into the time of arrival of the letter from Sir Austin Pearce on Monday.

Margo Hamilton was the Duty Clerk on the desk from 1000 to 1330 on that day, and the letter was brought through to her by hand from the Front Door during that period. Margo believes that this was some time after 1100, probably at about 12 noon.

Margo recalls opening it. It was sent down to the Garden Rooms, but, as far as we know, was then returned to the Private Office and placed in Charles Powell's tray (though I should say that Vanessa Cummings, who would have sorted the letter in the Garden Rooms, does not remember that one specifically).

NO |

We cannot be sure exactly when this took place, but Margo believes that Charles, when he got out of the Westland meeting at about 1230, would have then seen it in his tray.

NO |

Some time between 1330 and 1500 (when Amanda Ross was on the desk), a call from the Press Office about the letter came through. Apparently Charles was aware of it by then.

first seen in hands of Mr. Margo at 14:30

Charles met the Prime Minister at the end of the lunch with the 2000 Group, which broke shortly after 1430.

This account is based on Margo's recollections. I have not had a chance to check that this tallies with what Charles remembers of the arrival of the letter.

MMA

MARK ADDISON

15/1/86