



10 DOWNING STREET  
LONDON SW1A 2AA

FILE  
DA  
cc Press  
PC

From the Private Secretary

23 March 1989

Dear Clive,

You asked about the programme note on the Prime Minister for the occasion of Mr. Gorbachev's Guildhall speech. Generally speaking the existing version is fine. I suggest that you substitute for the penultimate paragraph the following:

"Mr. Gorbachev's visit to the United Kingdom will be the fifth occasion on which the Prime Minister has met him since his original visit in December 1984. The Prime Minister paid an official visit to the Soviet Union in March 1987."

You might also add at the very end the Prime Minister also has one grandson.

I enclose a new photograph  
of the Prime Minister.

Yours sincerely,  
C.D. Powell

(C.D. POWELL)

Clive Almond, Esq.,  
Foreign and Commonwealth Office.

all

R23/3

Mr Powell

Mr Bates kindly agreed  
to speak to you about  
this.



Because of printing schedules  
agreement on photo and text is  
somewhat **With the compliments of** urgent.

**PROTOCOL DEPARTMENT**

6 live Almond

23/3/81

210 6402.

**FOREIGN AND COMMONWEALTH OFFICE  
LONDON, SW1A 2AH**

? can lyncildhall use some  
photo for M. Gorbachev souvenir  
programme



TEXT USED IN PRESIDENT REGAN'S  
GUILDHALL ADDRESS SOUVENIR PROGRAMME

THE RT. HON. MARGARET THATCHER, FRS, MP,  
THE PRIME MINISTER

Mrs. Margaret Thatcher, Conservative Member of Parliament for Barnet, Finchley, is Britain's 49th Prime Minister and the first woman to hold the Office. She was appointed Prime Minister, First Lord of the Treasury and Minister for the Civil Service on 4 May 1979, following the success of the Conservative Party in the general election of the previous day. When the Conservative Party subsequently won the general elections of 9 June 1983 and 11 June 1987 Mrs. Thatcher became the first British Prime Minister this century to successfully contest three consecutive general elections. This year she became the longest serving British Prime Minister this century.

Margaret Hilda Thatcher was born on 13 October 1925, the daughter of a grocer who was active in local politics as borough councillor, alderman and Mayor of Grantham. She went from elementary school to Kesteven and Grantham Girls' High School, won a bursary to Somerville College, Oxford, and obtained a degree in Natural Science (BSc). She is also a Master of Arts (MA) of Oxford University. In June 1983 she was elected a Fellow of the Royal Society (FRS).

On leaving Oxford she worked for four years as a research chemist to an industrial firm, reading for the Bar in her spare time. She was called to the Bar by Lincoln's Inn in 1954, and practised as a barrister, specialising in taxation law.

While an undergraduate she was President of the Oxford University Conservative Association. As Miss Margaret Roberts she contested two parliamentary elections for the Conservative Party, in 1950 and 1951, before being elected (after her marriage) to the House of Commons in 1959 as Member for Finchley. She represented Finchley until the constituency boundary changes of 1974 since when she has sat for Barnet, Finchley.

Mrs. Thatcher's first ministerial appointment came in 1961, when she became a Parliamentary Secretary to the then Ministry of Pensions and National Insurance, remaining in this position until the change of Government in 1964. From 1964 to 1970, while the Conservatives were in Opposition, she was a front-bench spokesman for her party in the House of Commons, and from 1967 a member of the Shadow Cabinet, being concerned during this period with a very wide range of subjects, including social security, housing and land, Treasury matters, fuel and power, transport and education. When the Conservatives returned to office in June 1970, she was appointed Secretary of State for Education and Science and was made a Privy Counsellor. After the general election of February 1974 she was appointed to the Shadow Cabinet and became Opposition front-bench spokesman, first on the environment and later (in December 1974) on Treasury matters. She was elected Leader of the Conservative Party and thus Leader of the Opposition in February 1975.

Since becoming Prime Minister, Mrs. Thatcher has visited the United States, France, the Federal Republic of Germany (and West Berlin), Italy, Japan, Australia, Zambia, Yugoslavia, Greece, Luxembourg, the Irish Republic, the Netherlands, India, Saudi Arabia, the United Arab Emirates, Oman, Qatar, Canada, Bahrain, Kuwait, Pakistan, Mexico, Belgium, Hong Kong, China, Denmark, the Falkland Islands, Hungary, Portugal, the Soviet Union, Malaysia, Singapore, Brunei, Indonesia, Sri Lanka, Egypt, Jordan, Norway, the Bahamas, Israel, Jamaica, Kenya, Nigeria and Turkey.

