

TXY 026/394/1

ADMINISTRATIVE ARRANGEMENTS FOR THE VISIT OF THE  
PRIME MINISTER TO NORWAY, 11/12 SEPTEMBER 1986

## 1. DELEGATION

The Prime Minister and Mr Thatcher, accompanied by those at Appendix I, will visit Norway on 11/12 September. A party of press will travel on the Prime Minister's aircraft. Names not available at time of going to print. Separate Administrative Arrangements are being issued to them.

## 2. PROGRAMME

The outline programme, as at present known, is attached at Appendix II.

Mr Thatcher's programme, when not accompanying the Prime Minister, is shown at Appendix II(A).

## 3. TRAVEL (see Appendix III)

Outward

- a) The Prime Minister and party will travel in an RAF VC10, task no 1140.
- b) The detailed itinerary, together with other relevant travel details, are shown at Appendix III.
- c) Take off on Thursday 11 September will be from London Heathrow (Southside) at 0700 hours, ETA Tromso 1130 hours. (UK = GMT + 1, Norway = GMT + 2)

Return

- a) The Prime Minister will return on Friday 12 September, arriving London Heathrow (Southside) at 2115 hours local time.
- b) Departure arrangements for those travelling on the VC10 will be issued later.

## 4. TRAVEL DOCUMENTS AND HEALTH REQUIREMENTS

- a) All those travelling must be in possession of a valid passport. No visa is required for Norway.
- b) There are no obligatory health requirements but inoculations against Tetanus and Polio are recommended.

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**5. PERSONAL BAGGAGE**

- a) Those travelling on the VC10 may take with them up to 66 lbs of personal luggage.
- b) The free baggage entitlement for those travelling on scheduled services is:

Club Class 66 lbs (30 kilos)

**6. INSURANCE**

A note on baggage and insurance regulations for those travelling on the VC10 is attached at Appendix IV.

**7. BAGGAGE LABELS**

Baggage labels are enclosed for those travelling on the VC10, colour-coded as follows:

Ambassador's Residence	BLUE
Ritz Hotel	RED
Press (issued separately)	GREEN

All items to be cabin-loaded must, in addition, bear a plain YELLOW label.

**8. LIVING ACCOMMODATION**

The Prime Minister and Mr Thatcher, Mr Powell and Superintendent Waller will stay at the Ambassador's Residence. The remaining members of the party, including press, will be accommodated at the Ritz Hotel.

**9. WORKING ACCOMMODATION**

- a) A Private Office will be set up in the Ambassador's Residence.
- b) A suite in the Ritz Hotel has been reserved for the Press Secretary for official briefing.
- c) In Tromso a room will be set aside in the Consulate.

**10. COMMUNICATIONS**

a) Telegrams

- i) A continuous watch will be maintained while the Prime Minister is in Norway.
- ii) Precise timings and details will be notified to the Post by COD.

iii) Telegrams should be addressed "Following for Prime Minister's Party" in which case they will be distributed to all senior members of the party. Telegrams should only be addressed "Following for Private Secretary" if it is intended that they should be given further distribution only on his authority. Telegrams addressed to the Private Secretary should be distributed initially to the Private Secretaries and Duty Clerks. Telegrams addressed to individuals within the party should only be given to that person and should not be given any further distribution within the party without the prior consent of the person to whom it is addressed.

b) Telephones

i) The Embassy switchboard in Oslo will operate on a 24 hour basis throughout the visit.

ii) A list of useful telephone numbers is attached at Appendix V.

11. SECURITY

a) Miss Julie Bowers will be appointed Special Courier for the round trip. Those taking confidential boxes, briefcases etc containing classified material should have them entered on the Courier's Waybill. Please contact COD (233 3706) who will arrange this.

b) The Private Office in the Residence will be guarded throughout the night by the Royal Military Police.

c) A suite of 4 safehand boxes will be brought out on the VC10 from London.

d) The Royal Military Police will carry out regular safehand runs between the Communications Centre in the Embassy and the Residence during the day.

12. TRANSPORT

Transport will be supplied by the Norwegian Government, backed up by Embassy/hired cars as necessary. Full details of all transport arrangements will be issued with the local Administrative Arrangements.

13. OFFICE MACHINERY AND STATIONERY

- a) Portable typewriters will be taken by the Personal Assistants for use on the VC10.
- b) Electric typewriters, photocopier and common user stationery will be provided in the Private Office. Any special headed stationery will be brought out by the Personal Assistants.

14. PRESS

The Press party travelling on the VC10 will be responsible for their own hotel bills. The cost of their transport is covered in the all inclusive charge for their air travel.

15. NEWSPAPERS AND COI BULLETINS

- a) 3 sets of British newspapers will be purchased locally on 12 September.
- b) The COI daily press summary will be transmitted to the Embassy during the early hours of 12 September.

16. CLIMATE AND CLOTHING

- a) Average September temperatures are 11°C in Oslo and 7°C in Tromso. Clothing should be suitable for late September/early October in the United Kingdom and should be able to cope with rain. Snow in Tromso is a possibility.
- b) The dinner on 11 September will be black tie/long dress.
- c) Hats will not be worn at the lunch with The King on 12 September.

