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10 DOWNING STREET

THE PRIME MINISTER

Personal Minute

No. M/15

MINISTERS IN CHARGE OF DEPARTMENTS

PRESENTATION OF POLICY DURING THE RECESS

At Cabinet last Thursday I asked Ministers in charge of departments to send my office a note of Ministers on duty in their departments each day during August and September. I should also like Ministers to let my office know before the Recess the articles, speeches and other public presentations of policy which they plan to make in the same period. Ministers should have as their objective at least two or three such major statements of policy during this time. Ministers should, in addition, keep in mind the need to act immediately to prevent or meet critical statements by our political opponents, interest groups and lobbies. In this connection, I know that the Secretary of State for Employment and the Paymaster General will be paying special attention to the TUC Conference.

I am sending a copy of this minute to all Ministers in charge of Departments and to Sir Robert Armstrong.

*Margaret Thatcher*

9 July 1986

*da*

PRIME MINISTER

cc Mr. Ingham

Mr. Sherbourne

PRESENTATION OF POLICY DURING THE RECESS

Following this morning's meeting of the Strategy Group, I attach a minute for you to send to Ministers in charge of departments about presentation of policy during the Recess.

You said that you wanted to manuscript on the bottom of the minute something like:

(X) "Please make certain that when you go out into the country you tell local Party organisations, as far as possible in advance, that you are coming and what you are doing".

*I will do this orally*

N.L.W

N L WICKS

7 July 1986

SLH/23

*Prime Minister P.M.<sup>3</sup>  
Seen*

*Minute below for*

*the spoke on these lines in Cabinet  
N.L.W  
8.7*

*Signature. I will put the papers into your Cabinet folder so you can say X to Cabinet or yourself.*

*Mr Tebbit would then like to say something. N.L.W 8.7*



10 DOWNING STREET  
LONDON SW1A 2AA

*From the Private Secretary*

11 July 1986

**DUTY MINISTERS IN THE RECESS**

As you know the Prime Minister, at Cabinet on 3 July, asked Departments to let this office know which Minister in their Departments would be on duty at different periods over the Recess.

We agreed that it would be sensible for your office to coordinate the replies, alongside the information you are already gathering from Departments about Ministerial movements during the Recess.

I attach the first return, from DES.

(Mark Addison)

Chris Cloke, Esq.,  
Cabinet Office.

dg



lite  
[Handwritten signature]

10 DOWNING STREET  
LONDON SW1A 2AA

*From the Private Secretary*

15 July 1986

Thank you for your letter of 15 July with your list of Duty Ministers for the Recess.

I think in fact the list you provided is a response to the Prime Minister's request recorded in the Cabinet minutes for 3 July, rather than a response to her minute of 9 July. Presumably, you will be letting us know separately of any articles, speeches or other public presentations which your Ministers plan to make during this period.

I am copying this letter to Christopher Cloke (Cabinet Office).

MARK ADDISON

Stephen Boys Smith, Esq.,  
Home Office

[Handwritten signature]

From: THE PRIVATE SECRETARY



HOME OFFICE  
QUEEN ANNE'S GATE  
LONDON SW1H 9AT

15 July 1986

Dear Basil,

In response to the Prime Minister's minute of 9 July to Ministers in Charge of Departments, I  
.... attach a list of Home Office Ministers who will be available each day during August and September. The Home Secretary will be on holiday abroad from 6 to 20 August, but during the rest of the period he will be available in addition to the nominated Ministers.

I am sending a copy of this letter and its enclosure to Michael Stark (Cabinet Office).

Yours,  
Stephen

S W BOYS SMITH

Mark Addison, Esq.

HOME OFFICE MINISTERS ON DUTY DURING SUMMER RECESS 1986

AUGUST

<u>MINISTER</u>	<u>DATE</u>	<u>TELEPHONE NUMBER</u>	
		<u>WEEK-DAY</u>	<u>WEEK-END</u>
RT HON DOUGLAS HURD	1 - 5 August (London) (Oxfordshire)		
MR GILES SHAW	6 - 10 August (York)		
	11 - 14 August (London)		
MR DAVID MELLOR	15 - 23 August (Hastings)		
	23 - 25 August (London)		
MR DAVID WADDINGTON	25 - 31 August (London)		

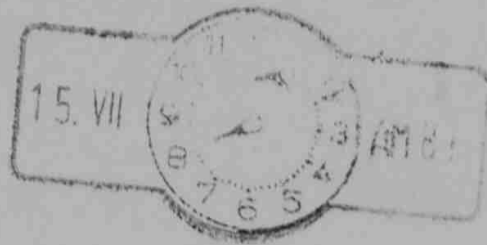
*TEMPORARILY RETAINED J. Gray 21/1/2015*

**THIS IS A COPY. THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT**

SEPTEMBER

LORD GLENARTHUR	1 - 10 September (London)
MR DAVID WADDINGTON	11 - 13 September (London)
RT HON DOUGLAS HURD	14 - 30 September (London)

GOVT MACTH  
PRESENTATION of POLICIES  
11/13



REPRODUCED FROM THE ORIGINAL

THIS IS A COPY THE ORIGINAL IS  
RETAINED UNDER SECTION 3 (4)  
OF THE PUBLIC RECORDS ACT



DEPARTMENT OF EDUCATION AND SCIENCE

ELIZABETH HOUSE YORK ROAD LONDON SE1 7PH  
TELEPHONE 01-934 9000

FROM THE SECRETARY OF STATE

Mark  
Yes  
N.