As Prime Minister, Mrs. Thatcher has visited the United States of America on eleven occasions. In 1983 she received the Winston Churchill Foundation of the United States of America Award and in 1985 she addressed a joint meeting of the American Congress.

Mrs. Thatcher's husband, Denis Thatcher, whom she married in 1951, served in the Second World War as a Major in the Royal Artillery. He is a former director of Burmah Castrol and is a director of other companies. Mr. and Mrs. Thatcher have a twin son and daughter, Mark who is a businessman, married to an American, Diane, based in Dallas, Texas, and Carol, a journalist, who were born on 15 August 1953.

? New paragraph  
for G. Thatcher  
souvenir programme

Grandchild?

PASSAGE FOR THE CEREMONIAL PROGRAMME TO BE ISSUED BY THE CITY OF LONDON ON THE OCCASION OF MR GORBACHEV'S SPEECH AT THE GUILDHALL

✓ Michail Sergeevich  
~~Mr~~ Gorbachev, General Secretary of the Central Committee of the Communist Party of the Soviet Union and Chairman of the Presidium of the Supreme Soviet of the USSR is paying an official visit to Great Britain at the invitation of the British Government. This is his third visit to the British Isles.

In December 1984 Mr Gorbachev visited Britain at the head of a Supreme Soviet delegation. The talks which took place at Chequers with the Prime Minister, Mrs Thatcher, and Mr Gorbachev's meetings with Parliamentarians and with representatives of the worlds of politics and business, launched a substantive political dialogue between the two countries. At the heart of this dialogue lies the question of how, despite the complicated international situation, to channel the tide of events towards a reduction of tension and the establishment of peaceful and mutually beneficial cooperation between states with different social systems in all areas of human intellectual and physical endeavour.

✓ It is these principles which increasingly underlie the political dialogue between the Soviet and British leadership. An example of this can be seen in the fruitful talks between Mr Gorbachev and Mrs Thatcher during the British Prime Minister's visit to Moscow in the Spring of 1987. During these talks the two leaders examined the possibility of extending and deepening the all European process and above all its most important aspect, political and military relationships. During Mr Gorbachev's stopover at Brize Norton in December 1987 on his way to the US to sign the Soviet-American INF Treaty, the two leaders made a careful analysis of the views of both sides on the launching

of real disarmament in Europe and carried forward the search for ways of reducing armed confrontation on the continent and replacing it by collaboration between East and West in solving common problems.

The current visit is Mr Gorbachev's first visit to Western Europe in his capacity as Soviet Head of State. It is aimed at deepening and developing the Soviet concept of new international relations, which the Soviet leader expounded in detail from the podium of the UN General Assembly in December 1988. The concept is founded on an understanding of the mutual interdependence and fragility of today's world, the primacy of universal human values over narrow group, bloc or national interests, and on practical cooperation between all countries in the resolution of global problems such as disarmament, environmental protection and the fight against hunger and disease.

Soviet "new political thinking" which has stimulated constructive developments in East-West relations, is indissolubly linked with perestroika in the Soviet Union. Mr Gorbachev's policies are closely connected to fundamental changes in the economic and political system <sup>of the USSR</sup> <sup>Over</sup> For the last four years ~~a programme of intense work has been unfolding~~ <sup>intense and consistent efforts have been made</sup> designed to increase the efficiency of socialist economic management and to strengthen the legal and political basis of people's power in the country and the democratisation of Soviet society. The main generator of these new ideas, and the leading force in the reconstruction process in the country, is the Communist Party. It is the wide support which the Soviet people give to this policy which guarantees the irreversibility of perestroika.

Mikhail Sergeevich Gorbachev was born on March 2nd 1931 in the village of Privolnoe in Stavropol region in southern Russia. He began his working life at 15

as a combine harvester driver. He studied law at Moscow State University, graduating in 1955. In 1967 he graduated from Stavropol Agricultural Institute. In the mid 1950's he was a leader of the Communist Youth Organisation (Komsomol), first at town level and then for the whole Stavropol region. In 1966 he was elected to party work as Secretary of the Town Committee, and then to the post of First Secretary of the Stavropol Regional Committee of the CPSU.