17. GIFTS

The Prime Minister will present a picture of HMS Devonshire to King Olaf during her visit and also present Mrs Brundtland with a gift.

18. ELECTRICITY

The voltage in Norway is 200-230 volt AC, 50 cycles per second. Plugs are 2-pin continental type.

19. FINANCE

- a) The Management and Personnel Office will meet the costs of the No 10 party, Conference Officer, Communications Officers and Royal Military Police.
- b) Common service costs, ie hire of transport and office machinery, gifts, telephones etc will also be met by the Management and Personnel Office.
- c) Other costs will be borne by parent departments.

20. SUBSISTENCE

Subsistence rates for Oslo are:

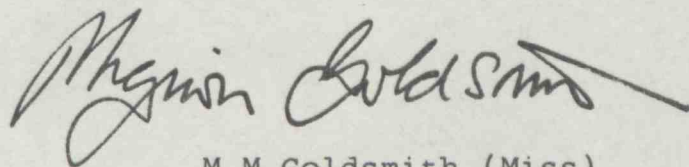
Class A Kroner 1148  
Class B Kroner 861

Kroner 10.85 = £1

- a) Members of the party will be entitled to 1/3 of the Class A rate to cover the period before arriving in Oslo and to Conference Terms (ie 1/2 Class A rate) for the period of the visit thereafter. The hotel room and breakfast in Oslo will be paid for direct by the Embassy and members of the party will be responsible for all other expenses including meals.
- b) In Oslo members of the party staying at the Residence will be entitled to 1/3 of the subsistence rate.
- c) Detectives will provide their own subsistence.

21. ADMINISTRATION

Miss Mignon Goldsmith will travel to Oslo on 7 September and will administer the party on arrival, in conjunction with the Embassy. Enquiries from 8 September at the London end should be addressed to Miss P A Noble (Tel No: 210 6376).



M M Goldsmith (Miss)  
Protocol Department  
210 6377

September 1986

## VISIT OF PRIME MINISTER TO NORWAY

## COMPOSITION OF PARTY

Serial No	Name	Designation
1.	The Rt Hon Margaret Thatcher FRS MP	Prime Minister
2.	Mr Denis Thatcher MBE	
<u>10 Downing Street</u>		
3.	Mr N L Wicks	Principal Private Secretary
4.	Mr C D Powell	Private Secretary
5.	Mr B Ingham	Chief Press Secretary
6.	Miss C Wall	Assistant Press Secretary
7.	Miss Julie Bowers	Duty Clerk
8.	Miss Monica Jelley	Secretarial Assistant
9.	Mrs Suzanne Reinholt-Webb	Secretarial Assistant
10.	Supt M Waller	Detective
11.	Insp B Strevens	Detective
12.	Sgt B Kingston	Detective
<u>Support Staff</u>		
13.	Miss M M Goldsmith	Conference Officer
14.	Mr R W Walker	Communications Officer
15.	Mr P W Brailsford	Communications Officer
16.	Cpl C Hewitt	Royal Military Police
17.	Cpl J Hunt	Royal Military Police
18.	L/Cpl T G Ixer	Royal Military Police

## PRIME MINISTER'S VISIT TO NORWAY

OUTLINE PROGRAMME  
(as at 3 September)Thursday 11 September

0700 Depart London Heathrow (Southside) by  
RAF VC10

1130 Arrive Tromso Military Airport.  
Greeted by:  
Mrs Brundtland  
Mr Brundtland  
Mr Buvik, Governor of Tromso  
Lt Gen Eide, Commander, North Norway  
Sir William and Lady Bentley  
Mr and Mrs Busch  
Mr Rian, Mayor of Tromso  
Mr Bredrup, Honorary Consul  
Mr Kolby, MFA  
Cdr Sizeland, Naval Attache

1140 Depart by helicopter for Olavsvern

1200 Arrive Olavsvern  
Guard of Honour  
Met by Commodore Ritland  
Briefing in Operations Room

1220 Inspection of Submarine Pen

1315 Depart Olavsvern by Fast Petrol Boat

1325 Arrive Tromso

1330 Lunch given by Mrs Brundtland at  
Villa Bikuben

1500 Depart from Tromso Museum

1515 Arrive Tromso Museum  
Received by the Rector of Tromso University  
Short briefing followed by tour of the  
Museum (especially the Lappish Section)

1615 Depart for Tromso Airport

1630 Depart for Oslo

Thursday 11 September (cont'd)

1830 Arrive Oslo, Fornebu Military Airport  
Greeted by Mr Ostern, Chief of Protocol,  
MFA, Mr Short, Head of Chancery and  
Wg Cdr Cresswell, Defence and Air Attache

1845 Arrive British Ambassador's Residence

1900 Hair appointment

1945 Leave Residence

2000 Received by Mrs Brundtland for Dinner  
given by Norwegian Government at  
Akershus. Black tie/long dress.  
(other guests, apart from HMA and Lady  
Bentley, to have arrived by approx 1945)