Agreed

Other  
I think Cabinet should  
be co-ordinating this.  
Agree?  
MUSA 10/7

Mark Addison  
Private Secretary  
10 Downing Street  
London SW1

9 July 1986

Dear Mark

1. The minutes of the Cabinet meeting of 3 July ask for a note of duty Ministers during August and September.
2. Mr Baker will be duty Minister either in the office or on call in London or Surrey except for 7-19 August, when Mr Dunn will be on call duty Minister, and possibly 20-28 September, when Mr Patten would be duty Minister.
3. As for major announcements during August the Secretary of State plans to launch a draft circular about the pattern of educational provision (Mr Baker's letter to Lord Whitelaw of 30 June) in late July/early August and to say something positive about funding for the polytechnics at the end of August.
4. I shall let you have a more detailed list of educational events in August towards the end of this month.

yours sincerely  
R L Smith

R L SMITH  
Private Secretary







B

DEPARTMENT OF EDUCATION AND SCIENCE  
ELIZABETH HOUSE YORK ROAD LONDON SE1 7PH  
TELEPHONE 01-934 9000

FROM THE SECRETARY OF STATE

Mark Addison  
Private Secretary  
10 Downing Street  
LONDON  
SW1

ce BI  
I take it you're going to draw  
up a comprehensive list i.d.c.?

24 July 1986

MEVA 24/7

Dear Mark,

In my letter to you of 9 July I said I would be sending you a detailed list of major activities planned by the Secretary of State and other DES Ministers after the House rises and during August and September. This is attached.

In addition to the items listed, Ministers will of course create or seize opportunities to give interviews and briefings; and will take any necessary action to pre-empt or meet critical comment.

I am copying this letter to Joan Macnaughton and Andrew Lansley.

yours sincerely,  
Rob Smith

R L SMITH  
Private Secretary

Speeches

Tuesday 29 July	Mr Patten: Professional Association of Teachers Conference, Manchester
Thursday 31 July	Secretary of State: 11th World Congress on Reading, London University Institute of Education
Wednesday 17 September	Secretary of State: CBI Council
Tuesday 30 September	Secretary of State: NUT Conference on primary education

Announcements

Early August	'Providing for Quality: The Pattern of Organisation @ Age 19', draft circular.  'Sex Education at School', draft circular.
Late August	Provisional announcement of AFE pool - funding for polytechnics and colleges

Publications

August	Report on first two years of Lower Attaining Pupils' Programme
September	HMI: Study of Education in West Germany

Policy Publicity

August	Promotional publicity for the Advanced Further Education Information Service
Late August/September	Promotional publicity for GCSE at start of new academic year, including interviews with Secretary of State in some major women's magazines and feature articles in others.
Mid September	Secretary of State: Promotional publicity for Certificate of Pre-Vocational Education

GOUT MACH

PRESENTATION  
of POLICY

11/85



MINISTRY OF DEFENCE  
MAIN BUILDING WHITEHALL LONDON SW1  
Telephone 01-~~330782~~ 218 2111/3

MO 21/8/3V

28th July 1986

*Dear Tim,*

PRESENTATION OF POLICY DURING THE RECESS

In her minute of 9th July, the Prime Minister invited Ministers in charge of Departments to inform you of any articles, speeches or other public presentations of policy which they plan to make during the Recess.

My Secretary of State has asked me to draw the following events to your attention:

- (i) 3rd September : Speech by Mr Younger during the Farnborough Air Show at the SBAC Flying Display Dinner. Subject : MOD Procurement Policy.
- (ii) 1st October : Speech by Mr Younger at the Royal United Services Institute. Subject : Defence Policy.
- (iii) Early October : Probable announcement of the outcome of the competition for Airborne Early Warning (AEW) aircraft following consideration by OD colleagues.

Announcements may also have to be made on:

- (i) the sale of Royal Ordnance plc (less the Leeds factory which was the subject of a Statement last week), and
- (ii) the progress of the competition for the privatisation of the Royal Dockyards.

We have already provided a rota of Duty MOD Ministers during August and September.

I am sending a copy of this letter to Michael Stark (Cabinet Office).

  
(I C F ANDREWS)

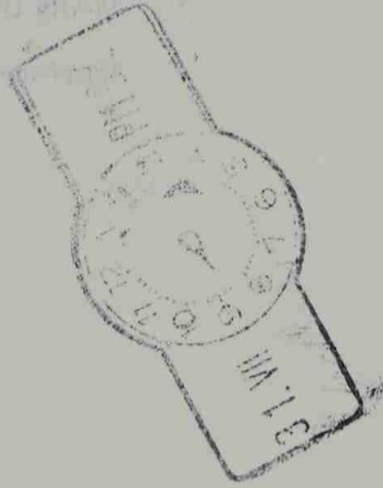
Tim Flesher Esq  
No 10 Downing Street

Presentation of Gov. BLDGS. : 90V

Machinery

Nov 83

MINISTRY OF DEFENCE  
MAIN BUILDING WHITEHALL LONDON SW1





MO 25/3/3E

MINISTRY OF DEFENCE  
MAIN BUILDING WHITEHALL LONDON SW1

Telephone 01-~~9307022~~ 218 2111/3

15th July 1986

*cc Chris Cloke, for your  
comprehensive list.  
Max 16/7*

*Dear Mark*

I am forwarding a list of Duty Ministers in the Ministry of Defence during August and September.

AUGUST

Friday 1st/Sunday 3rd	Mr Freeman
Monday 4th	Lord Trefgarne
Tuesday 5th	Mr Freeman
Wednesday 6th	Mr Lee
Thursday 7th	Mr Stanley
Friday 8th/Sunday 10th	Mr Lee
Monday 11th	Lord Trefgarne
Tuesday 12th	Mr Lee
Wednesday 13th	Lord Trefgarne
Thursday 14th	Mr Stanley
Friday 15th/Sunday 17th	Lord Trefgarne
Monday 18th	Lord Trefgarne
Tuesday 19th	Mr Stanley
Wednesday 20th	Lord Trefgarne
Thursday 21st	Mr Freeman
Friday 22nd/Sunday 24th	Mr Stanley
Monday 25th	Mr Stanley
Tuesday 26th	Mr Freeman
Wednesday 27th	Mr Freeman
Thursday 28th	Mr Freeman
Friday 29th/Sunday 31st	Mr Freeman

