



10 DOWNING STREET

*From the Private Secretary*

12 February 1981

Thank you for your letter of 11 February. You have posed me a difficult question as the Prime Minister is extremely fastidious regarding the confidentiality of her diary. I attach a list of what I think might be helpful though I am afraid there is an awful lot that I cannot give you.

Perhaps either you or David could let me know at your convenience whether it has proved useful.

CS

CS

Sir Harry Boyne

# Conservative and Unionist Central Office

32 Smith Square Westminster SW1P 3HH Telephone 01-222 9000 Telegrams Constituents London SW1

Chairman of the Party: THE RT HON THE LORD THORNEYCROFT CH

Deputy Chairman: R. ALISTAIR McALPINE

Vice Chairmen: LORD MARSHALL OF LEEDS  
SIR ANTHONY ROYLE KCMG MP  
THE BARONESS YOUNG

Miss Caroline Stephens,  
10 Downing Street,  
London SW1.

Prime Minister

agree if I only  
give them speeches,  
Tara Broadcasts?

Yes  
no

25. 11/2

11th February, 1981

Dear Caroline,

David Boddy and I would be greatly obliged if you could send me from time to time, under confidential cover, a list of the Prime Minister's coming engagements for a period of, say, three months ahead. You would, of course, omit any private engagements or items the knowledge of which must be confined to your own office for security or other reasons. But it would be of considerable assistance to us, in planning Conservative Party publicity programmes, to be aware of public occasions when a possible conflict for media attention with a Prime Ministerial engagement should be avoided.

I can assure you that, if you find it possible to accede to this request, only David and I would see the list. We are thoroughly conscious of security considerations.

Yours sincerely,  
Harry

Sir Harry Boyne