2300 approx Leave Akershus and return to Residence

Friday 12 September

0750 Leave Residence

0800 Vestre Gravlund Cemetery. Prime Minister  
lays wreaths on British and Norwegian War  
Memorials

0820 Depart Cemetery

0845-1045 Official talks with Prime Minister and  
others

1045 Leave Prime Minister's Office with  
Mr Holst, Minister of Defence

1110 Arrive HQ Afnorth

1210 Leave HQ Afnorth

1230 Arrive Residence

1305 Leave for Palace

1315 Audience with The King, presentation of  
picture

1330 Lunch with The King

Friday 12 September (cont'd)

1500	Leave Palace for Residence
1515	Call by Mr Willoch at Residence
1545	Press Conference
1620	Leave for Bygdoy
1630	Arrive Fram Museum
1700	Leave Fram Museum
1705	Arrive Viking Ships Museum
1735	Leave Bygdoy for Residence
1745	Arrive Residence
1815-1945	Reception
1950	Leave Residence for Fornebu Military Airport accompanied by Mrs Brundtland
2015	Depart for London in RAF VC10
2115	Arrive London Heathrow (Southside)

MR THATCHER'S OUTLINE PROGRAMME  
(as at 3 September)Thursday 11 September

0700 Depart London Heathrow (Southside) by  
RAF VC10

1130 Arrive Tromso

Programme as for Prime Minister

1630 Depart Tromso

1830 Arrive Oslo

1845 Arrive Ambassador's Residence

1945 Depart Residence

Programme as for Prime Minister

Friday 12 September

0900 Depart Residence

0930-1130 Meeting at Norsk Data

Return to Residence

Programme as for Prime Minister

1500 Depart Palace

1505-1605 Visit BP Petroleum Development (Norway) Ltd

Return to Residence

Programme as for Prime Minister

## RESTRICTED

## APPENDIX III

TRAVEL DETAILS  
(all times local)UK = GMT + 1  
Norway = GMT + 2Sunday 7 September

Miss Goldsmith	BA 644	ETD LHR	1355
		ETA Oslo	1650

Tuesday 9 September

Supt Waller	BA 642	ETD LHR	0815
		ETA Oslo	1110
	SK 354	ETD Oslo	1425
		ETA Tromso	1655

Wednesday 10 September

Mr Walker	BA644	ETD LHR	1355
Mr Brailsford		ETA Oslo	1650

Thursday 11 September

Prime Minister	RAF VC10	ETD LHR (Southside)	0700
Mr Thatcher	Task No	ETA Tromso	1130
Mr Wicks	1140		

Mr Powell  
Mr Ingham  
Miss Wall  
Miss Bowers  
Miss Jelley  
Mrs Reinholt-Webb  
Insp Strevens  
Sgt Kingston  
Cpl Hewitt  
Cpl Hunt  
Cpl Ixer  
+ Press Party

Flying time:  
3 hours 30 minutes

Breakfast will be served

As above plus	ETD Tromso	1630
HM Ambassador + Lady Bentley	ETA Oslo	1830
Commander Sizeland		

Mr McGinley Flying time: 2 hours

Miss Goldsmith  
Supt Waller Tea will be served

Mr P Kelly  
and possibly  
Mrs Brundtland and accompanying officials  
(to be confirmed)

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Friday 12 September

As above <u>less</u>	RAF VC10	ETD Oslo	2015
HM Ambassador	Task No	ETA LHR (Southside)	2115
+ Lady Bentley	1140		
Commander Sizeland		Flying time: 2 hours	
Mr McGinley		Dinner will be served	
Mr Kelly			

Saturday 13 September

Mr Walker	BA643	ETD Oslo	1210
Mr Brailsford		ETA LHR	1310

## RESTRICTED

## APPENDIX III

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(all times local)UK = GMT + 1  
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Thursday 11 September

Prime Minister	RAF VC10	ETD LHR (Southside)	0700
Mr Thatcher	Task No	ETA Tromso	1130
Mr Wicks	1140		

Mr Powell  
Mr Ingham  
Miss Wall  
Miss Bowers  
Miss Jelley  
Mrs Reinholt-Webb  
Insp Strevens  
Sgt Kingston  
Cpl Hewitt  
Cpl Hunt  
Cpl Ixer  
+ Press Party

Flying time:  
3 hours 30 minutes

Breakfast will be served

As above plus	ETD Tromso	1630
HM Ambassador + Lady Bentley	ETA Oslo	1830

Commander Sizeland

Mr McGinley Flying time: 2 hours

Miss Goldsmith

Supt Waller Tea will be served

Mr P Kelly

and possibly

Mrs Brundtland and accompanying officials

(to be confirmed)

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## TRAVEL ON SPECIAL FLIGHTS

## BAGGAGE AND INSURANCE REGULATIONS

## 1. BAGGAGE

- (a) Those travelling by RAF aircraft are reminded that baggage should be left unlocked for the customary check. Butane gas lighter refills and matches, other than safety ones, may not be taken on the aircraft; certain aerosol sprays are now accepted on flights, provided they are not used on the aircraft. Any electrical items must be disconnected from their batteries.
- (b) Those travelling in the VC10 may take up to 66 lbs of personal baggage.