The Stavropol region is one of the largest administrative regions of southern Russian and is a major agricultural centre.

In 1970 Mr Gorbachev was elected to the highest legislative body in the country, the Supreme Soviet, becoming a member of the Soviet Parliament. In 1971 at the 24th Congress of the CPSU he was elected to the Central Committee, and to the post of Secretary of the Central Committee in 1978. In that same year he was elected to Candidate Membership of the Politburo and to full Membership in 1980. Since that time he has worked in Moscow.

In March 1985 Mr Gorbachev was elected to the post of General Secretary of the Central Committee of the CPSU and in October 1988 the Supreme Soviet elected him Chairman of the Presidium of the Supreme Soviet of the USSR.)

Mr Gorbachev is <sup>also the</sup> ~~the~~ Chairman of the USSR Defence Council.

The General Secretary's wife, RAISA MAKSIMOVNA GORBACHEVA was born in Siberia in the town of Rubtsovsk. She graduated from the Philosophy Faculty of Moscow State University and then worked as a teacher in higher educational establishments. She is a Reader with an M.Phil degree (specialising in Sociology) and a member of the Praesidium of the Board of the Soviet Cultural Foundation. The Gorbachevs have an adult daughter.



Acc ✓ 13  
mem

The Corporation of London  
requests the honour of the company of

**The Prime Minister and Denis Thatcher, Esq., MBE,**

at an Address to be given by

**His Excellency Mr. Mikhail Gorbachev,**

General Secretary of the Central Committee of the  
Communist Party of the Soviet Union, Chairman of the Presidium  
of the Supreme Soviet of the Union of Soviet Socialist Republics  
at Guildhall on Friday, 7th April, 1989

Admission and Refreshments from 9.30 a.m.

No admission after 10.30 a.m.

R.S.V.P.  
The Remembrancer  
Guildhall, EC2P 2EJ  
Tel: 01-260 1203/1206  
Fax: 01-260 1119  
By Tuesday, 21st March 1989

THIS CARD DOES NOT ADMIT  
(Admission cards will be forwarded)

Lounge Suit



2/1/4 (1)

CONFIDENTIAL

30th March 1989

Prime Minister

Re arrangements for  
tomorrow at the  
Guildhall.

CAD  
6/4.

CEREMONIAL

ADDRESS

BY

HIS EXCELLENCY MR. MIKHAIL GORBACHEV,  
GENERAL SECRETARY OF THE CENTRAL COMMITTEE OF THE  
COMMUNIST PARTY OF THE SOVIET UNION, CHAIRMAN OF THE PRESIDUM  
OF THE SUPREME SOVIET OF THE UNION OF SOVIET SOCIALIST REPUBLICS

AT

GUILDHALL

ON

FRIDAY, 7TH APRIL, 1989

AT 10.50 A.M.

PROGRAMME

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Except where otherwise specified all broadcast media, press and Public Relations Office staff on duty enter via the Guildhall Library entrance in Aldermanbury. The Court of Common Council, the guests, Officers, staff and other personnel on duty enter Guildhall via the revolving doors in Guildhall Yard.

ARRIVAL OF BROADCAST MEDIA AND PRESS

- From 6.45 a.m.                    Public Relations staff on duty.
- From 7.00 a.m.                    Broadcast media arrive.
- By 8.00 a.m.                      Crown Catering staff in Library Reading Room, Print Room and Old Library, and equipment in Crypts, in position.
- By 8.30 a.m.                      All other staff on duty.
- Between 8.30 a.m. and 9.30 a.m.                    Other press arrive. Refreshments for broadcast media and press are served in the Library Reading Room.
- By 9.00 a.m.                      The orchestra of the Grenadier Guards, led by Major Watts, take up position in Minstrels' Gallery.
- 9.00 a.m.                         The City Lands and Bridge House Estates Committee and Officers to the Committee meet in the Chief Commoner's Parlour for briefing by the Chairman, the Chief Commoner, Mr. Peter Revell-Smith, and the Remembrancer, Mr. Adrian Barnes.
- Broadcast media leave Great Hall and move to Library Reading Room for refreshments.
- By 9.05 a.m.                      State Trumpeters of the Blues and Royals and a detachment of the Company of Pikemen and Musketeers under the command of Captain Ben Pritchard take up their positions in the Minstrels' Gallery and Library Corridor respectively.
- From 10.00 a.m.                    Broadcast media allowed to return to Great Hall at the discretion of the Public Relations Officer on duty.
- The remaining broadcast media and press with facilities in Guildhall Yard move to their positions.