SEPTEMBER

Monday 1st	Mr Lee
Tuesday 2nd	Mr Freeman
Wednesday 3rd	Mr Lee
Thursday 4th	Mr Lee
Friday 5th/Sunday 7th	Mr Freeman
Monday 8th	Mr Lee
Tuesday 9th	Mr Freeman
Wednesday 10th	Mr Lee

Mark Addison Esq  
No 10 Downing Street



Thursday 11th	Mr Freeman
Friday 12th/Sunday 14th	Lord Trefgarne
Monday 15th	Lord Trefgarne
Tuesday 16th	Mr Freeman
Wednesday 17th	Mr Lee
Thursday 18th	Mr Stanley
Friday 19th/Sunday 21st	Mr Stanley
Monday 22nd	Mr Freeman
Tuesday 23rd	Mr Freeman
Wednesday 24th	Mr Lee
Thursday 25th	Mr Stanley
Friday 26th/Sunday 28th	Mr Lee
Monday 29th	Lord Trefgarne
Tuesday 30th	Lord Trefgarne

I will keep you informed of any subsequent alteration to the roster.

Yours sincerely

(CAROLYN WHITEHOUSE) (MISS)





010

cc Michael Stark.  
File



DEPARTMENT OF HEALTH AND SOCIAL SECURITY  
Alexander Fleming House, Elephant & Castle, London SE1 6BY  
Telephone 01-407 5522

*From the Secretary of State for Social Services*

Mark Addison Esq  
Private Secretary  
10 Downing Street

25 July 1986

Dear Mark,

I attach a Ministerial duty rota for August and September.  
I am sending a copy also to Michael Stark.

Yours

A Laurance

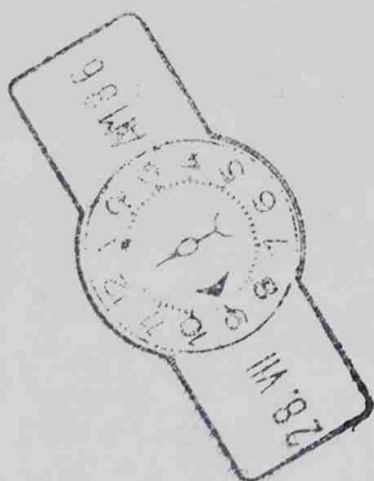
Private Secretary

MINISTERS DUTY ROTA

<u>Week commencing</u>	<u>Duty Health Minister</u>	<u>Duty Social Security Minister</u>
4 August	Mr Whitney	Baroness Trumpington
11 August	Mr Hayhoe	Baroness Trumpington
18 August	Mr Hayhoe	Mr Newton
25 August	Mr Hayhoe	Mr Newton
1 September	Mr Whitney*	Mr Major
8 September	Mr Whitney	Mr Major
15 September	Baroness Trumpington	Mr Major

\* Mr Major will cover on health matters until Mr Whitney returns from leave on 3 September.

Department of Health and Social Security  
 Alexander Fleming House  
 Elephant & Castle  
 LONDON  
 SE1 6BY





cc M. Stone

File

Caxton House Tothill Street London SW1H 9NF

Telephone Direct Line 01-213 6460.....

Switchboard 01-213 3000 GTN Code 213

Facsimile 01-213 5465 Telex 915564

25 July, 1986

Mark Addison, Esq.,  
10 Downing Street,  
London, S.W.1.

Dear Mark,

I am attaching a schedule showing the availability of DE Ministers during the Recess.

Yours sincerely

Margaret Bell

Margaret Bell  
Private Secretary

	SOS <i>LOU YOUNG</i>	PMG <i>KENNETH CLARKE</i>	MR. TRIPPIER	MR. LANG
1 Aug				
2 Aug				
3 Aug				
4 Aug				
5 Aug				
6 Aug				
7 Aug				
8 Aug				
9 Aug				
10 Aug				
11 Aug				
12 Aug				
13 Aug				
14 Aug				
15 Aug				
16 Aug		X		
17 Aug				
18 Aug				
19 Aug				
20 Aug				
21 Aug				
22 Aug				
23 Aug				
24 Aug				
25 Aug				
26 Aug				
27 Aug				
28 Aug				
29 Aug				
30 Aug				
31 Aug		X		

X unavailable

	SOS	PMG	MR. TRIPPIER	MR. LANG
1 Sep				
2 Sep				
3 Sep				
4 Sep				
5 Sep				
6 Sep				
7 Sep				
8 Sep		X		
9 Sep		X 8-10		
10 Sep		X		
11 Sep				
12 Sep				
13 Sep				
14 Sep				
15 Sep				
16 Sep				
17 Sep				
18 Sep		X		
19 Sep		X		
20 Sep		X		
21 Sep				
22 Sep		X		
23 Sep		X		
24 Sep				
25 Sep				
26 Sep		X		
27 Sep				
28 Sep				
29 Sep		X		
30 Sep				



DEPARTMENT OF TRANSPORT  
2 MARSHAM STREET LONDON SW1P 3EB

01-212 3434

David Norgrove Esq  
Private Secretary  
10 Downing Street  
LONDON SW1

22 July 1986

Dear David,

PRESENTATION OF POLICY DURING THE RECESS

In her minute of 9 July the Prime Minister asked Ministers in charge of Departments to let you know what speeches and other public presentations of policy they plan to make during the Recess.

I attach a list of the speeches, media events etc. which are currently planned for Ministers in this Department during August and September. Other items will of course be added. We currently envisage that Mr Moore's speeches to the CBI Management Buy-out Conference on 10 September, and to the Transport Committee of the European Parliament on 23 September would represent major statements of policy.

I have written separately to Mark Addison about this Department's Duty Minister arrangements.

Yours,  
Richard.