## 2. INSURANCE

- (a) No refund of insurance premium is payable from public funds for officers on short-term visits overseas.
- (b) Those travelling by RAF aircraft are subject to the same statutory limits of compensation as apply to carriage by commercial airlines but international journeys to or from the UK with an agreed stopping place in the United States are governed by the provisions of the IATA/Montreal Agreement which include a compensation limit higher than the statutory one. Prospective travellers in RAF aircraft are advised to check whether their personal insurance policies provide cover for travelling by non-commercial flights and to consult their insurers if they are in any doubt about their position.
- (c) When the personal property (other than money or luxury articles) of an officer sent overseas on a short-term visit is lost or damaged during transit to or from the UK or while he is in receipt of subsistence allowance (but not local allowances and DSA) during his stay overseas and the loss or damage is not covered by an existing insurance policy, and the officer himself has not been negligent, compensation may be paid at the discretion of PSD. The amount of compensation would be based on the current cost of replacing the articles less an amount for depreciation or, if less, the full cost of repair.

FOREIGN AND COMMONWEALTH OFFICE

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## LIST OF USEFUL TELEPHONE NUMBERS

Dial code from London to Norway	010 47
British Embassy Thomas Heftyesgate 8 0264 Oslo 2	(2) 55 24 00
Residence of HM Ambassador (Sir William Bentley KCMG)	(2) 55 91 81
Ritz Hotel	(2) 44 39 60 Telex: 19668
British Consulate c/o L Macks Olbryggeri 9001 Tromso (Honorary Consul: Mr H Bredrup)	(083) 84 800

DISTRIBUTION

No 10 Downing Street  
Private Secretaries (2)  
Mr C Fountain  
Duty Clerks (4)  
Press Office (2)

Cabinet Office  
PS/Sir Robert Armstrong  
Mr C K Davies  
Mr J W Stevens, Establishments  
Mr D Wood, Finance Division, MPO

Foreign and Commonwealth Office  
PS/Secretary of State  
PS/Lady Young  
Mr D J E Ratford  
WED : Mr D Dain  
Mr P Sullivan  
Mr R Anderson  
COD : Lt Col T Crump (W7a)  
Mr L Walters  
Mr S Smart  
Mr B Ludford (W7a)  
Miss J Rowan  
Head of Departmental Registry (4)  
CTSD : Hanslope Park  
Finance Dept: IDC  
News Dept : Press Facilities Unit  
Mr Peter Nye  
PUSD, c/o Room E 211  
Mr A R Mooncie E 207  
Protocol Dept (15)  
Resident Clerks (2)  
Security Dept: Mr H J Nicholls

Ministry of Defence  
W/Cdr M Barham, Room 5166, Main Building  
PM(2)(RAF) Metropole Building, Northumberland Avenue  
S9 Cl(Air)  
MOV OPS (RAF) Desk Officer, Main Building (2), Room 5178

Royal Military Police  
APM London District  
OC London District Provost Co

Scotland Yard  
Det Chief Supt A Greenslade, Special Branch

BRITISH EMBASSY, OSLO (4)

EACH MEMBER OF THE PARTY

MMGADQ

File

Head of Registry

PRIME MINISTER'S VISIT TO NORWAY

Telegram Distribution

1. Please prepare folders for each of the following:

- a) Mr Wicks
- b) Mr Powell
- c) Mr Ingham
- d) Miss Wall
- e) Duty Clerk (for master file)

2. A copy of all telegrams addressed "Following for Prime Minister's party" should be placed in the above folders and delivered in the safehand run. Telegrams addressed "For Private Secretary" should be placed in the folders for Mr Wicks, Mr Powell and the Duty Clerk only. Telegrams addressed to individuals of the party should not be given any further distribution without permission of the person concerned.

3. Telegrams which have arrived during the day of 11 September should be delivered to the Private Office to await the Private Secretary.

4. The first safehand run to the Private Office in the Residence on Friday 12 September (to arrive by 0700 hours) with the overnight telegrams (see paragraph 6 below) should also contain the COI summary which will arrive en claire during the night (separate copies for the Prime Minister and Mr Powell).

5. Additional copies of the COI summary only should be placed in envelopes and delivered to the Ritz Hotel (also by 0700 hours) and slipped under the bedroom doors of:

- a) Mr Wicks
- b) Mr Ingham
- c) Miss Wall

6. The safehand runs should be carried out at approximately 2 hourly intervals or as frequently as appropriate. I have already given you a key to the suite of safehand boxes; the other keys will be held by Private Secretaries and Duty Clerk. The Royal Military Police will carry out the safehand runs. We will consult the Private Secretary as to what category of telegrams they wish to be woken up for during the night (usually immediate deskby and flash). I will discuss with you arrangements for delivery of telegrams, if necessary, during the silent hours.

/7.

7. The normal Embassy telegram distributions are not required by the Prime Minister's party unless they refer to the visit or are of world interest.

M M Goldsmith (Miss)  
Protocol Department  
210 6377

2 September 1986

cc: Head of Chancery

TXY 026/394/1

DEPARTURE ARRANGEMENTS FOR THE VISIT OF THE  
PRIME MINISTER TO NORWAY  
11 SEPTEMBER 1986

1. TRAVEL DETAILS

The Prime Minister, Mr Thatcher, and those listed at Appendix I, will depart London Airport (Southside) in an RAF VC10, Task No 1140 at 0700 hours on Thursday 11 September.