ARRIVAL OF GUESTS

- Between 9.15 a.m. and 10.10 a.m. Guests arrive and are directed to the Old Library (Blue tickets), or to the Print Room (Pink tickets) where the Chairman and Mrs. Revell-Smith receive the principal guests. Refreshments are served.
- By 10.15 a.m. The Chairman and Mrs. Revell-Smith, with the Remembrancer, take up their positions on the Porch.
- From 10.15 a.m. Stills photographers take up their positions in Great Hall via North Ambulatory.

ARRIVAL OF THE LORD MAYOR

- 10.15 a.m. The Rt. Hon. the Lord Mayor, Alderman Sir Christopher Collett, and the Lady Mayoress, and the Sheriffs, Mr. Alderman Francis McWilliams and Mr. Simon Block, and their Ladies arrive at the Porch entrance. They are received by the Remembrancer and the Chairman who presents Mrs. Revell-Smith. A procession is formed by the Remembrancer -

## THE MARSHAL

THE MACE

THE SWORD

THE LADY MAYORESS

THE LORD MAYOR

MR. ALDERMAN &amp; SHERIFF MCWILLIAMS

MRS. MCWILLIAMS

MR. SHERIFF BLOCK

MRS. BLOCK

## CHIEF ASSISTANT CEREMONIAL OFFICER

and processes, via the Library Corridor, to the Print Room.

The Chairman and Mrs. Revell-Smith, with the Remembrancer, take their positions on the Porch.

Between 10.20 a.m.  
and 10.25 a.m.

The Archbishop of Canterbury, the Secretaries of State for Foreign and Commonwealth Affairs, Defence, Trade and Industry, Education and Science, the Lord President of the Council, the Secretary of State for Energy, Her Majesty's Ambassador at Moscow, the Leader of the Opposition and Mr. Christopher Tugendhat arrive at the Porch entrance and are received by the Remembrancer and the Chairman and Mrs. Revell-Smith. Thereafter they are escorted to the Print Room via the Library Corridor.

From 10.20 a.m.

In the Print Room the Lord Mayor and the Lady Mayoress greet the senior guests.

Thereafter the Chief Assistant Ceremonial Officer forms the procession by the door in the Print Room -

THE MARSHAL

THE MACE

THE SWORD

THE LADY MAYORESS

THE LORD MAYOR

THE CHIEF ASSISTANT CEREMONIAL OFFICER

which proceeds to the Porch via the Library Corridor.

Between 10.25 a.m.  
and 10.40 a.m.

Journalists take their seats in Great Hall.

By 10.30 a.m.

The Ceremonial Assistant, Miss Frangelica O'Shea, escorts those to be presented to the General Secretary and Mrs. Gorbacheva to their positions in the Print Room.

ARRIVAL OF THE PRIME MINISTER AND MR. THATCHER

10.30 a.m.

The Prime Minister, The Rt. Hon. Margaret Thatcher, F.R.S., M.P., and Mr. Denis Thatcher, with the Private Secretary to the Prime Minister, Mr. Charles Powell, arrive at the Porch entrance and are received by the Lord Mayor and the Lady Mayoress. The Lord Mayor introduces the Chairman and Mrs. Revell-Smith.

The Chairman and Mrs. Revell-Smith then conduct the Prime Minister and Mr. Thatcher with Mr. Powell to the Print Room.

Before the arrival of the General Secretary and Mrs. Gorbacheva the Remembrancer invites the Lord Mayor and the Lady Mayoress to take up their positions on the Porch as follows:-

(CAR POSITION) →

LADY MAYORESS

LORD MAYOR

MACE

SWORD

DOOR

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From 10.30 a.m.

The Toastmaster, Mr. Bernard Sullivan, requests all those in the Old Library to take their seats in Great Hall via the North-West exit and the North Ambulatory only.