R A ALLAN  
Private Secretary



AUGUST

- 6 Mr Mitchell meets Rochester-upon-Medway DC to discuss Channel Tunnel.
- 7 Mr Mitchell meets Swale DC and Thanet DC to discuss Channel Tunnel.
- Lord Caithness opens Polesworth section of M42.
- 8 Mr Mitchell opens new depot for private coach operator near Preston.  
(or 15th)
- 16-22 Lord Caithness visits Scottish ports and coastguard stations.
- 18 Mr Mitchell holds 7th Channel Tunnel consultative meeting, Kent.
- 27 Mr Spicer addresses FT Conference on North Atlantic aviation.

Other items for August, but with no firm dates yet:

- Mr Bottomley announces motorway and trunk road lighting policy. Photocall on A3.
- Mr Bottomley holds press conference for popular press on Public Utilities Street Works Act.
- Mr Mitchell launches new LRT Midi-bus Service, Orpington.
- Mr Mitchell attends ceremony to mark LRT's 5 Millionth Bus Pass sale.
- Mr Mitchell visits a BR station being repainted.
- Mr Moore announces decision on Dartford Third Crossing.
- ?Mr Moore announces proposals for south western sector of M25.

SEPTEMBER

- 9 Mr Moore addresses World Freight Conference (possible).
- 10 Mr Moore addressed CBI Management Buy-Out Conference.
- 15 Mr Moore: possible visit to Stolport.
- 17 Mr Moore launches BREL international coach.
- Mr Mitchell addresses Bus and Coach Council Annual Conference.
- Mr Bottomley launches General Accident's new road safety initiative.
- 18 Mr Mitchell holds 8th Channel Tunnel consultative meeting, Kent.
- Mr Bottomley addresses international conference on road and airfield maintenance.
- 22 Mr Bottomley tours M25 with Guild of Motoring Writers.
- 23 Mr Moore addresses Transport Committee of the European Parliament.
- 26 Mr Bottomley attends launch of Alcohol concern's National Programme of Local Prevention Initiatives.
- 30 Mr Bottomley opens seminar on safety and highway engineering in London.

There will be further Ministerial visits, speeches etc, still to be decided.

Govt. MAG - Presentation of Policies

- 11/83



CONFIDENTIAL



DEPARTMENT OF TRANSPORT  
2 MARSHAM STREET LONDON SW1P 3EB

01-212 3434

*cc Anthony Allen*  
*RA*

Mark Addison Esq  
Private Secretary  
10 Downing Street  
LONDON SW1

17 July 1986

*Dear Mark,*

DUTY MINISTERS

We have been asked to let you have a note about our duty Minister arrangements during August and September.

My Secretary of State plans to be on leave (in Southern England) from 4 to 31 August inclusive. He hopes to minimise the amount of time he spends in the office during the week beginning Monday 1 September, but plans to be in the office regularly from Monday 8 September.

During my Secretary of State's absence the duty Minister will be as follows:

Monday 4-Thursday 21 August	Mr Mitchell
Friday 22-Sunday 24 August	Mr Spicer
Monday 25-Sunday 7 September	Lord Caithness

My Secretary of State will act as duty Minister from 8 September onwards.

We shall be writing to you separately about our plans for articles, speeches etc. during August and September, as requested in the Prime Minister's minute of 9 July.

I am sending a copy of this letter to Michael Stark in the Cabinet Office.

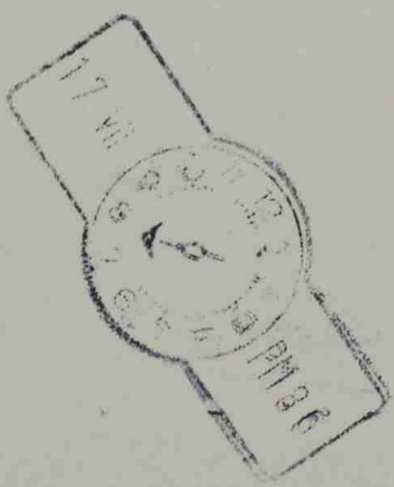
*Yours,*  
*Richard*

R A ALLAN  
Private Secretary

GOVT MACH

PROSECUTION  
OF POLICIES

11/83





~~cc B6~~  
And pr.

*cc M. Stark*  
2 MARSHAM STREET  
LONDON SW1P 3EB  
01-212 3434 *cc PS*

My ref:

Your ref:

Nigel Wicks Esq  
Private Secretary  
10 Downing Street  
LONDON  
SW1

28 July 1986

*Dear Nigel,*

PRESENTATION OF POLICY DURING THE RECESS

The Prime Minister's minute of 9 July asked for notes from each Department on Ministers on duty during August and September, and on the articles, speeches and other public presentations of policy proposed over the same period.

We have, I think, already sent you a list of Duty Ministers in this Department, but, for convenience, I attach another copy of it.

I now also attach a full schedule of the planned speeches, statements and other engagements for the Department's Ministers in the next 2 months, with apologies for not meeting your deadline of before the Recess. My Secretary of State was anxious to draw up a full list, and as you will see, we have distinguished between speeches/engagements which are to announce new policies, and those designed to hammer home existing policies. The last column of the schedule is for our internal use only. I hope that this schedule is what is wanted. It is obviously subject to last-minute alteration, since Ministers may want to react to current events rather than speak along preconceived lines.

I am copying this letter and enclosures to Michael Stark in Sir Robert Armstrong's Office.

*Yours sincerely,*  
*R U Young*

R U YOUNG  
Private Secretary

Summer Recess 1886 : DOE DUTY MINISTERS.

Week beginning Monday 28 July - Mr Waldegrave

Week beginning Monday 4 August - Lord Elton

Week beginning Monday 11 August - Mrs Rumbold

Week beginning Monday 18 August - Mrs Rumbold

Week beginning Monday 25 August - Mr Tracey

Week beginning Monday 1 September - Mr Patten

Week beginning Monday 8 September - Sir George Young

After that, Secretary of State.