2. BOXES AND BRIEFCASES

Two FCO Security vans and one Security Officer have been reserved for the journey to Southside. The vans will depart from the FCO at 0455 hours on 11 September, with the black safehand boxes and two poppy wreaths, and from No 10 Downing Street at 0500 hours. A Duty Clerk will travel in one van.

3. LUGGAGE

Heavy luggage should be left unlocked for the customary RAF inspection.

4. TRANSPORT TO LONDON AIRPORT (SOUTHSIDE)

A schedule of arrangements is shown at Appendix II.

5. Any enquiries about these arrangements should be addressed to the undersigned.

*P. A. Noble*

P A Noble (Miss)  
Protocol Department  
210 6376

8 September 1986

## PASSENGER LIST OF THOSE TRAVELLING BY RAF VC10

Thursday 11 September

Prime Minister	RAF VC10	ETD LHR (Southside)	0700
Mr Thatcher	Task No.	ETA Tromso	1130
Mr Wicks	1140		
Mr Powell			
Mr Ingham	(Full English breakfast to be		
Miss Wall	served during flight)		
Miss Bowers			
Miss Jelley	Flying time = 3 hours 30 minutes		
Mrs Reinholt-Webb	UK on GMT + 1 hour		
Insp Strevens	Norway on GMT + 2 hours		
Sgt Kingston			
Cpl Hewitt			
Cpl Hunt			
Cpl Ixer			
<u>Press Party</u>			
Trevor Kavanagh			
Paul Potts			
Phillip Webster			
Anthony Smith			
George Jones			
Colin McIntyre			
Peter Jordan			
John Chiesman (plus 3)			
David Smeeton (return only)			
Possibly 3 (ITN)			

## CONFIDENTIAL

## APPENDIX II

Transport	Arranged by	Passengers	Leaving from/at	To arrive at LHR (Southside) no later than (ETD VC10 at 0700)
Two FCO Security Vans	Conference Section	Duty Clerk Security Officer + boxes	FCO at 0455 No 10 Downing Street at 0500	0600
Own Transport	Own Office	RMP	As directed	0600
Own Transport	Own arrangements	Press	As directed	0615
No 10 Cars	No 10	Junior staff	As directed	0615
No 10 Cars	No 10	Senior staff	As directed	0630
Own Car	No 10	Prime Minister Mr Thatcher Detective	As directed	0650

## Tel Nos:

LHR Southside: 745 4321 Ext 6054  
GCS Cars: 212 5451

Conference Section will arrange two security vans and car as required for Miss Goldsmith on return of the RAF VC10 on Friday 12 September at 2115 hours. No 10 will arrange own cars, as will RM Police.

MMGAEE

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DISTRIBUTION

No 10 Downing Street

Duty Clerk (2)

Cabinet Office

Mr C K Davies

Foreign and Commonwealth Office

Private Office (4)

WED: Mr Dain

Mr Sullivan

Mr Anderson

COD: Telegram Section

Outward Bag Room

News Department

Protocol (15)

Resident Clerks (2)

Senior Security Officer - Mr M J Harris

Royal Military Police

Officer Commanding, London Provost District

76D Rochester Row, London SW1

Ministry of Defence

MOV OPS (RAF), Desk Officer, Room 5178, Main Building

RAF Northolt, Ruislip, Middlesex HA4 6NG

OC OPS Wing, OC32 Squadron, Senior Air Movements Officer

Mr R Baxendale, British Airports Authority,

D'Albiac House, Heathrow Airport, Hounslow, Middx TW6 1JH

Department of the Environment

Government Car Service, Room C1/06

"Car Bookings" (Miss J Wilson)

EACH MEMBER OF THE PARTY

(separate note issued to Press)

MMGAEF

~~Charles~~ -

Colin Budd's original letter also refers to a visit to Bygdeby on 12 Sept.

If you are content for one of us to be in the office, then Suzanne could man the telephones, enabling Monica & I to join the tour.

Julie

1/9.

Fix

cm

Told FCO  
1.9.86.

MARK ADDISON

29.8.86

D.T. is anxious to know departure  
time on 11 September. Is it 0730  
which is down with a query at the  
moment?

Joy

Gill

would you check please

M

~~ME~~ EA,

Departure time is c.0630 as take-off  
from Heathrow is 0700. I've told Joy.

Gill  
29/8.



BRITISH EMBASSY

Thomas Heftyesgate 8, 0264 Oslo 2 Norway  
Telex: 71575 Telephone: Oslo 552400

27 August 1986

Miss M Goldsmith  
Protocol Department  
FCO

*CDP to  
note para 3(b)*

*done  
2/9  
Will you please  
pass on X  
CDP 1/9*

Dear Mjgnar,

PRIME MINISTER'S VISIT TO NORWAY

1. As requested, I enclose a copy of the draft programme as it now stands, on blue paper. In the event it had to be typed, because our word processor broke down at the critical moment!
2. We expect the Norwegians to produce a printed booklet nearer the time; and we shall of course produce a detailed programme in final form which will indicate where everyone will go and how. We are working on the lines of the example of the programme for the Prime Minister's visit to Cairo.
3. Four other points:

(a) Clothing

The Norwegians have told us that, although the average temperature in Tromsø during September is 7°C, as we have already reported to you, it can vary quite significantly and it might just possibly be snowing (though this is statistically unlikely). They suggest that the dress for the Tromsø leg of the visit, particularly bearing in mind that there will be trips in a helicopter and fast patrol boat, need not be too elegant: something suitable for a day outdoors in Scotland in the autumn was their example. An overcoat might be prudent.