ARRIVAL OF THE GENERAL SECRETARY AND MRS. GORBACHEVA

10.40 a.m.

His Excellency Mr. Mikhail Gorbachev, General Secretary of the Central Committee of the Communist Party of the Soviet Union, Chairman of the Presidium of the Supreme Soviet of the Union of Soviet Socialist Republics and Mrs. Raisa Gorbacheva arrive at the Porch entrance. The car parks right-hand on to the Porch.

The Lord Mayor receives the General Secretary and Mrs. Gorbacheva and introduces the Lady Mayoress.

The procession is then formed by the Remembrancer as follows:-

## THE MARSHAL

THE MACE

THE SWORD

THE GENERAL SECRETARY

THE LORD MAYOR

MRS. GORBACHEVA

THE LADY MAYORESS

## THE REMEMBRANCER

and proceeds to the Print Room via the Library Corridor which is lined by a detachment of the Company of Pikemen and Musketeers.

Thereafter those in the Official Suite as follows, with the interpreter, are escorted from the Suite cars in Guildhall Yard to the Print Room via the Library Corridor:

Mr. E.A. Shevardnadze  
 Mr. A.N. Yakovlev  
 Mr. V.M. Kamentsev  
 The Soviet Ambassador and Mrs. Zamyatina  
 Mr. A.G. Kovalev  
 Mr. V.I. Boldin  
 Mr. N.E. Kruchina  
 Mr. V.T. Medvedev

10.42 a.m.

After the Print Room doors are closed the Toastmaster requests those remaining in the Old Library to take their seats in Great Hall via both the North-West and South-West exits.

THE PRINT ROOM

In the Print Room the Lord Mayor presents to the General Secretary and the Lady Mayoress presents to Mrs. Gorbacheva:

Commander and Alderman Sir Robin Gillett  
The Senior Alderman

Alderman Sir Christopher Leaver  
Senior Alderman

Alderman Sir Alan Traill  
Senior Alderman

Mr. Alderman and Sheriff Francis McWilliams  
Sheriff of London

Mrs. Francis McWilliams

Mr. Sheriff Simon Block  
Sheriff of London

Mrs. Simon Block

Mr. Bernard Harty  
The Chamberlain of London

Mr. Owen Kelly  
The Commissioner of the City Police

Mr. Andrew Colvin  
The Comptroller and City Solicitor

Mr. Adrian Barnes  
The Remembrancer

Mr. Peter Revell-Smith  
The Chief Commoner

Mrs. Peter Revell-Smith

Mr. Brian Wilson  
The Deputy Chairman of the City Lands and Bridge  
House Estates Committee

Mr. Peter Rigby  
The Chairman of the Policy and Resources Committee

Mr. Terence Donnelly  
The Chairman of the Coal, Corn and Rates Finance  
Committee

Photographs are taken of the Presentations by the Corporation of London Official Photographer, Mr. Peter Holland, and the Soviet Official Photographer.



After the Presentations the Lord Mayor and Lady Mayoress conduct the General Secretary and Mrs. Gorbacheva to meet the Prime Minister and Mr. Thatcher and other principal guests. Refreshments are served.

Then the Toastmaster asks all those in the Print Room not in the procession to take their seats in Great Hall via the Recorder's Room Door. The Sheriffs and the Chairman and their Ladies conduct members of the Soviet Suite and British Cabinet to the dais. On the dais guests are shown to their seats.

10.46 a.m.

The Lord Mayor invites the General Secretary and Mrs. Gorbacheva and the Prime Minister and Mr. Thatcher to sign the Distinguished Visitors' Book (on table in South-West corner).

Thereafter the Official Photographers leave the Print Room and take their positions on the special press platform in the West end of Great Hall via the Library Corridor and the Main (South) Doors.

PLAN OF PRINT ROOM DURING PRESENTATIONS

BUFFET

HEADS OF MISSION  
AND OTHER GUESTS

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BOOK  
TABLE

THE PROCESSION IN TO GREAT HALL

When the Remembrancer is informed by the Chief Assistant Ceremonial Officer that those not in the procession have taken their places in Great Hall he forms the procession.

