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*From the Private Secretary*

3 December, 1986.

**PRIME MINISTER'S VISIT TO STRASBOURG**

The arrangements for the Prime Minister's visit to Strasbourg risk becoming confused. You may find it helpful if I set out my understanding of where we are.

Prime Minister's Party

This consists of:   The Prime Minister  
                          The Rt. Hon. Michael Alison, M.P.  
                          Mr. Powell  
                          Mr. Ingham  
                          Duty Clerk  
                          Garden Room Girl  
                          2 Detectives  
                          Mr. Wall (Foreign and Commonwealth Office)  
                          Mr. Jones-Parry (UKREP)

Please note that Mr. Alison will travel out with the Prime Minister's Party, but is staying on in Strasbourg and will make his own arrangements for the return.

Travel

The above, less Mr. Jones-Parry, will travel out on the VC10, together with Mrs. Chalker and her Private Secretary, Mr. Brooke and a Treasury official, and such FCO officials as Mrs. Chalker requires for her own appearance at the Parliament.

Departure Arrangements

We aim to leave Heathrow at 1800 on 8 December (subject to some possible delay if the meeting with Weinberger over-runs). The Prime Minister will travel to Heathrow by helicopter with Mr. Alison, Mr. Powell, Mr. Ingham, Garden Room girl and 2 detectives.

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Accommodation

The Prime Minister, Mr. Alison, Mr. Powell and one detective will stay at the Residence of our Permanent Representative. The rest will be in a hotel.

Working Supper

This should be attended by the Prime Minister, Mrs. Chalker, Mr. Alison, Mr. Powell, Mr. Ingham, Mr. Wall and Mr. Jones-Parry.

Lunch on 9 December

Mr. Alison should be included among those attending the lunch.

Arrangements in the Parliament

I am not familiar with the physical arrangements in the European Parliament. But I shall need access to the Prime Minister during the debate, with points for her second intervention. Mr. Alison and Mr. Ingham will also need seats in the Parliament.

Arrangements for the Debate

It would be helpful to have details of arrangements for the debate: when the Prime Minister needs to be in the Chamber, who will be in the Chair, what news we have of likely tactics/stunts by the Labour group and so on. We shall also need material for supplementaries. I understand for instance that there is bound to be a question or interruption from a Fianna Fail MEP about Northern Irish matters, probably about the Birmingham pub bombing case.

C.D. Powell

C.R. Budd, Esq.,  
Foreign and Commonwealth Office.