(b) Gifts

The King's Private Secretary has said that the best procedure for the picture of HMS Devonshire would be for us to send it round to the Palace on the morning of 12 September, and for him to arrange for it to be in the room where the audience takes place. We shall make the necessary arrangements. As to the Prime Minister's gift to Mrs Brundtland, the MFA have told us that Mrs Brundtland will herself have a small gift for Mrs Thatcher and they suggest that these should be sent respectively to the Prime Minister's Office and to Mrs Thatcher in the Residence, rather than having a "live" exchange. Again assuming that this is acceptable to the Prime Minister, we shall make the necessary arrangements.

(c) Telephones (your telno 91)

There will be two telephones, as requested, in the room to be used as a Private Office; and both will be able to get an outside line.



(d) Private Office in Tromsø (your telno 91)

The Honorary Consul will provide an electric typewriter and photocopying facilities, free of charge.

*Yours ever*

*R G Short*

R G Short

cc: R Anderson Esq MBE, WED, FCO

OSLO TO HEATHROW (12 SEP)

DINNER

(A)

MIXED SEAFOOD COCKTAIL  
 MEDALIONS OF VEAL/LEMON AND CREAM SAUCE  
 BRIOCHE POTATOES  
 SELECTION OF VEGETABLES  
 SIDE SALAD  
 FRESH FRUIT SALAD AND CREAM  
 CHEESE AND BISCUITS  
 COFFEE



(A)

(B)

PARMA HAM AND MELON  
 ROAST FILLET OF BEEF/ROAST GRAVY  
 CHATEAU POTATOES  
 BOUQUETIERRE OF VEGETABLES  
 PROFITEROLES CHOCOLATE SAUCE/CREAM  
 CHEESE AND BISCUITS  
 COFFEE  
 PETITS FOURS  
 WINE

Prime Minutes (1)  
 Prefer A, or B?

MEAT 26/8

CF

Would you let PFO  
 know the PM's decision

pl. MEAT 27/8

Advised PFO  
 27/8  
 MAA.

NOTE: NO HOT AND COLD CANAPES OFFERED OWING TO LIMITED FLIGHT TIME.  
 MENU SELECTION TO PROVIDE SPEEDY SERVICE.

.....

PROPOSED MENUS FOR VC 10 ASCOT 1140 - PM'S VISIT TO NORWAY  
OVER PERIOD 11 to 12 SEPTEMBER 1986

HEATHROW TO TROMSO (11 SEP)

BREAKFAST

FULL ENGLISH BREAKFAST TO INCLUDE:

FRESH FRUIT APPETISER

CROISSANTS/ROLLS/TOAST/PRESERVES

TEA/COFFEE

NOTE: CONTINENTAL BREAKFAST TO BE SERVED IF REQUIRED

.....

TROMSO TO OSLO (11 SEP)

AFTERNOON TEA

SELECTION OF RECEPTION SANDWICHES

PASTRIES

SCONES/JAM/CREAM

AFTERNOON TEA FANCIES

TEA/COFFEE

.....

*Mr. Powell*

ADVANCE ADMINISTRATIVE ARRANGEMENTS FOR THE VISIT  
OF THE PRIME MINISTER TO NORWAY, 11/12 SEPTEMBER 1986

(This paper is issued for the benefit of those travelling  
to give advance information on travel documents, health,  
climate, clothing etc)

1. DETAILS OF THE VISIT

The Prime Minister and accompanying delegation will travel  
in an RAF VC10 as follows (all times local). There will  
also be a press party on board.

UK = GMT + 1

Norway = GMT + 2

Thursday 11 September

Depart London Heathrow (Southside)	0700
Arrive Tromso	1130

Flying time 3 hours 30 minutes

Depart Tromso	1630
Arrive Oslo	1830

Flying time 2 hours

Friday 12 September

Depart Oslo	2015
Arrive London Heathrow (Southside)	2115

Flying time 2 hours

2. BAGGAGE

Those travelling on the VC10 may take up to 66 lbs of  
personal baggage.

3. TRAVEL DOCUMENTS

Each member of the party must be in possession of a valid  
passport. Visas are not required for Norway.

**4. HEALTH REQUIREMENTS**

There are no obligatory health requirements but inoculations against Tetanus and Polio are recommended. Persons requiring inoculations should contact the Treasury Medical Advisory Service (tel no: 213 4111).

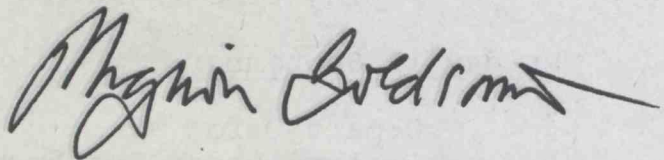
**5. CLIMATE AND CLOTHING**

a) Average September temperatures are 11°C in Oslo and 7°C in Tromso. Clothing should be suitable for late September/early October in the UK and should be able to cope with rain.

b) The dinner on 11 September will be black tie/long dress.