THE MARSHAL

THE MACE

THE SWORD

GENERAL SECRETARY

THE LORD MAYOR

MRS. GORBACHEVA

THE LADY MAYORESS

MR. THATCHER

THE PRIME MINISTER

REMEMBRANCER

10.49 a.m.

The Procession leaves the Print Room and on a cue from the Chief Assistant Ceremonial Officer the Toastmaster invites all those present to rise in their places for the arrival of the Lord Mayor and Lady Mayoress, the General Secretary and Mrs. Gorbacheva and the Prime Minister and Mr. Thatcher.

10.50 a.m.

The Procession proceeds into Great Hall by the Recorder's Room Door wheels half right and then full left so that the Marshal stops the Procession when he reaches the Podium and Sword and Mace divide, as follows, with chairs designated.

FANFARE

≡ STEPS

	MR. KAMENTSEV X			
	LORD YOUNG X			X SH. BLOCK
	MR. YAKOVLEV X			X REMEMBRANCER
	FOREIGN SECRETARY X	X		X SH. MCWILLIAMS
	MR. SHEVARDNADZE X	PODIUM		X MRS. MCWILLIAMS
	ARCHBISHOP X			X TRAILL
	MR. THATCHER X			X LEAVER
	PRIME MINISTER X	MARSHAL		X GILLETT
	MRS. GORBACHEVA X			X LADY MAYORESS
	GENERAL SECRETARY X			X LORD MAYOR
R		MACE		SWORD
E		GENERAL SECRETARY		LORD MAYOR
C		MRS. GORBACHEVA		LADY MAYORESS
O R D		MR. THATCHER		PRIME MINISTER
R O O				
D O O				
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R		REMEMBRANCER		
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BLOCK FOR  
SWORD AND MACE

The Lord Mayor and the Lady Mayoress escort the General Secretary and Mrs. Gorbacheva to their places together with the Prime Minister and Mr. Thatcher. The Remembrancer moves to his chair on the North Side of the Dais and when all is ready cues the orchestra for the playing of the British and Soviet National Anthems. After which all those present sit down and when all is ready, the Toastmaster moves to the microphone (South) on Dais.

THE SPEECH OF WELCOME BY THE LORD MAYOR

10.52 a.m. The Lord Mayor then makes his Speech of Welcome and introduces the General Secretary.

(Allocution by Toastmaster:

"Your Excellency, Prime Minister, Your Grace, Your Excellencies, My Lords, Aldermen, Sheriffs, Ladies and Gentlemen, pray silence for the Right Honourable the Lord Mayor").

THE ADDRESS BY THE GENERAL SECRETARY

10.55 a.m. The General Secretary then gives an Address.

(Allocution by Toastmaster:

"My Lord Mayor, Prime Minister, Your Grace, Your Excellencies, My Lords, Aldermen, Sheriffs, Ladies and Gentlemen, pray silence for the General Secretary of the Central Committee of the Communist Party of the Soviet Union").

THE SPEECH OF THANKS BY THE PRIME MINISTER

11.35 a.m. (approx.) The Prime Minister makes a Speech of Thanks.

(Allocution by Toastmaster:

"My Lord Mayor, Your Excellency, Your Grace, Your Excellencies, My Lords, Aldermen, Sheriffs, Ladies and Gentlemen, pray silence for the Prime Minister").

The Prime Minister returns to her seat at the conclusion of her speech and the Remembrancer moves to the microphone (North Side Dais).

THE PROCESSION OUT OF GREAT HALL

11.40 a.m.  
(approx.)

A procession is formed, and moves by way of the front centre Dais steps, the central aisle and the Main (South) Doors to the Porch and Guildhall Yard by way of the Library Corridor as follows, the Remembrancer:

"May it please you, My Lord Mayor, Your Excellency, Prime Minister, to process to the Porch, the procession being in the following order":-