Topic	Date	Form	Type	Minister	Dir
PLANNING AND INNER CITIES <u>Urban Land</u> Directions to sell; Phoenix;	Aug	Press Release	New	Mr Patten	ICD
PLANNING <u>Future of Development Plans</u> First announcement of the results of the review of development plans foreshadowed in the two "Deregulation" White Papers. To be presented as further proposals for simplifying and improving the planning system rather than deregulation.	15 Sept	Speech to Town and Country Planning Summer School followed next day by publication of consultation document. Press Notice.	New	Secretary of State	PLUP
INNER CITIES <u>Urban Policy and UDC's:</u> Announcement of intention to extend UDC approach* to other areas, set in wider context of urban policy.	Oct	Speech to Conservative Party Conference. Central Office press release. To be preceded (or followed?) by Government "glossy" publication on Urban Achievements.	New* Restate	Secretary of State	ICD
LOCAL GOVERNMENT <u>Competition</u> in the provision of local government services. Statement of Government conclusions (including list of activities) and intention to legislate..	Sept	Speech and Press Release or press release alone if no speech opportunity. Also, letter to LAAs.	Restate but with firm details.	Secretary of State	LG
LOCAL GOVERNMENT <u>Contract Compliance</u> to be incorporated in above announcement subject to collective Ministerial agreement.		as above			LG

\*shows where some elements of an item are new announcements



Topic	Date	Form	Type	Minister	Dir
LOCAL GOVERNMENT <u>Capital Controls</u> Statement of Government's conclusions on the future of the system/intention to legislate.	Mid-Aug	as above	New	Secretary of State	HWCF
OR					
statement of decision to retain existing system for 1987/88.					
LOCAL GOVERNMENT <u>Central/Local Relations</u>	19 Sept	Speech RIPA Conference.	Restate	Mr Waldegrave	LG
LOCAL GOVERNMENT <u>General</u> : attack on Labour Party policies	Aug/Sept	Press Release	Restate	Secretary of State	Mrs Ramsay
HOUSING <u>General</u> : New consensus amongst responsible politicians	Aug/Sept	Speech/Press Release	Restate	Secretary of State	Mrs Ramsay
HOUSING <u>General Review of Policy</u>	Aug or Sept.	Speech/Press Release.	Restate	Mr Patten	HA
HOUSING <u>Tenants Rights</u> Amendment giving tenants right to veto proposals to sell occupied housing to the private sector.	Aug	Press Release	New	Mr Patten	HB
HOUSING <u>Housing Association</u> Amendment encouraging shared ownership.	Aug	Press Release	New	Mr Patten	HC
HOUSING <u>Housing Associations</u> Amendment to enable HAs to provide agency services (eg for repairs).	Aug	Press Release	New	Mr Patten	HA

Topic	Date	Form	Type	Minister	Dir
HOUSING <u>Right to buy</u> Amendment to enable RTB discounts to be increased by order	Aug	Press Release	New	Mr Patten	HA
HOUSING <u>Right to buy</u> Raising of discount limit.	Aug	Press Release	New	Mr Patten Sir George /Young	HA
HOUSING <u>Thamesmead</u> Vesting in trust.	1 Sept	Speech	Restate	Sir George Young	GLH
HOUSING <u>Local Authority Role</u> Importance of enabling rather than providing role; steps to improve stock; diversify management. Link to UHRU packages*.	Aug	Speech Press Release	Restate New*	Sir George Young	HB
HOUSING <u>Rent Arrears</u>	Aug	Press Release	Restate	Mr Patten	HA
SPORT <u>Football Hooliganism</u> Speech at start of new season.	mid-Aug	Speech/Press Release.	Restate	Mr Tracey	SARD
ENVIRONMENTAL PROTECTION <u>Unified Pollution Inspectorate</u> The Government has decided to establish a Unified Pollution Inspectorate. The new body will apply the principle of "best practicable environmental option" to the control of pollutants in all media.	Jul or Sept	Press Release: interview/ briefing.	New	Secretary of State and Mr Waldegrave	CDEP

Topic	Date	Form	Type	Minister	Dir
<p>ENVIRONMENTAL PROTECTION <u>Consultation Paper on Land Wastes</u>  The Department consulted over a year ago on the action to be taken to tighten controls on waste disposal following a Review of Special Wastes Regulations and in the light of reports by the Royal Commission on Environmental Pollution and the Hazardous Wastes Inspectorate. It is now proposed to issue a consultation paper on the changes to be embodied in future legislation.</p>	Before 8 Aug	Press release: interview.	New	Mr Waldegrave or Mrs Rumbold	DWD
<p>ENVIRONMENTAL PROTECTION <u>Asbestos in Buildings</u>  A new publication for general readership has now been agreed restating guidance issued to LAs and others.</p>	Aug	Booklet/Press Release: interview.	Restate	Mrs Rumbold or Sir George Young	CDEP
<p>ENVIRONMENTAL PROTECTION <u>Policy on Acid Rain</u>  The Government may wish to re-state its policy on the control of sulphur dioxide and nitrogen oxide emissions. The most likely timing is the occasion of the Prime Minister's visit to Norway.</p>	Sept	Speech, press statement, interviews.	Restate	Prime Minister with Secretary of State and Mr Waldegrave	CDEP
<p>COUNTRYSIDE <u>Business Sponsorship of Conservation</u>  Re-launch of the scheme, originally described in a booklet on opportunities for business sponsorship of conservation in 1982.</p>	Sept	New brochure; speech; press release.	Restate	Mr Waldegrave or Mrs Rumbold	DRA

Topic	Date	Form	Type	Minister	Dir
<p><u>COUNTRYSIDE Landscape conservation and Artists on National Parks.</u> Major speech at National Parks Conference including: consultation document on landscape conservation orders as a "long stop" power to safeguard areas in National Parks where the voluntary principle has broken down; highlighting the cultural importance of national parks by a scheme (with private sponsorship) to encourage artists in such areas.</p>	12 Sept	Speech, Press releases, interviews.	New	Mr Waldegrave	DRA
<p><u>COUNTRYSIDE North Pennines AONB</u> The new AONB will be the largest in England (and probably the last major area to be so designated). A draft decision letter accepting Inspector's Reports being prepared.</p>	Aug	Press release: interview	New	Secretary of State or Mr Waldegrave	DRA
<p><u>HERITAGE General</u> Address to Heritage Educational Trust National Conference.</p>	3 Sept	Speech	Restate	Lord Elton	HSD
<p><u>HERITAGE General</u> Speech at Conference on funding the Architectural Heritage.</p>	11 Sept	Speech	Restate	Lord Elton	HSD