**6. ACCOMMODATION**

The Prime Minister and Mr Thatcher, accompanied by one Private Secretary and one Detective, will stay at the Residence. The remainder of the party will be accommodated at the Ritz Hotel.



M M Goldsmith (Miss)  
Overseas Visits and  
Conference Section  
Protocol Department  
210 6377

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VISIT OF THE PRIME MINISTER TO NORWAY  
11/12 SEPTEMBER 1986

COMPOSITION OF THE PARTY AS AT 19 AUGUST

- |                             |  |                             |
|-----------------------------|--|-----------------------------|
| 1.                          | The Rt Hon<br>Margaret Thatcher FRS MP | Prime Minister              |
| 2.                          | Mr Denis Thatcher MBE                  |                             |
| <u>No 10 Downing Street</u> |  |                             |
| 3.                          | Mr N L Wicks                           | Principal Private Secretary |
| 4.                          | Mr C D Powell                          | Private Secretary           |
| 5.                          | Mr B Ingham                            | Chief Press Secretary       |
| 6.                          | Miss C Wall                            | Assistant Press Secretary   |
| 7.                          | Miss J Bowers                          | Duty Clerk                  |
| 8.                          | Miss M Jelley                          | Personal Assistant          |
| 9.                          | Mrs Reinholt-Webb                      | Personal Assistant          |
| 10.                         | Supt A Waller                          | Detective                   |
| 11.                         |  | Detective                   |
| 12.                         |  | Detective                   |
| <u>Support Staff</u>        |  |                             |
| 13.                         | Miss M M Goldsmith                     | Conference Officer          |
| 14.                         | Mr R W Walker                          | Communications Officer      |
| 15.                         | Mr P W Brailsford                      | Communications Officer      |
| 16.                         |  | Royal Military Police       |
| 17.                         |  | Royal Military Police       |
| 18.                         |  | Royal Military Police       |

CONFIDENTIAL

MMGADU

**DISTRIBUTION**

No 10 Downing Street

Private Secretary (2)  
Duty Clerk

Management and Personnel Office

Mr D Wood

Foreign and Commonwealth Office

Private Office (2)  
WED  
COD (Mr Elliott)  
CTSD  
Protocol (15)

Royal Military Police

Officer Commanding

Each Member of the Delegation

010

CC PC

RESTRICTED



Foreign and Commonwealth Office

London SW1A 2AH

*File*

19 August 1986

*Dear Tim,*

Prime Minister's Visit to Norway: 11-12 September

I enclose a proposed fit and seating plan for the VC10.

Our Embassy in Oslo have asked if seats could be made available for HM Ambassador, Commander Sizeland, the Naval Attache, and Frank McGinley, the Information Officer. If you are content with that proposal they could be fitted into the senior officials compartment. The two Private Secretaries might perhaps take seats 6 and 7 for that leg. For the same sector, we shall also have to make a seat available in the Junior Officials compartment for the CTSD engineer, who will be in Tromso for your arrival and who will then need to travel to Oslo.

Catering Arrangements

Full English breakfast will be served after take-off on 11 September; tea between Tromso and Oslo (1630-1830) and dinner on the return journey on 12 September (2015-2115 - 2 hours flying time). We will submit menus in due course.

I should be grateful for your confirmation that the above arrangements are satisfactory.

*Yours Sincerely,  
Colin Budd*

(C R Budd)  
Private Secretary

T Flesher Esq  
10 Downing Street

*Phoned FCO & confirmed  
FIT is fine except  
for moving C. Wall to  
Seat no. 21.*