	THE MARSHAL	FROM <u>DAIS</u>
THE MACE		THE SWORD
THE GENERAL SECRETARY		THE LORD MAYOR
MRS. GORBACHEVA		THE LADY MAYORESS
MR. THATCHER		THE PRIME MINISTER
MR. YAKOVLEV		MR. SHEVARDNADZE
	MR. KAMENTSEV	
THE SOVIET AMBASSADOR		MRS. ZAMYATINA
MR. BOLDIN		MR. KOVALEV
MR. MEDVEDEV		MR. KRUCHINA
MR. ALDERMAN & SHERIFF MCWILLIAMS		MR. MCWILLIAMS
MR. SHERIFF BLOCK		MRS. BLOCK
THE FOREIGN SECRETARY		THE ARCHBISHOP OF CANTERBURY
LORD PRESIDENT OF THE COUNCIL		SEC. OF STATE FOR TRADE & INDUSTRY
SEC. OF STATE FOR DEFENCE		HER MAJESTY'S AMBASSADOR AT MOSCOW
SEC. OF STATE FOR ENERGY		SEC. OF STATE FOR EDUCATION & SCIENCE
PRIVATE SECRETARY TO THE QUEEN		LORD GOWRIE
	PRIVATE SECRETARY TO THE PRIME MINISTER	
SIR ISIAH BERLIN	PERMANENT UNDER-SECRETARY OF STATE, FOREIGN & COMMONWEALTH OFFICE	FROM <u>HALL</u>
SIR TREVOR HOLDSWORTH	SIR PETER HALL	
THE CHAIRMAN	MRS. REVELL-SMITH	
	REMEMBRANCER	

On reaching the Porch Doors the Procession turns left and proceeds along the Lower Library Corridor stopping at the first flight of steps.

The Toastmaster then asks all those present to remain in their places until after the departure of the principal guests.

The Ceremonial Assistant then forms the line of Officers for presentation as follows, and the Lord Mayor presents to the General Secretary and Mrs. Gorbacheva:

Colonel John Ansell  
The Swordbearer

Colonel Tommy Tucker  
The Common Cryer and Serjeant-at-Arms

Colonel John Howard  
The City Marshal

Mr. John Lucioni  
The Keeper of Guildhall

Mr. Grant Simmonds  
The Chief Assistant Ceremonial Officer

Photographs are taken by the Corporation of London Official Photographer.

During the Presentations those in the Official Suite accompanying the General Secretary in the first car procession, those accompanying the Prime Minister in the second car procession and the remainder of the Soviet Official Suite in the third car procession are escorted to their cars as designated.

Thereafter the Lord Mayor invites the General Secretary and Mrs. Gorbacheva to bid farewell to the Sheriffs and their Ladies, the Chairman and Mrs. Revell-Smith, and the Remembrancer opposite the Crypt steps.

11.45 a.m.  
(approx.)

When all is ready the Prime Minister and Mr. Thatcher and then the Lord Mayor and the Lady Mayoress bid farewell to the General Secretary and Mrs. Gorbacheva and escort them to their car.