GOVT NAACH  
PRESENTATION  
OF POLICIES  
11/VS



*ce Chris Adke*



2 MARSHAM STREET  
LONDON SW1P 3EB  
01-212 3434

My ref:

Your ref:

Mark Addison Esq  
Private Secretary  
10 Downing Street  
LONDON  
SW1

*25* July 1986

*Dear Mark*

You requested a list of Ministers who can be on duty during the Recess period. These are below:-

Week beginning Monday 28 July - Mr Waldegrave

Week beginning Monday 4 August - Lord Elton

Week beginning Monday 11 August - Mrs Rumbold

Week beginning Monday 18 August - Mrs Rumbold

Week beginning Monday 25 August - Mr Tracey

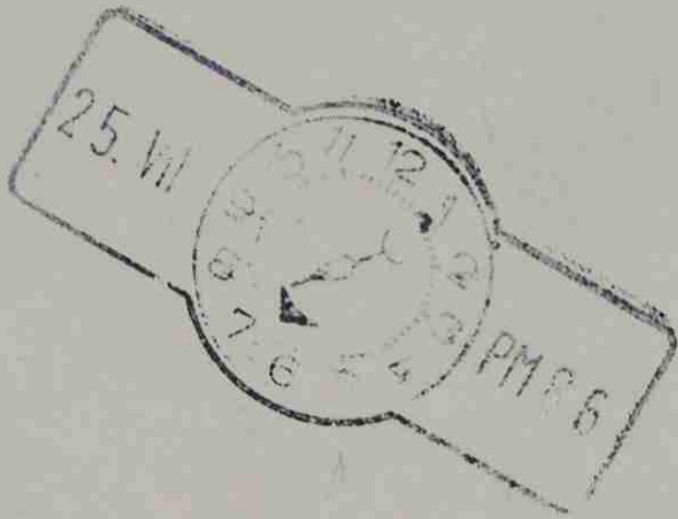
Week beginning Monday 1 September - Mr Patten

Week beginning Monday 8 September - Sir George Young

*Yours*

*Cava Labati*

C LABATI  
Private Secretary



CONFIDENTIAL



*ce m, stark*

SECRETARY OF STATE FOR ENERGY  
THAMES HOUSE SOUTH  
MILLBANK LONDON SW1P 4QJ  
01 211 6402

*H*

Mark Addison Esq  
Private Secretary to  
The Prime Minister  
10 Downing Street  
LONDON  
SW1

18 July 1986

*Dear Mark,*

PRESENTATION OF POLICY DURING THE RECESS

At Cabinet on 3 July the Prime Minister asked for a note of Ministers on duty each day during August and September. This is attached.

My Secretary of State has noted the Prime Minister's view, in her personal minute of 9 July, about the importance of keeping in mind the need to act immediately to prevent or meet critical statements by the opposition, interest groups and lobbies. To this end, Ministers in this Department will be making a number of positive statements in support of gas privatisation and nuclear power during the recess.

I am copying this letter and enclosure to Steve Whiting (PS/Mr Buchanan-Smith), Judith Bennington (PS/Mr Hunt) and Andy Frewin (PS/Mr Goodlad) here, and to Michael Stark (Cabinet Office).

*Yours ever,*  
*G S Dart*

G S DART  
Principal Private Secretary

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## MINISTERIAL AVAILABILITY DURING THE SUMMER RECESS

August

1	Mr Goodlad
2 Weekend	
3 Weekend	
4	Secretary of State
5	Secretary of State
6	Secretary of State
7	Mr Hunt
8	Secretary of State
9 Weekend	
10 Weekend	
11	Mr Hunt
12	Mr Hunt
13	Mr Hunt
14	Mr Hunt
15	Mr Hunt
16 Weekend	
17 Weekend	
18	Mr Hunt
19	Mr Hunt
20	Secretary of State
21	Mr Hunt
22	Mr Hunt
23 Weekend	
24 Weekend	
25	Mr Hunt
26	Mr Hunt
27	Mr Hunt

28 Mr Hunt

29 Mr Hunt

30 Weekend

31 Weekend

September

1 Mr Buchanan-Smith

2 Mr Buchanan-Smith

3 Mr Buchanan-Smith

4 Mr Buchanan-Smith

5 Mr Buchanan-Smith

6 Weekend

7 Weekend

8 Mr Hunt

9 Mr Hunt

10 Secretary of State

11 Secretary of State

12 Secretary of State

13 Weekend

14 Weekend

15 Secretary of State

16 Secretary of State

17 Secretary of State

18 Secretary of State

19 Secretary of State

20 Weekend

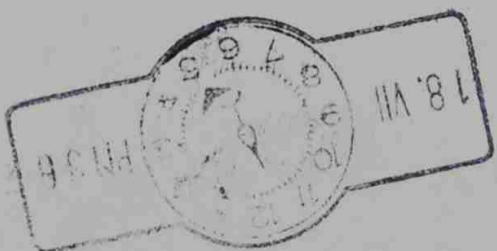
21 Weekend

22 Secretary of State

23 Secretary of State

24 Mr Goodlad

25 Secretary of State  
26 Secretary of State  
27 Weekend  
28 Weekend  
29 Secretary of State  
30 Secretary of State





Ministry of Agriculture, Fisheries and Food  
Whitehall Place London SW1A 2HH

From the Minister's Private Office

Mark Addison Esq  
Private Secretary  
10 Downing Street  
LONDON SW1

28 July 1986

*Dear Mark,*

In her personal minute M/15 of 9 July, the Prime Minister asked for a note of departmental Ministers on duty during August and September. This is as follows:-

Mr Jopling - will be on duty at home in Yorkshire until 15 August when he will be travelling to London before going on holiday to France until Sunday 31 August. He can be contacted in an emergency. On return, he will be on duty but based in the North undertaking official and constituency engagements until Monday 15 September when he will be in Brussels for 3 days. Thereafter he will be based in London undertaking normal departmental duties.

