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 Head of DS 11

MO 5/21

ACDS(Ops)WEEKEND REPORTS FOR THE PRIME MINISTER

The Prime Minister has asked that military SITREPS should be prepared to reach Versailles at the following times (Paris time) over the weekend: Friday 10 pm, Saturday 8 am and 10 pm, Sunday 8 am.

2. I should be grateful if you would, in consultation with the Secretariat, coordinate the preparation of suitable briefs. For the sake of continuity might I suggest that the SITREPS are in the following format:

- a. Intelligence
- b. Own Forces
- c. Incidents
- d. Accidents
- e. Casualties
- f. Intentions

The link to Versailles will carry Top Secret but not Codeword material, and because of the need for speedy transmission it would be helpful if they were no more than 2 sides of double spaced type in length.

3. The FCO Emergency Room have been asked to make the arrangements for sending over both these military SITREPS and diplomatic SITREPS. The reports should therefore be sent direct to the FCO Emergency Room and be copied to this office. FCO staff do the necessary 'topping and tailing' of the briefs but they will need them by 9.30 pm and 7.30 am to be able to meet the Prime Minister's deadlines.

1930

0530 am  
*J. Ridley*

4th June 1982

(J E RIDLEY)(MISS)  
 APS/S of S