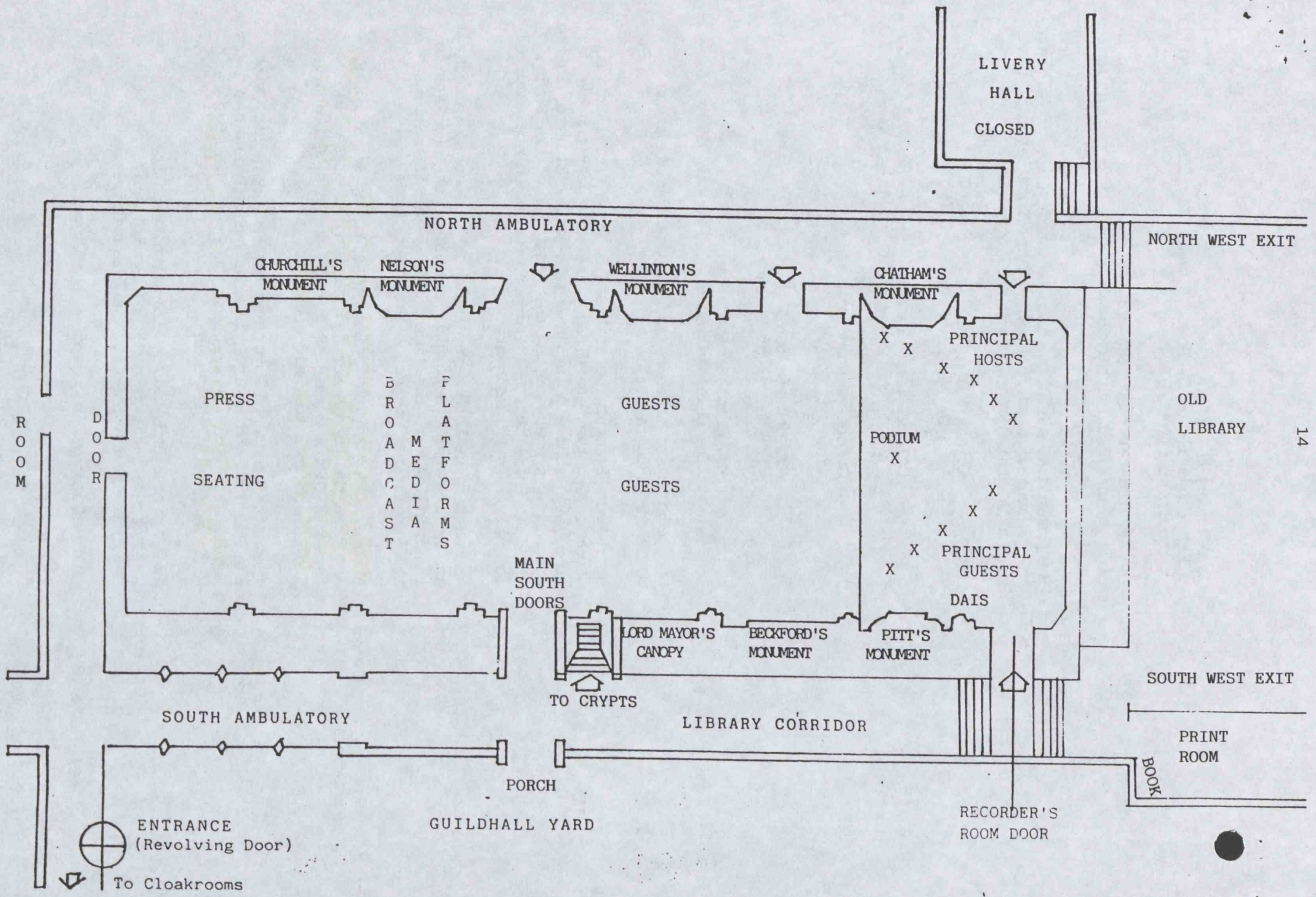
Thereafter the Lord Mayor and the Lady Mayoress, with the Sheriffs and their Ladies, and the Chairman and Mrs. Revell-Smith, bid farewell to the Prime Minister and Mr. Thatcher on the Porch.

The Chairman and Mrs. Revell-Smith, with the Remembrancer, bid farewell to the Lord Mayor and Lady Mayoress and the Sheriffs and their Ladies.

From 12 noon

Buffet Luncheon is served in the Crypts.

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## DRESS

Aldermen: Scarlet Gowns over Lounge Suit. Aldermen who have passed the Chair wear their Chains.

Common Councilmen: Mazarine Gowns over Lounge Suit.

Guests:

Gentlemen: Lounge Suit

Ladies: Day Dress with Hat and Gloves

## DISTRIBUTION

The Mansion House

The Private Secretary to the Rt. Hon. the Lord Mayor

The Lady Mayoress

The Swordbearer

The Common Cryer and Serjeant-at-Arms

The City Marshal

The Central Criminal Court

The Sheriffs

The Sheriffs' Ladies

The Secondary (for information)

Guildhall

The Three Senior Aldermen (Gillett, Leaver, Traill)

The Chamberlain

The Town Clerk

The Commissioner of the City Police

The Comptroller and City Solicitor

The Chief Commoner

The Chairman of the Policy and Resources Committee

The Chairman of the Coal, Corn and Rates Finance Committee

The Reception Committee

The Public Relations Officer

The Keeper

Crown Catering



The Private Secretary to the Soviet Ambassador

The Principal Private Secretary to the Prime Minister

The Private Secretary to The Queen

The Marshal of the Diplomatic Corps

The Vice-Marshal of the Diplomatic Corps

Brigadier Woodburn, The Royal Institute of International Affairs

Colonel Peter Durrant, Foreign and Commonwealth Office

Captain Pritchard, The Company of Pikemen and Musketeers

The Director of Music, Grenadier Guards

The Director of Music, Blues and Royals

The Toastmaster, Mr. Bernard Sullivan