Mr Gummer, Minister of State Commons - will be unavailable until Thursday 21 August when he will be back on duty, but based at home in Suffolk. He returns to the office on Monday 1 September and will be undertaking normal Ministerial duties until 23 September when he leaves for an official visit to Israel until Sunday 27.

Lord Belstead, Minister of State Lords - will be on duty until Monday 11 August when he goes on leave until Sunday 31 August. During September he will be on duty in London until the 22nd when he leaves for an official visit to Africa.

Mrs Fenner, Parliamentary Secretary - will be on duty until Thursday 21 August when she goes on leave returning on Sunday 14 September. Thereafter she will be on duty in London.

*Yours etc,*

*Valerie*

MISS V A HEATHORN  
Assistant Private Secretary



HOUSE OF LORDS,  
LONDON SW1A 0PW

28 July 1986

Mark Addison Esq  
Private Secretary to  
The Prime Minister  
Downing Street  
LONDON  
SW1

*Dear Mark,*

Presentation of Policy during the Recess

The Lord Chancellor has seen the Prime Minister's minute to Ministers in charge of Departments of 8 July 1986.

As you are aware the Lord Chancellor has no junior minister and will himself be on duty save during his absence abroad on holiday and on official business in Jamaica in September. I know that my colleague Denise Cook has already provided you with the exact dates of these absences.

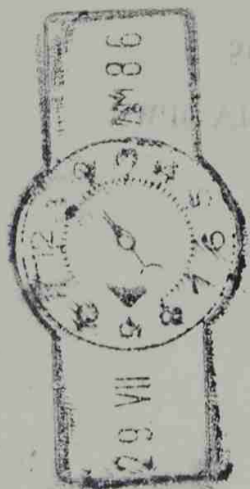
In addition you will wish to be aware there are likely to be three major items of presentation in the period. They are:

- |                 |  |
|-----------------|--|
| Early August    | Announcement of the coming into force of the Child Abduction and Custody Act 1985 - the setting up of international machinery to help UK parents (and parents overseas) to secure the return of their abducted children. |
| Early September | Possible announcement of a large increase in the number of Crown Court judges appointed, in the context of action to deal with the backlog in the Crown Court and to reduce waiting times between committal and trial.   |
| Late September  | Publication of a consultation paper setting out proposals for cutting the delays and the complexities of the "small claims" procedures in the county courts.   |

I am copying this letter to Michael Stark.

Richard Stoate

*Yours ever*  
*Richard*



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LONDON



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LONDON

oo

From: THE PRIVATE SECRETARY

**CONFIDENTIAL**

*ce M. Stark*



NORTHERN IRELAND OFFICE

WHITEHALL

LONDON SW1A 2AZ

Mark Addison Esq  
10 Downing Street  
LONDON  
SW1

25<sup>th</sup> July 1986

*Dear Mark,*

DUTY MINISTERS DURING THE RECESS

At Cabinet on 3 July the Prime Minister asked that No 10 should be informed of Ministers on duty in each department during the recess. I attach a list showing which NIO Minister is on duty overnight in Northern Ireland during August and September. If No 10 wishes to contact an NIO Minister during office hours I suggest that you first telephone the Secretary of State's London office; out of hours you can telephone our Belfast Duty Officer (Belfast 63255) who will be aware of the Duty Minister's whereabouts.

*Yours sincerely  
Neil Ward*

*for* J A DANIELL  
Private Secretary

25 July 1986

Enc

**CONFIDENTIAL**



NIO DUTY MINISTER ROTA - AUGUST/SEPTEMBER 1986

August

September

Friday 1) Dr Mawhinney  
 Saturday 2)  
 Sunday 3)  
 Monday 4) SofS  
 Tuesday 5) SofS  
 Wednesday 6) Mr Needham  
 Thursday 7) Mr Needham  
 Friday 8) Dr Boyson  
 Saturday 9)  
 Sunday 10)  
 Monday 11) SofS  
 Tuesday 12) SofS  
 Wednesday 13) Mr Scott  
 Thursday 14) Mr Needham  
 Friday 15) Mr Needham  
 Saturday 16)  
 Sunday 17)  
 Monday 18) Mr Scott  
 Tuesday 19) Mr Scott  
 Wednesday 20) Dr Boyson  
 Thursday 21) Dr Boyson  
 Friday 22) Mr Scott  
 Saturday 23)  
 Sunday 24)  
 Monday 25)  
 Tuesday 26) Dr Boyson  
 Wednesday 27) Lord Lyell  
 Thursday 28) Mr Scott  
 Friday 29) Lord Lyell  
 Saturday 30)  
 Sunday 31)

Monday 1) Mr Scott  
 Tuesday 2) Dr Mawhinney  
 Wednesday 3) Lord Lyell  
 Thursday 4) Dr Boyson  
 Friday 5)  
 Saturday 6) Mr Scott  
 Sunday 7)  
 Monday 8) Dr Mawhinney  
 Tuesday 9) Mr Scott  
 Wednesday 10) Dr Boyson  
 Thursday 11) Lord Lyell  
 Friday 12)  
 Saturday 13)  
 Sunday 14) Secretary of State  
 Monday 15)  
 Tuesday 16)  
 Wednesday 17) Dr Mawhinney  
 Thursday 18) Mr Needham  
 Friday 19) Dr Mawhinney  
 Saturday 20)  
 Sunday 21)  
 Monday 22) Secretary of State  
 Tuesday 23) Secetary of State  
 Wednesday 24) Mr Needham  
 Thursday 25) Dr Mawhinney  
 Friday 26) Mr Needham  
 Saturday 27)  
 Sunday 28)  
 Monday 29) Secretary of State  
 Tuesday 30) Secretary of State





*cc Cabinet Office*

SCOTTISH OFFICE  
WHITEHALL, LONDON SW1A 2AU

Mark Addison Esq  
Private Secretary  
10 Downing Street  
LONDON

25 July 1986

*Dear Mark*

*PA*

I refer to the Prime Minister's minute of 9 July and enclose as requested a note of Scottish Office Ministers on duty during August and September.