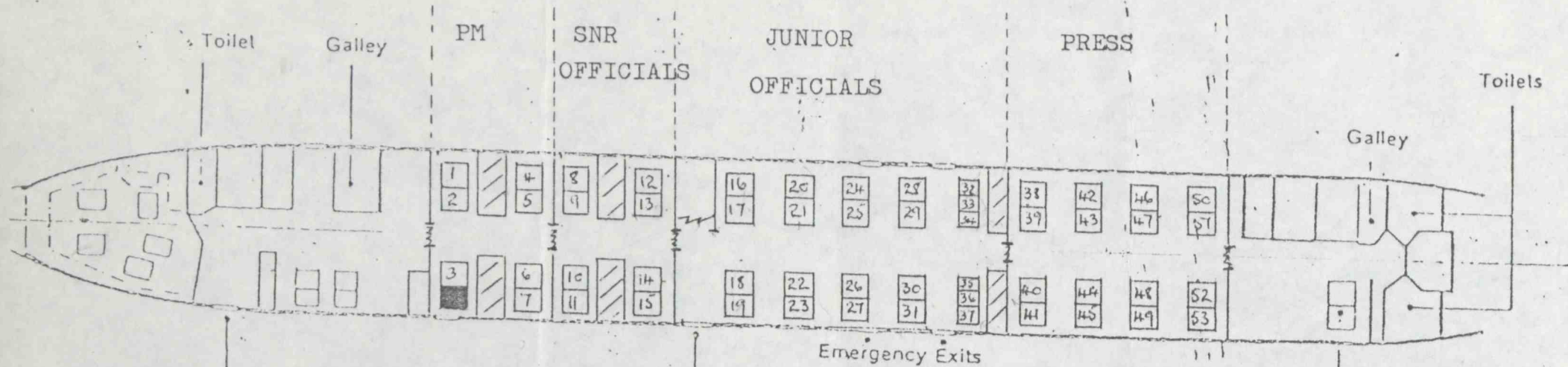
*W. H. Minton  
20/8/86*

RESTRICTED

SEATING PLAN FOR THE PRIME MINISTER'S VISIT TO NORWAY

OVER PERIOD 11-12 SEP 86

RAF VC10 ASCOT 1140



Forward Passenger Door

- 1. Prime Minister
- 2.
- 3.
- 4. Mr Thatcher
- 5.
- 6.
- 7.
- 8. Mr Ingham
- 9.
- 10.
- 11. Mr Wicks
- 12. Miss Wall
- 13.
- 14.
- 15. Mr Powell

- 16. Detective
- 17. Detective
- 18. Detective
- 19. Miss Bowers
- 20. Miss Goldsmith
- 21.
- 22. Miss Jelley
- 23. Mrs Reinholt-Webb
- 24. RMP
- 25. RMP
- 26.
- 27. RMP
- 28.
- 29.
- 30.

Rear Passenger Door

- 31.
- 32.
- 33. Not for use
- 34.
- 35.
- 36. Not for use
- 37.
- 38.
- 39.
- 40.
- 41.
- 42.
- 43.
- 44.
- 45.

- 46.
- 47.
- 48.
- 49.
- 50.
- 51.
- 52.
- 53.

ALM Double

Plus HM Ambassador, Commander Sizeland, Mr McGinley (Tromso/and Oslo sector only)

Reference .....

Mr M Sawyer,  
Duty Clerk.

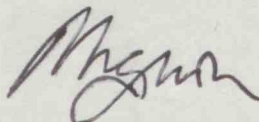
*next few days*

DUTY FREE / NORWAY

The following will be available

Whisky (litre)	£4.50
Gin (litre)	£4.50
Brandy (0.7 litre)	£8.20
200 tipped cigarettes	£5.50

Please let me know individual orders.



(M Goldsmith)

7 August, 1986.

Julie

Head of Registry  
Security Department

PRIME MINISTER'S VISIT TO NORWAY, 11/12 SEPTEMBER 1986

1. I should be grateful if you would send a suite of 4 safehand boxes to Room 1, Downing Street West during the course of Tuesday 9 September marked "Prime Minister's visit to Norway: to be transported on RAF VC10".

2. Three keys for the suite should be sent to Mr M Sawyer, Duty Clerk, No 10 Downing Street, and one key to me (the latter to be sent to me by 4 September).

M M Goldsmith (Miss)  
Protocol Department  
210 6377

7 August 1986

cc: Mr Harris, Room 1, Downing Street West  
→ Mr M Sawyer, No 10 Duty Clerk



Foreign and Commonwealth Office

London SW1A 2AH

5 August 1986

Dear Charles

Prime Minister's Visit to Norway: 11-12 September

Accommodation

It has already been agreed, and the Norwegians are content, that the Prime Minister and Mr Thatcher should stay at the Residence. There will in addition be room there for one Private Secretary and one detective.

The Government Guest House is still on offer and could accommodate up to six people. It would not, however, seem appropriate for us to accept the Norwegian offer of the Guest House solely to accommodate support staff and, in addition, the Ritz Hotel where the remainder of the party would be accommodated, is nearer to the Residence (just down the road as opposed to a distance of one kilometre). Furthermore, if we accept the Guest House the party would be split among three venues. I therefore recommend that we should instruct our Embassy to thank the Norwegians for their offer but explain that we would in fact be accommodating the remainder of our party at the Ritz Hotel so that they would be as near as possible to the Prime Minister.

Support Staff

In your letter to me of 3 July you said that there would be the usual communications and security personnel in the party. Protocol Department have now asked approval for the following:

- 1 Conference Officer (Mignon Goldsmith)
- 2 Communications Officers (back-up for the Embassy communications team)
- 3 Royal Military Police (travelling out and back on the VC10)

*Yours truly*

*(R N Culshaw)*

(R N Culshaw)  
Private Secretary

C D Powell Esq  
PS/10 Downing Street

8/6W  
c/c  
6 August 1986

**PRIME MINISTER'S VISIT TO NORWAY**

Thank you for your letter of 5 August about the arrangements for the Prime Minister's visit to Norway. I will stay at the Residence with one of the detectives. I agree that the remainder of the party should be at the Ritz Hotel rather than at the Government Guest House.

I agree to the inclusion of the communications and security personnel listed in your letter.

(C. D. POWELL)

R. N. Culshaw, Esq.,  
Foreign and Commonwealth Office.

ECU

CSP

5/8.

NORWAY

Fco would like to know  
the composition of PM's

Party to Norway.

Agree :-

- ① PM ✓
- ② <sup>DT</sup> NLW ✓
- ③ CSP ✓
- ④ BI ✓
- ⑤ ~~CR~~ ⑥ cWall ✓
- ⑦ Duty Clerk (Julie) ✓
- ⑧ GR (Marica) ✓
- ⑨ GR (Suzanne) ✓
- 2 Detectives ✓

Markus.