*Yours  
Andy*

ANDY RINNING  
Private Secretary

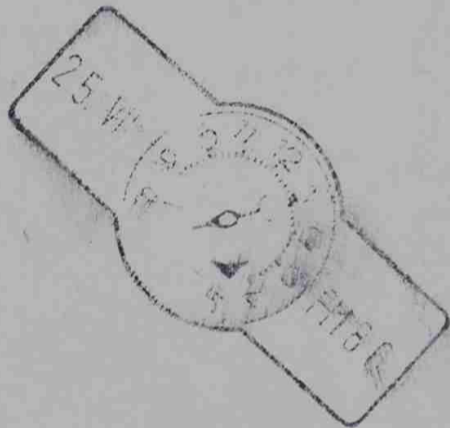
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SUMMER RECESS DUTY ROTA

AUGUST			SEPTEMBER			OCTOBER		
Monday	4	AS	Monday	1	AS	Monday	29	JJM
Tuesday	5	AS	Tuesday	2	AS	Tuesday	30	JJM
Wednesday	6	AS	Wednesday	3	AS	Wednesday	1	M of S
Thursday	7	AS	Thursday	4	AS	Thursday	2	M of S
Friday	8	AS	Friday	5	MA	Friday	3	JJM
Saturday	9	AS	Saturday	6	MA	Saturday	4	AS
Sunday	10	AS	Sunday	7	MA	Sunday	5	AS
Monday	11	JJM	Monday	8	JJM	Monday	6	AS
Tuesday	12	JJM	Tuesday	9	JJM	Tuesday	7	M of S
Wednesday	13	JJM	Wednesday	10	AS	Wednesday	8	MA
Thursday	14	JJM	Thursday	11	JJM	Thursday	9	MA
Friday	15	JJM	Friday	12	JJM	Friday	10	M of S
Saturday	16	JJM	Saturday	13	JJM	Saturday	11	M of S
Sunday	17	JJM	Sunday	14	JJM	Sunday	12	M of S
Monday	18	MA	Monday	15	MA	Monday	13	M of S
Tuesday	19	MA	Tuesday	16	MA	Tuesday	14	M of S
Wednesday	20	MA	Wednesday	17	MA	Wednesday	15	M of S
Thursday	21	MA	Thursday	18	MA	Thursday	16	M of S
Friday	22	JJM	Friday	19	MA	Friday	17	M of S
Saturday	23	JJM	Saturday	20	MA	Saturday	18	M of S
Sunday	24	JJM	Sunday	21	MA	Sunday	19	M of S
Monday	25	M of S	Monday	22	MA			
Tuesday	26	M of S	Tuesday	23	AS			
Wednesday	27	M of S	Wednesday	24	AS			
Thursday	28	M of S	Thursday	25	AS			
Friday	29	M of S	Friday	26	MA			
Saturday	30	M of S	Saturday	27	JJM			
Sunday	31	M of S	Sunday	28	JJM			

AS =Allan Stewart  
 JJM =John MacKay  
 MA =Michael Ancram  
 M of S =Lord Gray

GOVT MACH  
PRESENTATION  
of POLICIES  
11/13





C M Addison

No 10.

CCM, Stark



Y SWYDDFA GYMREIG  
GWYDYR HOUSE  
WHITEHALL LONDON SW1A 2ER  
Tel. 01-233 3000 (Switsfwrdd)  
01-233 8545 (Llinell Union)

WELSH OFFICE  
GWYDYR HOUSE  
WHITEHALL LONDON SW1A 2ER  
Tel. 01-233 3000 (Switchboard)  
01-233 8545 (Direct Line)

ODDI WRTH YSGRIFENNYDD  
PREIFAT YSGRIFENNYDD  
GWLADOL CYMRU

FROM THE PRIVATE SECRETARY  
TO THE SECRETARY OF STATE  
FOR WALES

25 July 1986

Dear Christopher,

With reference to the Prime Minister's personal minute M/15 of 9 July duty Ministers within the Welsh Office for the months of August and September will be as follows:-

- 1-6 August - Mr Wyn Roberts, Parliamentary Under Secretary of State
- 7 August-
- 18 September - Mr Nicholas Edwards, Secretary of State
- 19-30 September - Mr Wyn Roberts.

During recess the Secretary of State intends, subject to the Prime Minister's and other Ministerial approvals, to undertake an inward investment mission to the United States between 18-30 September.

Yours ever,  
David Powell

D A POWELL

Christopher Clerk Esq  
Cabinet Office  
80 Whitehall  
LONDON  
SW1A 2AS

o20

msb



M.L. SAUNDERS  
LEGAL SECRETARY

LAW OFFICERS' DEPARTMENT  
ROYAL COURTS OF JUSTICE  
LONDON, WC2A 2LL

cc Michael Stone.

Mark Addison Esq.  
The Prime Minister's Office  
10 Downing Street  
London SW1

16 July 1986

Jean Mark,

LAW OFFICERS ON DUTY DURING THE RECESS

At Cabinet last Thursday the Prime Minister asked Ministers in charge of Departments to send to her office a note of Ministers on duty in their Department each day during August and September. The arrangements made for this Department are as follows:

- 1 - 5 August: Attorney General
- 6 - 17 August: Solicitor General
- 18- 6 September: Attorney General
- 7 - 12 September: Solicitor General
- 13- 30 September: Attorney General

Yours sincerely,

Michael Samuel.

M L SAUNDERS

NEW YORK  
JAN 10 1950

